



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month May	Year 2020		Day 30	Month April	Year 2021

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Digby War Memorial Hall	
North Street	
Digby, Lincoln	
<b>Postcode</b>	<b>LN4 3LY</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steve Priestley	Chair		
2	Nigel Fleetwood	Treasurer		
3	Caroline Wyness	Secretary		
4	Linda Burden		From Jun 20 onwards	
5	Margaret Weston		Until Jun 20	
6	Amanda Redsell		Until Aug 20	
7	Neil Bathard		From Mar 21 onwards	
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
law Digby Parish Council	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity’s trusts**

Type of governing document (eg. trust deed, constitution)	Constitution. Conveyance Dated 25/11/66. Amended 4/8/14.
How the charity is constituted (eg. trust, association, company)	Standard Registration.
Trustee selection methods (eg. appointed by, elected by)	Elected by inhabitants of Digby and surrounding area.

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity’s organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees’ consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Policies and Procedures adopted by the charity are held in Digby War Memorial Hall (DWMH) and are available on request.</p> <p>The trustees of DWMH own the hall and the land it stands. The gardens and car park are owned by Digby Parish Council (PC) and maintained by them. DWMH and the PC work closely together.</p> <p>Risk Assessments are carried out and reviewed regularly. They are available in DWMH.</p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

A village hall for the use of the inhabitants of Digby and the neighbourhood without distinction of sex or of a political, religious or other opinion and in particular for us for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Continued provision of DWMH for community usage.

Refurbishment and redecoration of the Hall including store room and foyer flooring and new front doors / frontage.

Minimal fundraising (due to Covid) to enable the refurbishment and updating of the Hall. Some donations from residents received.

All trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers have helped out with maintenance and refurbishment tasks.

**Summary of the main achievements of the charity during the year**

Continued refurbishment including the store room and foyer floor, new front doors / frontage and redecoration enabled by Covid support grants from NKDC and LCC plus some donations from residents.

A limited programme of classes and user groups including:

Acorn Judo Club

Angels Dance Squad

Table Tennis

Keep Fit

Craft Classes

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Maintain approx. one year costs plus buffer (heating etc) of circa £5000.

**Details of any funds materially in deficit**

Nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Covid Support Grants from NKDC and LCC. Some donations from residents etc.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	<i>C J Wyness</i>	<i>N Fleetwood</i>
<b>Full name(s)</b>	Caroline Wyness	Nigel Fleetwood
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	
<b>Date</b>	7 Jul 21	

**Digby War Memorial Hall Accounts 2019-2020**

<b>Income</b>		<b>Expenditure</b>
<b>Lettings</b>		Cleaning
User groups	8320.6	Repairs/refurb
Casual	1890.5	Stationary
Donations	0	Utilities
Funding Events	2762.8	Insurance/prs
Feast/Xmas market	2174.46	Misc.
Grants	3400	Grants
Miscellaneous	421	
Total Income	<b>18969.36</b>	
	<b>4739.12</b>	
	<b>23708.48</b>	
Total expenditure	<b>21670.77</b>	
Carried forward	<b>2037.71</b>	

**Digby War Memorial Hall Accounts 2020-2021**

<b>Income</b>		<b>Expenditure</b>
<b>Lettings</b>		Cleaning
User groups	1993.35	Repairs/refurb
Casual	36	Stationary
Donations	173.98	Utilities
Funding Events	30	Insurance/prs
Feast/Xmas market	0	Misc.
Miscellaneous	44.76	Grants
Grants	27276.8	
	<b>29554.89</b>	
Total Income		
	<b>14911.59</b>	
Total expenditure		
	<b>14643.33</b>	

Sheet1

3148.61  
13064.6  
0  
2055.3  
1597.66  
1304.6  
500

**21670.77**

1312.57  
10567.8  
0  
808.64  
1736.74  
485.84  
0

**14911.59**



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

DIGBY WAR MEMORIAL HALL COMMITTEE

**On accounts for the year  
ended**

31 - 3 - 2021

**Charity no  
(if any)**

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*Suzanne Weaver*

**Date:**

21/3/2022

**Name:**

SUZANNE WEAVER

**Relevant professional  
qualification(s) or body**

DIPLOMA IN SCHOOL BUSINESS MANAGEMENT

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.