

BRANTWOOD TRUST

**ANNUAL REPORT &
FINANCIAL STATEMENTS**
for the year ended 31 December 2021

Charity Commission Registration No:
504743

Prepared by:

IAN DALZELL LTD
Chartered Accountants

Broughton Lodge Mews
Field Broughton
Grange-over-Sands
Cumbria LA11 6HL

BRANTWOOD TRUST

MANAGEMENT TRUSTEES' REPORT AND FINANCIAL STATEMENTS for the year ended 31 December 2021

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BRANTWOOD TRUST

CHARITY INFORMATION

Charity Commission Registration Number: 504743

Inland Revenue Exemption Number: XN 69869

Trustee: The Education Trust Limited

Management Trustees: Ms Charlotte J G Robins (Chair)
The Hon Mrs C G Edwards
Professor R A P Hewison
Ms J Nichola Johnson
Professor S Walker

Director of Brantwood: Howard Hull

Secretary to the Management Trustees: Howard Hull
Brantwood
CONISTON
Cumbria LA21 8AD

Correspondence Address: Brantwood Trust
Brantwood
CONISTON
Cumbria LA21 8AD

Telephone: 015394 41396

Bankers: Barclays Bank PLC
Market Place
Ambleside
Cumbria LA22 9BY

Independent Examiner: Ian Dalzell Ltd
Broughton Lodge Mews
Field Broughton
Grange-over-Sands
Cumbria LA11 6HL

BRANTWOOD TRUST

MANAGEMENT TRUSTEES' ANNUAL REPORT

The Management Trustees are pleased to present their Annual Report and the Financial Statements for the year ended 31 December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Creation

The Charity was formed by an Order of the High Court dated 10 July 1951. The Education Trust Ltd is the Trustee of the Charity and appoints Management Trustees.

The Charity is registered with the Charity Commissioners under number 504743. The Inland Revenue recognise the Trust as a charity within the definition of Section 506(1) Income and Corporation Taxes Act 1988.

Objectives

The objectives of the Charity are to administer Brantwood

- as a permanent memorial to John Ruskin and as a museum, to which members of the public shall have access, containing collections of drawings, books and objects of interest connected with John Ruskin
- as a place of study and recreation for members of universities, colleges and other places of education and such other members of the public as may from time to time be approved by the Management Trustees.

The Management Trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. The Trust relies on grants, donations and income from admission charges to cover its operating costs. In setting the level of fees, charges and concessions, the Management Trustees give careful consideration to the accessibility to Brantwood to all who wish to visit.

The strategies employed to achieve the charity's aims and objectives in the last year are set out in the Review of Activities below.

Review of Activities

The Charity continued to administer Brantwood throughout 2021. The Charity continued to administer Brantwood throughout 2021. The pandemic continued to affect operations directly, with the house and accommodations closed until 12 April. It was a year of gradual and cautious recovery. A new visitor entry route into the house with timed tickets was operated, with the installation of a covered walkway from the archway to the original front door. To manage online bookings the Tyg booking system was installed. The interior of the entrance hall received sympathetic refurbishment and the re-orientation of displays. Exit was via the shop. The former kitchen (video room) and cold room (housekeeping store) were converted into a Collection store and workspace for conservation and exhibition preparation. A decision was taken to undertake limited and audience-assured events due to the difficulty in gauging audience appetite in the face of continuing uncertainties created by the pandemic. Outdoor events were unaffected and the Illyria theatre company performed two well-attended outdoor theatre performances, *Much Ado About Nothing* and *Dr Doolittle*.

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MANAGEMENT TRUSTEES' ANNUAL REPORT (continued)

Review of Activities (continued)

The exhibition programme resumed in both the Blue Gallery and the Studio. Blue Gallery shows were: John Ruskin *Making of Mountains*; Martin Greenland *Walking from Home / The Seas are Rising*; Carol Wyss *The Mind Has Mountains*; Jeffrey Camp *In Ariel's Wake*; George Watson *Discovering Jessie: a portrait of Janet Ruskin 'the Scottish Aunt'*. Studio exhibitions were: Helen Fryer *Beyond Lakeland*; Sally Bamber *Herbal Chronicles*; Chris Mouncey *Fells, Lakes and Waterfalls*; Kate Bentley *Ruskin's Reverie*; Mike Healey *Gardens of Persephone*.

Wherever possible Brantwood availed itself of business support grants. It was possible during the summer months to open the Terrace café outdoor service (benefiting from the reduced VAT rate of 5%), the gardens and out-building exhibitions, and visitors took advantage of the opportunity to have safe, fresh air, experiences.

