

Smethwick Mencap  
Registered charity number 505238

Report and Unaudited Accounts

31 December 2021

**Smethwick Mencap**  
**Registered charity number 505238**  
**Report and accounts**  
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**Smethwick Mencap**  
**Registered charity number 505238**  
**Administrative information**  
**for the year ended 31 December 2021**

**Chairman**  
S P Tong

**Treasurer**  
S P Tong

**Secretary**  
S P Tong

**Trustees**  
S P Tong  
G Justice  
E Mooney

**Independent examiner**  
M W Hunt  
Bass Hunt & Co. LLP  
Ground Floor, Advance House  
9 Waterfall Lane Trading Estate  
Cradley Heath  
West Midlands  
B64 6PU

**Bankers**  
TSB Bank plc  
63-65 Cape Hill  
Smethwick  
Warley  
West Midlands  
B18 6AH

**Address of charity office**  
Derrick Patterson Building  
Price Street  
Smethwick  
Warley  
West Midlands  
B66 3QR

**Registered charity number**  
505238

**Smethwick Mencap**  
**Registered charity number 505238**  
**Trustees' report**

The trustees presents their report and accounts for the year ended 31 December 2021.

**Objectives and activities**

The principal objectives of the society are to advance the education of the mentally handicapped, to promote the prevention and development of mental health and to foster mutual help and co-operation between parents, guardians, relatives and friends of the mentally handicapped.

The main activity of the society which is the provision of a club in which the mentally handicapped can participate and express themselves, helps their wellbeing and contributes to their care.

The trustees have had regard to the Charity Commission's guidance on public benefit and consider the provision of the club meets this criteria.

**Structure governance and management**

The society is registered as a charity (registered number 505238) and is constituted under a trust deed adopted 14 July 1976.

The society is managed by the executive committee who are elected by the members of the society.

The trustees who have served during the year and since the year end are set out on page 1, together with the address of the society. New trustees are recruited and appointed as the trustees feel appropriate.

**Achievements and performance**

The society has continued to provide facilities to members during the year. Activity levels have risen compared with the previous year however are still significantly reduced in comparison to years before the Covid-19 pandemic.

The society provides a club, the Smethwick Mencap Social Club, to provide a safe environment in which members can meet, take part in activities and enjoy social interaction in an environment suitable to their needs. The society also sponsors the annual Smethwick Challenge bicycle ride in which members can participate.

The principal source of funding has been rent received from the letting of the flats at Greenlawns and the mencap social club general and entertainment fund. Further funds were received from donations and gifts.

**Financial review**

The results for the year are set out in the Statement of receipts and payments on page 5.

The financial year to 31 December 2021 has shown an increase in the reserves of the charity compared with the previous year.

The charity has continued to suffer from the Covid-19 pandemic and the various nationwide actions taken by the Government. Activity was beginning to return throughout the year

**Smethwick Mencap**  
**Registered charity number 505238**  
**Trustees' report**

**Reserves policy**

It is the policy of the society to maintain a Restricted fund to cover the cost of the club premises. Unrestricted funds are maintained at a level to ensure it has adequate reserves to continue to pursue its objectives and help in any projects to be undertaken or provide assistance to other associated charities.

**Future plans**

The trustees intend to continue the current strategy of providing support through to provision of mutual support including co-operation between parents, guardians, relatives and friends of the mentally handicapped based around the Smethwick Mencap Social Club.

**Independent examiner**

A resolution to reappoint M W Hunt of Bass Hunt & Co. LLP as independent examiner of this society will be put to the executive committee at the annual general meeting.

This report was approved by the trustee on 30 January 2024



G Justice - Trustee

**Smethwick Mencap**  
**Registered Charity number 505238**

**Independent examiner's report to the trustee of  
Smethwick Mencap**

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 5 to 10, comprising a receipts and payments account, statement of assets and liabilities and related notes.

**Respective responsibilities of the trustee and the independent examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general directions given by the Charity Commission. An independent examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as trustees, concerning such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements give a true and fair view and my report is limited to the matters set out in the statement below.

**Independent examiner's statement, report and opinion**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements to:
  - keep accounting records in accordance with section 130 of the 2011 Act ; and
  - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



M W Hunt  
Bass Hunt & Co. LLP  
Chartered Certified Accountants

Ground Floor, Advance House  
9 Waterfall Lane Trading Estate  
Cradley Heath  
West Midlands  
B64 6PU


Dated 30 January 2024

**Smethwick Mencap**  
**Registered charity number 505238**  
**Statement of receipts and payments**  
**for the year ended 31 December 2021**

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Receipts</b>					
Donations and legacies	2	2,575	-	2,575	1,513
Subscriptions		97	-	97	217
Income resources from charitable activities	3	13,962	-	13,962	9,178
Investment income	4	16,100	-	16,100	15,564
Other incoming resources - Small Business Grant Fund		-	-	-	10,000
<b>Total receipts</b>		<b>32,734</b>	<b>-</b>	<b>32,734</b>	<b>36,472</b>
<b>Payments</b>					
<b>Charitable activities</b>					
Mencap social club	5	18,155	-	18,155	22,441
Administration and other costs	6	11,799	-	11,799	10,469
<b>Total payments</b>		<b>29,954</b>	<b>-</b>	<b>29,954</b>	<b>32,910</b>
<b>Net (decrease)/increase in cash for the year</b>		<b>2,780</b>	<b>-</b>	<b>2,780</b>	<b>3,562</b>
Cash balances brought forward		98,997	-	98,997	95,435
<b>Cash balances carried forward</b>		<b>101,777</b>	<b>-</b>	<b>101,777</b>	<b>98,997</b>

