

Meeting Notes



Cole Valley South District Council 18th ANNUAL GENERAL MEETING (For the period January – December 2023)

12.30 Saturday 13th July 2024
96th Birmingham Priory Hall, Colmore Road,
Kings Heath, Birmingham, B14 7PE.

- 1 Welcome District Chairman.**
Dave Allen welcomed adult volunteers from across the district to Cole Valley South's District AGM.
- 2 Apologies and Attendance.**
Copies of the attendance sheet and apologies submitted in advance and at the meeting are provided at the end of these meeting notes.
- 3 Governance.**
 - 3.1 Quorate. The Chairman confirmed that with over 20 persons present the AGM was quorate as per the guidelines set by Birmingham County Scouts and adopted by the District in 2022.
 - 3.2 Minutes of the Last Meeting. Copies of the Meeting Notes from the 16th AGM of Cole Valley South Scout Council held on Saturday 28th June 2023 were circulated at the beginning of the meeting and approved by those present pending the alteration of Abi Gregory's then role as District *Network* Commissioner. AGREED
 - 3.3 District Constitution. In line with and Birmingham County Scouts the meeting was asked to adopt the model constitution as set out in Chapter 5 of The Scouts Policy Organisation and Rules (POR), AGREED
 - 3.4 Financial Year. The District's financial year begins on 1st January and ends on 31st December. AGREED
 - 3.5 Elected Members (This resolution is required by POR 5.4.5.8b). This Council resolves that the number of elected members of the District Trustee Board shall not exceed seven. AGREED
 - 3.6 District Trustee Board Quorum This Council resolves that the members present and voting at any duly announced meeting of the District Scout Council shall constitute a quorum provided that they include at least three ex-officio members of the District Trustee Board including the District Lead Volunteer or his/her representative. The quorum must be present throughout the meeting. AGREED
 - 3.7 Sub Committees. The Council resolves to allow the Trustee Board to set up separate sub committees and hybrid meetings as required to meet specific requirements within the district. AGREED

Meeting Notes

4 2023 District Review.

4.1 Adam Brinkworth, District Lead Volunteer.

District membership was up 5% over the last 12 months, continuing the post Covid trend. Squirrel dreys continue to increase, with 4 currently operating within the district and 3 more planned to start during the next year.

The districts success is also visible at the County Chief Scout Award Events, at which over 224 young people from Beavers, Cubs, Scouts Explorers and Network and 18 Squirrels from Cole Valley South have recognised for their achievements during 2023.

There are strong group and district led programmes across the sections and a successful district camp held at Blackwell Court for 425 people.

Following the rebooting of the district's Young Leader programme in 2022 there are now 73 registered Network members.

He also thanked the adult volunteers across the district for their hard work over the last 12 months, many of whom have been recognised in long service and other higher awards.

After thanking the district team for their hard work, he concluded by saying that there are still a great many changes ahead of us in the way that the Scouts is organised via transition and a determination to keep the Scouts safe at national, county and district level.

4.2 District Trustee Board's Annual Report Including Annual Statement of Accounts.

Copies of the District Accounts for 2023 were circulated at the beginning of the meeting and key elements, were outlined by the Chairman in the absence of the Treasurer.

Due to changes in POR, and centralisation of Explorer Unit accounts the districts overall financial holdings are now above £50k so the Trustee Board now needs to appoint an Independent Examiner to review the accounts.

The accounts were then approved by those present. A copy of the accounts is attached to these notes.

AGREED

5 **Appointments.**

The Chairman outlined that to comply with POR requirements Trustees can now only stand for a maximum of three terms of three years and that requests for potential postholders had been circulated to all adult volunteers prior to the AGM.

5.1 Chair. This appointment is now made by the Trustee Board who are recommending David Allen.

AGREED

5.2 Treasurer. Jayne Gregory has already confirmed that she is willing to stand.

AGREED

5.3 Independent Examiner. Kerry Bourne has already confirmed that she is willing to stand.

AGREED

5.4 Board Members. To establish the operation of the Board over an initial period of 12 months; - John Mills

Pauline Lees

Paul Goon

AGREED

5.5 Ex Officio Board Members; -; DLV – Adam Brinkworth
DYL – Sophie Tanner

5.6 District Administrator – Chris Ball

Meeting Notes

6 **Presentations**

Sarah Reynolds - Wood Badge – Beaver Section
Chris Ball – 40 years

7 **Closing Remarks.**

Dave Allen thanked everyone for attending the formal part of the afternoon and hoped that they would stay on to chat and share in the food prepared by members of the District.

