

PENTYRCH VILLAGE HALL
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2020

Registered charity number 503499

Trustees' Annual Report for the period

Period start date		Period end date	
From	1 December 2019	To	30 November 2020

Section A Reference and administration details

Charity name

Registered charity number

Charity's principal address

c/o 31 Lon y Fro	
Pentyrch	
Cardiff	
Postcode	CF15 9TE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Rodd MBE	President		Trustee Management Committee
2	Helen Edwards			
3	Yvonne Krip			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Pentyrch Community Council	Custodian Trustee
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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed (Assigned 1974)
How the charity is constituted <small>(eg trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by Management Committee

Summary of the objects of the charity set out in its governing document

The Village Hall is held for the use of the inhabitants (without distinction of political, religious or other opinions) of the parish of Pentyrch. Activities which take place at the hall includes lectures, classes and other forms of recreation and leisure time occupation with the object of improving life conditions for inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Regular users

The hall provides a base for a wide range of regular users.

A preschool nursery is held at the hall on a weekday basis during term time.

A wide range of activities take place at the hall on a weekly basis, these include a range of fitness and dance classes, Brownies and Guides meetings, Women Institute meetings, Ladies Meetings, Musical Theatre groups and an Arts Group.

The hall is used by a Gardening Group and Historical Society on a monthly basis.

The hall as an adjoining squash court.

Events

One off events such as celebration parties are held at the hall. An annual Horticulture Show, Art Society Exhibition and Christmas Fair are held at the hall.

A number of local organisations hire the hall for their fundraising activities e.g. quizzes, music concerts.

Public meetings are held at the hall to discuss village concerns e.g. Community Council and PACT meetings.

Declaration

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. In particular, Hall events are open to all and priced at appropriate prices.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Use of the Hall

Due to the Covid-19 pandemic it was an unusual year for all organisations. The hall was in constant use until March 2020 and was then closed for the rest of the year in line with government restrictions, only opening to Nursery in the Autumn of 2020.

Fabric of the Hall

Much of the income that the hall receives is reinvested in maintaining the fabric of the building. Due to the Covid 19 pandemic planned improvements postponed with only essential maintenance undertaken and provision of personal protective equipment.

Plans for Future Activity

Until the Covid 19 restrictions were eased in the Summer of 2021 the hall has only been opened to Nursery. The Hall is currently opening to other users in a safe and controlled manner, following WCVA guidance.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity maintained its deposit account reserves to approximately £43,000.

These reserves are earmarked to fund any future structural maintenance to the building and other commitments as they arise.

For these reasons, the Trustees believe that the level of reserves is appropriate.

Section F Other optional information – None

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Full name : Enid Barbara Rodd MBE

Position : President

Date : 25/09/2021

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Pentyrch Village Hall

On accounts for the year
ended

30 November 2020

Charity no

503499

Set out on pages

5 and 6

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: P Toye

Date: 26/09/2021

Name: Mrs Pam Toye (MAAT)

Relevant professional
qualification(s) or body (if
any):

MAAT

Address: Penny Lane, Penuel Road, Pentyrch.

PENTYRCH VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNTS

FROM 1 DECEMBER 2019 TO 30 NOVEMBER 2020

	UNRESTRICTED FUNDS 2020	RESTRICTED FUNDS 2020	TOTAL FUNDS 2020	TOTAL FUNDS 2019
RECEIPTS				
Lettings	12,849	-	12,849	28,364
Fundraising	596	-	596	2,313
200 Club	1,668	-	1,668	1,776
Squash Club	24	-	24	269
Surgery Rent	1,810	-	1,810	1,500
Surgery Utilities	2,507	-	2,507	2,536
Donations	100	-	100	20
Bank Interest	128	-	128	195
Pentyrch Open Gardens Grant	-	400	400	4,000
Cardiff Council Covid 19 Grant	10,000	-	10,000	-
Rates Refund	206	-	206	-
Heat & Light Refunds	-	-	-	2,372
TOTAL RECEIPTS	29,888	400	30,288	43,345
PAYMENTS				
Fundraising	55	-	55	150
200 Club	860	-	860	900
Caretaking	6,216	-	6,216	7,345
Cleaning & Waste Collection	3,171	-	3,171	4,853
Rates & Water	680	-	680	897
Heat & Light	10,162	-	10,162	5,348
Phone	20	-	20	40
Insurance	1,321	-	1,321	1,272
Licences & Subscriptions	180	-	180	675
Maintenance	4,404	400	4,804	4,687
Sundry	40	-	40	95
Legal & Settlement Fees	6,290	-	6,290	-
Professional Fees	540	-	540	-
Foyer Roof	-	-	-	4,753
TOTAL PAYMENTS	33,938	400	34,338	31,015
SURPLUS/DEFICIT	(4,050)	-	(4,050)	12,330
FUNDS AT 1.12.2019	52,478	-	52,478	40,148
SURPLUS/DEFICIT	(4,050)	-	(4,050)	12,330
FUNDS AT 30.11.2020	48,428	-	48,428	52,478

PENTYRCH VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

FROM 1 DECEMBER 2019 TO 30 NOVEMBER 2020

CASH FUNDS	2020	2019
Current Bank Account	5,140	7,755
Deposit Account	43,141	43,013
Cash Account	148	1,910
Less Bonds	-	(200)
TOTAL CASH FUNDS	<u><u>48,428</u></u>	<u><u>52,478</u></u>

SIGNED ON BEHALF OF THE TRUSTEES

Mrs E B Rodd

Date : 25/09/2021