Financial Information

The results of the Charity's activities are contained in the attached financial statements.

Visitors (2021: 15,766; 2020: 4,302; 2019: 27,526; 2018: 23,354; 2017: 23,148; 2016: 23,162, 2015: 22,388, 2014: 22,963, 2013: 23,350, 2012: 23,486, 2011: 27,567, 2010: 27,934) to Brantwood were very much better than in 2020 due to Covid restrictions being lifted from April 2021 when the House, Accommodation and Cafe were closed. Shop sales at £39,176 were also very much better than in 2020 (£6,112). The profit margin on shop sales was lower in the year at 55.5% compared with 69% in 2020. Unrestricted grants and donations were lower in 2021 than in 2020 (2021: £126,547; 2020: £260,878; 2019: £19,636; 2018: £14,943; 2017: £15,079; 2016: £24,856). This was due to a large donation from The Education Trust in 2020 to assist with cash flow (2021: £60,000; 2020: £180,000). Covid Business Support Grants were £24,840 ((2020: £22,349) and the Covid Job Retention Scheme Grants were £12,862 (2020: £42,888). Restricted grants totalling £29,953 (2020: £238,228) were received in 2021. These included £22,140 (2020: £234,260) from the Arts Council of England Covid Culture Recovery Fund. Excluding irrecoverable VAT, the cost of operating the house and gardens decreased by 27% in 2020 to £358,515 compared with £281,598 in 2020. Employee costs rose by 18% (2021: £214,791; 2020: £182,399; 2019: £177,043; 2018: £153,760; 2017: £159,285; 2016: £142,422) though there were the more employees. Governance and Support Costs of the Charity increased by 11% to £76,390 from £68,707 in 2020 (2019: £78,096; 2018: £71,274) partly due to higher computer support and maintenance costs and staff hiring costs.

The net result was a decrease in overall funds of £58,649 (2020: increase £258,853, 2019: increase £182,415; 2018: decrease £88,428; 2017: increase £11,091; 2016: increase £228,410) made up by an decrease in Unrestricted funds of £52,328 (2020 increase £90,132 (2019: decrease £46,947; 2018: decrease £46,685; 2017: decrease £77,582; 2016: increase £37,149), an decrease in Restricted funds of £6,321 (2020: increase £126,229; 2019: increase £141,788; 2018: decrease £10,157; 2017: increase £5,267; 2016: increase £183,097), and no change in the Endowment fund of (2020: increase £42,492; 2019: increase £87,574; 2018: decrease £6,586; 2017: increase £83,406; 2016: increase £38,164). In 2020 the Endowment fund sold all its investments for £445,213. From the proceeds it repaid two loans of £85,000 (to assist with cash flow) and £204,000 (for Café

BRANTWOOD TRUST

MANAGEMENT TRUSTEES' ANNUAL REPORT (continued)

Financial Information (continued)

Development) from Bowland Charitable Trust, and transferred £10,000 to the Unrestricted fund to assist with cash flow. This left just the Endowment fund's bank accounts of £161,401 which did not change in 2021.

Due to the Charity's objective of maintaining the house and gardens of Brantwood, it is necessary to build up reserves as much as possible so that the Charity is less reliant on large donations and grants. Major projects undertaken at Brantwood have been financed from grants, donations and loans (with no fixed terms of repayment or interest) for those purposes. Once major projects have been completed, it is necessary to continue to maintain them (despite the grants having been used up). Therefore, further increases in reserves are necessary.

The Management Trustees have assessed the major risks to which the Charity is exposed, those related to its operations and finances, and are satisfied that systems are in place to mitigate the exposure to the major risks.

Heritage Assets Management Policy

Brantwood maintains a collection of artefacts, pictures and literature related to John Ruskin. Most of them are on display, while the remainder are held in the archives being maintained as necessary.

Acquisitions are made by purchase or donation. Very rarely, Brantwood disposes of objects from the collection in order to fund new acquisitions where the Management Trustees determine that this does not detract from the integrity of the collection.

The Charity maintains a register for its collection of heritage assets which records the nature, provenance and current location of each asset. The exhibits are managed by the Collection Manager who reports to the Charity's Director. The Director ensures that the exhibits are managed in accordance with policies approved by the Trustees.

Management Trustees

The names of Management Trustees are stated in the Charity Information attached to this Report. The Trustee of the Charity is the Education Trust Ltd.

