

Charity number: 505587

THE ALMSCLIFFE HALL

**ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2022**

**BFE Brays
Chartered Accountants
Building Society Chambers
Wesley Street
Otley
LS21 1AZ**

THE ALMSCLIFFE HALL
(Charity number: 505587)

CONTENTS

	Page
Annual Report & Report of the Trustees	1 - 4
Independent Examiner's Report	5
Receipts and Payments Account	6
Statement of Assets and Liabilities	7

THE ALMSCLIFFE HALL
(Charity number: 505587)

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

Charity Name : The Almscliffe Hall
Registered Charity Number : 505587
Principal Address : Harrogate Road, Huby, Leeds, LS17 0EG

Names of Charity Trustees Who Manage The Charity

	Office held (If any)	Dates acted if not whole year	Appointed by (If any)
Mr Christopher John Olding	Treasurer		Elected by trustees. ATBC Representative
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Neil Muffett			Representative nominated by Weeton and Huby players
Mrs Jenny Macdonald-Smith			Elected by trustees
Mr Michael Styrin			Representative nominated by Weeton & Huby Cricket Club
Ms. Suzy Bidgood	Secretary		Elected by trustees
Victoria Kieran			Elected by trustees

THE ALMSCLIFFE HALL
(Charity number: 505587)

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022 continued

Governing Document

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

Trustee Selection Methods

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

Object of The Charity

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

Main Activities

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("**ATBC**"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

Annual Accounts

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The bookkeeping and payroll duties in relation to the Hall are contracted to a local company, BBS Bookkeeping, that specialises in small business accounting. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by BFE Brays, Chartered Accountants in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

THE ALMSCLIFFE HALL
(Charity number: 505587)

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022 continued

The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

Financial Summary of Charity Accounts 2021/22

Almscliffe Hall

The 21/22 year showed a return to more normal hall activities as the worst of the pandemic passed. Despite this there was a slow take up in larger lettings for the hall and that is reflected in the figures for the year. There were still a few grant payments made by Harrogate Borough Council, but not to the extent of the previous year when the hall was closed.

In terms of income, the bar sales were positive and reflected a number of bar events during the year. Flat income remained steady as the flat was fully let with a small increase in the monthly rental. However, as noted above the hall rental and the fundraising activities did not return to pre-pandemic levels.

In terms of costs; the paid employees were removed from furlough and their hours were increased. As one would expect there was also an increase in purchases (as bar sales increased) and utilities, which represents electricity and oil for the boiler.

As a result of the hall being closed for a year there were some additional Repairs and Maintenance costs. This included a new front door for the flat as well as some roof repairs and general maintenance for the building.

The overall picture was a £2 000 deficit which was disappointing, but the Trustees expect that it will take some time to recover the lost trade. Therefore, the hall expects to have to use some of its cash reserves whilst this happens. However the Trustees have been proactive and there are already some ideas for good fundraising events in the coming year.

ATBC

ATBC continued to benefit from the growth in subscription income following the major refurbishment in 2020 that has led to higher membership numbers. Some residual expenditure was incurred in the year although the cash position improved significantly over the period. Repayment of the loan from the LTA continued on schedule

Charity's Policy on Reserves

The Charity does not have a policy of accumulating reserves.

THE ALMSCLIFFE HALL
(Charity number: 505587)

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022 continued

Future

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future.

The Committee's focus will be on keeping the costs under control as best as possible, whilst targeting an increase in functions and lettings.

The present Committee committed to the success of the Almscliffe Village Hall.

Chris Olding
Hon Treasurer
April 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2022, which are set out on pages 6 and 7.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

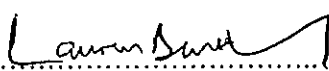
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: *2nd June 2023*

Name: Laurence J Bentley FCA

Relevant Qualification: Chartered Accountant

Address: BFE Brays
Chartered Accountants
Building Society Chambers
Wesley Street
OTLEY
LS21 1AZ

THE ALMSCLIFFE HALL
(Charity number: 505587)

