

SHEFFIELD FAMILY HOLIDAY FUND

NOTICE of 46th ANNUAL GENERAL MEETING

Tuesday 15th March, 12:30
Investec Offices, Beech House, 61 Napier St, Sheffield S11 8HA

AGENDA

1. Apologies for absence.
2. Minutes of the last AGM via Zoom
3. Annual Accounts and Annual Report, 2021
4. Appointment of Independent Examiner.
5. Election of Trustees. Alison Gardner, Rachel Hopkins, June Blower retire by rotation and offer themselves for re-election. James Parker was appointed a trustee on 22 November 2021 and accordingly offers himself for re-election.
6. Update from the Family Holiday Charity by Kat Lee, Chief Executive Officer
7. Any other business

SHEFFIELD FAMILY HOLIDAY FUND

Annual Report for 2021

I am delighted to report that, following a very difficult 2020, SFHF has bounced back in 2021. We have continued to receive full support from our core Charitable Trusts, organisations and individuals which amounted to £29,470 compared with £25,693 received in the previous year. Many of our core supporters reverted their funding models away from Covid-19 emergency funding and SFHF were able to increase support from these organisations to £23,750 from £16,750 in the previous year. Many of these organisations have shown tremendous loyalty to SFHF over the years and I am extremely grateful for their support. I would also like to extend a special thank you to South Yorkshire's Community Foundation (SYCF) for supporting us for the first time this year.

The Family Holiday Association has rebranded itself and is now known as the Family Holiday Charity (FHC). SFHF wishes them well in the roll out of this new branding. Sadly, the Covid-19 pandemic did still have a large impact on the number of holidays and day trips that were awarded to Sheffield families in 2021. The uncertainty of lockdowns and the ever changing rules impacted FHC's ability to award holidays. Also, holiday providers were left with uncertainties around whether they could open their facilities and families were left facing anxieties about whether they should take their families away.

Even with these difficulties, FHC managed to allocate holidays and day trips to 481 individuals in the Sheffield region. 28 families (115 individuals) benefited from a short break and 366 individuals benefited from a day trip. Families who were awarded holidays enjoyed time at the caravan parks in Cayton Bay (Scarborough), Skipsea (East Yorkshire), Prestatyn (North Wales) and Whitley Bay (North East coast), to name but a few. Families who benefited from a day trip were taken to the new Gullivers Valley Theme Park and others enjoyed a trip to see the Snow White pantomime. FHC will be working hard in 2022 to ensure that as many families as possible are supported with funding from SFHF and will be able to enjoy a holiday break to alleviate the challenging circumstances which currently face them.

Our dividend income has increased to £2,399 this year from £1,434 in the previous one. We will remain forever grateful for the funds raised in memory of the late James Bedingfield and the other donations that made it possible to purchase shares in Merchants Trust at an extremely advantageous price in 2020. The two investment trust holdings which we now have, City of London Investment Trust and Merchants Trust have increased their dividend distributions every year for the last 55 and 38 years respectively. This means that the figure of £2,399 noted above is likely to continue rising for the foreseeable future. It is worth noting that this sum will pay for seven families, at current rates, to have a short break caravan holiday each year.



Our individual donors continue to support the charity with great vigour. I'd like to personally thank Mr and Mrs J Ferretti for opening their garden in 2021 and raising an amazing £989 for us. I must also mention Sarah Lynch and Roger Purkiss whose ongoing support for Sheffield families is very much appreciated. The St Marie's Activity Group also increased their support this year to £730 but I am sad to report this will be their last donation as the group will be winding up in 2022.

I must go on record to thank Investec for all the hard work they do in supporting SFHF and I was particularly delighted that we were chosen as one of the 25 countrywide charities for inclusion in their 2021 Advent Calendar. In addition they kindly gave us £1,500 which will go toward paying for five additional short break holidays in 2022.