Staff

The Charity employs staff to care for the exhibits and grounds at Brantwood. In addition, volunteers are used to steward the house. Mr Howard Hull is the Director.

Voluntary Assistance

Some voluntary assistance is received by the Charity especially from the Friends of Brantwood.

BRANTWOOD TRUST

MANAGEMENT TRUSTEES' ANNUAL REPORT (continued)

Connected Charities

Education Trust Limited (Registered number 9049R under the Co-operative & Community Societies Act 2014) is the Trustee of Brantwood Trust and appoints its Management Trustees.

Some of the Management Trustees of Brantwood Trust are also Directors of Education Trust Limited (Registered number 9049R under the Co-operative & Community Societies Act 2014).

Some of the Management Trustees of Brantwood Trust were also Trustees/Directors of The Ruskin Foundation (Charity number 1032302) (dissolved on 7 January 2020).

By order of the Board of Management Trustees

Charlotte J G Robins
Chair

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BRANTWOOD TRUST

STATEMENT OF MANAGEMENT TRUSTEES' RESPONSIBILITIES

The management trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the management trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing financial statements the management trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable trust will continue in operation.

The management trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charitable trust and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and trust deed. They are responsible for safeguarding the assets of the charitable trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BRANTWOOD TRUST

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRANTWOOD TRUST

We report on our examination of the accounts of Brantwood Trust for the year ended 31 December 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the "Act") and that an independent examination is needed. The charity's gross income exceeded £250,000 and we are qualified to undertake the examination under section 145 of the Act by being a qualified member of the Institute of Chartered Accountants in England & Wales.

It is our responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 14(5)(b) of the Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to our attention which give us cause to believe that, in material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian R Dalzell MA FCA
on behalf of
IAN DALZELL LTD
Chartered Accountants
Broughton Lodge Mews
Field Broughton
Grange-over-Sands
Cumbria LA11 6HL

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BRANTWOOD TRUST
STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Fund 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Endowment Fund 2020 £	Total 2020 £
Income and Endowments from:									
Donations, Grants & Legacies	2	126,547	29,953	-	156,500	260,878	238,228	-	499,106
Charitable Activities									
House & Garden Admission Charges		109,234			109,234	24,601			24,601
Takings from Events & Courses	3	5,794			5,794	1,840			1,840
Other Trading Activities									
Ground & Building Rents		20,780			20,780	9,676			9,676
Sales of Merchandise	4	39,176			39,176	6,112			6,112
Accommodation Receipts	4	73,677			73,677	32,474			32,474
Fees Received for Staff Services		-			-	-			-
Investment Income	5	3		-	3	17		2,781	2,798
Total Income		375,211	29,953	-	405,164	335,598	238,228	2,781	576,607
Expenditure on:									
Costs of Raising Funds:									
Costs Relating to Merchandise Sold	4	(17,429)			(17,429)	(1,894)			(1,894)
Charitable Activities:									
Cost of Operating House & Gardens	6	(404,298)	(35,740)		(440,038)	(242,076)	(110,971)		(353,047)
Artistes' Fees & Events Expenses	3	(5,812)	(534)		(6,346)	(1,496)	(1,028)		(2,524)
Total Expenditure		(427,539)	(36,274)	-	(463,813)	(245,466)	(111,999)	-	(357,465)
Net Income/(Expenditure) before before Gains/Losses on Investments		(52,328)	(6,321)	-	(58,649)	90,132	126,229	2,781	219,142
Net Gains/(Losses) on Investment Assets:									
Realised	9			-	-			39,711	39,711
Unrealised	9			-	-			-	-
Net Income/(Expenditure)		(52,328)	(6,321)	-	(58,649)	90,132	126,229	42,492	258,853
Transfers between Funds		-			-	299,000		(299,000)	-
Net Movement in Funds		(52,328)	(6,321)	-	(58,649)	389,132	126,229	(256,508)	258,853
Reconciliation of Funds									
Fund Balances brought forward		397,952	740,455	671,336	1,809,743	8,820	614,226	927,844	1,550,890
Fund Balances carried forward		345,624	734,134	671,336	1,751,094	397,952	740,455	671,336	1,809,743

