

FRIENDS OF FORT ROYAL COMMUNITY PRIMARY SCHOOL

**ACCOUNTS FOR THE YEAR ENDED
31 AUGUST 2021**

REGISTERED CHARITY 504033

**FRIENDS OF FORT ROYAL COMMUNITY PRIMARY SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021
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**FRIENDS OF FORT ROYAL COMMUNITY PRIMARY SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021**

TRUSTEES' REPORT

1. Objectives and Activities

The Friends of Fort Royal Community Primary School Charity was established to advance the education of pupils at the school by providing, and assisting in the provision of facilities for education not normally funded by the local authority.

During the year, the Charity has raised funds through fundraising events, sponsored events and donations and grants.

During the year funds were raised by the school to buy resources for the pupils, in particular to improve outdoor learning and sensory facilities.

The trustees have complied with the duty in Section 17 (5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

2. Achievements and Performance

Like many organisations and small charities, we have had to adapt to change with Covid restrictions uppermost in our minds once again. We needed to develop new ways of working to make sure the children and parents at Fort Royal School still got the best support that we, the Friends, were able to offer them. Zoom meetings instead of face to face contact, virtual events instead of the trusty raffle, and webinar meetings with colleagues from across the world became our new norm.

Money was always going to be tight, but with determination and many hours spent sending off application forms in the hope of support the money came in to us. The Trustees are extremely grateful to our charitable grant donors, the Foyle Foundation, the Volant Charitable Trust, the Edward Cadbury Charitable Trust, the William A Cadbury Charitable Trust, the Roger and Douglas Turner Charitable Trust, Cllr Paul Denham of Worcestershire County Council (for his Rainbow Hill Divisional Fund support), the Eveson Trust, Sanctuary Housing, Worcester and District Nursing Association Cup, and the countless smaller donations which have all helped us to achieve so much this year.

The resource lending library which we started last year, giving parents the opportunities to borrow specialised toys and equipment, partly to help support the children during the first lockdown and homeschooling restrictions, has now, thanks to new funding, over 100 items of equipment. A new rainbow den on the field, a pagoda to offer more outdoor learning opportunities for the children in the orchard area, and completing the sensory log cabin which provides another area for our children whose specialised needs must be met, have been terrific additions. With the children having to stay in their bubbles, space around and in the school has been at a premium and these have been invaluable resources which the extra funding has allowed to complete. The 'wish list' has provided over £9,000 worth of added value for the classes, enabling them to purchase board games, books and play equipment.

Fundraising amongst the school community has been amazing and well supported with a Virtual Balloon race, Duck race and a disco taking place during the year. These have all helped bring us together in what has been a very difficult time, and enabled us to have some fun and laughs getting out our glitter balls for the 'at home virtual disco'.

The National Lottery funded project, Time to be Seen, has also moved with the times and responded brilliantly to the needs of the children and teaching staff. Huge thanks are due to Paul Sutton and Max Dean of Collar & Tie, with whom the school has worked closely over the last three years to deliver this project. New online stories have been developed, and a 'visit' by virtual Santa was much enjoyed and appreciated by everyone. In the hydrotherapy pool, a new motion detection

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TRUSTEES' REPORT

system has been installed where children can access exciting adventures or relax and have calming sensory experiences. We have also participated in a webinar series hosted by Dr Michael Anderson, Head of Drama at Sydney University, Australia, looking at the way Arts organisations work with and collaborate with schools.

And last but by no means least, grateful thanks are due to our amazing Headteacher, Ed Francis, who raised over £1000 by running a half marathon on what was probably the hottest day of the year!

Margaret Jones
on behalf of the Trustees

3. Financial Review

The bank balance as at 31st August 2021 was £17,381, of the Lottery Project balance is £1655. Other restricted funds for specific projects have now been spent apart from £223 for visiting musicians, a project which was not possible to complete during this financial year due to Covid-19 restriction, £3367 to provide sustainability for the sensory resource lending library and £297 to complete the outdoor learning project early in the next academic year. During the year, grants were made to the school to continue to develop both these projects.

Unrestricted funds accumulated by general fundraising activities show an end of year balance of £11,839. Expenditure on the school's 'Wish List' totalled £9,148. The Trustees' future plans will be to utilise the unrestricted reserves in addition to any income to purchase much-needed resources for the school, since there is currently no gain to be made from saving cash at the bank.

Last year there were real expectations of a decline in available grant funding and donations due to the difficult current economic situation. Thanks to a great deal of effort put into a considerably higher number of grant applications than normally, and also to the continuing loyalty and generosity of parents, relations and friends of the school, there was a healthy flow of income (£21,685 excluding the Lottery Grant) this year.

4. Structure, Governance and Management

The Charity's governing document is the constitution dated 1st September 2007. Under the terms of the constitution the Friends of Fort Royal Community Primary School is a Registered Charity (number 504033) and is associated with Fort Royal Community Primary School. There is no minimum or maximum number of trustees. The Charity's constitution sets out the make-up of the committee. *(The Charity is independent from the school and should not be regarded as an agent).*

The Charity is unincorporated.

