



## Trustees' Annual Report for the period

From 1<sup>st</sup> June 2023 Period start date To 31<sup>st</sup> May 2024 Period end date

**Charity name: Radio City 1386 AM – The Swansea Bay UHB Hospital Radio Service**

**Charity registration number: 503061**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a Hospital Radio Service within the Health Board Area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Provide 24-hour programming of an eclectic mix of music, live broadcasts, interviews and sports coverage via 1386AM and via the internet.</p> <p>Provide training for all members in any aspect of broadcasting that interests them</p> <p>No Trustee or Member receives any financial benefit and all funds are used to maintain and improve equipment, cover all fees associated with licensed Radio provision and relevant insurances, and development of Members.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware of all aspects of their responsibilities as set out in the Constitution.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	All monies received either from public donation or members annual subscription are directly applied to improve the Service provision
Contribution made by volunteers	Para 1.38	As agreed by the membership at the Annual AGM – each member is required to pay a nominal membership subscription.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As stated in the Constitution the Service aims to benefit any listeners by providing programming that, as scientifically recognised, assists with their mental wellbeing, and assisting those in Hospital with their recuperation.</p> <p>For those listening outside the Hospital environment, the provision of Health Advice broadcasts is aimed to promote health by the understanding and awareness of symptoms.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	24 Hour broadcasting has been maintained covering all areas.
Performance of fundraising activities against objectives set	Para 1.41	The objective to ensure enough funds are raised annually to ensure all liabilities are met has been achieved, and that additional funds are generated to cover unexpected equipment updates and repair.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>During the period income has exceeded expenditure, thus enabling all liabilities to be met. This includes funds at the end of the previous financial year being brought forward into the current period.</p> <p>Income: £25,454.12 Expenditure: £11,805.31 Balance to be carried forward to 24/25 accounts: £13,648.81</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Balances at the end of any financial year are carried forward and recorded as such in the Accounts.</p> <p>These "reserves" are held in case of unforeseen expenditure such as failure of equipment necessitating replacement or upgrade.</p>
Amount of reserves held	Para 1.22	As above: £13,648.81
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Funds are primarily raised by running outside broadcast fundraisers where the public voluntarily contribute.</p> <p>A nominal amount is raised from the annual members subscriptions</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	None at present
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution agreed by members
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated small Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or re-appointed by the membership annually at the Annual General Meeting

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The role of the Trustees is set out in the Constitution. All Trustees are made aware of their responsibility and are covered by Trustees Insurance
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Organisations operation is overseen by the Trustees, and the day-to-day Management and running is carried out by an annually elected Management group assisted by co-opted members
Relationship with any related parties	Para 1.51	The Organisation is a member of the Hospital Broadcasting Association, registered with the Fundraising Regulator and involved in the Government Disability scheme as a Disability Confident Employer
Other		

### Reference and Administrative details

Charity name	Radio City 1386AM, the Swansea Bay UHB Hospital Radio Service
Other name the charity uses	Radio City 1386AM
Registered charity number	503061
Charity's principal address	c/o The Chair, 57 Taillywd Road Neath Abbey Neath SA10 7DU

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Colin Powell Jones		Since June 2018	General Body
2	Joanne Coates-Williams	PR & Marketing	Since June 2018	General Body
3	David Hywel Benjamin	Chair	Since June 2018	General Body
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Hywel Benjamin	
Position (eg Secretary, Chair, etc)	Chair	
Date	27 <sup>th</sup> August 2025	