The attached Notes form part of these financial statements

BRANTWOOD TRUST
BALANCE SHEET
as at 31 December 2021

	Notes	2021 £	2020 £
<u>Fixed Assets</u>			
Tangible Fixed Assets	8	1,400,667	1,383,462
Investments	9	161,402	161,402
<i>Total Fixed Assets</i>		<u>1,562,069</u>	<u>1,544,864</u>
<u>Current Assets</u>			
Stocks	10	18,089	20,989
Debtors	11	141,953	164,200
Cash at Bank and in Hand	12	59,334	116,749
<i>Total Current Assets</i>		<u>219,376</u>	<u>301,938</u>
<u>Creditors : Amounts falling due within one year</u>	13	(30,351)	(37,059)
<u>Net Current Assets/(Liabilities)</u>		<u>189,025</u>	<u>264,879</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,751,094</u>	<u>1,809,743</u>
<u>Charity Funds</u>			
Unrestricted Funds	14	345,624	397,952
Restricted Funds	15	734,134	740,455
Endowment Fund	16	671,336	671,336
TOTAL CHARITY FUNDS	17	<u>1,751,094</u>	<u>1,809,743</u>
Approved by the Board of Management Trustees on 2022 and signed on its behalf by :		-	-

Charlotte J G Robins
Chair of Management Trustees

The attached Notes form part of these financial statements

BRANTWOOD TRUST
CASH FLOW STATEMENT
for the year ended 31 December 2021

	Notes	2021 £	2020 £
Net Cash Outflow from Operating Activities	18	(201,955)	(658,041)
Returns on Investments and Servicing of Finance :			
Bank Interest Received		3	17
Investment Income Received		-	2,781
Bank Interest Paid		-	-
Net Cash Inflow from Returns on Investments and Servicing of Finance		3	2,798
Capital Expenditure & Financial Investment :			
Payments to Acquire Tangible Fixed Assets		(33,996)	(68,332)
Receipts from Sales of Tangible Fixed Assets		-	-
Receipts from Sales of Fixed Asset Investments		-	445,213
Receipts from Sales of Fixed Asset Investments (Bank)		-	(148,994)
Movement in Trading Subsidiary Indebtedness		22,033	4,250
Net Movement in Cashflows attributable to Endowment Fund		-	-
Net Cash Outflow from Investing Activities		(11,963)	232,137
Net Cash Outflow before Financing		(213,915)	(423,106)
Financing :			
Donations & Grants Received		156,500	499,106
Net Movement in Cashflows attributable to Endowment Fund		-	-
Net Cash Inflow from Financing		156,500	499,106
Increase/(Decrease) in Cash & Cash Equivalents	19	(57,415)	76,000
		-	-

The attached Notes form part of these financial statements

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 December 2021

1. Summary of Significant Accounting Policies

General Information and Basis of Preparation

The Charity was formed by an Order of the High Court dated 10 July 1951. The Education Trust Ltd is the Trustee of the Charity and appoints Management Trustees. The address of the registered office is given in the Charity Information on page 3 of this Annual Report. The objectives and nature of the charity's operations and principal activities are described in the Trustees Annual Report.

The Charity constitutes a public benefit entity as defined by FRS102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2015) applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Practice.

The financial statements have been prepared on a going concern basis under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these Financial Statements. The financial statements are presented in sterling which is the functional currency of the Charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of the financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The financial statements do not consolidate the results of the charity and its wholly owned subsidiary Brantwood Trust Enterprises Ltd because The Charities Act 2011 (as amended by the Charities Act 2011 (Group Accounts) Regulations 2015 (SI2015/322)) has raised the limit of gross income from £500,000 to £1 million.

a) Fund Accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the Charity, principally investments. Income and capital gains arising on the endowment funds can be used in accordance with the objects of the Charity and are periodically transferred to unrestricted funds. Investment management charges and legal advice relating to the fund are charged against the fund.

b) Income

All income resources are included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

1. Accounting Policies (continued)

b) Income (continued)

Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the Charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers (in line with the SORP (FRS102)).

For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the Charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the Charity's right to receive payment is established.

c) Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the headings shown in the SOFA.

Governance and Support Costs comprise costs which assist the work of the Charity but do not directly represent charitable activities and include office and travel costs, director's payroll costs and governance costs. They are incurred directly in support of expenditure on the objects of the charity. Where governance and support costs cannot be directly attributed to particular headings they have been allocated to expenditure on charitable activities. The costs are disclosed as a separate note because the management of the Charity exerts budgetary control over these costs and not on any basis of allocation. Although some support costs relate to raising restricted donations and grants, they are not allocated against those designated funds or projects.

d) Tangible Fixed Assets & Heritage Assets

Land & Buildings

The land and buildings which comprise the Brantwood estate include the main building and outbuildings, gardens and woodland. The house was built in the late 18th century and had many distinguished owners. Perhaps the most was John Ruskin who purchased it in 1871, made many additions and alterations, and occupied it until his death in 1900. Ruskin also developed the grounds of 250 acres into gardens and woodlands.