5. Reference and Administrative Details

The Charity is named the Friends of Fort Royal Community Primary School. It is registered with the Charity Commission for England and Wales with registration number 504033.

Any correspondence should be addressed to:

The Trustees
Friends of Fort Royal Community Primary School
c/o Fort Royal School
Wylds Lane
Worcester WR5 1DR

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TRUSTEES' REPORT

Trustees are:

Mr E Francis
Mrs M Jones
Mrs E Byrne

The Charity's treasurer is Mrs H Simmons and Mrs M Jones is the named contact person.

All trustees and officials give their time voluntarily and claim no remuneration or other benefits.

Related party transactions:

The following committee members are related parties in the following respects:

- Mr E Francis is the Headteacher of Fort Royal Community Primary School.
- Mrs M Jones is the Grants Administrator at Fort Royal Community Primary School and receives monthly salary payment of £500 per month to manage the Time To Be Seen project funded by the Lottery Grant. This expenditure was budgeted as part of the funding application and was agreed by all parties.

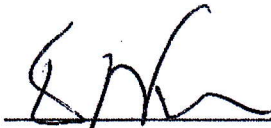
None of the related parties otherwise receive any payment or expenses from the Charity.

Apart from cash at bank, the Charity holds no assets, and has no employees.

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the financial activities for that period.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees:



Date: 23/11/21

FRIENDS OF FORT ROYAL COMMUNITY PRIMARY SCHOOL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2021**

	Restricted Funds	Unrestricted Funds	TOTAL 2021	TOTAL 2020
	£	£	£	£
Income from: (Note 2)				
Grants and donations	82,630	7,635	90,265	46,785
Total incoming resources	82,630	7,635	90,265	46,785
Expenditure on:				
Raising funds	-	406	406	35
Charitable activities	74,740	9,148	83,888	89,702
Administration	-	111	111	110
Total resources expended	74,740	9,665	84,405	89,847
Net income/(expenditure)	7,890	(2030)	5,860	(42,972)
Fund opening balances	(277)	11,798	11,521	54,583
Funds carried forward	7,613	9,768	17,381	11,521

FRIENDS OF FORT ROYAL COMMUNITY PRIMARY SCHOOL

BALANCE SHEET AT 31 AUGUST 2021

	2021	2020
	£	£
CURRENT ASSETS		
Cash at bank	17,381	11,521
	<u>17,381</u>	<u>11,521</u>
NET ASSETS	<u>17,381</u>	<u>11,521</u>
REPRESENTED BY:		
Restricted funds	7,613	(277)
Accumulated funds - unrestricted	9,768	11,798
TOTAL FUNDS	<u>17,381</u>	<u>11,521</u>

Bank Reconciliation

Opening bank balance	£11,521	
Total income	£90,265	
Total expenditure	£84,405	
Closing balance	<u>£17,381</u>	
Closing bank balance	<u>£17,381</u>	per bank statement 31 August 2021

**FRIENDS OF FORT ROYAL COMMUNITY PRIMARY SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021**

1. ACCOUNTING POLICIES

Basis of preparation

The Trustee Board has decided to prepare these accounts on a cash basis (receipts and expenditure through the bank account). This choice has been available under Charity Commission regulations regarding drafting of accounts for Charities. Accruals did not arise during the year apart from one exception: funds of £34,290 are expected from the Big Lottery Fund in the next financial year.

2. INCOMING RESOURCES

	Restricted Funds £	Unrestricted Funds £	Total 2020 £	Total 2020 £
Fundraising events	-	2,541	2,541	-
Donations	14,050	3,928	17,978	10,344
Lottery Community Fund	68,580	-	68,580	34,290
Other grants and donations	-	1,166	1,166	2,151
Total incoming resources	82,630	7,635	90,265	46,785

3. RESOURCES EXPENDED

Purchase of resources	8,616	9,148	9,148	18,409
Lottery project	66,124	-	66,124	71,293
Insurance	-	111	111	110
Accountancy fee	-	-	-	-
Fundraising events	-	406	406	35
Total resources expended	74,740	9,665	84,405	89,847

Notes to the accounts:

The Big Lottery Fund grant total is £205,740, paid in six-monthly instalments over three years. During the financial year 2020-21, two instalments of £34,290 were received. The final instalment is due during 2021-22.

INDEPENDENT EXAMINER’S REPORT TO THE TRUSTEES

I report on the accounts of the Charity for the year ended 31 August 2021 which are set out in pages 1 to 8.

Respective responsibilities of trustees and examiner

The Charity’s trustees are responsible for the preparation of the accounts. The charity’s trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and the Charities SORP (FRS102);
- state whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to the matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Jean Colley
Address: Autumn Cottage
Sandlin
Leigh Sinton
Worcs
WR13 5DN

Relevant professional qualification or body (if any):

Date: 19-10-2021

Signature 