



**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



**Section B**

**Structure, governance and management (continued)**

**Risk and Internal Control (Specimen 1)**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Control (Specimen 2)**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Activities include:- Camping, Watersports, Cooking, Crafts, Outdoor survival, Community activities</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group is supported by volunteers and funding is raised through donations, grants and fundraising activities.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

<b>Section D</b>	<b>Achievements and performance</b>
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Summary of the main achievements of the charity during the year

The charity has provided activities and education on a weekly basis for, in excess of, 100 local children, expanding their skills, minds and opportunities.

<b>Section E</b>	<b>Financial Review</b>
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Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £25000.

The Group held reserves of approximately £25,000 against this at year end. This is the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
  - how expenditure has supported the key objectives of the charity;
  - investment policy and objectives;

<b>Investment Policy (Specimen 1)</b> The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
<b>Investment Policy (Specimen 2)</b> The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>Kelen Beauchamp</i>	<i>Hana Crisp</i>
Full name(s)	Kelen Beauchamp	Hana Crisp
Position (eg Secretary, Chair)	Chair	Treasurer
Date	051024	



## STATEMENT OF FINANCIAL ACTIVITIES

### Bedale with 1st Leeming (RAF) Scout Group

Statement of Financial Affairs for Year end 31st July 2024

#### Incoming Resources

Subscriptions	4,440.00
Bank Interest	1,240.92
Building Incoming	12,154.14
Grants	7,232.27
Camps & Activities	5,753.65
Fundraising	1,252.82
Other	173.98
	<u>32,247.78</u>

#### Account Balances

Current Account	31,832.27
Deposit Account 1	25,433.94
Deposit Account 2	30,998.38
	<u>88,264.59</u>

#### Resources Expended

Capitation	3,852.00
Building Running costs	11,313.32
Equipment	1,307.06
Events	670.00
New Store Build	7,345.00
Camps & Activities	5,298.66
Expenses & Other	814.76
Insurance	2,031.20
	<u>32,632.00</u>

#### Funds

General Funds	18,482.17
Reserve Fund - Restricted	25,433.94
1st Leeming (RAF) Restricted	7,895.59
New Store Build	36,452.89
	<u>88,264.59</u>

#### Summary

Total Incoming Resources	32,247.78
Net Income (Expenditure)	32,632.00
Surplus	-384.22
Funds Brought Forward	88,648.81
Fund Carried Forward	<u>88,264.59</u>

Mrs K Cheesbrough  
65 Stapleton Close  
Bedale  
DL8 2UA

4 October 2024

[REDACTED]@[REDACTED]

Hana Crisp  
Treasurer  
Bedale Scout Group

Dear Hana

**Audit of Bedale Scout Accounts – 01/08/23 to 31/07/24**

I have now completed the audit of the Bedale Scout accounts and have qualified the accounts accordingly.

Records for the subsidiary account(s) held by the Scout section of the group were not provided for this audit and therefore do not form part of the receipts and payments account for the group.

On the basis of the records and explanations provided I am satisfied that these accounts give a true and fair view of the fund's finances for the period.

Should you have any queries regarding the above please do not hesitate to contact me at the above e-mail address.

Yours sincerely

*Karen*

**Mrs Karen Cheesbrough**

**Details of accounts audited**

Account Name	Bank	Sort Code	Account number
Current Account	Co-op		
Savings Account	Co-op		
Reserve Account	Skipton B. S.		