The estate and buildings thereon were purchased by J H Whitehouse in the 1930s and he helped to form the Charity in 1951 to care for the property in perpetuity. The property was transferred by a Deed of Appointment dated 28 May 1952 to the trust of The Education Trust Limited (a connected Charity of Brantwood Trust which appoints its Management Trustees). The Education Trust Limited has resolved that it is appropriate for Brantwood Trust to treat the estate and buildings as it own.

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

1. Accounting Policies (continued)

d) Tangible Fixed Assets & Heritage Assets (continued)

Land & Buildings (continued)

The cost of major additions to buildings and the grounds are capitalised in the Balance Sheet. The Charity aims to maintain the property and estate in a steady state of repair. Therefore, no depreciation is charged. The costs of maintenance are charged to the Statement of Financial Activities when incurred.

Exhibits

The Charity has a collection of artefacts, pictures and literature related to John Ruskin which are held in support of the Charity's primary objective of increasing knowledge, understanding and appreciation of John Ruskin.

The Charity's collection of artefacts, pictures and literature is reported in the Balance Sheet at market value or cost (where the acquisition was made after a valuation). Valuations are made by professional valuers (Lyon & Turnbull). Gains and losses on revaluation are recognised in the Statement of Financial Activities. A valuation of the exhibits was carried out in 2009 and this revaluation, plus the cost of additions thereafter is included in the financial statements. Previously, additions to Exhibits prior to 1 January 1990 were not capitalised and from that date additions costing more than £500 have been capitalised.

It is the Charity's policy to maintain and preserve its collection of artefacts, pictures and literature in good order. These costs are charged to the Statement of Financial Activities when incurred. Items in the collection of artefacts, pictures and literature are deemed to have indeterminate lives and the Management Trustees do not consider it appropriate to charge depreciation.

Acquisitions are made by purchase or donation. Purchases are initially recorded at cost and donations are recorded at current value ascertained by the Charity's curators with reference, where possible, to commercial markets using recent transaction information from auctions.

The Charity's management policy in respect of heritage assets is summarised in the Trustees' Report

The Charity also exhibits some items relating to John Ruskin which are loaned from other collections of artefacts, pictures and literature. These items are not accounted for in the financial statements of the Charity.

Preservation and Conservation Costs

Expenditure which, in the Management Trustees' view, is required to preserve or prevent further deterioration of individual items, including preservation work on land and buildings, is recognised in the Statement of Financial Activities when it is incurred.

e) Depreciation is provided on certain tangible fixed assets so as to write off the cost less scrap value over their estimated useful lives. The following rates and methods are used :

Fixtures, Fittings & Equipment	- 15% per annum reducing balance
Computer Equipment	- 33.3% per annum straight line

Due to ongoing maintenance and their particular historic importance, the valuation of buildings and exhibits is not expected to fall. Therefore, the costs associated with the buildings and exhibits are not depreciated.

f) All Investments are stated at market value. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

g) Foreign Currencies. Transactions in foreign currencies are translated into sterling at the rate ruling at the date the transaction is settled.

h) Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

1. Accounting Policies (continued)

- i) Pension Scheme. The Charity operates a defined contribution pension scheme for certain employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension charge represents contributions payable by the Charity to the scheme.
- j) Value Added Tax. Since 01/01/2016 the Charity has only been able to claim Input Tax using the "partial exemption" rules. This is because it has been agreed with HMRC that Admission Fees and Education Courses Income are exempt from VAT. The irrecoverable VAT on additions to tangible fixed assets is added to the cost of those additions. Irrecoverable VAT on expenses has been allocated to the cost of operating the house and gardens as this is the major area where it arises.
- k) Tax The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.
- l) Going Concern The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

