

Charity number: 505587

THE ALMSCLIFFE HALL

**ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2021**

**BFE Brays
Chartered Accountants
Building Society Chambers
Wesley Street
Otley
LS21 1AZ**

**THE ALMSCLIFFE HALL
(Charity number: 505587)**

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THE ALMSCLIFFE HALL
(Charity number: 505587)

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Charity Name : The Almscliffe Hall
Registered Charity Number : 505587
Principal Address : Harrogate Road, Huby, Leeds, LS17 0EG

Names of Charity Trustees Who Manage The Charity

	Office held (If any)	Dates acted if not whole year	Appointed by (If any)
Mr Christopher John Olding	Treasurer		Elected by trustees. ATBC Representative
Mr Nathan Varley	Chair		Elected by trustees
Mr Don Dale			Representative nominated by Snooker Club
Jenny Stacy			Representative nominated by Craft Club
Neil Muffett			Representative nominated by Weeton and Huby players
Mrs Jenny Macdonald-Smith			Elected by trustees
Mr Michael Styrin			Representative nominated by Weeton & Huby Cricket Club
Ms. Suzy Bidgood	Secretary		Elected by trustees
Victoria Kieran			Elected by trustees

THE ALMSCLIFFE HALL
(Charity number: 505587)

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020 continued

Governing Document

The charity is constituted by Deed of Trust adopted on 20 April 1976 and amended on 2 September 1991.

Trustee Selection Methods

The Charity is administered by a Management Committee. Elected trustees are appointed or reappointed at the Annual General Meeting. Clubs and societies in the community also appoint one of their members to act as trustee representing their interests.

Object of The Charity

The object of the Charity is to maintain the Village Hall, and to provide facilities at an affordable cost to the inhabitants of the village and its surroundings, known as the Area of Benefit.

Main Activities

The Hall continues to be regularly used by local groups in the Area of Benefit including the Snooker Club, and Flower Club. It is also regularly used for functions and parties. The Hall also accommodates Huby and Weeton Pre-school, itself a registered charity. The Hall and licensed bar are open on certain days during the week and as required for clubs and functions.

In planning our activities and improvements for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

It should be noted that the Almscliffe Tennis and Bowling Club ("ATBC"), whilst a recognised club of the Almscliffe Hall Charitable Trust, operates distinctly from the Hall and from its own facilities. In the interests of governance and transparency the ATBC's accounts are incorporated with those of the Hall and therefore a more complete financial overview of the Charity is reflected in the accounts.

Annual Accounts

In the amalgamated accounts it should be noted that the Restricted Funds reflects the operating activities of the ATBC and the Unrestricted Funds represents those of the Almscliffe Hall (and thereby enables them to be compared directly to previous years' figures).

The bookkeeping and payroll duties in relation to the Hall are contracted to a local company, BBS Bookkeeping, that specialises in small business accounting. We have done this to meet the stringent requirements of Charity Accounting and for general governance and best practice purposes. The annual accounts are independently examined by BFE Brays, Chartered Accountants in accordance with the General Directions given by the Charity Commission under section 145(5)b of the Charities Act 2011. Within these accounts, which are uploaded with this report, is the Independent Examiner's statement on the accounts, which serves as a scrutiny test.

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ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020 continued

The ATBC bookkeeping is completed internally and verified by Susan Gosling LLB, FCA. These verified accounts are then presented to BFE Brays for inclusion in the amalgamated accounts.

The Hall has two part-time employees who are responsible for all aspects of the day-to-day operation of the hall including functions such as operating the bar, cleaning and managing bookings.

Financial Summary of Charity Accounts 2020/21
Almscliffe Hall

The 20/21 Charity accounts reflect a very unusual year due to the covid pandemic. For much of the financial year the hall was closed to the public and therefore there were no bar sales or public lettings. Genuine income for the hall was only generated from 2 sources. The first was the flat, which remained occupied and full rental was paid for the year. The second was the partial opening of the pre-school during the latter part of the financial year.

Fortunately, the hall was generously supported by both local and national government through local ongoing covid grants and the national furlough scheme. These payments, in part, enabled the hall to retain the services of its paid employees, albeit on a reduced mandate.

It should be noted that there is an additional significant income amount reflected in the "other income" section of the accounts. During the year the hall applied to Yorkshire Water for a rebate on its water bill. It believed that it had been charged for certain water waste removal costs, when in fact none were provided. Yorkshire Water agreed with the application and further agreed to rebate the hall an amount that reflected many years' worth of accrued over charge. This amounted to some £32 000. This amount has been set aside for future hall improvements. A further benefit of this is that future hall water bill should be reduced.

As a result of the enforced hall closure there was a reduction in certain costs. Utilities reduced from £5 750 to £3 792. The hall also negotiated new insurance cover that resulted in reduction in these costs.

Repairs and Maintenance as well as sundry costs increased slightly as the hall undertook planned maintenance and painting works during the closed period.

Whilst it was a positive year for the hall from a financial perspective, the Trustees are aware that the grant aid will finish, and it will take some time to recover the lost trade. Therefore, the hall expects to have to use some of its cash reserves whilst this happens.

ATBC

Fundraising for the new court project raised another £105,353 in the year. This was augmented by a 10-year unsecured and interest free loan from the Lawn Tennis Association of £47,500.

The improvements arising from the successful completion of the court project in the summer of 2020 (spend in the year £214,550) along with the restrictions of the pandemic contributed to a significant increase in subscription income from £9,223 in 2020 to £14,716 in 2021.

The ATBC was grateful for the grant income received from HM Treasury via Harrogate Borough Council. This funding was applied to alleviate some of the impact of the pandemic.

