

Trustees' Annual Report

For the period 1st January 2024 to 31st December 2024

Reference and administration details

Charity name: **1st Bannersgate Scout Group**

Other names the charity is known by :

33rd Sutton Coldfield and 33rd Birmingham Scout Group

Registered charity number 5 0 3 7 6 3

Scout HQ registration number 1 2 0 6 9 1 9 2

Charities Principle address:

34 Coppice View Road

Sutton Coldfield

West Midlands

B73 6UE

Names of the charity trustees who managed the charity during the year:

Trustee Name	Office (if any)	Dates acted if not for whole year
Claire Bagnall		
Ashley Barr	Chair	
Margaret Drummond	Group Scout Leader	
Paul Fennell	Secretary	
Dawn Hill		
Natalie Phillips		1 st January to 11 th November
Sean Ruddock		
Sian Tart	Treasurer	
Gareth Tunstall		

Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Byelaws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 8 Trustees (including 1 Ex Officio Trustee) and meets 4 times a year.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, everyone follows legal requirements and the Scout's Policy, Organisation and Rules (POR). Their support helps other volunteers run high-quality and safe programmes that give young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed, and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against damage or permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and hall lettings. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Policies and procedures adopted for:

a) the induction and training of trustees.

Members of the Trustee Board complete “Being a Scouts Trustee” learning within the first 6 months of joining the Board and are provided with a briefing, copies of minutes and policies.

b) the trustee's consideration of major risks and the systems and procedures to manage them:

Reduction or loss of leaders: the group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group and the assets or liabilities absorbed by Sutton Coldfield West Scout District in accordance with Scout policy.

Assets and insurable risks: the group holds suitable insurance policies for the land, buildings and equipment as well as third party liabilities and trustee indemnity.

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the

values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors - learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities - make and live by their Promise.

Summary of the main activities in relation to these objects

The Group runs a Squirrel Drey for 4 and 5 years of age, two Beaver Colonies for 6 and 7 years of age, two Cub Packs for 8 to 10 1/2 years of age and a Scout Troop for 10 1/2 to 14 years of age - all of which are open to girls and boys. Trained and skilled volunteer leaders run a full Scouting programme for all these sections.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and performance

Summary of the main achievements of the charity during the year.

The team of volunteer leaders arranged many and varied activities for, typically, 140 youth members in each week of the school terms.

Highlights from the leaders reports:

- **Camping:** Various camps including district scout camp, winter camp, and county camp were frequently mentioned.
- **Cooking:** Both indoor and outdoor cooking activities were highlighted.
- **Sports Day:** Multiple groups participated in Sports Day events.
- Learning **First Aid** was a key activity for all age groups.
- **Crafting Projects:** Activities like salt dough making, ghostly finger puppets, and bird feeders were popular.
- **Navigation** skills were part of the Scout program.
- **Community Service:** Activities like litter picking and other community service projects were mentioned.
- **Experiments** nights and other scientific activities were included.
- **Archery** was a notable activity for many youth members.

Awards and Achievements:

- **Challenge Badges:** These badges were awarded for various challenges completed by all sections.
- **Activity Badges:** These badges were earned for participating in many different activities.
- **You Shape Awards:** These awards were given for completing the You Shape program.
- **District Achievements:** Awards were given for winning district competitions, such as the District Chess Team competition and the District Shooting Competition.

- **Leaders Awards:** the retiring Group Scout Leader was awarded the highest service award of the Silver Wolf.
- Other notable awards presented were two Chief Scouts Commendations for Good Service and 5-, 15- and 40-years' Service Awards.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short or there be an unforeseen cost of repairs to the premises. The Group Trustee Board considers that the group should hold a sum of £10,000 for these contingencies.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Grant Received

The Group successfully applied for a grant of £50,341 from the Youth Investment Fund to be used for internal refurbishment of the hall (completed in 2023) and for the demolition and replacement of a large shed at the rear of the premises which was completed in the spring of 2024. This planned expenditure in 2024 explains the balance carried forward at 1st January 2024.