	2021	2020
2. Donations, Grants & Legacies Received	£	£
a) <u>Unrestricted</u> :		
Education Trust (for Cash Flow)	60,000	185,000
SLDC Covid Business Support Grants	24,840	22,349
Covid Job Retention Scheme	12,862	42,888
Gift Aid received	10,379	3,675
Friends of Brantwood	12,567	-
Ruskin Mill Trust	-	5,000
Rawdon Smith Trust	-	372
Visitors & Others (including Bequest £5,000)	5,899	1,594
	<u>126,547</u>	<u>260,878</u>
b) <u>Restricted</u> :		
Arts Council for England (Covid Culture Recovery Fund)	22,140	199,260
Arts Council for England (Covid Culture Recovery Fund)	-	35,000
Friends of Brantwood (Geology Collection)	-	3,000
Friends of Brantwood (Exhibits)	7,433	-
Heather Rhodes (Learning Loft Project) inc Gift Aid	380	458
BAE Systems (Learning Loft Project Travel)	-	500
Other Contributions to Learning Loft Project	-	10
	<u>29,953</u>	<u>238,228</u>
c) Total Donations and Grants Received	<u>156,500</u>	<u>499,106</u>
3. Events & Courses	2021	2020
	£	£
Takings	5,794	1,840
Artistes' Fees & Events Expenses	(5,812)	(1,496)
	<u>(18)</u>	<u>344</u>
Gross Deficit/(Surplus)		
Learning Loft Project Costs (funded by Grants)	(534)	(1,028)
	<u>(534)</u>	<u>(1,028)</u>

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

4. Trading Operations		2021		2020
		£		£
a) Sales of Books, Prints, Gifts & Garden Produce		39,176		6,112
Cost of Sales		(17,429)		(1,894)
		<u>21,747</u>		<u>4,218</u>
Gross Profit	55.5%		69.0%	
		<u><u>21,747</u></u>		<u><u>4,218</u></u>
5. Investment Income		2021		2020
		£		£
Bank Interest Received (from Unrestricted Funds)		3		17
Dividends & Interest on Investments (from Endowment Funds)		-		2,781
		<u>3</u>		<u>2,798</u>
		<u><u>3</u></u>		<u><u>2,798</u></u>
6. Cost of Operating House & Gardens		2021		2020
		£		£
Employees' Salaries & NIC		201,780		170,245
Employer's NIC		9,719		8,384
Employer's Pension Contributions		3,292		3,770
Garden and Building Repairs Sub-Contractors		11,514		11,336
Volunteers' Expenses		1,824		1,329
Marketing & Publicity		11,746		10,203
Project Development - Natural Connections		2,495		1,575
Commission on Admissions		3,396		27
Heat & Light		17,287		17,064
Rent of Pier, Rates & Water Charges		2,007		1,144
Insurance & Security		15,827		17,089
Cleaning & Laundry		5,255		4,974
Rented Accommodation Costs		8,990		6,800
Repairs & Renewals		31,527		5,519
Estate & Garden Expenses		7,284		5,733
Equipment Depreciation		16,791		15,345
Artefacts Repairs, Exhibitions Renewals & Materials		7,781		1,061
Irrecoverable VAT		5,133		2,742
		<u>363,648</u>		<u>284,340</u>
Governance & Support Costs (see Note 7)		76,390		68,707
		<u><u>440,038</u></u>		<u><u>353,047</u></u>
a) The average number of employees (including Director) during the year was:		15		13
b) No employees earned more than £60,000				

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

7. Governance & Support Costs	2021	2020
	£	£
Director's Salary & NIC	37,779	37,779
Employer's NIC	3,463	3,359
Employer's Pension Contributions	4,000	4,000
Director's Accommodation Costs	2,178	1,983
Telecommunications	6,123	5,198
Subscriptions, Licences, Staff Training & Courses	2,365	1,285
Job Advertising & Staff Hiring Costs	2,020	-
Computer Consultancy & Maintenance	8,816	6,761
General Office & Sundry Expenses	3,256	2,971
Credit Card Charges	2,229	1,245
Bank Charges	204	393
Bank Interest	-	-
Motor & Travelling Expenses	2,111	1,133
Trustees' Expenses	-	-
Independent Examiners Fees	1,846	2,600
	<u>76,390</u>	<u>68,707</u>
	=====	=====

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

8. Fixed Tangible Assets comprise :

	Buildings	Grounds & Sewage Plant	Exhibits	Fixtures, Fittings & Equipment	Total
	£	£	£	£	£
Cost & Valuations :					
At Start adjusted	660,533	155,184	496,900	332,273	1,644,890
Disposals at cost	-	-	-	-	-
Additions at cost	10,798	12,024	7,056	4,118	33,996
At End	<u>671,331</u>	<u>167,208</u>	<u>503,956</u>	<u>336,391</u>	<u>1,678,886</u>
Aggregate Depreciation :					
To Start	-	-	-	261,428	261,428
Eliminated in respect of Disposals	-	-	-	-	-
Charge for year	-	2,906	-	13,885	16,791
To End	<u>-</u>	<u>2,906</u>	<u>-</u>	<u>275,313</u>	<u>278,219</u>
Net Book Value :					
At Start	<u>660,533</u>	<u>155,184</u>	<u>496,900</u>	<u>70,845</u>	<u>1,383,462</u>
At End	<u>671,331</u>	<u>167,208</u>	<u>503,956</u>	<u>61,078</u>	<u>1,400,667</u>

As stated in Note 1d), the land and buildings are treated as assets of Brantwood Trust. The original acquisition does not have a historical cost and, due to its historic nature and background (and listed status) as a heritage asset.

