

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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**Section A Reference and administration details**

Charity name 

<b>Dorridge Scout Group</b>
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Other names the charity is known by 

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Registered charity number (if any) 

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HQ registration number 

1	0	0	1	6	7	5	1
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Charity's principal address

This is the address from which the charity operates, not a correspondence address					
Dorridge Scout Hut					
Arden Drive, Dorridge					
Postcode	B	9	3	8	L P

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Derick Cottell	Chair	
2	Lawrence Fagg	Treasurer	
3	Jenny Buck	Secretary	
4	Lesley Bilney	Deputy Grp Scout Ldr	From 29/06/2023
5	Sarah Long		
6	Lis Hedley		
7	Simon Paulo		
8	Vicky Mumford		
9	Ellen Hickman		From 29/06/2023
10	Cara Bowley	Group Scout Leader	To 29/06/2023
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address
N/A		

## Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods  
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 7 Trustees (including 3 Ex Officio Trustees, and 2 nominated Trustees) and meets four times a year.

Policies and procedures adopted for:

Members of the Trustee Board complete five short on-line training courses including trustee training within the first 5 months of joining the Board.

a) the induction and training of trustees;

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that give young people skills for life.

b) trustee' consideration of major risks and the systems and procedures to manage them

#### Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>The Group runs Beaver, Cub and Scout units and has links with Darwin Explorer Scouts who meet at the same premises. The units undertake a wide range of activities during weekly term-time meetings inside the hut, in the adjacent park and woods and at other locations. These include handicrafts, cooking, pioneering, games, wide games, treasure hunts, community projects, volunteering, orienteering, hikes, night exercises, first aid, camp skills, cooking, team challenges, kayaking, canoeing, paddle boarding, dragon boating, climbing, skating, bowling, laser-quest and dry slope skiing. We also run other activities including camps and expeditions outside the regular meetings.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p>	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	<p>The Group is run entirely by volunteers who give many hours of their time to run the various units and plan the activities. We encourage inclusivity and have disabled facilities at our Scout Hut. We look favourably on any cases of financial hardship which might result in young people being unable to take part in all the activities of our units. Our members have been involved in the wider community, using their skill set and resources to help other charities and those in need e.g. homeless, blind and the elderly who live alone.</p>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Dorridge Scout Group started implementing the necessary changes required by the Scout Association in readiness for 2024. This in turn had a positive effect on the Group and the wider community.

Lesley Bilney's appointment as Deputy GSL also helped boost morale and implement change.

Three volunteers stepped up in uniform for Blackfoot Cubs, another signed up for Scouts and numbers rose to 103 young members from around 40 after lockdown. Although Mohawk Cub Pack lost a regular leader, it was saved by three volunteers who kept it running by offering to step into uniform. Three successful summer camps took place for all sections, a County Camp for all and a very successful Winter Camp for the Beavers.

Dorridge Day was a great success and raised money and awareness of Dorridge Scout Group as an active group in Dorridge again.

A fundraising committee was also formed.

The year ended with two Scout Troops, (38 members). two Cub Packs (48) and one Beaver Colony. (17)

All sections were involved in the Santa Round table helping to collect donations.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient reserves to meet its fixed outgoings for a period should its regular subs income cease due to circumstances beyond its control (e.g. Covid). The Group Trustee Board considers that the group should hold a sum equivalent to 6 months fixed costs, circa £5K.

This would allow time to fundraise, reduce costs, restore the subs income or in the worst case to combine or close the Group.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- investment policy and objectives;

- how expenditure has supported the key objectives of the charity;

**Investment Policy**

The Group's main source of income is subscriptions, but we have undertaken some fundraising and made various successful grant applications. The Group has a relatively low income and has faced significant urgent capital expenditure. It has therefore historically adopted a risk averse strategy to the investment of its funds. All funds have been held in cash using a mainstream bank account.