Smethwick Mencap  
Registered charity number 505238  
Statement of assets and liabilities  
as at 31 December 2021

	Notes	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
<b>Assets retained for charity use</b>					
Tangible fixed assets	7	132,665	103,263	235,928	243,332
<b>Cash funds</b>					
Bank balances		98,060	-	98,060	96,090
Cash in hand		3,717	-	3,717	2,907
<b>Total cash at bank and in hand</b>		<u>101,777</u>	<u>-</u>	<u>101,777</u>	<u>98,997</u>
<b>Current liabilities</b>					
Trade creditors		11,151	-	11,151	8,424
Other creditors		13,364	-	13,364	13,108
<b>Creditors: amounts falling due within one year</b>		<u>24,515</u>	<u>-</u>	<u>24,515</u>	<u>21,532</u>



S P Tong - Trustee

Approved by the trustee on 30 January 2024

**Smethwick Mencap**  
**Registered charity number 505238**  
**Notes to the accounts**  
**for the year ended 31 December 2021**

**1 Accounting policies**

*Basis of preparation*

The charity has opted to prepare accounts on a receipts and payments basis as per section 133 of the Charities Act 2011.

<b>2 Donations and legacies</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Fund raising events	1,555	500
Donations	1,020	1,013
	<hr/> 2,575	<hr/> 1,513
<b>3 Income from charitable activities</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Mencap social club:		
Takings and room hire	7,959	5,564
Entertainment receipts	6,003	3,614
Other incoming resources	-	-
	<hr/> 13,962	<hr/> 9,178
<b>4 Investment income</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Rents received - flats	16,100	15,564
	<hr/> 16,100	<hr/> 15,564

**Smethwick Mencap**  
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**for the year ended 31 December 2021**

<b>5 Mencap Social Club</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Bar purchases	5,476	4,278
Equipment Hire	-	1,905
Travel costs and casual wages	1,239	945
Rates	-	362
Light and heat	6,489	9,769
Stationery and printing	257	-
Cleaning	-	85
Trade refuse	1,335	1,296
Telephone and fax	437	403
Repairs and maintenance	575	1,462
Licences	180	180
Other legal and professional fees	-	-
Entertainment expenses	2,167	1,756
	<u>18,155</u>	<u>22,441</u>
<b>6 Administration and other costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Unrestricted funds:		
Premises costs - flats	1,463	1,336
Rent of land - car park	441	441
Motor expenses	-	986
Subscriptions	-	-
Service charges - flats	1,513	3,025
Bank charges	-	-
Insurance	3,088	-
Sundry expenses	1,394	781
Independent examiners fee	3,900	3,900
	<u>11,799</u>	<u>10,469</u>

**Smethwick Mencap**  
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**Notes to the accounts**  
**for the year ended 31 December 2021**

**7 Tangible fixed assets**

	<b>Leasehold land and buildings £</b>	<b>Fixtures and fittings £</b>	<b>Motor vehicles unrestricted £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 January 2021	260,672	31,243	33,206	325,121
At 31 December 2021	<u>260,672</u>	<u>31,243</u>	<u>33,206</u>	<u>325,121</u>
<b>Depreciation</b>				
At 1 January 2021	24,960	23,956	32,873	81,789
Charge for the year	6,240	1,081	83	7,404
At 31 December 2021	<u>31,200</u>	<u>25,037</u>	<u>32,956</u>	<u>89,193</u>
<b>Net book value</b>				
At 31 December 2021	<u>229,472</u>	<u>6,206</u>	<u>250</u>	<u>235,928</u>
At 31 December 2020	<u>235,712</u>	<u>7,287</u>	<u>333</u>	<u>243,332</u>

Leasehold land and buildings:	<b>2021 £</b>	<b>2020 £</b>
Derrick Patterson Building - restricted	99,859	106,099
Flats - unrestricted	<u>129,613</u>	<u>129,613</u>
	<u>229,472</u>	<u>235,712</u>

Fixtures and fittings:	<b>2021 £</b>	<b>2020 £</b>
Derrick Patterson Building - restricted	3,404	3,998
Equipment - unrestricted	<u>2,802</u>	<u>3,289</u>
	<u>6,206</u>	<u>7,287</u>

At the year end, the remaining term on the property leases were as follows:

Derrick Patterson Building, Price Street, Smethwick	16 years
Flats - 57, 61 and 139 Greenlawns, St Marks Road, Tipton	64 years

**Smethwick Mencap**  
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**for the year ended 31 December 2021**

**8 Trustee's remuneration and expenses**

The balance due to S P Tong at 31 December 2021 was £6,453 (2020: £3,188).

The trustee is a director of Greenlawns Alpha RTM Company Limited who provide service charges and collect ground rent on the flats. Ground rent and service charges during the year amounted to £2,480 (2020: £2,480). The balance due at 31 December 2021 was £12,400 (2020: £9,920).

No remuneration or expenses were paid to the trustee during the year.

The trustee collects and holds rental income on behalf of the charity. The amount held at 31 December 2021 has been included in bank balances.