Five year financial summary of heritage (exhibits) asset transactions:

	2021	2020	2019	2018	2017
	£	£	£	£	£
<u>Cost or Valuation</u>					
At start of year	496,900	469,881	354,710	353,710	353,276
Additions	7,433	27,019	115,171	1,000	434
Donations	-	-	-	-	-
Revaluation surplus	-	-	-	-	-
Disposals	-	-	-	-	-
At end of year	<u>504,333</u>	<u>496,900</u>	<u>469,881</u>	<u>354,710</u>	<u>353,710</u>

The exhibits were revalued in Summer 2009 by professional valuers (Lyon & Turnbull) at £338,120. The revaluation surplus was added to the Endowment Fund.

	2021	2020	2019	2018	2017
	£	£	£	£	£
Additions at cost since the valuation:					
Furniture for House	7,433				
Geology Collection		27,019	114,763		
Books			408		
Paintings for House				1,000	
Van Burd Library Bookcases					434

No disposals have taken place since the valuation.

The above information relates only to transactions in artefacts, pictures and literature.

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

9. Fixed Tangible Investments comprise :	2021	2020
	£	£
<u>Listed Investment Trusts & Shares :</u>		
Cost at Start	-	57,840
Unrealised Gains to Start	-	347,662
	-----	-----
Market Value at Start	-	405,502
Additions at Cost		
Disposal Proceeds	-	(445,213)
Realised Gains/(Losses) in Year	-	39,711
Unrealised Gains/(Losses) in Year	-	-
	-----	-----
Market Value at End	-	-
	=====	=====
<u>Bank Deposit</u>	161,401	161,401
	=====	=====
Total Cost at End	161,401	161,401
	=====	=====
Total Market Value at End	161,401	161,401
	=====	=====
<u>Unlisted Shares:</u>		
Investment in Subsidiary	1	1
	=====	=====

The Charity owns all the share capital of a trading subsidiary company which operates the restaurant at Brantwood.

Brantwood Trust Enterprises Ltd - registered in England number 09397946.

The accounts of the subsidiary are not consolidated into these accounts because the gross income of the charity and subsidiary is less than £1million.

10. Stocks comprise :	2021	2020
	£	£
Books	9,217	11,899
Gifts & Post Cards	8,872	9,090
	-----	-----
	18,089	20,989
	=====	=====

11. Debtors comprise :	2021	2020
	£	£
Trade Debtors	66	4,418
Other Debtors :		
Gift Aid Due	1,398	778
VAT Refund Due	4,094	-
Trading Subsidiary	134,348	156,381
Prepayments	2,047	2,623
	-----	-----
	141,953	164,200
	=====	=====

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

12. Cash at Bank and in Hand comprises :	2021	2020
	£	£
Managers` Accounts	56,475	115,448
Cash	2,859	1,301
	<u>59,334</u>	<u>116,749</u>

13. Creditors : Amounts falling due within one year comprise :	2021	2020
	£	£
Bank Overdraft - Managers` Account & Credit Card	-	-
Trade Creditors	12,074	5,629
Deposits Received for Wedding Bookings & Concerts	6,483	16,803
Loan from Education Trust for Cash Flow Purposes	-	-
Rents Received in Advance	2,227	5,316
Monies Collected for Friends of Brantwood	235	235
Other Creditors :		
PAYE & NIC	6,296	2,169
VAT	-	1,289
Accruals	3,036	5,618
	<u>30,351</u>	<u>37,059</u>

The Loans from Bowland Charitable Trust and Education Trust had no fixed term for repayment and are interest free.