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Dave Allen

Chairman
Birmingham Cole Valley South
District Scout Council

Cole Valley South District Scout Group

Receipts and Payments Account
For the year from 1 January 2023 to 31 December 2023

Receipts and payments

	Unrestricted funds	31 Dec 2023 Restricted funds	Total funds	31 Dec 2022 Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	51,734	-	51,734	44,812
Less membership subscriptions paid on	(50,028)	-	(50,028)	(43,903)
Net membership subscriptions	1,706	-	1,706	909
Outstanding Census payments received	2,035	-	2,035	360
Sub total	3,741	-	3,741	1,269
Fundraising & District Activities (gross)				
District shooting group	178	-	178	64
Section activities	4,281	-	4,281	3,212
Section activities - 2022	401	-	401	-
District camp	20,125	-	20,125	-
District DofE	2,180	-	2,180	1,445
Other fundraising income	370	-	370	155
Grants	-	11,372	11,372	-
Explorer provision	-	17,686	17,686	N/A
Sub total	27,535	29,058	56,593	4,876
Investment income				
Building Society Interest	190	-	190	20
Scout Association Charity Deposit a/c interest	-	-	-	53
Other investment income	-	-	-	-
Sub total	190	-	190	73
Total Gross Income	31,465	29,058	60,523	6,217
Asset and investment sales, etc.	-	-	-	-
Total receipts	31,465	29,058	60,523	6,217
Payments				
Charitable Payments				
Unpresented items from previous years	-	-	-	30
Administration	1,791	-	1,791	1,611
Training & Development	-	-	-	90
Insurance	-	-	-	-
Sub total	1,791	-	1,791	1,731
Fundraising & District Activities (gross)				
District shooting group	-	-	-	-
Section activities	7,590	-	7,590	4,882
Section activities - 2022	1,254	-	1,254	-
District Camp	18,994	-	18,994	15
District DofE	3,435	-	3,435	1,024
Other fundraising costs	-	-	-	311
Loans to Groups	1,105	-	1,105	-
Grants	-	734	734	-
Explorer provision	-	12,355	12,355	N/A
Sub total	32,377	13,089	45,465	6,232
Total Gross Expenditure	34,168	13,089	47,257	7,962
Asset and investment purchases, etc.	-	-	-	-
Total Payments	34,168	13,089	47,257	7,962
Net of receipts / (payments)	(2,703)	15,970	13,267	(1,745)
Transfers between funds	-	-	-	-
Cash funds last year end	-	-	-	-
Cash funds this year end	(2,703)	15,970	13,267	(1,745)

Statement of assets and liabilities at the end of year

	31 Dec 2023			
	Unrestricted funds	Restricted funds	Total funds	
	£	£	£	
Cash fund				
NatWest Charity Account	20,182	10,414	30,595	22,614
Coventry Building Society	18,094	-	18,094	18,094
Lloyds - Explorer Account	-	8,757	8,757	N/A
Total Cash funds	38,275	19,171	57,446	40,707
Other monetary assets				
Outstanding Section Activities	142	-	142	401
Outstanding District DofE	-	-	-	120
Outstanding Census payments	-	-	-	2,035
Outstanding District Camp	108	-	108	-
Loans to Groups	1,105	-	1,105	-
District shooting group	619	-	619	441
Outstanding fundraising income	-	-	-	102
Sub total	1,973	-	1,973	3,099
Liabilities				
Accounts not yet paid	-	-	-	1,428
Outstanding Section Activities	243	-	243	-
Outstanding District Camp	1,184	-	1,184	-
Expenses incurred but not invoiced	-	-	-	-
Sub total	1,426	-	1,426	1,428
Total net assets	41,674	19,171	60,846	45,233

Independent examiner's report to the trustees of Birmingham Cole Valley South District Scout Council

I report to the trustees on my examination of the accounts of the Birmingham Cole Valley South District Scout Council for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Birmingham Cole Valley South District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Birmingham Cole Valley South District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Birmingham Cole Valley South District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Kerry Bourne

Relevant professional qualification or membership of professional bodies (if any):

