

**33rd Sutton Coldfield (1st Banners Gate) Scout Group  
Trustees' Annual Report and Accounts**

For the period from 1st January 2022 to 31st December 2022

Registered charity No. 503763

Birmingham Group No. 33rd

National registration number 12069192

**Headquarters address:**

34 Coppice View Road  
Sutton Coldfield  
West Midlands  
B73 6UE

**Address for correspondence:**

Apartment 7 The Chase  
Digby Road  
Sutton Coldfield  
West Midlands  
B73 6AR

**Trustees**

**Trustees**

Claire Bagnall  
Ashley Barr                      Chair  
Margaret Drummond      Group Scout Leader  
Paul Fennell                      Secretary  
Debbie Green                      (From 1st July 2022)  
Dawn Hill  
Sean Ruddock                      (From 1st July 2022)  
Sian Tart                              Treasurer  
Gareth Tunstall

**Trustees Retiring in 2022**

Betty Clarke                      15th March  
Jane Ford                              1st July  
Sarah Keenan                      1st July  
Sarah McCoy                      1st July  
Sharon Mathews                      31st December  
Ann Millington                      31st December  
Peter Morgan                      15th March  
Alice Wood                              1st July

**Structure and governance**

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

**Management**

The Group is managed by the Group Executive Committee, the members of which are the "Charity Trustees" of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders, parent's representatives and nominated members.

This Group Executive Committee meets at least 6 times each year and exists to support the Group Scout Leader in meeting the responsibilities of the appointment

- > The maintenance of Group property;
- > The raising of funds and the administration of Group finance;
- > The insurance of persons, property and equipment;
- > Group public occasions;
- > Assisting in the recruitment of leaders and other adults support;
- > Appointing any sub committees that may be required;
- > Appointing Group Administrators and advisors other than those who are elected.

**Risk and Internal Controls**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

<b>Objectives and activities</b>	<p>Summary of the objectives of the charity as set out in its governing document:</p> <p><b>The Purpose of Scouting</b></p> <p>Scouting exists to actively engage and support young people in their personal development,empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b></p> <p>As Scouts we are guided by these values:</p> <ul style="list-style-type: none"> <li>• <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.</li> <li>• <b>Respect</b> - We have self-respect and respect for others.</li> <li>• <b>Care</b> - We support others and take care of the world in which we live.</li> <li>• <b>Belief</b> - We explore our faiths, beliefs and attitudes.</li> <li>• <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</li> </ul> <p><b>The Scout Method</b></p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> <li>• Enjoy what they are doing and have fun</li> <li>• Take part in activities indoors and outdoors</li> <li>• Learn by doing</li> <li>• Share in spiritual reflection</li> <li>• Take responsibility and make choices</li> <li>• Undertake new and challenging activities</li> <li>• Make and live by their Promise.</li> </ul>
<b>Summary of Main Activities</b>	<p>An active year for the six sections we now have in our Group with significant achievements. Our new Squirrels (aged 4 and 5) has been very well attended and all age groups have participated successfully in District and County events as well as gaining a wide variety of awards and badges. All have had the opportunity of camping experiences, some for the first time. Younger sections visited the Police museum and have enjoyed a "sleep over" in the Scout Hall.</p>
<b>Public Benefit Statement</b>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
<b>Achievements Summary</b>	<p>The Group has expanded this year to 140 youth members with more than 25 adult volunteers. The hall is now used regularly by other local interest groups providing welcome revenue for maintenance and development of the site.</p>
<b>Financial Review</b>	<p>The reserves policy of the Group is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a minimum of £15,000 towards unforeseeable expenditure. The Group held cash reserves of approximately £27,473 at the end of the year and is planning to continue development of the site.</p>
<b>Investment Policy</b>	<p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in a 'top four' UK bank.</p>
<b>Declaration</b>	<p>The trustees declare that they have approved the trustee's report above.</p>

Signed on behalf of the charity's trustees

*Ashley Barr*

Ashley Barr  
Chairman

*Margaret Drummond*

Margaret Drummond  
Group Scout Leader

Date

7th June 2023

### 33rd Sutton Coldfield West (1st Banners Gate) Scout Group

#### Receipts and Payments Account

For the period from 1st January 2022 to 31st December 2022

#### Final

#### Receipts

	Unrestricted funds	Restricted & Designated funds	Total funds
	£	£	£
<b>Donations and similar income</b>			
Membership subscriptions	15,008.57		15,008.57
less membership subscriptions paid on	(4,696.50)		(4,696.50)
Net membership subscriptions	10,312.07	-	10,312.07
Donations	6,739.30		6,739.30
Sub Total	17,051.37	-	17,051.37
<b>Grants</b>			
None			
<b>Fundraising &amp; Activities (gross)</b>			
Camp Receipts	7,072.38		7,072.38
Activity fees charged	127.00		127.00
Sub Total	7,199.38		7,199.38
<b>Investment Income</b>			
Bank interest	0.05		0.05
<b>Total Gross Income</b>	24,250.80	-	24,250.80
Asset and investment sales	-		-
<b>Total Receipts</b>	24,250.80	-	24,250.80

#### Payments

	Unrestricted funds	Restricted & Designated funds	Total funds
	£	£	£
<b>Charitable Payments</b>			
Youth Programme & activities	2,417.80		2,417.80
Donations made	75.00		75.00
Camp expenditure	5,883.07		5,883.07
Electricity, water, heating	1,888.23		1,888.23
Insurances	1,415.23		1,415.23
Cleaning costs	1,288.39		1,288.39
Equipment repairs/renewals	300.54		300.54
Equipment new	293.24		293.24
Building repairs	8,090.00		8,090.00
Bank fees	64.00	-	64.00
AGM & trustee expenses	678.57		678.57
<b>Total gross expenditure</b>	22,394.07	-	22,394.07
Asset and investment purchases			-
<b>Total payments</b>	22,394.07	-	22,394.07
Net of receipts/(payments)	1,856.73	.00	1,856.73
Transfers between funds	-	-	-

#### Statement of assets and liabilities at the end of the year

	Unrestricted funds	Restricted & Designated funds	Total funds
	£	£	£
<b>Cash funds</b>			
Bank current account	27,156.11		27,156.11
Cash in hand	317.11		317.11
Other Accounts	-		-
Float at County Shop	-		-
<b>Total cash funds</b>	27,473.22	-	27,473.22

#### Non monetary assets

Land and buildings	405,973.00
Scouting equipment and furniture	34,752.00

#### Restricted and Designated Funds

There are none

#### Notes

1 The land and buildings are shown at insured reinstatement value of the buildings

2 Equipment is shown at insurance replacement value

## **Independent Examiner's Report to the Trustees of the 33rd Sutton Coldfield West (1st Banners Gate) Scout Group**

I report on the accounts of the Group for the twelve months ended on 31st December 2022 which comprise the Receipts and Payments Account, the Statement of Assets and Liabilities and related notes set out on the preceding pages.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of the Trustees and Examiner**

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act; and
  - to prepare accounts which accord with accounting records and comply with the accounting
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of

Elizabeth Farrar  
/ /2023

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