In November 2021, the trustees were able to hold a face to face meeting for the first time in nearly two years. It was a pleasure to see people in the flesh and to update everyone on progress. Chief Executive Officer Kat Lee and Mags Rivett from FHC were present and provided a very useful and helpful update on the plans they have to support our disadvantaged families. At this meeting we also welcomed our latest trustee, James Parker, an Investec executive.

I place on record every year how much we appreciate the wholehearted support we continue to receive from FHC in London for we could not function without their unstinting support. We look forward to providing, with their help, a record number of short break holidays and daybreaks for our local needy families in 2022.

My final thank you goes to all my fellow trustees for their unwavering support in publicising the good work that our charity provides in our wonderful city of Sheffield.

John Hopkins
Chairman of Trustees
February 2022

**Minutes of the 2021 Annual General Meeting
held via Zoom May 13th 2021 – 13:00**

In attendance: John Hopkins, June Blower, Nick Bolton, Jim Fulton, Alison Gardner, Rachel Hopkins, Dave Meadows and Liz Murray.

1. Apologies for absence.

- Apologies were given for Stephen Allen and Sara Gowen

2. Minutes of the last AGM via email.

- John Hopkins took the trustees through the minutes of the last meeting and all agreed they were accurate.

3. Annual Accounts and Annual Report, 2020

- John Hopkins went through the annual accounts and annual report and they were agreed to be accurate

Proposer - June Blower and Seconder - Nick Bolton

4. Appointment of Independent Examiner. Bob Gardiner

Proposer - Jim Fulton and Seconder - Liz Murray

5. Election of Trustees. Nick Bolton, Sara Gowen and Liz Murray retire by rotation and offer themselves for re-election.

Proposer - Rachel Hopkins and Seconder Dave Meadows

6. Any other business

- John Hopkins suggested that we try and hold a trustee meeting face to face in the autumn if restrictions allow and it was agreed by all that this would be a good idea.
- John Hopkins reported that Michael Smout and John Kinnear have now left the Family Holiday Association but that he and Dave Meadows are in regular contact with Kat Lee (the Chief Executive Officer) and John plans to meet her in London in July.
- Although Sara Gowen wasn't present, she was thanked for her support and for continuing to support the families that she works with and refers for holidays
- Dave Meadows reported that we have a new relationship with the Harry Bottom Trust and asked trustees to let him know of any other trusts or funding opportunities that they may know about. Jim Fulton recommended an application to the South Yorkshire Community Foundation.
- Nick Bolton announced that he will be stepping down as a trustee in the next 12/18 months but that the relationship with Investec will continue as colleagues James Parker and Sam Olly are keen to be more involved with the SFHF. James as a trustee and Sam as a friend of the charity. Investec will be happy to continue to facilitate meetings at their Sheffield office when restrictions allow.
- John Hopkins asked trustees to think of other contacts who might be interested in taking on a trustee role.

SHEFFIELD FAMILY HOLIDAY FUND

INCOME AND EXPENDITURE ACCOUNT- YEAR ENDED 31ST DEC 2021

INCOME	2021	2020
	£	£
Donations from Charitable Trusts, Organisations and Individuals	29,470	25,693
Dividend Income	2,399	1,434
Bank Interest	2	17
Total Income	31,871	27,144
Less Sundry expenses	1,017	343
NET INCOME FOR THE YEAR	30,854	26,801

BALANCE SHEET AT 31ST DECEMBER 2021

	2021	2020
	£	£
FIXED ASSETS		
Quoted Investments at cost (Note 2)	25,325	25,325
Capital Fund cash balance (Note 3)	1,509	1,509
	26,834	26,834
CURRENT ASSETS		
Cash at Bank and with fund manager	21,259	18,358
Debtors	0	30
	21,259	0
Less Creditors	17	0
Net Current Assets	21,242	18,388
NET ASSETS	48,076	45,222
Represented by:		
ACCUMULATED FUND		
Balance B/fwd	45,222	29,496
Add: Excess of Income over Expenditure	30,854	26,801
	76,076	56,297
Less: Transfer to Family Holiday Charity	28,000	11,075
ACCUMULATED FUND at 31.12.2021 (2020)	48,076	45,222

NOTE 1

HOLIDAY ARRANGEMENTS FOR 2022

The Sheffield Family Holiday Fund (SFHF) has agreed with the Family Holiday Charity (FHC) that the direct arrangements for holidays in 2022 for disadvantaged Sheffield families will be continued by the FHC. SFHF will continue to raise funds for the provision of holidays and has agreed to transfer money to FHC in advance to finance the holidays.

