

WESTMINSTER PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS
31 DECEMBER 2024

Charity Number: 503204

Paul Adamson -Treasurer

WESTMINSTER PARK COMMUNITY ASSOCIATION

31 DECEMBER 2024

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WESTMINSTER PARK COMMUNITY ASSOCIATION
LEGAL AND ADMINISTRATIVE DETAILS
31 DECEMBER 2024

Charity registration number 503204

Council	Phil Williamson Bev Williamson Simon Rostron Kerry Woodall Lisa Childs Alex Macdonald	Chairman
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Holding Trustees	Paul Adamson Paul Rostron Cliff Tomlinson
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Principal address	Westminster Park Community Centre Five Ashes Road Westminster Park Chester CH4 7QS
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Bankers	Barclays Bank Unit 2 The Forum Shopping Centre Northgate Street Chester CH1 2BY
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Independent examiner	Rachel Aldridge-Jones (CGMA, ACMA) 143 Lache Lane Chester CH4 7LU
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WESTMINSTER PARK COMMUNITY ASSOCIATION

TRUSTEES' REPORT

31 DECEMBER 2024

The Council present their report and the financial statements for the year ended 31 December 2024. The financial statements have been prepared on a receipts and payments basis and comply with the charity's trust deed.

Constitution and object

The charity was constituted on 4 March 1971 and is a registered charity no: 503204. The object of the charity is to provide a community centre for the use of local residents.

Trustees

The affairs of the Association are managed by the Council of the Association who are listed on page 1 together with the Holding Trustees. The officers of the Council are elected at the Annual General Meeting.

Review of activities in the year

Throughout 2024 the Association has continued to provide a Community Centre and all its facilities to the residents of the Westminster Park area. The Community Centre is used as a meeting place for various activity groups and organisations as well as a local venue for private functions. It has supported such activities as a bridge club, dance classes, keep fit groups, Weightwatchers, martial arts training, pre-school nursery, mothers and toddlers and the Christian Family Church Group. The Association boasts two local league darts teams and introduced a Bagatelle side this year to play in a local league. A number of private functions were held including Croquet Club, Gardening Group, Residents' Association meetings along with wedding parties and christening celebrations.

As normal some charity events were held raising money for a specialist unit of the Countess of Chester Hospital, contributing to a local group concerned with the welfare of the Widows and Widowers of Chester, and fund raising for MacMillan and Breast Cancer UK.

Mid summer was celebrated with a fair and open day -which was extremely well attended and much appreciated by the local residents.

An overall successful year after feeling the aftermath of the Covid Crisis. Voluntary work by Council members and price reviews have succeeded in turning around the finances this year. This will enable the Association to continue in its operations for the foreseeable future

Reserves policy

It is the policy of the Trustees to maintain unrestricted reserves at a level to cover 6 months expenditure, which equates to approximately £52,000 plus a designated building maintenance fund of £18,000 to be used for major works when required. At 31 December 2024 unrestricted reserves were £48,845. The Trustees are confident that the coming year will boost the reserves toward the required level.

Risk management

The Trustees have reviewed the principal areas of the charity's operations and considered the major risks in each of those areas. In the opinion of the Trustees, the Association has resources and review systems in place which, under normal circumstances, should allow the risks to be mitigated to an acceptable level in its day to day operation.

Statement of Trustees' responsibilities

The Trustees are required under charity law to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless in our view the charity will be unable to continue in business

We are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud

On behalf of the Council

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 Phil Williamson – Chairman
 Dated.....

WESTMINSTER PARK COMMUNITY ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF WESTMINSTER PARK COMMUNITY
ASSOCIATION

I report on the financial statements of Westminster Park Community Association for the year ended 31 December 2024, which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Rachel Aldridge-Jones
Independent Examiner

WESTMINSTER PARK COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31 December 2024

	Total Unrestricted Funds 2024	Total Unrestricted Funds 2023
RECEIPTS		
Bar Sales	79,973	59,683
Machines	6,419	4,465
Centre Hire	22,898	17,872
Subscriptions	920	990
Socials	1,244	960
Grants	0	0
Investment Income	598	382
Miscellany	34	950
Total Receipts	112,086	85,302
PAYMENTS		
Bar Purchases	49,201	40,307
Bar Wage	24,426	26,802
Stock Checks	530	500
Machine Licence	50	50
Socials	1,560	1,650
Misc. Licences	461	539
Rent, Rates, Water	1,798	1,424
Heat and Light	8,650	4,113
Insurance	906	830
Security	350	305
Telephone/Internet	831	630
Cleaning Material and Wages	8,686	7,879
Repairs and Maintenance	1,075	3,532
Darts League/Equip.	180	225
Capital Equipment	2,184	235
Miscellaneous	964	2,047
Card Fees	848	485
Accountancy	225	200
Machine Games Duty	1,374	856
Total Expenditure	104,299	92,609
Net Receipts over Payments	7,787	-7,307
Cash Funds brought forward	40,845	48,152
Cash Funds carried forward	48,632	40,845

WESTMINSTER PARK COMMUNITY ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2024

	Total Funds 2024	Total Funds 2023
Cash Funds:		
Cash at Bank and in hand	57,983	45,924
Credit Card	-757	-378
Uncleared on 31st December	-3,933	-4,701
Lottery Grant (restricted)	-5,237	
SumUp pending	576	
	48,632	40,845
 Assets Retained for the Charity's own use:		
Fixed assets net book value	12,483	10,299
Stock	5,597	4,161
Debtors	1,020	2,278
	19,100	16,738
 Liabilities		
Other taxes and Social Security	1,092	1,288
Accruals	971	428
	2,063	1,716

The financial statements were approved by the Council on March 2025 and signed on their behalf by:

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P Williamson – Chairman

Dated.....

WESTMINSTER PARK COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

31 December 2024

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a receipts and payments basis in accordance with applicable standards.

2. Employees Remuneration

	2024	2023
Total Wages (including cleaner)	£29,889	£32,231

No Trustees have received or are due to receive any remuneration in the year.