

# **League of Friends of Macclesfield and Congleton Hospitals**

Trustees' Report and Financial Statements

31 March 2022

Registered Charity Number 504373

# League of Friends of Macclesfield and Congleton Hospitals Trustees' Report and Financial Statements 31<sup>st</sup> March 2022

## Legal and Administrative Information.

### Trustees

G N Banner (Chairman)  
Mrs G Hebb  
D Murphy  
Mrs J Colesby  
Mrs Joan Myatt  
Mrs E Flemington  
J G Baggott  
D A Johnson

The trustees are elected or appointed as and when it is deemed necessary. They retire in rotation as follows:

**AGM 2022:** Mrs Joan Myatt, Mrs E Flemington, J G Baggott,

**AGM 2023:** D A Johnson

**AGM 2025:** Mrs J Colesby, D Murphy, G N Banner, Mrs G. Hebb,

### Officials

D Murphy – Secretary  
D A Johnson – Treasurer  
G N Banner - Chairman

### Bankers.

National Westminster Bank PLC  
46, High Street  
Congleton  
Cheshire CW12 1BE

### Registered Address

12, Swan Bank  
Congleton  
Cheshire CW12 1AH

National Westminster Bank PLC  
2, Chestergate,  
Macclesfield,  
Cheshire SK11 6BS

### Independent Examiner

**Mr A Phillips**  
32 Mustang Close  
Stoke-on-Trent  
ST6 5XL

**League of Friends of Macclesfield and Congleton Hospitals**  
**Trustees' Report and Financial Statements**  
**31<sup>st</sup> March 2022**  
**Trustees' Report.**

The Trustees present their report for the year ended 31<sup>st</sup>. March 2022

The Charity is registered with the Charity Commission Number 504373.

Original Registration 10<sup>th</sup> July 1975.

The Annual General Meeting is held in October.

**Objects, Organisation and Activities.**

The Charity is an independent voluntary organisation which exists to provide relief to patients and former patients of the Macclesfield and Congleton Hospitals and others in need of assistance and generally to support the charitable work of the said hospitals by the making of grants to individuals or organisations.

It works within the framework outlined in its Constitution adopted in May 1975 and amended in January 2004.

This constitution provides that all income of the Trust be used to defray all expenses of management and then apply the balance for the objects as set out above.

**Review of Progress.**

During the year in question it became clear that a period of consolidation was required for the charity and that an investment in the fabric and fixtures of the charity shop was necessary to provide a sustainable long-term future. Additionally because of NHS Trust's own charity having substantial income and reserves requests for grants were not forthcoming in the period. In line with other League of Friends charities we are looking to diversify our grant funding to fund local charities and organisations who provide support to patients and former patients of the hospitals that we fund. The national umbrella organisation of League of Friends has confirmed that this is line with our rules and constitution. Our aim is to introduce this approach in the year ending 31 March 2023

**Reserves Policy.**

After providing sufficient funds to cover all management and administrative costs the trustees regard the remaining incoming resources as the free reserves of the charity for the making of grants in accordance with the stated objectives of the charity. It is felt by the trustees and their advisers that all pledges made to the hospitals are not enforceable by law and although our unrestricted reserves always cover them they are not included in the accounts until they are actually claimed by the NHS Trust and paid. The charity has a policy that sets out the objective, scope, reserves level and procedure.

**League of Friends of Macclesfield and Congleton Hospitals  
Trustees Report and Financial Statements  
31<sup>st</sup> March 2021**

**Trustees' Report (Continued)**

**Trustees' Responsibilities.**

Under the terms of the constitution and Trust Law the trustees are required to prepare financial statements for each financial year which give a true and fair overview of the state of affairs of the Charity and of its income and expenditure. In preparing those financial statements the trustees are required to:-

Select suitable accounting policies and apply them consistently.

Make judgments and estimates that are reasonable and prudent.

State whether applicable accounting standards have been followed and to disclose and explain any material departures from these standards within the financial statements.

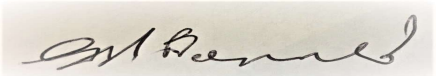
Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue its activities.

The trustees are required to act in accordance with the scheme of the Charity and within the framework of Trust Law. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the funds and to prevent and detect fraud and other irregularities.