Charity's Policy on Reserves

The Charity does not have a policy of accumulating reserves.

ANNUAL REPORT & REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020 continued

Future

The Trustees are acutely aware of the challenges that lie ahead and the fine balance between maintaining a Hall that is sufficiently attractive to generate lettings and functions whilst keeping the expenditure under control. This is a challenge that is not likely to become any easier in the future.

The Committee's focus will be on keeping the costs under control as best as possible, whilst targeting an increase in functions and lettings.

The present Committee is dynamic and committed to the success of the Almscliffe Village Hall.

Chris Olding
Hon Treasurer
March 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Report to the trustees of The Almscliffe Hall on the accounts for the year ended 31 March 2021, which are set out on pages 7 and 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

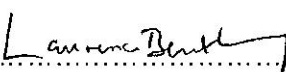
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

In carrying out my examination I noted the trustees comments that the bar sales may be marginally inflated to the detriment of rental income. The trustees have highlighted certain temporary issues at the Hall's bookkeeping company which have since been addressed.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Laurence J Bentley FCA

Date: 8th March 2022

Relevant Qualification: Chartered Accountant

Address: BFE Brays
Chartered Accountants
Building Society Chambers
Wesley Street
OTLEY
LS21 1AZ

THE ALMSCLIFFE HALL
(Charity number: 505587)

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	2021 Restricted Funds	2021 Unrestricted Funds	2021 Total	2020 Total
RECEIPTS				
Bar sales	-	-	-	21,999.00
Letting income	366.00	1,931.00	2,297.00	8,274.00
Grant income	-	22,398.00	22,398.00	-
Flat rental income	-	6,720.00	6,720.00	6,545.00
Fundraising, appeals & donations	105,353.00	100.00	105,453.00	105,495.00
Bank interest received	199.00	4.00	203.00	82.00
Match Money	596.00	-	596.00	2,458.00
Other income	45.00	32,652.00	32,697.00	94.00
Subscriptions	14,716.00	-	14,716.00	9,223.00
	<u>121,275.00</u>	<u>63,805.00</u>	<u>185,080.00</u>	<u>154,170.00</u>
ASSET AND INVESTMENT SALES				
Loan	47,500.00	-	47,500.00	-
TOTAL RECEIPTS	<u>£ 168,775.00</u>	<u>£ 63,805.00</u>	<u>£ 232,580.00</u>	<u>£ 154,170.00</u>
PAYMENTS				
Purchases	75.00	574.00	649.00	12,950.00
Staff salaries	-	6,079.00	6,079.00	10,775.00
Staff pension	-	251.00	251.00	159.00
Rates	187.00	775.00	962.00	1,440.00
Utilities	385.00	3,792.00	4,177.00	6,017.00
Flat expenses	-	1,103.00	1,103.00	1,463.00
Insurances	1,296.00	859.00	2,155.00	2,473.00
Repairs & maintenance	17,820.00	1,542.00	19,362.00	4,956.00
Telephone	-	350.00	350.00	333.00
Sundry expenses	789.00	2,417.00	3,206.00	2,092.00
Advertising	-	53.00	53.00	73.00
Legal & professional	-	-	-	-
Accountancy fees	-	1,318.00	1,318.00	1,954.00
Bank charges	-	30.00	30.00	30.00
Credit card charges	-	148.00	148.00	150.00
Affiliation Fees	576.00	-	576.00	1,175.00
	<u>21,128.00</u>	<u>19,291.00</u>	<u>40,419.00</u>	<u>46,040.00</u>
ASSET PURCHASES	<u>214,550.00</u>	<u>-</u>	<u>214,550.00</u>	<u>-</u>
TOTAL PAYMENTS	<u>235,678.00</u>	<u>£ 19,291.00</u>	<u>£254,969.00</u>	<u>£ 46,040.00</u>
NET RECEIPTS/PAYMENTS	(66,903.00)	44,514.00	(22,389.00)	108,130.00
CASH FUNDS FROM LAST YEAR	<u>134,426.00</u>	<u>15,200.00</u>	<u>149,626.00</u>	<u>41,496.00</u>
CASH FUNDS THIS YEAR	<u>£ 67,523.00</u>	<u>£ 59,714.00</u>	<u>£127,237.00</u>	<u>£ 149,626.00</u>

THE ALMSCLIFFE HALL
(Charity number: 505587)

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE YEAR
FOR THE YEAR ENDED 31 MARCH 2021

	Restricted Funds (ATBC)	Unrestricted Funds	Total
CASH FUNDS			
Current account	28,012.00	12,407.00	40,419.00
Deposit account	39,511.00	47,239.00	86,750.00
Cash in hand	-	68.00	68.00
	<u>£ 67,523.00</u>	<u>£ 59,714.00</u>	<u>£ 127,237.00</u>

ASSETS RETAINED FOR THE CHARITY'S OWN USE

Property in Huby The Almscliffe Hall	£ 587,000.00
Almscliffe Hall Tennis & Bowling Club	£ 377,651.00
	<u>£ 964,651.00</u>

The cost of The Almscliffe Hall is recorded as the current replacement cost of the building.

A valuation of The Almscliffe Hall was undertaken by FSS LLP in October 2018.

LIABILITIES

Accountancy & bookkeeping creditor	1,300.00
PAYE	363.00
Net wages	549.00
Pension contribution	99.00
Utilities creditors	390.00
Stock take creditors	160.00
Loans & other creditors - ATBC	47,554.00
	<u>£ 50,415.00</u>

On behalf of the Trustees, we approve these accounts and confirm all relevant records have been made available for their preparation.

Signed: Chris Olding - Treasurer

Signed: Nathan Varley – Chair of Trustees

Date: 7th March 2022