



## Trustees' Annual Report for the period

From **01 July 2021** To  
**30 June 2022**

**Charity name: Stoke-on-Trent Repertory Players**

**Charity registration number: 503587**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To promote and maintain interest in the art of drama. To encourage young people to develop an interest in the above activity.</p> <p>To encourage individual members to develop their personal theatrical and technical skills as well as supporting the activities of the Limited Company upon which the successful running of the theatre depends.</p> <p>All such aims and objectives shall be of a charitable nature.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Produced five on-stage productions using members.</p> <p>Active communication with the wider public and members to encourage participation and skills development.</p> <p>Supported other arts and drama organisations with similar purposes presenting their own productions.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Led by the Chairman, the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Stoke-on-Trent Repertory Players purposes and services are provided entirely by volunteers
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Players resumed production activity in August 2021, having been closed for eighteen months due to the Covid 19 outbreak.</p> <p>We presented a varied selection of plays, with each production including at least one new member to the group giving them the opportunity to perform and develop alongside experienced actors. The varied season ensured a range of roles were available to develop both performance and staging skills and to encourage wider interest in the arts and drama amongst the public.</p> <p>To encourage members of the public who might have been reluctant to attend a closed performance space we designated two performances for each play, Thursday and Saturday matinee as socially distanced performances. Attendance and participation increased through the year, suggesting this was successful.</p> <p>Throughout the year, Stoke on Trent Repertory Players member volunteers assisted and supported a wide range of other arts and drama organisations, with similar purposes to The Players, to present their own productions at the Stoke-on-Trent Repertory Theatre.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position, having rebuilt reserves post-Covid, without material liabilities and holding sufficient cash.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity aim to keep 12 months of general expenditure in reserve.
Amount of reserves held	Para 1.22	£17k
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected annually

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Stoke-on-Trent Repertory Players
Other name the charity uses	The Players, Stoke Rep
Registered charity number	503587

Charity's principal address	Stoke-on-Trent Repertory Theatre Leek Road Stoke-on-Trent ST4 2TR

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Clarke	Chair		
2	Michael Johnson	Vice-chair	To 24/1/22	
3	Christine Lockett	Vice-chair	25/1/22 - present	
4	Emma Kirk	Secretary	To 24/1/22	
5	Susan Procter	Secretary	25/1/22 - present	
6	Stuart Campbell	Treasurer		
7	Ann Haycock	Chair: Production	To 24/1/22	
8	James King	Chair: Production	25/1/22 - present	
9	James Freeman	Membership		
10	Brian Rawlins	Marketing	To 24/1/22	
11	Christina Campbell	Marketing	25/1/22 - present	
12	Sharon Lawton	Box Office		
13	Nicholas Bailey	Front of House		
14	Terence Wright	Stage Director		
15	Malcolm Rushton	Planning & IT		
16	Ian Birkin	Members' Rep		
17	Jonathan Fernyhough	Members' Rep	To 24/1/22	
18	Ann Haycock	Members' Rep	25/1/22 - present	
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Jane Procter

**Full name(s)**

Susan Jane Procter

**Position (eg  
Secretary, Chair, etc)**

Secretary

**Date**

24.3.23

**STOKE-ON-TRENT REPERTORY PLAYERS**  
(a registered charity)

STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDED 30th JUNE 2022

**Charity Commissioners No. 503587**

Registered Office

The Theatre  
Leek Road,  
Stoke-on-Trent  
ST4 2TR

**Independent Examiner's Report to the Trustees of  
Stoke-on-Trent Repertory Players  
for the year ended 30<sup>th</sup> June 2022**

I report on the accounts of the Charity, which are set out on page 1.

**Respective responsibilities of Trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts under section 145 of the 2011 Act.
- . follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- . state whether particular matters have come to my attention.

**Basis of Independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - . to keep accounting records in accordance with section 130 of the 2011 Act; and
  - . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....  ..... Date..... *27 October 2022* .....

