



Trustees' Annual Report for the period

Period start date: 1 April 2024
 Period end date: 31 March 2025
 From To

Section A Reference and administration details

Charity name: Charity for the Benefit of Inhabitant Householders of Parish of Middleham

Other names charity is known by:

Registered charity number (if any): 506048

Charity's principal address: Middleham Key Centre
 Park Lane
 Middleham
 Postcode: DL8 4RA

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Middleham Town Council	Sole trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg trust deed constitution)</small>	Trust deed.
How the charity is constituted <small>(eg trust association company)</small>	Trust
Trustee selection methods <small>(eg appointed by elected by)</small>	Appointed by governing document and not subject to retirement.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

By means of a conveyance of 24 November 1925, various land holdings collectively referred to as the Manor, were transferred to Middleham Town Council.

The conveyance states: To Hold the said Manor and hereditaments unto and to the use of the Council and their assigns forever in fee simple Upon Trust for the benefit of the inhabitant householders of the Parish of Middleham

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- The income is derived from rental of land it owns and rental of rooms at Middleham Key Centre of which the Charity has taken over the lease on. This comprises moor land used for racehorse training, grazing land, part of the 'Town Wastes' and Middleham Key Centre.
- Expenditure has, in recent years, been on land maintenance (grass cutting, hedge cutting, and maintenance of cobbled market area) within the town, events held for the benefit of the Inhabitants of Middleham and the running of Middleham Key Centre. The Charity will also consider funding requests that are consistent with the charity's objectives.

The Town Clerk advises the Trustee on its responsibilities to have regard to the charitable and public benefits when making decisions.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The Charity has a grant making policy

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The maintenance of land holdings and supporting the organisation/execution of social events/gatherings in Middleham that are specifically for the benefit of the Inhabitant Householders of Middleham.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Reserves Policy adopted on 27 March 2019 notes guidance from the Charity Commission, as follows:

- Differentiate between Capital and Revenue reserves;
- Hold 12 months operating expenditure as a general reserve;
- Transfer to the general reserve any unspent balances of expenditure on items for which invoices have not been received at the year-end;
- Fully provide for earmarked reserves, as identified by the Trustee;
- Review the Reserves at every year end.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The Charity income is currently from land rental/room hire and donations including parking donations. It does not actively fundraise but may consider funding opportunities for specific projects.
- The charity does not currently have an investment policy or ethical investment policy
- Expenditure has supported the key objectives of the charity by funding maintenance of land that the Charity owns, the maintenance of the Community building which it is tenant of and supporting community events which take place in Middleham for the residents.

Section F

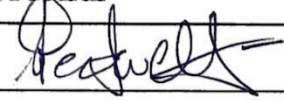

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)		
Full name(s)	Iain Pead Jowett	Guy Fairhurst
Position (eg Secretary, Chair, etc)	Chairman/Town Councillor on behalf of sole Trustee	Town Councillor on behalf of sole Trustee
Date	20 Nov 25	

The Charity for the Benefit of the Inhabitant Householders of the Parish of Middleham
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	113,144.67	
Cash in Hand		
MTA Gallops Rent	34,136.04	
Pub Tables	4,113.23	
Land Rent	2,765.00	
Audit Costs		149.00
Wayleaves	372.77	
Urban highways grass cutting		
Parking Donations	3,359.00	
Interest	879.16	
Pension		
Tax/NI		
Staff Costs		
Overtime		
Grass Cutting		6,000.00
Hedge Cutting		
Weed Spraying		
Annual Cobble Maintenance		
Tree Maintenance		2,710.00
Bench Maintenance/Repairs		
IT Support/Equipment		844.07
Phone/Broadband		265.99
Flower Bed Maintenance		117.08
Stationary		182.18
Insurance		
Training Costs		
Photocopying costs		523.27
Room Hire		
Bank Charges		86.87
Accounting/Payroll		237.60
Lease Renewals		
Business Rates		
Utilities		1,160.21
Building Repairs		108.00
Maintenance		909.80
Waste Disposal		198.35
Security		2,735.52
Hygiene Services		7.06
Richard III - Commercial Rate	497.00	
Richard III - Community Rate	1,409.00	
Warwick Room Hire - Community Rate	443.40	

The Charity for the Benefit of the Inhabitant Householders of the Parish of Middleham
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Warwick Room Hire - Commercial rate	174.00	
Parking Charges	392.90	
Lady Anne Neville - Community Rate	337.03	
Lady Anne Neville - Commercial Rate		
Drain Inspection/Clearance		508.50
Major Cobble Repairs		2,929.20
Fencing Repairs Contingency		300.00
Christmas Tree		
Festive Lighting		718.00
Festive Lighting unmetered supply		
Seniors Outing		550.00
Children's Christmas Party		351.92
Seniors Christmas Lunch		290.47
Middleham Feast		500.00
Foyer hire	25.00	
Kitchen Rent	35.00	
Funds Transfer	2,100.00	44,291.25
Grant Application		
Cleaning Services		1,362.00
New Fencing		
Garden Room	185.47	
Beverages		
Set up/Clear away fee		
General Donations	1,743.60	
Electric Charges	260.00	
Land Maintenance		420.00
Bad Debt		554.85
Grit Bin Replenishment		90.00
Fire Systems Maintenance		1,832.76
Rental Deposit		
Cleaning Products		60.95
Festive Lights	320.00	
VAT		
	53,547.60	70,994.90
Closing Balances:		
Balances in Bank Account		95,697.37
Cash in Hand		
TOTAL	166,692.27	166,692.27

The above statement represents fairly the financial position of the council as at 31 Mar 2025

The Charity for the Benefit of the Inhabitant Householders of the Parish of Middleham
STATEMENT OF ACCOUNTS

RECEIPTS

PAYMENTS

Signed _____
Responsible Financial Officer

Date _____

Charity Internal Audit Report

Charity for the Benefit of Inhabitant Householders of Parish of Middleham

Charity No: 506048

Overview for the year to March 2025

The financial management of the charity has been at a good standard.

During this financial year the Town Council, who is the Trustee of the Charity implemented Scribe accounts which allows for more easily accessible review of accounts.

Documentation is clear and easily accessible in terms of bank statements, invoices, staffing and minutes.

We have noted:

- the March 2023 year-end was logged as overdue for filing with the Charities Commission.
- We have not observed meeting minutes on this occasion.

Payments

A selection of payments through the period April 2024 to March 2025 were chosen using the cashbook and traced through to bank payments.

Bank Reconciliation

Bank Reconciliations have been provided and reviewed

Petty Cash

N/a no petty cash

VAT

The Charity is not VAT registered

Where information resulting from investigation and/or audit work is made public or is provided to a third party by the client or by Account-ant Yorkshire Limited then this must be done on the understanding that any third party will rely on the information at its own risk. Account-ant Yorkshire Limited will not owe a duty of care or assume any responsibility towards anyone other than the client in relation to the information supplied. Equally, no third party may assert any rights or bring any claims against Account-ant Yorkshire Limited in connection with the information. Where information is provided to a named third party, the third party will keep the information confidential.

Staffing

The Charity is responsible for 50% of the Clerk's wage

Charity Commission Return

The Charity Commission website states the March 2023 reports were overdue.

Year End Reporting

The year end report on the CC16a form matches the reports from Scribe which in turn matches the bank statements.

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