



Trustees' Annual Report for the period

From 1 July 2021 Period start date To 30 June 2022 Period end date

Charity name: West Lane Baptist Church

Charity registration number:505183

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the church is to provide an area for regular worship, and an active Sunday School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Additional activities the Church supports are regular Drop- ins, Film Cafes. The church is open to the church family and the local community for a variety of regular events: Food Bank, Operatic Society, Bronte Society meetings and events, Parish Council meetings, Exercise classes, Film Club and social events
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The period 21-22 has been a period of rebuilding as the premises re-opened after Covid. The main purpose of the building is as a place of worship but a key benefit outside of the use of its premises by the local community is the expansion of its Drop-In lunches to fortnightly to support the local community in a pay as you want luncheon. Additionally, it hosts a Community cinema and Food Bank for Haworth and the surrounding villages.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Annual accounts attached, improving position following Covid.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve of £25,000 was agreed to be held for the purposes of supporting the church if an extreme cost challenge arose.
Amount of reserves held	Para 1.22	£25,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None currently

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from the church giving and gift aid and from the rental of the church premises
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	WLBC Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Through operation outline in WLBC Constitution which operates the formal processes for managing the church, its members and the building.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Two types of Trustees – Building trustees - appointed through Special Church Meeting in conjunction with Yorkshire Baptist Association And Local Managing Charity Trustees appointed due to their Deaconate role, through formal appointment at Church Members Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Part of the Yorkshire Baptist Association and Baptist Union of Great Britain
Relationship with any related parties	Para 1.51	n/a
Other		

Reference and Administrative details

Charity name	West Lane Baptist Church
Other name the charity uses	
Registered charity number	505183
Charity's principal address	West Lane Haworth Keighley BD22 8EN

Haworth West Lane Baptist Church: Trustee Annual Return for 01/07/2021 - 30/06/2022

In this period the church began to operate more normally as our building started to be reused more frequently by the local community

We continued to be 'a strong, committed, loving church family fellowship' but with less virtual services and more face to face activities and worship.

We were able to hold our usual fund raising activities over the Haworth 1940's weekend along with restarting the Christian Aid pop up charity shop

'Coffee and Theology' on Wednesday has provided another space to reflect on the religious life and all are welcome to participate whatever their beliefs.

We hold regular church members' meetings and deacons' meetings which are well attended. There were also many annual church events such as Harvest festival, Lent Group, Street Nativity and Carol Services and Churches Together Church Camps.

The cinema style seats that we installed has continued to provide a more comfortable space for worship and community events such as Haworth Cinema.

An area of concern for the church through Covid was the loss of income through the loss of rental as the church, as can be seen from the accounts our reserves are now returning to normal. As we look ahead the new year will bring new challenges as we face a time without a Minister (Our Minister will be leaving West Lane on 8 Jan 2023)

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Yorkshire Baptist Association	Building Trustee		
2	John Milne	Building Trustee		
3	Kathleen Milne	Building Trustee		
4	David Smith	Building Trustee		
5	Jean Holdsworth	Building Trustee		
6	Hazel Burbage-Atter	Church Secretary		
7	Rosie Broomhead	Local Managing Trustee		
8	Pat Packer	Local Managing Trustee		
9	Sharn Fuisdale	Local Managing Trustee		
10	Helen Starford	Church Treasurer		
11				
12				
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15				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Hazel Burbage-Atter	John Milne
Position (eg Secretary, Chair, etc)	Church Secretary	
Date		

Haworth West Lane Baptist Church

Receipts and Payment Accounts for the year ended 30th June 2022

Summary	2021-22	2020-21
Total receipts	70,644	65,426
Total payments	69,999	77,866
Surplus /deficit for year	+645	-12440

Haworth West Lane Baptist Church

Receipts and Payment Accounts for the year ending 30th June 2022

2021-21	Receipts	2021-22
	Collections and Gift Aid	
5,022	Weekly collection	5,966
18,891	Gift Aid	16,574
	Donations and Room Hire	
21,647	Use of Premises	2,596
2,274	Miscellaneous.	4,928
11,642	Donations and special events.	15,100
2,249	Food Bank.	13,398
	Property income	
5,700	Rent 3 Bronte Street.	5,700
	Collection for other charities	
3,219	Various.	1,164
70,644	Total receipts for year	65,426

Haworth West Lane Baptist Church

Receipts and Payment Accounts for the year ending 30th June 2022

2021-22	Payments.	2020-21
	Maintenance of Ministry	
40,019	Ministers Stiped and allowances.	49,800
	Church Premises	
2,235	Maintenance.	4,193
5,369	Utilities	4,461
2,574	Insurance	1,956
	Administration	
75	Printing and stationary	54
1,081	Cleaning	855
3,287	Catering	0
844	Sundry expenses	2,304
	Donations to others	
5,610	Various	2,179
5,868	Food bank.	12,064
	Other expenses	
3,015		
69,999	Total payments for year	77,866

15 Church View
Gisburn
Clitheroe
BB7 4HG

24th November 2022

TO WHOM IT MAY CONCERN

West Lane Baptist Church

I have audited the records of the above organisation for the period ended 30th June 2022.

I can confirm that I find the accounting statements to be a true and fair record.

Christine Husbands