

89th Birmingham 1st Hall Green Executive Committee Meeting

Annual General Meeting Minutes

Thursday 16 December 2021 (Virtual)

Present: Debbie Walker, GSL (DW), Alan Harborne (AH), Mike Lenton (ML), Sue Deeley (SD), Bhupendra Chauhan (BC), Gill Tsintas (GT), Rachel Robinson (Secretary).

ML opened the meeting and thanked those attending.

1. **Apologies.** Apologies were received from Shaun Morris and Andy Tsintas.
2. **Approval of Minutes:** It was agreed the previous minutes were to be signed off.
3. **Section Reports:** Both cubs and scouts continued to operate via Zoom during lockdown until face to face sessions resumed at Easter. There are currently 15 cubs, with some beavers expected to move up soon. Scouts are at full capacity with 24 scouts attending. With regards to Beavers, zoom sessions were not appropriate due to the age range, therefore activity/goody bags were put together and delivered by DW/AH. Beavers numbers have picked up and are currently full to capacity.
4. **Financial Reports:** The financial reports were circulated beforehand. As of today's date there is £20,844 in the bank. It was agreed the accounts were signed off and were to be submitted to the Charities Commission.
5. **GSL Report:** DW confirmed that we were one of the first groups to have provided and passed a COVID risk assessment and extended thanks to the leaders for their hard work in keeping the groups functioning. DW also confirmed that COVID regulations are still in place and safe practice has been provided throughout the year.
6. **Matters Arising.** ML confirmed that he would be stepping down as Chair in the next AGM. DW was hopeful of more parents joining the Executive Committee, GT confirmed scouts would be starting a parent rota after Christmas.
7. **Re-election of Executive Committee.** Chairman, Treasurer and Secretary were re-elected.
8. **AOB.** It was suggested a meeting of the Executive Committee take place late January/early February when we can hopefully meet face to face.

89th Birmingham 1st Hall Green Scout Group

Accounts Report for the Financial Year 2020- 2021

Balance sheet as of 31st March 2021

	2020/21
	£
Balance brought forward	20,098.33
Account balance FYE	41,399.60
Allocated funds	
Reserve fund for Roof	30,000.00
Floats/Petty cash	283.64
Payments In (un-cleared)	0.00
Payments Out (un-cleared)	0.00
Deficit / Surplus for year	11,683.24

Income & expenditure account - 12 months ending 31st March 2021

	2020/21
<u>Income</u>	£
Subscriptions	4,384.00
Rental of the hall	700.00
Fund raising	688.22
Donations	21,787.07
Gift aid	0.00
Scouting activities	0.00
Miscellaneous	0.00
Total income	27,559.29
<u>Expenditure</u>	
Maintenance & housekeeping	83.98
Scouting activities	3,153.15
Utilities	1,628.42
Administration	1,849.12
Miscellaneous	0.00
Total expenditure	6,714.67
Income over Expenditure	20,844.62

CHARITY REGISTRATION NUMBER: 504249

1st Hall Green Scout Group 89th Birmingham

Unaudited Financial Statements

31 March 2021

POINTON YOUNG

Chartered accountants

33 Ludgate Hill

Birmingham

B3 1EH

1st Hall Green Scout Group 89th Birmingham

Financial Statements

Year ended 31 March 2021

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1st Hall Green Scout Group 89th Birmingham

Trustees' Annual Report

Year ended 31 March 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name 1st Hall Green Scout Group 89th Birmingham

Charity registration number 504249

Principal office 45 Shenstone Road
Maypole
Birmingham
B14 4TH

The trustees

A Lester
A Harborne
G Tsintas
S Deeley
S Lester
D Walker

Independent examiner S Brown FCA
33 Ludgate Hill
Birmingham
B3 1EH

Structure, governance, and management

The Trustees are aware of their responsibilities for governance and will actively seek new members using a skill-based approach where necessary. No trustees have any beneficial interest in the company.

Objectives and activities

The Hall Green Scout Group consists of Beavers, Cubs and Scouts for the Hall Green and Yardley Wood area of Birmingham.

Achievements and performance

The Charity helps young people learn life skills

1st Hall Green Scout Group 89th Birmingham

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

The trustees' annual report was approved on 15 March 2022 and signed on behalf of the board of trustees by:

D Walker

D Walker
Trustee

1st Hall Green Scout Group 89th Birmingham

Independent Examiner's Report to the Trustees of 1st Hall Green Scout Group 89th Birmingham

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of 1st Hall Green Scout Group 89th Birmingham ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S Brown BA FCA
Independent Examiner

33 Ludgate Hill
Birmingham
B3 1EH

1st Hall Green Scout Group 89th Birmingham

Statement of Financial Activities

Year ended 31 March 2021

		2021	
	Note	Unrestricted funds £	Total funds £
Income and endowments			
Donations and legacies	4	<u>27,419</u>	<u>27,419</u>
Total income		<u>27,419</u>	<u>27,419</u>
Expenditure			
Expenditure on charitable activities	5,6	<u>6,125</u>	<u>6,125</u>
Total expenditure		<u>6,125</u>	<u>6,125</u>
Net income and net movement in funds		<u>21,294</u>	<u>21,294</u>
Reconciliation of funds			
Total funds brought forward		20,389	20,389
Total funds carried forward		<u>41,683</u>	<u>41,683</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 6 to 9 form part of these financial statements.

1st Hall Green Scout Group 89th Birmingham

Statement of Financial Position

31 March 2021

	Note	2021 £
Current assets		
Cash at bank and in hand		<u>41,683</u>
Net current assets		<u>41,683</u>
Total assets less current liabilities		<u>41,683</u>
Funds of the charity		
Unrestricted funds		<u>41,683</u>
Total charity funds	9	<u>41,683</u>

These financial statements were approved by the board of trustees and authorised for issue on 15 March 2022, and are signed on behalf of the board by:

D Walker

D Walker
Trustee

The notes on pages 6 to 9 form part of these financial statements.

1st Hall Green Scout Group 89th Birmingham

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 45 Shenstone Road, Maypole, Birmingham, B14 4TH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

1st Hall Green Scout Group 89th Birmingham

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable, and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable, and consistent basis.

1st Hall Green Scout Group 89th Birmingham

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £
Donations		
Subscriptions	4,244	4,244
Hall Rental	700	700
Fundraising	688	688
Donations	50	50
Grants		
Grants	21,737	21,737
	<u>27,419</u>	<u>27,419</u>

5. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £
Repairs and maintenance	1,057	1,057
Scouting activities	971	971
Utilities	2,147	2,147
Stationery and postage	110	110
Capitation	1,840	1,840

6. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2021 £
Expenditure per Note 5	<u>6,125</u>	<u>6,125</u>

7. Staff costs

The average head count of employees during the year was Nil.

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

8. Trustee remuneration and expenses

No employees have received remuneration or received other benefits from employment with the charity or a related entity

1st Hall Green Scout Group 89th Birmingham

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

9. Analysis of charitable funds

Unrestricted funds

	At 1 April 2020 £	Income £	Expenditure £	At 31 March 2021 £
General funds	–	27,419	(6,125)	21,294
Bank b/fwd	20,099	–	–	20,099
Floats b/fwd	290	–	–	290
	<u>20,389</u>	<u>27,419</u>	<u>(6,125)</u>	<u>41,683</u>

10. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2021 £
Current assets	<u>41,683</u>	<u>41,683</u>