



# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	<b>1</b>	<b>April</b>	<b>2022</b>	<b>To</b>	<b>31</b>	<b>March</b>	<b>2023</b>

## Section A Reference and administration details

**Charity name** Charity for the Benefit of Inhabitant Householders of Parish of Middleham

**Other names charity is known by**

**Registered charity number (if any)** 506048

**Charity's principal address**

Middleham Key Centre
Park Lane
Middleham
<b>Postcode</b> DL8 4RA

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Middleham Town Council	Sole trustee		

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed.
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by governing document and not subject to retirement.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

By means of a conveyance of 24 November 1925, various land holdings collectively referred to as the Manor, were transferred to Middleham Town Council.

The conveyance states: To Hold the said Manor and hereditaments unto and to the use of the Council and their assigns forever in fee simple Upon Trust for the benefit of the inhabitant householders of the Parish of Middleham

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- The income derives solely from rental of land it owns. This comprises moor land used for racehorse training, grazing land and part of the 'Town Wastes'.
- Expenditure has, in recent years, been on land maintenance (grass cutting, hedge cutting, and maintenance of cobbled market area) within the town but also considers funding requests that are consistent with the charity's objectives.

The Town Clerk advises the Trustee on its responsibilities to have regard to the charitable and public benefits when making decisions.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The Charity has a grant making policy
- The Charity does not work with volunteers.

## Section D Achievements and performance

**Summary of the main achievements of the charity**

Maintaining land holdings for the benefit of the inhabitant householders.

## Section D Achievements and performance

during the year

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## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Reserves Policy adopted on 27 March 2019 notes guidance from the Charity Commission, as follows:

- Differentiate between Capital and Revenue reserves;
- Hold 12 months operating expenditure as a general reserve;
- Transfer to the general reserve any unspent balances of expenditure on items for which invoices have not been received at the year-end;
- Fully provide for earmarked reserves, as identified by the Trustee;
- Review the Reserves at every year end.

**Details of any funds materially in deficit**

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The Charity income is currently from land rental only. It does not actively fundraise but may consider funding opportunities for specific projects.
- The charity does not have an investment policy or ethical investment policy

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Honor Byford	Rebecca Hurst
<b>Position (eg Secretary, Chair, etc)</b>	Town Councillor on behalf of sole Trustee	Town Clerk on behalf of sole Trustee
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Charity For The Benefit Of Inhabitant Householders of Parish of Middleham</b>	No (if any) <b>506048</b>
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## Receipts and payments accounts

For the period from	Period start date <b>1-Apr-22</b>	To	Period end date <b>31-Mar-23</b>
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Land rental	32,748	-	-	32,748	31,975
Bank interest	434	-	-	434	494
Donations	1,080	-	-	1,080	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	<b>34,261</b>	<b>-</b>	<b>-</b>	<b>34,261</b>	<b>32,470</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,261</b>	<b>-</b>	<b>-</b>	<b>34,261</b>	<b>32,470</b>
<b>A3 Payments</b>					
Contribution to Trustee salary costs	-	-	-	-	-
Contribution to Trustee office costs	-	-	-	-	-
Land Management	9,815	-	-	9,815	9,815
Legal & Professional	135	-	-	135	135
other	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>9,950</b>	<b>-</b>	<b>-</b>	<b>9,950</b>	<b>9,950</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Capital expenditure	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,950</b>	<b>-</b>	<b>-</b>	<b>9,950</b>	<b>9,950</b>
<b>Net of receipts/(payments)</b>	<b>24,311</b>	<b>-</b>	<b>-</b>	<b>24,311</b>	<b>22,520</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>24,311</b>	<b>-</b>	<b>-</b>	<b>24,311</b>	<b>22,520</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash held at bank	84,933	-	-
		-	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments account(s))</small>	<b>84,933</b>	-	-
		Agreement Error	OK	OK
		<b>Unrestricted funds</b> to nearest £	<b>Restricted funds</b> to nearest £	<b>Endowment funds</b> to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land and buildings		-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Cllr Sam Mashford, for and on behalf of Middleham Town Council, sole trustee	28.02.2024	
		Cllr Honor, for and on behalf of Middleham Town Council, sole trustee	28.02.24	

Notes

Checks



£ - [redacted]



*Note 'Optional'*

Notes



# Charity for The Benefit of the Inhabitant Householders of Parish of Middleham

**Charity No: 506048**

## Overview

The financial management of the charity in prior years as been at a high level, however, due to a lack of handover between Clerks, the charity bank account has been inaccessible for several months. This has led to the accounts being Audited late – in February 2024 rather than in the months post year end (March 2023)

### Payments

A selection of payments through the period January to March 2023 were chosen using the cashbook and traced through to bank payments.

### Bank Reconciliation

Bank reconciliations are all present and correct

### Petty Cash

N/a no petty cash

### VAT

The Charity is not VAT registered

### Staffing

The Charity does not have any staff.

Where information resulting from investigation and/or audit work is made public or is provided to a third party by the client or by Account-ant Yorkshire Limited then this must be done on the understanding that any third party will rely on the information at its own risk. Account-ant Yorkshire Limited will not owe a duty of care or assume any responsibility towards anyone other than the client in relation to the information supplied. Equally, no third party may assert any rights or bring any claims against Account-ant Yorkshire Limited in connection with the information. Where information is provided to a named third party, the third party will keep the information confidential.

## Charity Commission Return

The Charity Commission website states up to date before this period

A change of staff highlighted the Charity bank account was inaccessible.

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