

Charity number: 505587

THE ALMSCLIFFE HALL

**ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2023**

**BFE Brays
Chartered Accountants
Building Society Chambers
Wesley Street
Otley
LS21 1AZ**

**THE ALMSCLIFFE HALL
(Charity number: 505587)**

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**THE ALMSCLIFFE HALL
(Charity number: 505587)**

**ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

Charity Name : The Almscliffe Hall
Registered Charity Number : 505587
Principal Address : Harrogate Road, Huby, Leeds, LS17 0EG

Names of Charity Trustees Who Manage The Charity

	Office held (If any)	Dates acted if not whole year	Appointed by (If any)
Mr Christopher John Olding	Treasurer		Elected by trustees. ATBC Representative
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Neil Muffett			Representative nominated by Weeton and Huby players
Mrs Jenny Macdonald-Smith			Elected by trustees
Mr Michael Stylin			Representative nominated by Weeton & Huby Cricket Club
Ms. Suzy Bidgood	Secretary		Elected by trustees
Victoria Kieran			Elected by trustees

**THE ALMSCLIFFE HALL
(Charity number: 505587)**

**ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023 continued**

Governing Document

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

Trustee Selection Methods

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

Object of The Charity

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

Main Activities

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("ATBC"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

Annual Accounts

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The bookkeeping and payroll duties in relation to the Hall are contracted to a local company, BBS Bookkeeping, that specialises in small business accounting. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by BFE Brays, Chartered Accountants in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

**ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023 continued**

The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

Financial Summary of Charity Accounts 2022/23

Almscliffe Hall

The 2022/23 financial year represents the first full trading year since the covid interruptions. There was minimal government financial support provided in the year for any loss of trade. The grant income in the accounts was a draw down from the local council commuted funds, which was allocated to the hall for improvements to the gents toilets.

The income generation was very good. A large proportion of this was the result of a successful beer and gin festival. This income is reflected in the Fundraising account and was due to event ticket sales and sponsorship.

The Lettings income was driven by the pre-school which was fully operational for the year after covid. This generated approximately 50% of the income, whilst the remainder came from regular lettings throughout the year.

The flat was fully let for the year and there was a small rental increase.

The Purchases increased, primarily due to the additional costs involved in staging the beer and gin festival. Utilities increase was primarily due to additional oil purchases for the boiler for the winter months. The boiler is old and relatively inefficient, and it is something that the committee is looking at replacing in the future, however the cost will be significant.

Repairs and maintenance were high. A large part of this was the cost of refurbishing the gentlemen's toilet. This was an important project and could not be funded from income generated by the hall during the year. Accordingly, this was mainly funded through the Hall Appeal Account.

The hall is ageing, and it is likely that maintenance and improvement costs will continue to be significant. Identified projects for the coming year include re-roofing the flat roof over the snooker room, ladies and disabled toilet improvements and a new oil boiler. The hall revenue will not be able to fund these items and therefore, without external funding, it will mostly be funded from the Appeal account.

ATBC

Activities returned to some level of normality in 2022/2023 after Covid. Subscription income across the club remained steady whilst there was an exceptional year of fund raising which allied to other revenue sources from match money, hosting and tennis coaching produced a strong performance. Operating costs remained under control and this contributed towards a substantial surplus. Repayment of the loan from the LTA continued on schedule.

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023 continued

Charity's Policy on Reserves

The Charity does not have a policy of accumulating reserves.

Future

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future.

The Committee's focus will be on keeping the costs under control as much as possible, whilst targeting an increase in functions and lettings.

The present Committee is committed to the success of the Almscliffe Village Hall.

