

**PENTYRCH VILLAGE HALL**  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 30 NOVEMBER 2023**

**Registered charity number 503499**

# Trustees' Annual Report for the period

	<b>Period start date</b>		<b>Period end date</b>
<b>From</b>	1 December 2022	<b>To</b>	30 November 2023

## Section A Reference and administration details

**Charity name** Pentyrch Village Hall

**Registered charity number** 503499

**Charity's principal address**

c/o 31 Lon y Fro	
Pentyrch	
Cardiff	
Postcode	CF15 9TE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Rodd MBE	President		Trustee Management Committee
2	Helen Edwards			
3	Yvonne Krip			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Pentyrch Community Council	Custodian Trustee
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg trust deed constitution)</small>	Trust Deed (Assigned 1974)
How the charity is constituted <small>(eg trust association company)</small>	Trust
Trustee selection methods <small>(eg appointed by, elected by)</small>	Appointed by Management Committee

**Summary of the objects of the charity set out in its governing document**

The Village Hall is held for the use of the inhabitants (without distinction of political, religious or other opinions) of the parish of Pentyrch. Activities which take place at the hall includes lectures, classes and other forms of recreation and leisure time occupation with the object of improving life conditions for inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Regular users**

The hall provides a base for a wide range of regular users.

A preschool nursery is held at the hall on a weekday basis during term time. The nursery sadly closed in December 2023 following the opening of a nursery attached to the Pentyrch Primary School.

A wide range of activities take place at the hall on a weekly basis, these include a range of fitness and dance classes, Brownies and Guides meetings, Women Institute meetings, Ladies Meetings, Musical Theatre groups and an Arts Group.

The hall is used by a Gardening Group and Historical Society on a monthly basis.

#### **Events**

One off events such as celebration parties are held at the hall. An annual Horticulture Show, Art Society Exhibition and Christmas Fair are held at the hall.

A number of local organisations hire the hall for their fundraising activities e.g. quizzes, music concerts.

Public meetings are held at the hall to discuss village concerns e.g. Community Council and PACT meetings.

#### **Declaration**

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. In particular, Hall events are open to all and priced at appropriate prices.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

### Use of the Hall

The hall was in constant use from Sunday night to Friday lunch-time, as well as monthly meetings on a Friday night. The hall was used for many weekends during the year for celebratory or fundraising functions.

The continuous use of the facility results in the hall being the social hub and focal point for the village.

### Fabric of the Hall

Much of the income that the hall receives is reinvested in maintaining the fabric of the building.

### Plans for Future Activity

The closure of the nursery will lead to a 40% decrease in our letting income. In order to mitigate this loss of income we plan to carry out fundraising events and attract new hirers to the hall.

Our plans for future activity will involve continued reinvestment in maintaining the fabric of the building.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Deposit account reserves amounted £37,249.

These reserves are earmarked to fund any future structural maintenance to the building and other commitments as they arise.

For these reasons, the Trustees believe that the level of reserves is appropriate.

## Section F

## Other optional information – None

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Full name : Enid Barbara Rodd MBE

Position : President

Date : 11 March 2024

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Pentyrch Village Hall

On accounts for the year  
ended

30 November 2023

Charity no

503499

Set out on pages

5 and 6

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: A Aggarwal

Date: 09 March 2024

Name: Ashok Aggarwal FCA

Relevant professional  
qualification(s) or body (if  
any):

ICAEW

Address:

Clifton House, Four Elms Road, Cardiff, CF24 1LE

## PENTYRCH VILLAGE HALL

## RECEIPTS AND PAYMENTS ACCOUNTS

FROM 1 DECEMBER 2022 TO 30 NOVEMBER 2023

	UNRESTRICTED FUNDS 2023	RESTRICTED FUNDS 2023	TOTAL FUNDS 2023	TOTAL FUNDS 2022
<b>RECEIPTS</b>				
Lettings	26,183	-	26,183	24,741
Fundraising	1,337	-	1,337	55
200 Club	1,523	-	1,523	1,583
Surgery Rent	1,800	-	1,800	1,800
Surgery Utilities	3,290	-	3,290	2,721
Donations	45	-	45	38
Bank Interest	1,332	-	1,332	272
Pentyrch Open Gardens Grant	-	650	650	-
Loss of Income Compensation	-	-	-	7,278
<b>TOTAL RECEIPTS</b>	<b>35,511</b>	<b>650</b>	<b>36,161</b>	<b>38,488</b>
<b>PAYMENTS</b>				
Fundraising	514	-	514	-
200 Club	900	-	900	900
Caretaking	6,780	-	6,780	6,880
Cleaning & Waste Collection	5,841	-	5,841	5,152
Rates & Water	1,554	-	1,554	1,160
Heat & Light	3,728	-	3,728	3,864
Phone	-	-	-	125
Insurance	1,336	-	1,336	1,356
Licences & Subscriptions	563	-	563	1,064
Maintenance	6,934	650	7,584	12,084
Sundry	40	-	40	74
Bank charges	82	-	82	72
Donations	-	-	-	100
<b>TOTAL PAYMENTS</b>	<b>28,272</b>	<b>650</b>	<b>28,922</b>	<b>32,831</b>
<b>SURPLUS/DEFICIT</b>	<b>7,239</b>	<b>-</b>	<b>7,239</b>	<b>5,657</b>
<b>FUNDS AT 1.12.2022</b>	<b>51,453</b>	<b>-</b>	<b>51,453</b>	<b>45,796</b>
<b>SURPLUS/DEFICIT</b>	<b>7,239</b>	<b>-</b>	<b>7,239</b>	<b>5,657</b>
<b>FUNDS AT 30.11.2023</b>	<b>58,692</b>	<b>-</b>	<b>58,692</b>	<b>51,453</b>

**CHARITY NUMBER : 503499**

**PENTYRCH VILLAGE HALL**

**STATEMENT OF ASSETS AND LIABILITIES**

**FROM 1 DECEMBER 2022 TO 30 NOVEMBER 2023**

<b>CASH FUNDS</b>	<b>2023</b>	<b>2022</b>
Current Bank Account	21,262	15,346
Deposit Account	37,249	35,917
Cash Account	182	190
<b>TOTAL CASH FUNDS</b>	<b><u>58,692</u></b>	<b><u>51,453</u></b>

**SIGNED ON BEHALF OF THE TRUSTEES**

**Mrs E B Rodd**

**Date : 11 March 2024**