Glenn Parkes MBE, CPAA  
Glenn Parkes & Co Ltd  
The Manse  
Temple Street  
Stoke-on-Trent  
ST4 4NW

**STOKE-ON-TRENT REPERTORY PLAYERS**  
**MANAGEMENT INCOME & EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 30th JUNE 2022**

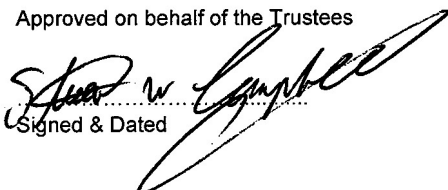
	2022		2021	
	£	£	£	£
<b>RECEIPTS</b>				
<b><u>Donations, Legacies &amp; Other Similar Receipts</u></b>				
Subscriptions	1,580.00		525.00	
Other Income	263.92		-	
<b>Total Donations, Legacies &amp; Other Similar Receipts</b>		1,843.92		525.00
<b><u>Operating Activities to Further Charity's Objects</u></b>				
Season Tickets & Box Office Takings & Programmes	29,076.13		347.92	
Less Refunds for the Previous Season	-		1,514.00	
<b>Total Operating Activities to Further Charity's Objects</b>		29,076.13		(1,166.08)
<b><u>Investment Income Receipts</u></b>				
Interest Received		-		0.04
<b>TOTAL RECEIPTS</b>		<b><u>30,920.05</u></b>		<b><u>(641.04)</u></b>
<b>PAYMENTS</b>				
<b><u>Charitable Activities</u></b>				
<b>Costs of Production</b>				
Royalties & Scripts	4,145.61		1,821.35	
Set, Props, etc	3,249.70		-	
Costumes, Wigs, etc	1,853.34		-	
Theatre Fees	5,500.00		-	
Publicity & Printing	2,204.26		168.46	
<b>Total Charitable Activities</b>		16,952.91		1,989.81
<b><u>Management &amp; Administration</u></b>				
Credit Card Charges	389.69		156.43	
Subscriptions	105.00		105.00	
Accountancy	320.00		840.00	
Miscellaneous Expenses	419.66		-	
Postage & Stationery	121.50		-	
PPE	-		70.98	
Telephone and Broadband	1,555.02		1,589.14	
<b>Total Management &amp; Administration</b>		2,910.87		2,761.55
<b>TOTAL PAYMENTS</b>		<b><u>19,863.78</u></b>		<b><u>4,751.36</u></b>
<b>EXCESS OF EXPENDITURE OVER INCOME</b>		<b><u>11,056.27</u></b>		<b><u>(5,392.40)</u></b>

**STATEMENT OF FUNDS**

<b>BALANCES AT 1st JULY 2021</b>			
Players Bank Account	7,595.20		12,160.94
Deposit Account	5.65		5.61
Cash in Hand	50.00		-
	<b><u>7,650.85</u></b>		<b><u>12,166.55</u></b>
<b>ADD EXCESS OF EXPENDITURE OVER INCOME</b>	<b><u>11,056.27</u></b>		<b><u>(5,392.40)</u></b>
	<b><u>18,707.12</u></b>		<b><u>6,774.15</u></b>
<b>Add Amounts Owed to the Players at 1st July 2021</b>	<b><u>249.92</u></b>		
	<b><u>18,957.04</u></b>		
<b>Less Amounts Owed by the Players at 1st July 2021</b>	<b><u>1,126.62</u></b>		
	<b><u>17,830.42</u></b>		
<b>REPRESENTED BY</b>			
<b>BALANCES AT 30th JUNE 2022</b>			
Players Bank Account	6,221.70	7,595.20	
Deposit Account	12,505.65	5.65	
Cash in Hand	50.00	50.00	
<b>TOTAL FUNDS AT THE YEAR END</b>	<b><u>18,777.35</u></b>	<b><u>7,650.85</u></b>	
<b>Add Amounts Owed to the Players at 30th June 2022</b>	<b><u>305.00</u></b>	<b><u>249.92</u></b>	
	<b><u>19,082.35</u></b>	<b><u>7,900.77</u></b>	
<b>Less Amounts Owed by the Players at 30th June 2022</b>	<b><u>1,251.93</u></b>	<b><u>1,126.62</u></b>	
	<b><u>17,830.42</u></b>	<b><u>6,774.15</u></b>	

Approved on behalf of the Trustees

Signed & Dated



**STOKE-ON-TRENT REPERTORY PLAYERS**  
(a registered charity)

**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 30th JUNE 2022**

**Charity Commissioners No. 503587**

Registered Office

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**MANAGEMENT INCOME & EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 30th JUNE 2022**

	2022		2021	
	£	£	£	£
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Approved on behalf of the Trustees

Signed & Dated

