

**NORTH WEST POLICE BENEVOLENT FUND**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**



# NORTH WEST POLICE BENEVOLENT FUND

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# NORTH WEST POLICE BENEVOLENT FUND

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

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The trustees present their report and financial statements for the year ended 31 December 2020.

#### **Reference and Administrative Details for the North West Police Benevolent fund**

The registered address of the Charity is:

St Michael's lodge  
Northcote Road  
Langho  
Lancashire  
BB6 8BG

Bankers for the Charity are:

National Westminster Bank Plc  
Chester Branch  
PO Box 8  
Chester  
CH1 1XA

Auditors for the Charity are:

Mitten Clarke Audit Limited  
Chartered Accountants  
Chester House  
Cheshire Oaks Business Park  
Ellesmere Port  
Cheshire  
CH65 9HQ

Stockbrokers for the Charity are:

UBS Investment Management Limited  
Newcastle Upon Tyne  
NE4 7JH

#### **Structure, Governance and Management of the North west Police Benevolent fund**

The North West Police Benevolent Fund is an unincorporated charity, registered as a charity and governed by rules approved by the Charity Commissioners. This report has been prepared by the trustees of the Fund to conform to the requirements of the Charity Commissioners' Statement of Recommended Practice.

#### **Trustees for the Charity in 2020:**

Chairman: Andrew Rhodes Chief Constable Lancashire Constabulary (Resigned 31.03.2021)

Chairman: Chris Rowley Chief Constable Lancashire (appointed 31 03 2021)

V Chairman R Hanley Lancashire Constabulary

D O'Connor Cheshire Constabulary

I Taylor Lancashire Constabulary

J Arrowsmith Merseyside Police

C Trow Greater Manchester Police

E Newton Lancashire Constabulary

D Lloyd National Crime Agency

P Senior Cumbria Constabulary (Resigned 11.02.2020)

G Lawrence Cheshire Constabulary (resigned 11.02.2020)

J McTear Cumbria Constabulary (Appointed 08.02.2021)

D Howard Cheshire Constabulary (Appointed 07.07.2021)

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# **NORTH WEST POLICE BENEVOLENT FUND**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 DECEMBER 2020**

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The Board of Trustees have delegated ultimate managerial responsibility for the running of the charity to the CEO. The CEO was supported in the year by a team of 3 senior managers with portfolio responsibilities for Health and Wellbeing, Operations and Finance.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

The financial management of the charity is governed by a framework of policies and procedures that comply with the Charity Commission recommended best practice.

#### **1.1 CEO Overview 2020**

Inevitably, any review of 2020 will be dominated by the impact that coronavirus had and continues to have on all our personal and professional lives and relationships.

From January to March 2020, The Ben Fund continued with its approach of providing treatments and services to its members whilst diversifying its offer and funding arrangements by providing preventative wellbeing breaks to officers and staff. Three out of the five constituent Forces have an agreement in place to send groups of up to ten individuals at a time to St Michael's Lodge for overnight respite breaks. All five Forces have signed up to a Specials wellbeing package that provides support to this cohort of volunteers.

The success of these programmes has created a positive challenge for the Fund in managing the balance of supply of accommodation, treatments, and services with the increasing demand for our offer.

#### **Responding to the impact of coronavirus**

The immediate impact of the pandemic presented a series of significant challenges to the effective functioning of the Ben Fund. St Michael's Lodge and all satellite sites were forced to close causing substantial disruption to the ability to provide treatments and services. The health and wellbeing and convalescence offer had to be suspended forthwith. The Trustees and management team were mindful that the Ben Fund supports an emergency service that needed to operate throughout to protect the public. Accordingly, the Fund took every possible step to provide support to its members. This included:

- Online counselling during lockdowns one and two
- Online physio led exercise classes and telephone advice for clients
- A simplified and pragmatic approach to assessing and awarding grants and loans where appropriate
- Face to face physio assessment for acute cases in lockdown two

I am very proud that at no stage did the Ben Fund cease to deliver its services. Indeed, with safety of clients and staff as its primary priority, the Fund has creatively found ways to provide services to the maximum of its ability throughout. The Fund has carefully calibrated its response to reflect changes to conditions on the ground.

#### **Flexibility of Ben Fund Staff**

Despite personal illness faced by Ben Fund staff and families, I have been very impressed by the dedication and flexibility shown by the staff and their collective desire to carry on. I have observed a real sense of mission and desire to support frontline police colleagues. There are numerous examples of staff taking on totally different roles than normal to ensure that the Fund could continue to operate and protect the integrity of our estate. I would like to place on record my gratitude to all staff for their contributions during this difficult period.

