



BURNLEY LIGHT OPERA SOCIETY

President : His Honour, Raymond Bennett

Secretary

Mrs S Hardwick
14 Marsden Court

BURNLEY

Lancs. BB10 2SS

☎ 01282 831597

✉ susan.hardwick@ic24.net

Chairman

Mr D Gill

14 Easedale Close

BURNLEY

Lancs. BB12 8TR

☎ 01282 453665

Treasurer

MINUTES OF THE 2022 ANNUAL GENERAL MEETING HELD ON WEDNESDAY 18th MAY 2022, 7:00pm AT THE MECHANICS

APOLOGIES FOR ABSENCE

Were received from:- Raymond Bennet, Rachel Hardwick, Ann Mayor, Allison Nuttall, Noelle Ripley.

1 MINUTES OF THE 2019 AGM

1.1 Due to COVID19 and country wide lock downs, Annual General Meetings did not take place in 2020 and 2021. The minutes for 2019 had been previously circulated to members with the 2022 agenda and were available at the meeting along with the Society rules. The minutes were passed as correct.

2 MATTERS ARISING

2.1 There were no matters arising.

3 TREASURER'S REPORT.

3.1 Mr Gill paid tribute to Mr Emmett who died October 2020.

3.2 Everyone had sight of the balance sheet for the last 12 months. The Independent Examiner reported there were no matters of concern that would prevent him from signing the accounts.

3.3 Mr Gill reported there had been unusual circumstances during 2020 and 2021. In May 2021 we decided to take a risk and start planning a show for November 2021. At that time it was not known if we would be in a lockdown situation or not in November. The decision was made to change the show from "Full Monty" to "9-5 The Musical"

3.4 Artistically the show was a great success, unfortunately financially it was not a success. This was mainly due to the cost of hiring three professional male dancers; this was necessary as we did not have enough males in the society. These dancers were a great asset and fit easily into the cast. There will not be any professional fees for Calendar Girls.

3.5 Another contributing factor to the loss was that the general public were still wary about going out, especially to a theatre mixing with other people. Ticket sale income was £33.5K, compared with £40K for 'The Sound Of Music'.

3.6 We are still financially sound with reserves of £24.8K; we are aiming to increase the reserves to £30K this year.

3.7 Having a dinner show contributes to funds, with a profit this year of £3.5K. The initial dinner show was expected to be a one-off to celebrate 60 years of the Society in 1994. Due to its success, it has continued every year and there are guests who have been regular patrons since the first one.

3.8 The raffle on the dinner show evening is a good fund raiser for the Ladies Committee. Thanks were given to the Ladies Committee, Kathryn and Cynthia for their funding raising through the year and donations to the society.

- 3.9 Mr Gill commended Zoe for continuing, and all the cast and production team for rallying round, and attending extra rehearsals to accommodate Zoe in a wheel chair. It is a testament to everyone we had a very successful show to an excellent standard.
- 3.10 Thanks were given to the production team – Anthony Williams, Steven and Simon Mercer-Murray. Sincere thanks were given to props (Anne Baron & Team) and wardrobe (Alison Whittaker) who are the only ones who do not get paid.
- 3.11 From the treasurer's point of view a loss is not good, however we put on a lavish show to a very high standard every year.
- 3.12 The Societies accounts are with Royal Bank of Scotland and Marsden building society. We now have internet banking.
- 3.13 There were no questions; the treasurer's report and accounts were adopted