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	2022 Restricted Funds	2022 Unrestricted Funds	2022 Total	2021 Total
RECEIPTS				
Bar sales	-	17,087.00	17,087.00	-
Letting income	440.00	1,191.00	1,631.00	2,297.00
Grant income	-	6,243.00	6,243.00	22,398.00
Flat rental income	-	6,860.00	6,860.00	6,720.00
Fundraising, appeals & donations	13,107.00	500.00	13,607.00	105,453.00
Bank interest received	71.00	46.00	117.00	203.00
Match Money	1,392.00	-	1,392.00	596.00
Other income	666.00	-	666.00	32,697.00
Subscriptions	19,463.00	-	19,463.00	14,716.00
	<u>35,139.00</u>	<u>31,927.00</u>	<u>67,066.00</u>	<u>185,080.00</u>
ASSET AND INVESTMENT SALES				
Loan	-	-	-	47,500.00
TOTAL RECEIPTS	<u>£ 35,139.00</u>	<u>£ 31,927.00</u>	<u>£ 67,066.00</u>	<u>£ 232,580.00</u>
PAYMENTS				
Purchases	275.00	5,696.00	5,971.00	649.00
Staff salaries	-	9,430.00	9,430.00	6,079.00
Staff pension	-	310.00	310.00	251.00
Rates	509.00	275.00	784.00	962.00
Utilities	568.00	5,826.00	6,394.00	4,177.00
Flat expenses	-	1,194.00	1,194.00	1,103.00
Insurances	1,567.00	886.00	2,453.00	2,155.00
Repairs & maintenance	6,551.00	6,370.00	12,921.00	19,362.00
Telephone	-	331.00	331.00	350.00
Sundry expenses	378.00	1,848.00	2,226.00	3,206.00
Advertising	-	250.00	250.00	53.00
Legal & professional	-	-	-	-
Accountancy fees	-	1,378.00	1,378.00	1,318.00
Bank charges	-	69.00	69.00	30.00
Loan repayments	4,750.00	-	4,750.00	-
Credit card charges	-	177.00	177.00	148.00
Affiliation Fees	928.00	-	928.00	576.00
	<u>15,526.00</u>	<u>34,040.00</u>	<u>49,566.00</u>	<u>40,419.00</u>
ASSET PURCHASES	<u>3,156.00</u>	<u>12.00</u>	<u>3,168.00</u>	<u>214,550.00</u>
TOTAL PAYMENTS	<u>18,682.00</u>	<u>£ 34,052.00</u>	<u>£52,734.00</u>	<u>£ 254,969.00</u>
NET RECEIPTS/PAYMENTS	16,457.00	(2,125.00)	14,332.00	(22,389.00)
CASH FUNDS FROM LAST YEAR	<u>67,523.00</u>	<u>59,714.00</u>	<u>127,237.00</u>	<u>149,626.00</u>
CASH FUNDS THIS YEAR	<u>£ 83,980.00</u>	<u>£ 57,589.00</u>	<u>£141,569.00</u>	<u>£ 127,237.00</u>

THE ALMSCLIFFE HALL
(Charity number: 505587)

**STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR
FOR THE YEAR ENDED 31 MARCH 2022**

	Restricted Funds (ATBC)	Unrestricted Funds	Total
CASH FUNDS			
Current account	31,954.00	7,126.00	39,080.00
Deposit account	52,026.00	47,285.00	99,311.00
Cash in hand	-	3,178.00	3,178.00
	<u>£ 83,980.00</u>	<u>£ 57,589.00</u>	<u>£ 141,569.00</u>

**ASSETS RETAINED FOR THE
CHARITY'S OWN USE**

Property in Huby The Almscliffe Hall	£ 587,000.00
Almscliffe Hall Tennis & Bowling Club	£ 380,806.00
	<u>£ 967,806.00</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in October 2018.

LIABILITIES

Accountancy & bookkeeping creditor	1,300.00
PAYE	6.00
Net wages	-
Pension contribution	141.00
Utilities creditors	260.00
Stock take creditors	160.00
Loans & other creditors - ATBC	52,224.00
	<u>£ 54,091.00</u>

On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.

Signed: Chris Olding - Treasurer

Signed: Nathan Varley – Chair of Trustees

Date: 23 May 2023