Plans for the Future

The Group intends to provide further Scouting resource for the Scout and Explorer sections (ages from 10 1/2 to 18 years) which are forecast to grow significantly in the next three years and to continue with improvements to the property.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Dawn

Dawn Hill

Group Lead Volunteer

Date: 10th April 2025

Ashley

Ashley Barr

Chair

33rd Sutton Coldfield Scout Group (1st Bannersgate)
(Registered Charity no. 503763)

Receipts and Payments Account

	Year start date		Year end date
For the year from	01/01/2024	To	31/12/2024

Receipts and payments

	2024			2023
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	18,768	-	-	18,768
Less: Membership subscriptions paid on (National/County/Area/District)	(6,782)	-	-	(6,650)
Donations	2,364	-	-	2,364
Gift Aid	3,340	-	-	3,340
Sub total	17,691	-	-	17,691
Grants				
Other grants	-	19,105	-	19,105
Sub total	-	19,105	-	19,105
Fundraising events (gross)				
Camps and Trips	10,157	-	-	10,157
Sub total	10,157	-	-	10,157
Scout hut income				
Hire of building	2,251	-	-	2,251
Sub total	2,251	-	-	2,251
Investment income				
Bank interest	-	-	-	-
Sub total	-	-	-	-
Total Gross Income	30,099	19,105	-	49,204
Asset and investment sales, etc.	-	-	-	-
Total receipts	30,099	19,105	-	49,204

33rd Sutton Coldfield Scout Group (1st Bannersgate) Receipts and Payments Account

	Year start date		Year end date
For the year from	01/01/2024	To	31/12/2024

Receipts and payments

	2024			2023	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Payments					
Charitable Payments					
Youth programme and activities	773	-	-	773	635
Electricity and Gas	2,449	-	-	2,449	2,883
Insurance	1,694	-	-	1,694	1,430
Repairs and Renewals	18,182	19,105	-	37,287	35,342
Materials and equipment	3,307	-	-	3,307	1,306
Printing and photocopying	331	-	-	331	198
Uniforms (badges, woggles and	1,184	-	-	1,184	1,682
AGM and trustee expenses	520	-	-	520	156
Broadband	461	-	-	461	461
Bank fees	60	-	-	60	61
Cleaning costs	1,404	-	-	1,404	1,297
Donations made	-	-	-	-	350
Sub total	30,365	19,105	-	49,470	45,800
Fundraising expenses					
Camps and Trips	8,328	-	-	8,328	10,821
Sub total	8,328	-	-	8,328	10,821
Total Gross Expenditure	38,694	19,105	-	57,799	56,621
Asset and investment	-	-	-	-	-
Total payments	38,694	19,105	-	57,799	56,621
Net of receipts/(payments)	(8,595)	-	-	(8,595)	(1,652)
Cash funds last year end	25,821	-	-	25,821	27,473
Cash funds this year end	17,226	-	-	17,226	25,821

33rd Sutton Coldfield Scout Group (1st Bannersgate) Receipts and Payments Account

	Year start date		Year end date
For the year from	01/01/2024	To	31/12/2024

Statement of assets and liabilities at the end of the year

	31/12/2024				31/12/2023
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	16,082	-	-	16,082	24,394
Equals Account	797	-	-	797	1,173
Cash/Floats	347	-	-	347	254
Total cash funds	17,226	-	-	17,226	25,821
Agree balances with receipts and payments a/c)	ok	ok	ok	ok	ok
Other monetary assets					
Sub total	-	-	-	-	-
Investment assets					
Sub total	-	-	-	-	-
Non monetary assets for					
Land and buildings	529,687	-	-	529,687	405,973
Scouting equipment, furniture etc	62,377	-	-	62,377	34,752
Sub total	592,064	-	-	592,064	440,725
Liabilities					
Sub total	-	-	-	-	-
Total net assets	609,290	-	-	609,290	466,546

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Ashley Barr Chair
	Sian Tart Treasurer

Independent examiner's report to the trustees of 33rd Sutton Coldfield (1st Banners Gate) Scout Council

I report to the trustees on my examination of the accounts of the 33rd Sutton Coldfield (1st Banners Gate) for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity trustees of the 33rd Sutton Coldfield (1st Banners Gate) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 33rd Sutton Coldfield (1st Banners Gate) accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 33rd Sutton Coldfield (1st Banners Gate) as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Elizabeth Quigley

Relevant professional qualification or membership of professional bodies (if any): Associate of Chartered Institute of Management Accountants

Address: 60 Fecknam Way, Lichfield, WS13 6AN

Date: 7./4./2025