14. Unrestricted Funds	2021	2020
	£	£
Balance at Start	397,952	8,820
Movement in funds for the year	(52,328)	389,132
	<u>345,624</u>	<u>397,952</u>

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

15. Restricted Funds

	Buildings	Grounds	Exhibits	Equipment	Projects	Total
	£	£	£	£	£	£
At 31-12-19	288,898	84,930	142,716	62,439	35,243	614,226
Grants & Donations received in 2020					238,228	238,228
Costs Incurred	25,438	1,436	23,236	2,427	(151,246)	(98,709)
Depreciation				(13,290)		(13,290)
At 31-12-20	314,336	86,366	165,952	51,576	122,225	740,455
Grants & Donations received in 2020					29,953	29,953
Costs Incurred	10,798	-	7,433	-	(42,352)	(24,121)
Depreciation				(12,153)		(12,153)
At 31-12-21	325,134	86,366	173,385	39,423	109,826	734,134

The Buildings, Grounds and Exhibits Funds arise from grants and donations to the Charity which have enabled it to make major alterations to the buildings or grounds at Brantwood or purchase exhibits for Brantwood.

The Equipment Fund arises from grants and donations to the Charity which are used to purchase equipment and motor vehicles for use by the Charity. This equipment and vehicles are depreciated and a transfer is made from the Fund each year to Unrestricted Funds so as to write off the Fund balance at the same rate as the underlying assets.

The Projects Fund arises from grants and donations to the Charity for specific purposes. When these purposes have been fulfilled (including incurring costs and expenses), the funds are transferred to Unrestricted Funds so as to reduce the costs and expenses incurred by that Fund for that purpose.

Grants received which have not yet been fully spent are as follows (shown above as carried forward in Projects):

	2021	2020
	£	£
Bio-Dynamic Gardening Group	144	1,366
Learning Loft	1,043	1,197
Natural Connection	7,807	10,302
Building Conservation	100	100
Arts Council Recovery Fund	100,732	109,260
	109,826	122,225

16. Endowment Fund

	2021	2020
	£	£
Balance at Start	671,336	927,844
Surplus for Year on Income	-	2,781
Realised Gain/(Loss) on Disposals of Investments in year	-	39,711
Unrealised (Deficit)/Surplus for year on Investments	-	-
Transfer to Unrestricted Funds	-	(299,000)
	671,336	671,336

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

17. Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds £
Tangible Fixed Assets	272,502	618,230	509,935	1,383,462
Tangible Investment Assets	1	-	161,401	161,402
Cash at Bank and in Hand	(5,476)	122,225	-	116,749
Other Current Assets	185,189	-	-	185,189
Current Liabilities	(37,059)	-	-	(37,059)
	<u>415,157</u>	<u>740,455</u>	<u>671,336</u>	<u>1,809,743</u>

18. Net Cash Inflow/(Outflow) from Operating Activities

	2021 £	2020 £
Net Incoming Resources	(58,649)	219,142
Depreciation	16,791	15,345
(Increase)/Decrease in Stocks	2,900	(3,975)
(Increase) in Debtors	214	(2,751)
Increase/(Decrease) in Creditors	(6,708)	(383,898)
Investment Income	(3)	(2,798)
Donations & Grants Received	(156,500)	(499,106)
Bank Interest Paid	-	-
Net Cash (Outflow) from Operating Activities	<u>(201,955)</u>	<u>(658,041)</u>

19. Cash & Cash Equivalents

	2021 £	2020 £
a) Endowment Fund		
Balance at Start	-	-
Net Cash Inflow/(Outflow) in year	-	-
Balance at End	<u>-</u>	<u>-</u>
b) Managers & Café Accounts		
Balances at Start	115,448	37,256
Net Cash Inflow/(Outflow) in year	(58,973)	78,192
Balances at End	<u>56,475</u>	<u>115,448</u>
c) Cash		
Balance at Start	1,301	3,493
Net Cash Inflow/(Outflow) in year	1,558	(2,192)
Balance at End	<u>2,859</u>	<u>1,301</u>
d) Total		
Balance at Start	116,749	40,749
Net Cash Inflow/(Outflow) in year	(57,415)	76,000
Balance at End	<u>59,334</u>	<u>116,749</u>

BRANTWOOD TRUST
NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 December 2021

20. Transactions with Trustees and Connected Persons

The Management Trustees neither received nor waived any remuneration during the year (2019: £nil).

The Charity did not pay for accommodation or travel for Management Trustees attending trustees' meetings.

21. Connected Charities

The following Charity shares some common trustees with Brantwood Management Trustees :

The Ruskin Foundation (dissolved 07/01/20)

The following Charity is the Trustee of Brantwood and appoints its Management Trustees. Some of the directors are also Management Trustees of Brantwood :

Education Trust Limited

22. Other Work by Independent Examiner

In common with many other entities of our size and nature we use our independent examiner to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements. When required, they also install, maintain and instruct us in the use of book-keeping and payroll computer software and also perform relief book-keeping services. They also assist in the appointment of book-keeping staff.