During 2023 the Group spent over £52K on urgent major remedial work to the Scout Hut drains and the installation of a new car park which presented a safety hazard. This was funded from reserves, by fundraising, with a Neighbourhood Community Infrastructure Levy (NCIL) grant of £7.5K from the Council (SMBC) and a £6K contribution from Darwin Explorer Scouts who use the Hut. During the year we also started securing funds for replacement and modification of the Scout Hut roof.

This is a flat roof which is leaking in several places. In 2023 we secured a further £15K in NCIL funding for the roof replacement, and we secured free-issue roofing materials from IKO under their 'Fix That Hut' scheme.

**Section F****Plans for Future Period and Other Optional Information**



Plans for future periods (details of any significant activities planned to achieve them)

At the time of writing, we have secured a further £20K grant from the Inclusive Communities Fund, a legacy fund of the Birmingham Commonwealth Games, and the roof modification and replacement work will commence shortly. The replacement of the roof, drains and car park should secure the building's availability for Scouting activities in Dorridge for many years to come. We are opening new units and the membership is again growing post Covid.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jenny Buck	Derick Cottell
Position (eg Secretary, Chair)	Secretary	Chair
Date	3   0   0   5   2   4	

# Dorridge Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-23	To	31-Dec-23
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## Receipts and payments

	2023	2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	11,811.96	14,649.58
Less: Membership subscriptions paid on (National/County/Area/District)	3,978.00	4,428.00
Net membership subscriptions retained	7,833.96	10,221.58
Donations	280.00	270.00
Legacies	-	-
Gift Aid	-	-
Badges Uniform Etc	62.37	113.00
<b>Sub total</b>	<b>8,176.33</b>	<b>10,604.58</b>
<b>Grants</b>		
Solihull Plan Grant		7,500.00
Darwin Explorer Scout Contribution to Hut Repairs and Renewals	6,000.00	
Other grants	15,000.00	-
Insurance Claim	7,500.00	
<b>Sub total</b>	<b>28,500.00</b>	<b>7,500.00</b>
<b>Fundraising (gross)</b>		
Camps & Events	8,978.47	9,221.15
Troop Nights	264.00	241.00
Fund Raising Events	337.43	120.00
Other	-	-
<b>Sub total</b>	<b>9,579.90</b>	<b>9,582.15</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
	-	-
	-	-
	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>46,256.23</b>	<b>27,686.73</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>46,256</b>	<b>27,687</b>

## Receipts and payments

	2023	2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities & Camps	5,027.70	10,780.98
Adult support and training	-	-
Methodist Room Hire	-	-
Utilities (Electric Water Broadband)	4,005.38	2,527.65
Grass Cutting & Cleaning	708.75	-
Insurance	1,722.23	1,618.83
Hut Repairs and Renewals	52,328.87	922.32
Premises Improvements	-	-
Go Cardless, Accountancy & Legal, Bank Charges	318.65	240.00
Contribution to camp costs	-	-
Badges & Uniforms	562.38	723.06
AGM and trustee expenses	-	-
Activity Equipment	254.44	264.15
OSM charges	-	-
Bank Charges	78.22	71.80
<b>Sub total</b>	<b>65,006.62</b>	<b>17,148.79</b>
<b>Fundraising expenses</b>		
fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>65,007</b>	<b>17,149</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>65,007</b>	<b>17,149</b>
<b>Net of receipts/(payments)</b>	<b>- 18,750</b>	<b>10,538</b>
<b>Cash funds last year end</b>	-	-
<b>Cash funds this year end</b>	<b>- 18,750</b>	<b>10,538</b>

## Statement of assets and liabilities at the end of the year

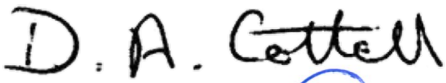

	2023	2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	32,253	51,003
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>32,253</b>	<b>51,003</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

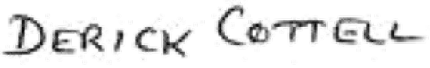

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23rd May 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

 <span style="float: right; font-size: small;">Chair</span>
 <span style="float: right; font-size: small;">Treasurer</span>