

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A Reference and administration details

Charity name

Hagley Ramblers Scout Group

Other names the charity is known by

Registered charity number (if any)

5 0 4 6 4 1

HQ registration number

Charity's principal address

Hagley Scout Hut c/o 44 Hall Lane,

Hagley, Worcs

Postcode D Y 9 9 L H

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sue Corlett	Group Scout Leader	
2	Alison Akers	Treasurer	
3	Edmund Coles	Chair	
4	Isabel Fogliatti	Secretary	
5	David Sheppard	Vychbury Section Leader	
6	David Crump	Walton Section Leader	
7	Peter Billington	Wolf Cub Leader	
8	Anna Carpenter	Bear Cub Leader	
9	Suren Arul	Beaver Leader	
10	Jim Austin	Explorer Leader	
11	Simon Beal	Quartermaster	
12	Robert Jones		
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<div style="border: 1px solid black; height: 150px;"></div>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<div style="border: 1px solid black; height: 150px;"></div>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £8,000

The Group held reserves of approximately £10,000 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.



Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sue Corlett	Alison Akers
Position (eg Secretary, Chair)	Group Scout Leader	Group Treasurer
Date	<input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> 11/11/2013	

Hagley Ramblers Scout Group (Charity no. 504641)

Receipts and payments account

Year start date	Year end date
For the year from	To
1.4.22	31.3.23

Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	19,953	18,469
Donations	366	1,124
Legacies	-	-
Gift Aid	4,806	5,704
Minibus income	640	240
Sub total	25,766	25,539
Grants		
Maintenance grant	-	-
Other grants	-	7,000
Sub total	-	7,000
Fundraising events (gross)		
Easter egg trail 2021	-	117
Bonfire 2022	34,887	-
Explorer income zettle/Gift aid	1,705	302
Shirejam 2023	-	-
Group camp income	7,765	2,311
Group activities income	1,119	699
Other fundraising activities	-	-
Sub total	45,476	3,429
Scout hut income		
Hire of building	9,070	5,950
Hire of equipment	-	-
Hut deposits - refundable	3,000	2,400
Sub total	12,070	8,350
Investment income		
Bank interest	49	2
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	49	2
Total Gross Income	83,360	44,320
Asset and investment sales, etc.	-	-
Total receipts	83,360	44,320

Hagley Ramblers Scout Group (Charity no. 504641)

Receipts and payments account

Year start date	Year end date
For the year from	To
1.4.22	31.3.23

Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	6,084	6,656
Youth programme and activities	4,713	2,940
Adult support and training	37	55
Rent - land lease and land upkeep	2,802	-
Water and Sewerage	250	230
Electricity and Gas	1,815	1,227
Insurance - hut and PAME	1,638	1,489
Repairs and Renewals - inc alarm and servicing hut expenses	1,445	1,648
Materials and equipment - group equipment	1,224	701
Printing and photocopying	-	-
Contribution to camp costs. 22/23 - camp expenditure	6,598	1,605
Uniforms - and badges	1,755	1,164
AGM and trustee expenses	293	501
Hut cleaning	1,269	1,236
Hut equipment	116	2,861
Hut hire refund deposits	3,150	2,100

Hut build costs	500	19,500
Minibus expenditure and ins	2,671	2,666
Sub total	36,360	46,579
Fundraising expenses		
Bonfire 2022	16,089	-
Shirejam 2023		-
Carol singing 21		50
Explorers zettle and Gift aid	1,726	281
Other fundraising costs	-	-
Sub total	17,815	331
Total Gross Expenditure	54,174	46,910
Asset and investment purchases, etc.	-	-
Total payments	54,174	46,910
Net of receipts/(payments)	29,186	2,590
Cash funds last year end	29,189	31,779
Cash funds this year end	58,375	29,189

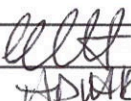
Hagley Ramblers Scout Group (Charity no. 504641) Receipts and payments account

	Year start date		Year end date
For the year from	1.4.22	To	31.3.23

Statement of assets and liabilities at the end of the year

	31st Mar 2023 Unrestricted funds	31st Mar 2022 Unrestricted funds
	£	£
Cash funds		
Bank current account	6,906	5,662
Bank deposit account saver	39,757	16,332
Bank business account hut	11,712	7,195
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	58,375	29,189
<small>(agree balances with receipts and payments account) ok ok</small>		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	58,375	29,189

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

 Signature
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Print Name D. S. CORLETT	Chair
A. D. H. AKERS	Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of [Hagley Ramblers Scout Group Scout Council](#)

I report to the trustees on my examination of the accounts of the [Hagley Ramblers Scout Group](#) for the year ended 31st March 2023

Responsibilities and basis of report

As the charity trustees of the [Hagley Ramblers Scout Group](#) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the [Hagley Ramblers Scout Group](#) accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

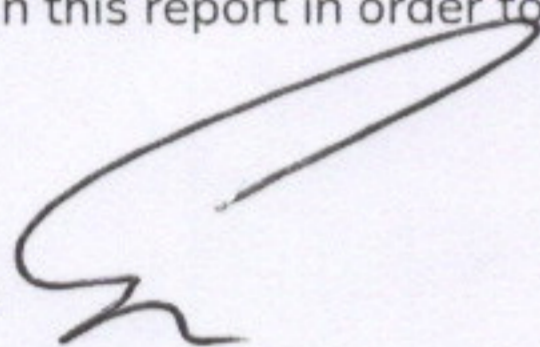
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the [Hagley Ramblers Scout Group](#) as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Alan Logan

Relevant professional qualification or membership of professional bodies (if any): Chartered Management Accountant

Address: 24 Cutty Sark Drive, Stourport On Severn, Worcestershire. DY13 9RP.

Date: 19th September 2023