Address: 42 Langstone Road, Warstock, B14 4QS

Date: 9/7/2024

Attendance 18th Annual General Meeting

Adam Brinkworth	District Lead Volunteer
Alan Haynes	Group Lead Volunteer 198 th Birmingham 1 st St. Nicolas
Andy Wheeler	Group Executive Committee Member 29 th Birmingham Selly Park
Chris Ball	District Secretary / Communications Manager
Dan Fowler	District Explorer Scout Commissioner
Dave Allen	District & County Chair
David Lees	District Appointments Advisory Committee Member
David Oliver	District Appointments Secretary
Jackie Lees	District Appointments Advisory Committee Member
Jamal Syed	County Deputy Commissioner - Programme
John Mills	Group Scout Leader 29 th Birmingham, 2 nd Acocks Green & Trustee Board Member
Luke Thompson	Assistant Explorer Scout Leader Kings Heath Explorer Unit
Pauline Lees	Local Training Manager / Deputy District Commissioner, & Trustee Board Member
Ruth Tanner	Group Lead Volunteer 100 th Birmingham 1 st Bournville
Sarah Reynolds	Assistant Beaver Leader 220 th Birmingham St. Agnes / District Beaver Scout Leader

Apologies 18th Annual General Meeting

Alan Harborne	Beaver Scout Leader 89 th Birmingham, 1 st Hall Green.
Amarjit Hundle	Assistant Squirrel Scout Leader 232 nd Birmingham, Acocks Green.
Claire Shannon	Assistant Scout Leader 89 th Birmingham, 1 st Hall Green.
Coral Howard	Retired Member.
Debbie Walker	Group Scout Leader 89 th Birmingham, 1 st Hall Green & DAACM.
Gemma Clayton	Assistant Explorer Scout Leader Kings Heath Explorer Unit.
Graham Tanner	Scout Leader 100 th Birmingham, 1 st Bournville.
Hannah Tarn	Assistant Scout Leader 279 th Birmingham Hall Green Sea Scouts.
Hayley Morrissy	District Occasional Helper.
Helen Fenwick	Group Treasurer 232 nd Birmingham Acocks Green.
Ian Neal	Scout Leader 96 th Birmingham, 1 st Grove.
Jarvey Moss	Group Chair 148 th Birmingham, St Dunstan's.
Jayne Gregory	District Treasurer.
Julie Evans	Group Scout Lead Volunteer 81 st Birmingham, 1 st West Heath & Group Administrator.
Kara Cartwright	Assistant Beaver Scout Leader 198 th Birmingham 1 st St Nicolas.
Karen Brinkworth	Group Scout Leader 232 nd Birmingham, Acocks Green.
Kate Panagamuwa	Parent Kings Heath Explorer Scout Unit
Katie Mills	Assistant Beaver Scout Leader 192 nd Birmingham, 2 nd Acocks Green.
Lauren Page	District Cub Scout Leader & Assistant Cub Scout Leader 96 th Birmingham.
Lynn Anderson	Group Scout Leader, Assistant Scout & Beaver Leader 96 th Birmingham, 1 st Grove.
Malcolm Mellows	Group Executive Committee Member 219 th Birmingham.
Martin George	District Explorer Scout Leader & UK Bushcraft SAS Unit.
Mary Mills	Assistant Beaver Scout Leader 192 nd B'ham Acocks Green & DDC & TA.
Megan Hayman Tansley	Assistant Scout leader 220 th Birmingham, St Agnes & District Scout Leader.
Melvyn Weake	Scout Leader 260 th Birmingham.
Paul Goon	Group Scout Leader 258 th Birmingham St. Annes & Trustee Board Member
Rachel Jennings	Assistant Beaver Scout Leader 100 th Birmingham 1 st Bournville.
Robin Barrington	Assistant Explorer Scout Leader Kings Heath ESU & Kingfisher Young Leaders Unit.
Sally & Keith Burgess	Parents Kings Heath Explorer Unit.
Savanna Lea	District Explorer Scout & District Cub Scout Leader.
Sharon Hart	Cub Scout Leader 258 th Birmingham St Annes West Heath.
Sophie Bourne	Assistant Beaver Scout Leader 96 th Birmingham, 1 st Grove.
Sophie Tanner	Assistant Scout Leader 100 th Birmingham & District Youth Commissioner.
Steve Thomas	County Lead Volunteer.
Stuart Hawthorne	Assistant Cub Scout Leader 29 th Birmingham, Selly Park.
Sue Weake	Group Lead Volunteer 260 th Birmingham & DACCM & DTA