NOTE 2

The Quoted Investments had a market value of £32,559 at 31st December 2021 (£25,886 – 2020)

NOTE 3

Capital Fund

2021 Balance £1,509 (2020 - £1,509)

NOTE 4

SUMMARY OF FUNDS TRANSFERRED TO FAMILY HOLIDAY ASSOCIATION

	2021	2020
	£	£
Funds held by FHC b/fwd	18,620	9,045
Payments made for 2021/2022 holidays	28,000	11,075
	46,620	20,120
Cost of holidays in 2021 (2020)	12,439	1,500
Funds held by FHC c/fwd to 2021 (2020)	34,181	18,620



SHEFFIELD FAMILY HOLIDAY FUND

Independent Inspection

My inspection of the records and the preparation of the accounts is undertaken on a voluntary basis, and not intended to be treated by the committee or members as being an audit for the purposes of the Charities Act, nor as an independent examination by a reporting accountant as defined by the Charities Act.

My inspection is undertaken at the voluntary discretion of the Trustees with the sole purpose of assisting in the preparation of a fair statement of the Fund and subject to the foregoing, I am satisfied that the statements are in accordance with the records and explanations received, and further subject to those records, are free from material mis- statement

24 Feb 2022

R Gardiner
Accountant



TRUST & FOUNDATION DONORS

	2021	2020
	£	£
Freshgate Trust	4,000	4,000
Queen Victoria and Johnson Mem Trust	3,000	-
Church Burgesses Trust	3,000	3,000
JG Graves Charitable Trust	3,000	3,000
Zachery Merton & George Woofindin Conv Trust	2,000	3,000
Town Trustees of Sheffield	2,000	2,000
South Yorkshire Community Foundation	2,000	
Talbot Trusts	1,000	-
Cutlers Company Charitable Trust	1,000	-
Sheffield Benevolent Society	1,000	-
James Neill Trust Fund	1,000	1,000
Dixon Pitchfork Charitable Trust	750	750
	23,750	16,750

OTHER DONORS

	2021	2020
	£	£
Investec Charitable Donation – Advent Calendar	1,500	0
Mr and Mrs Ferretti Open Garden Event	989	0
Sarah Lynch and Roger Purkiss	850	950
St Marie’s Activity Group	730	340
Anon	400	350
Outukumpu Charitable Fund	400	0
St John’s Church Ranmoor	266	440
Peter Gannon	200	120
Donations less than £100	163	45
Alison Gardner Sponsored Runs	122	1,091
D Meadows	100	75
James Bedingfield Memorial donations	0	5,000
Waitrose	0	360
Julia Massey	0	100
C Beardsall	0	72
	5,720	8,943
	29,470	25,693

Sheffield Family Holiday Fund Impact Report 2021

Information provided by Kat Lee
Chief Executive, Family Holiday Charity (FHC)

Breaks distributed

Throughout 2021 the FHC were able to allocate **holidays and day trips to 481 individuals** in the Sheffield region. All of which have been funded via donations to the Sheffield Family Holiday Fund (SFHF). **28 families (115 individuals) benefited from a short break and 366 individuals benefited from a day trip.**



We are delighted to share with you some quotes from families who were able to have a short break below.

