



systonscouts.org.uk



10th Leicester (Syston)
Annual General Meeting (AGM)
Report and Accounts Summary
on 3rd August 2024

Venue: Topstones Guide Campsite

#SkillsForLife

SYSTON SCOUT GROUP GROUP LEAD VOLUNTEER REPORT 2024

Firstly I would like to thank everyone for their help and support over the past 12 months. Without all your support and not forgetting our leaders hard work delivering a flexible programme we would not have achieved so much. Our Young people have been **awarded an amazing 838 Activity badges** and a **total of 10 Bronze, 5 Silver and 2 Gold awards** in the past 12 months.

2023-24 has been another busy year for Syston Scout group from **Camps, Competitions, Walks and Fun had by all!**

Syston Scout group runs a range of section which cater from ages 6-25+ years (Beavers, Cubs, Scout and Band). Within these section they have been doing activities in and out of the hall from District fun days out, Parading, finding out all about **the local area and the history and roles people take** to name a few. Section also enjoyed a few nights away from a **Star Wars themed Beaver sleepover** at Oaks Campsite, a **District camp for Cubs and Scouts**, a Training Weekend for the Band, to a fund-raising camp for the our older members.

The group have also been raising funds in a variety of ways this year from hosting a **Easter Bingo, Yard Sale, Car Parking** to a BBQ and tea room at Syston Summer Fayre.

All the money we raise is to improve our building and update our activity kit which will give our young people more opportunity to enjoy fun and adventure while developing the skills they need to succeed. This Year we have now completed the installation of our New Fire System thanks to the help of **Syston Town Council** for there large grant toward this.

We are already planning and organising for the next academic year in the Group. Plans are well underway with camps and activities and **a camp to Norfolk and lots more.**

With this is mind and our ever growing Group we are looking for people to help us in anyway from cooking Burgers at a BBQ to helping plan our next big adventure. We are looking for people to join our Supporter teams in any way or time you may have.

Chris Bodycot
Group Scout Leader

Trustees' Annual Report

For the period

From (start date)

0 1 0 3 2 3

to end date

2 9 0 2 2 4

Section A

Reference and administration details

Charity name

10th Leicester (Syston) Scout Group

Other names the charity is known by

Registered charity number (if any)

5 0 3 5 8 2

HQ registration number

1 0 0 1 3 0 4 0

Charity's principal address

178 Homefield Road

Sileby

Leicestershire

Postcode

L E 1 2 7 T Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Rachel Lattimore	Chair	
2	Samuel Reeder		
3	Deborah Bodycot	Treasurer	
4	Heather Lattimore		
5	Callum Hancocks		
6	Chris Bodycot	Group Lead Volunteer	
7	Sarah Woodhull		
8			
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15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 5 Trustees (including 1 Ex Officio Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p data-bbox="592 965 1331 1003">Risk and Internal Control (Specimen 1)</p> <p data-bbox="592 1003 1331 1160">The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="592 1193 1331 1417">Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="592 1451 1331 1585">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="592 1619 1331 1843">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="592 1877 1331 2072">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case</p>

scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>We hold new and exciting opportunities for young people to learn new skills whilst exploring the environment, taking part in camps and activities.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Opportunities such as gaining life skills, learning about the environment, building confidence, earning badges, making new friends, promoting the well-being of young people and having fun whilst doing it!

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Beavers gained 365 Badges this year and 10 of these were Bronze Awards. Cubs gained 341 Badges this year and 5 of these were Silver Awards. Scouts gained 132 Badges this year and 2 of these were Gold Awards

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 3 months running costs, circa £3,000.

The Group held reserves of approximately £5,000 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group is looking at doing a Summer camp in 2025 along with activities and other camps for all section. The group is also looking at raising fund to improve and maintain the hall structure.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

D S Bodycot

R Lattimore

Full name(s)

Deborah Bodycot

Rachel Lattimore

Position (eg Secretary, Chair)

Treasurer

Chair

Date

2 5 0 7 2 4

	2023-2024	2022-2023
Income		
Band - Equipment	18.44	81.00
Band - Events	1,143.43	0.00
Band - Fundraising	4,483.43	230.69
Band - Subs	750.00	0.00
Bank Interest	31.83	3.27
Donation	1,106.27	1,648.10
Events	2,286.36	6,014.36
Events - Beavers	1,389.00	972.75
Events - Cubs	1,305.63	529.00
Events - Scouts	95.00	387.00
Fundraising	3,397.88	4,111.73
Gift Aid	0.00	2,291.25
Grants	1,000.00	0.00
Membership Fees	8,857.00	9,238.50
Uniform	846.00	72.00
Utilities	73.48	0.00
Expense		
Activity Equipment	93.54	135.41
Admin	181.00	701.04
Badges	1,248.96	2,198.66
Band	440.51	203.96
Band - Equipment	907.50	116.68
Band - Events	1,645.29	245.00
Band - Fundraising	2,221.51	236.00
Band - Subs	218.23	0.00
Bank Fees	31.13	394.51
Camping Equipment	868.18	0.00
Donation	27.50	0.00
Events	2,536.07	6,459.80
Events - Beavers	1,598.89	1,146.81
Events - Cubs	1,694.10	301.95
Events - Scouts	300.77	60.00
Fundraising	841.07	1,012.64
Insurance	2,015.72	1,556.57
Meetings - Beavers	206.85	189.00
Meetings - Cubs	40.11	131.14
Meetings - Scouts	290.97	160.52
Membership Costs	3,279.34	3,718.97
Training	24.00	0.00
Uniform	1,080.13	84.87
Utilities	2,345.47	1,933.00
Venue Maintenance	5,093.96	5,718.53
Account balances		
Barclays Current Account	7,100.86	11,527.25
Barclays Subs Account	3,482.44	0.00
Barclays Deposit Account	1,054.68	3,342.45
Barclays Band Account	2,994.25	1,917.98
Petty Cash	3.43	3.43
Expense Account	218.40	510.00
Summary		
Account balance brought forward	17,301.11	18,426.52
Total income	26,783.75	25,579.65
Total expenditure	29,230.80	26,705.06
Net income	-2,447.05	-1,125.41
Account balance carried forward	14,854.06	17,301.11