4 CHAIRMAN'S REPORT

- 4.1 Mr Gill said a lot of what he had to say had been covered in the treasurer's report. He commented on the great attendance for the AGM.
- 4.2 Due to Bethesda closing, we have a new rehearsal venue, the basement studio at the Mechanics. Bethesda closing is sad for the Society, who have rehearsed there since 1985, however it also sad for the church congregation.
- 4.3 The basement is a great venue, it will be a new experience to be in one room. Once the pantomime society start their rehearsals on Wednesday in September, we will be holding our Wednesday rehearsals at another venue.
- 4.4 The basement is free of charge, this helps to reduce the effects of the increase in performance charges, which have increased from £700 to £1K for 10hours. In addition, we will have a matinee this year on the last Saturday, which will be within the 10hours, so should not incur an additional performance fee.
- 4.5 This is the final year we can use the old ticket system, where the Society will receive the full ticket amount of £20. In future, £1.50 commission will be included in all tickets, not just the ones purchased online as now. For the Society to receive £20 per ticket next year, they will be advertised at £21.50. There are no discounts on any tickets this year, all costs are going up.
- 4.6 We are excited to be staging 'Calendar Girls' as our next production, many Societies are performing it this year, so we need everyone to 'spread the word'.
- 4.7 There will not be a concert or show in April 2023, and the show for November 2023 is still to be decided.
- 4.8 It is worrying for amateur societies moving forward with costs going up, lack of men and younger people. If anyone has any ideas for getting younger people involved, please let us know.
- 4.9 We encourage new people to be involved and will seek new people for roles if we cannot cast any part.
- 4.10 Everyone involved should be asking themselves what they can do for BLOS, not what can BLOS do for them.

5 LADIES COMMITTEE REPORT

- 5.1 Mrs Morris said the Ladies Committee are looking at ways to provide refreshments at the new rehearsal venue. They wish to continue this, otherwise they would not feel part of the Society. Teapots, cups, kettles have been brought from Bethesda.
- 5.2 The Ladies committee main income is from raffles, especially the dinner show raffle.

6 ELECTION OF OFFICERS

- 6.1 All officers were up for re-election; as there had been no nominations and everyone was prepared to continue to serve, they were re-elected.

- 6.2 We have two vacancies for executive officers of the society – Treasurer and Vice chairman. During the year we could co-opt officers onto the committee on an acting/temporary basis until the next AGM.

7 SUBSCRIPTIONS

- 7.1 There was no proposal to increase subscriptions for the next financial year February 2023, they will remain at £20. We are better value for money than other societies, some of which have a weekly fee. The prime reason for subscriptions is for the insurance.
- 7.2 The ideal way to pay subscriptions is by an online payment into the Societies bank account.

The Chairman thanked everyone for their attendance, and to the committee for the work they do behind the scenes, underpinned by a great artistic direction team.

The meeting closed at 7:30pm.

BURNLEY LIGHT OPERA SOCIETY

Annual Report for the year to 31 January 2022

Burnley Light Opera Society is constituted by rules adopted by the members.

It is a Registered Charity Number 505288

The officers and committee who are appointed by the members at the annual general meeting are:

| | | | |
|----------------------|-----------------------|-----------|--------------------|
| President | Mr. Raymond Bennett | Chairman | Mr. David A. Gill |
| Secretary | Mrs. Susan Hardwick | Treasurer | Mr. David A. Gill |
| Mrs. Cynthia Morris | Mrs Kathryn Rawlinson | | Mr. Peter Woodhead |
| Ms. Anne Whittaker | Mr. Ken Hardwick | | Mrs. Leanne Wharf |
| Mr. Thomas Whittaker | | | |

The objects of Burnley Light Opera Society are:

To educate the public in the Drama and Operatic Arts.

To further the development of public appreciation and taste in the said Arts.

To assist and further such charitable institutions and charitable purposes.

Burnley Light Opera Society presented in November 2021 "9-5 The Musical" at The Mechanics, Burnley.

The general reserves at 31 January 2022 amounted to £ 24,874 (2020 £ 32,045)

It is the general policy of Burnley Light Opera Society to keep in reserve the cost of one production.

Burnley Light Opera Society bank with the Royal Bank of Scotland and the Marsden Building Society.

The Independent Examiner is Mr. Charles Hopkinson.