Chris Olding
Hon Treasurer
April 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2023, which are set out on pages 6 and 7.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

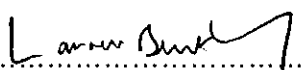
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 1 December 2023

Name: Laurence J Bentley FCA

Relevant Qualification: Chartered Accountant

Address: BFE Brays
Chartered Accountants
Building Society Chambers
Wesley Street
OTLEY
LS21 1AZ

THE ALMSCLIFFE HALL
(Charity number: 505587)

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

	2023 Restricted Funds	2023 Unrestricted Funds	2023 Total	2022 Total
RECEIPTS				
Bar sales	-	15,353.00	15,353.00	17,087.00
Letting income	378.00	9,221.00	9,599.00	1,631.00
Grant income	-	2,035.00	2,035.00	6,243.00
Flat rental income	-	6,960.00	6,960.00	6,860.00
Fundraising, appeals & donations	6,707.00	5,945.00	12,652.00	13,607.00
Bank interest received	211.00	203.00	414.00	117.00
Match Money	2,208.00	-	2,208.00	1,392.00
Other income	1,392.00	-	1,392.00	666.00
Subscriptions	16,977.00	-	16,977.00	19,463.00
	<u>27,873.00</u>	<u>39,717.00</u>	<u>67,590.00</u>	<u>67,066.00</u>
ASSET AND INVESTMENT SALES				
	-	-	-	-
TOTAL RECEIPTS	<u>£ 27,873.00</u>	<u>£ 39,717.00</u>	<u>£ 67,590.00</u>	<u>£ 67,066.00</u>
PAYMENTS				
Purchases	350.00	10,538.00	10,888.00	5,971.00
Staff salaries	-	9,054.00	9,054.00	9,430.00
Staff pension	-	372.00	372.00	310.00
Rates	686.00	539.00	1,225.00	784.00
Utilities	597.00	7,350.00	7,947.00	6,394.00
Flat expenses	-	680.00	680.00	1,194.00
Insurances	1,674.00	920.00	2,594.00	2,453.00
Repairs & maintenance	7,082.00	10,597.00	17,679.00	12,921.00
Telephone	-	347.00	347.00	331.00
Sundry expenses	306.00	1,833.00	2,139.00	2,226.00
Advertising	-	33.00	33.00	250.00
Legal & professional	-	-	-	-
Accountancy fees	-	1,817.00	1,817.00	1,378.00
Bank charges	-	209.00	209.00	69.00
Credit card charges	-	390.00	390.00	177.00
Affiliation Fees	1,451.00	-	1,451.00	928.00
	<u>12,146.00</u>	<u>44,679.00</u>	<u>56,825.00</u>	<u>49,566.00</u>
ASSET AND INVESTMENT PURCHASES				
Asset purchases	-	-	-	3,168.00
Loan repayments	4,750.00	-	4,750.00	4,750.00
TOTAL PAYMENTS	<u>£ 16,896.00</u>	<u>£ 44,679.00</u>	<u>£ 61,575.00</u>	<u>£ 52,734.00</u>
NET RECEIPTS/PAYMENTS	10,977.00	(4,962.00)	6,015.00	(14,332.00)
CASH FUNDS FROM LAST YEAR	<u>83,980.00</u>	<u>57,589.00</u>	<u>141,569.00</u>	<u>127,237.00</u>
CASH FUNDS THIS YEAR	£ 94,957.00	£ 52,627.00	£ 147,584.00	£ 141,569.00

THE ALMSCLIFFE HALL
(Charity number: 505587)

**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR
FOR THE YEAR ENDED 31 MARCH 2023**

	Restricted Funds (ATBC)	Unrestricted Funds	Total
CASH FUNDS			
Current account	7,860.00	5,927.00	13,787.00
Deposit account	87,097.00	41,764.00	128,861.00
Cash in hand	-	4,936.00	4,936.00
	<u>£ 94,957.00</u>	<u>£ 52,627.00</u>	<u>£ 147,584.00</u>

ASSETS RETAINED FOR THE CHARITY'S OWN USE

Property in Huby The Almscliffe Hall	£ 587,000.00
Almscliffe Hall Tennis & Bowling Club	<u>£ 380,806.00</u>
	<u>£ 967,806.00</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in October 2018.

LIABILITIES

Accountancy & bookkeeping creditor	1,300.00
PAYE	98.00
Net wages	598.00
Pension contribution	191.00
Utilities creditors	351.00
Stock take creditors	160.00
Loans & other creditors - ATBC	47,637.00
	<u>£ 50,246.00</u>

On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.

Signed:

Signed:

Date:

30/11/23