The holiday came at a perfect time - We are due to move home and my daughter is changing school next week. This symbolises leaving the "old life" behind and moving on. This break meant we could spend some time away from home doing fun things as a family and close a door on the traumatic events the children had to go through. It also was perfect timing as we used to have a caravan before my partner died and we were able to visit old friends on that site.

The kids and I really did need a change of scenery after an exceptionally difficult few years. We actually felt like a normal family. Doing fun things with the children and spending quality time with them made me realise how much we have all missed out on due to my deteriorating health over the last 3 /4 years. It also reminded me that I can still be me, despite my symptoms.
Thank you isn't a big enough word to express how great it felt to be away, sending a massive hug to everyone who helped get this little family a holiday for a few days. It was magical.

We have never had a family holiday so it meant a great deal to us. We have had a difficult year, going through homelessness and coping with both physical and mental health issues so this was a great chance for us to have a break.

The last few years have been exceptionally difficult for us as a family. Having a chance to have a break by the seaside was wonderful. We never expected the caravan to be so big, and having 2 toilets was a real bonus.

Since the break, due to my health and how it limits me, my son has been accessing respite foster care. The holiday allowed us to spend some really positive time together, create lovely memories and shared experiences. This helped build the resilience he needs to deal with situations when I am too unwell to care for him.

It meant that we could have time together as a family getting away from the stresses that we left behind in Sheffield.

The break gave us the chance to get away and leave our stresses and worries behind. We have had so much to deal with and this came at the right time.

Criteria to be given a holiday

The FHC have a base level of criteria in order for a family to be awarded a holiday: a household income of less than £24k, one child in the family must be under 18 and the family must not have had an overnight break in the last 4 years. The FHC works very closely with the relevant referrers to ensure that holidays and day trips are awarded to the most deserving families. In many cases the FHC will also help the families with travel costs and work with the referring organisations to offer additional support.

Locations visited

Parkdean - Southview - East Coast
Parkdean - Skipsea Sands - North East
Parkdean - Whitley Bay - North East
Parkdean - Cayton Bay - North East
Sherwood Castle Holiday Forest
Skegness
Presthaven - Prestatyn
Primrose Valley - Filey
Combe Haven - St Leonards-on-sea
Sandy Bay - Ashington
Youth Hostel Association York

Applications for 2021

Unfortunately, the uncertainty around Covid-19 related lockdowns made the situation difficult for the FHC and for many families who were scheduled to take a short break. Some

breaks were cancelled at the last minute due to changing government rules and families also cancelled due to anxieties around travelling. Any families that were due a holiday in 2021 and could not attend, will be invited to take a break in 2022.

Another issue faced by the FHC was that many referring organisations had also been hit very hard by the Covid-19 pandemic. The FHC tried to work closely with the referring organisations to ensure they could get the breaks to those families most in need.

A selection of organisations from Sheffield that have successfully referred in 2021:

Organisation
Sheffield Young Carers Project
Sheffield City Council - North MAST
Railway Children
Sheffield City Council - West MAST
Sheffield Children, Young People and Families Service
Shelter Homeless Prevention and Resettlement Service
Sheffield City Council - East MAST
Roundabout Ltd
Social Care Sheffield City Council
Arbournthorne Community Primary School
Wybourn Community Primary School
Sheffield City Council
Family Holiday Charity

Plans for 2022

The FHC plans to trial new initiatives to help improve the experiences of families who take a break. This will include food vouchers and paid activities. Alongside these new initiatives, the FHC would also like to give families some choice during their breaks, to help families feel more independent.

During 2021, the FHC took a board level decision to change when holidays and breaks are awarded to avoid negatively impacting a child's education. They are continuing to work with the holiday providers to ensure that the FHC can access the fairest prices for breaks in the peak holiday periods. The FHC will also extend the holiday period for as long as they can to ensure that the maximum number of holidays can be awarded.

The FHC would also like to expand the referrer network and reach out to organisations and charities who may not have referred before.

The SFHF are looking forward to working with the FHC in 2022 to maximise the number of holidays and day trips awarded to families from the Sheffield region.