David A. Gill
Chairman

Date 3 May 2022

Independent examiner's report to the trustees of Burnley Light Opera Society

I report to the trustees on my examination of the accounts of the Burnley Light Opera Society (the Trust) for the year ended 31 January 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C.R. Hopkinson

Charles Hopkinson

Associate of the Institute of Chartered Accountants in England and Wales

26 Longworth Road, Egerton, Bolton, BL7 9TS

2 May 2022

BURNLEY LIGHT OPERA SOCIETY
BALANCE SHEET AS AT 31 JANUARY 2022

| | <u>31/01/2022</u> | <u>31/01/2021</u> |
|--|-------------------|-------------------|
| ASSETS | | |
| DEPOSIT MARSDEN BUILDING SOCIETY | 15,343 | 15,336 |
| CURRENT ACCOUNT ROYAL BANK OF SCOTLAND | 7,210 | 16,209 |
| | <hr/> | <hr/> |
| | 22,553 | 31,545 |
| PAYMENTS IN ADVANCE/DEBTORS | 2,321 | 500 |
| | <hr/> | <hr/> |
| | 24,874 | 32,045 |
| RECEIPTS IN ADVANCE AND CREDITORS | 0 | 0 |
| | <hr/> | <hr/> |
| | 24,874 | 32,045 |
| | <hr/> <hr/> | <hr/> <hr/> |

BURNLEY LIGHT OPERA SOCIETY**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JANUARY 2022**

| | Nine to Five The Musical 2021 | The Sound of Music 2019 |
|--------------------------------|-------------------------------------|-------------------------------|
| RECEIPTS | | |
| Ticket Sales | 33,412 | 44,156 |
| Programme Sales & Adverts | 2,340 | 2,555 |
| Patrons Tickets | 1,425 | 2,350 |
| Sponsors & Donations | 405 | 195 |
| Ladies Committee | 2,000 | 3,000 |
| | 39,582 | 52,256 |
| EXPENDITURE | | |
| Royalties & Music | 8,201 | 10,026 |
| Hire of Theatre | 6,160 | 7,130 |
| Mechanics Credit Card Charges | 826 | 871 |
| Rehearsal rooms | 1,200 | 1,360 |
| Sound | 3,035 | 2,812 |
| Scenery, Lighting & Video Wall | 11,072 | 13,157 |
| Props, Technical, Flying | 2,021 | 901 |
| Costumes | 1,240 | 3,408 |
| Orchestra & Musical Director | 5,710 | 7,250 |
| Director | 3,500 | 3,500 |
| Advertising & Publicity | 722 | 790 |
| Programme Printing | 1,355 | 1,340 |
| Sundries | | 304 |
| Professional Fees | 4,925 | |
| Administration | 169 | 61 |
| | 50,136 | 52,910 |
| DINNER SHOW | | |
| Receipts | 7,740 | 9,135 |
| Expenditure | - 4,250 - | 4,509 |
| Surplus on Dinner Show | 3,490 | 4,626 |
| Surplus/Deficit | - 7,064 | 3,972 |

BURNLEY LIGHT OPERA SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JANUARY 2022
INCOME AND EXPENDITURE ACCOUNT

| | 2021/22 |
|------------------------------------|----------------------------|
| <u>INCOME</u> | |
| MEMBERS SUBSCRIPTIONS | 670 |
| INTEREST RECEIVED | 7 |
| PROFIT ON SALE OF MERCHANDISE | 89 |
| | <hr/> 766 <hr/> |
| <u>EXPENDITURE</u> | |
| NODA SUBSCRIPTION | 72 |
| BANK CHARGES | 126 |
| INSURANCE | 465 |
| SUNDRIES | 210 |
| | <hr/> 873 <hr/> |
| SURPLUS OF EXPENDITURE OVER INCOME | - 107 |
| SURPLUS/DEFICIT ON PRODUCTIONS | - 7,064 |
| NET SURPLUS/DEFICIT FOR THE YEAR | <hr/> - 7,171 <hr/> |
| GENERAL FUND | |
| BALANCE BROUGHT FORWARD | 32,045 |
| PREVIOUS YEAR ADJUSTMENT | |
| BALANCE CARRIED FORWARD | <hr/> 24,874 <hr/> |

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