**Financial Statements.**

The Financial Statements have been prepared under the historical accounting convention and show the current state of the finances of the charity.

**On behalf of the Trustees.**



**G N Banner  
Chairman**

**Dated this 22nd day of December 2022**

**League of Friends of Macclesfield and Congleton Hospitals  
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**Independent Examiner's Report.**

**Respective responsibilities of the Trustees and Examiner.**

As the charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners whether particular matters have come to my attention.

**Basis of Independent Examiner's Report.**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison includes a review of the account presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statements.**

In connection with my examination, no matter has come to my attention:

Which gives me reasonable cause to believe that in any material aspect the requirements

to keep accounting records in accordance with the Act; and  
to prepare accounts which accord with the accounting records and to comply with the  
accounting requirements of the Act

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper  
understanding of the accounts to be reached.

**Signed**



**Date 22 December 2022**

Name

Andrew Phillips

**League of Friends of Macclesfield and Congleton Hospitals  
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**Statement of Financial Activities: Unrestricted Fund  
For the Year Ended 31 March 2022**

	Note		
<b>Income and Expenditure</b>			
<b>Income Sources</b>			
Donations and Grants	2		£2,685.00
Shop Takings (Cash and Cheque)			£26,559.70
Card Payments (Gross)			£7,843.66
Textile Recycling			£2,063.66
HMRC JRS Grants			£559.07
Other Income	3		£54.51
<b>Total Incoming Sources</b>			<b>£39,765.60</b>
<b>Resources Expended</b>			
<b>Direct Charitable Expenditure</b>			
Grants	4		<b>£0.00</b>
<b>Other Expenditure</b>			
Management and Administration of the Charity	5	£13,735.14	
Staff Costs	6	£22,301.16	<b>£36,036.30</b>
<b>Total Resources Expended</b>			<b>£36,036.30</b>
<b>Net Incoming Resources</b>			<b>£3,729.30</b>
<b>Fund Balance Carried Forward</b>			<b>£30,395.79</b>

**League of Friends of Macclesfield and Congleton Hospitals  
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31 March 2022**

**Balance Sheet  
At 31 March 2022**

**Fixed Assets**

Storage Shed **£573.43**

**Current Assets**

Cash at Bank £30,401.59

Cash in Hand £34.20

£30,435.79

**Current Liabilities**

Petty Cash (Reimbursed after year-end) £40.00

£40.00

**Assets Less Liabilities**

£30,395.79

**Total Assets**

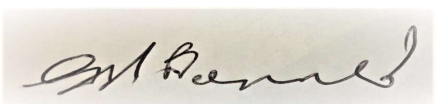
**£30,969.22**

Represented by:

Unrestricted General Fund

**£30,969.22**

Approved by the Board of trustees on 22 December 2022 and signed of its behalf by:



**G N Banner**  
Chairman

**League of Friends of Macclesfield and Congleton Hospitals**  
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**Notes**

**(Forming part of the Financial Statements)**

<b>1</b>	The financial statements have been prepared in accordance with the Charities Act 2011 (Part 8) and the guidance on reporting & accounting issued by The Charity Commissioners on 27 March 2015. They are prepared on a receipts and payments basis.	
<b>2</b>	<b>Incoming Donations and Grants</b>	
	Congleton Mayor's Charity Fund	£2,685.00
		<b>£2,685.00</b>
<b>3</b>	<b>Other Income</b>	
	Scrap Metal Sales	£54.50
	PayPal Test Payment	£0.01
		<b>£54.51</b>
<b>4</b>	<b>Grants Made</b>	<b>£0.00</b>
<b>5</b>	<b>Management and Administrative Costs</b>	
	Card Payment Charges	£132.72
	Rent	£6,830.58
	Water	£261.37
	Electricity	£1,179.28
	Telephone	£304.59
	Cleaning	£63.00
	Repairs & Maintenance	£3,295.51
	CVS Membership	£41.76
	Attend Membership & Insurance	£645.00
	Stationery	£46.66
	Waste Collection	£806.88
	Card Machine Purchase	£82.80
	Gifts & Hospitality	£44.99
	Depreciation	£63.71
		<b>£13,798.85</b>
<b>6</b>	<b>Staff Costs</b>	
	Wages	£21,819.56
	PAYE & Employers NIC	£481.60
		<b>£22,301.16</b>