# **NORTH WEST POLICE BENEVOLENT FUND**

## **TRUSTEES' REPORT (CONTINUED)**

### ***FOR THE YEAR ENDED 31 DECEMBER 2020***

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#### **Professionalisation Agenda**

In every crises there are opportunities. Whilst unable to operate normally the management team has taken the opportunity to use the time available to invest in systems and processes to enhance the good governance of the Ben Fund. Examples include:

- Implementation of rigorous internal financial controls in respect of procurement, how external contracts are awarded and measures to identify and manage potential conflicts of interest.
- A much greater codification of relationships with existing and new suppliers
- A finance subcommittee comprising two Trustees has been set up to provide greater oversight and accountability in respect of financial management.
- In Autumn 2020, convalescence review, with Trustee involvement, was initiated to determine whether the current offer should be reshaped to better match member demand.
- Further works have been completed to enhance the offer to members and staff at St Michael's Lodge including a new and greatly improved Bistro offer and new staff room/ waiting room and relaxation area.
- In Autumn 2020, The Trustees approved the construction of a new health and wellbeing studio to be sited in the garden at the rear of St Michael's Lodge

In summary, despite that challenges presented by the pandemic (including the financial challenges outlined elsewhere in this report) I am optimistic that once conditions allow, the Ben Fund will quickly recover its tempo and continue its dynamic program of change to meet the needs of its members and the wider police family.

I would like to conclude by placing my thanks to the Trustees and the senior management team for their support and dedication to the Ben Fund during this difficult period.

#### **Objectives**

The Ben Fund is uniquely positioned to understand that policing is more than a job – protecting the public is a vocation which, whilst rewarding, presents its own unique set of stresses and strains. The Ben Fund has a comprehensive offer which can be tailored to meet the specific needs of each individual through probation, service and retirement.

The Ben Fund aims to support officers of Cheshire Constabulary, Greater Manchester Police, Merseyside Police, Lancashire Constabulary, Cumbria Constabulary and NCA, retired officers of those and previous police forces amalgamated within the constituent forces, together with their dependants, who are in a condition of need and hardship or distress.

The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

# NORTH WEST POLICE BENEVOLENT FUND

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### Activities, Achievement and Performance

##### 1.2 Membership

The funding model of the charity has historically relied upon membership donations from serving and retired police officers. In 2020 membership donations contributed approximately 78% of total income (75% in 2019). Therefore, identifying trends in membership and implementing appropriate mitigating actions must be a key priority in financial planning.

The graph below demonstrates that over the period 2011 to 2020 serving membership has been gradually falling, largely in line with programme of public sector austerity. (The peak in 2013 was because the Cumbria constabulary joined the Fund) Conversely, the numbers of retired members have steadily risen, suggested many retirees in this period retained their membership of the Fund.

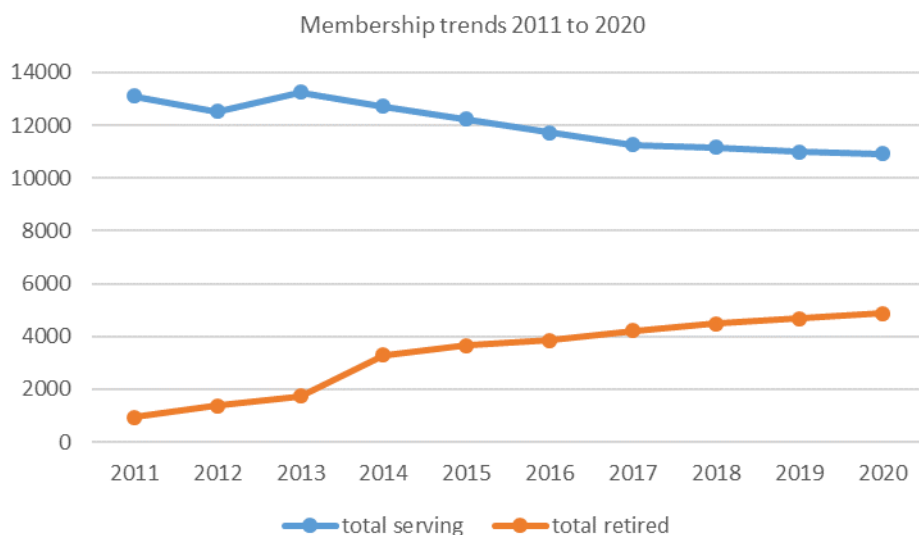
As discussed in the CEO report, the charity has embarked on programme to of income diversification, however the restrictions imposed due to the Coronavirus pandemic halted this progress. The Fund has identified a gap in marketing and during 2020 several mitigating actions were undertaken including an extensive rebranding exercise, a new website and a targeted approach to engage new recruits by offering all probationary officers a 12-month payment amnesty.

##### Breakdown of Current Members between Forces 2020

Force	2020 Serving Members	2019 Serving Members	2020 Retired Members	2019 Retired Members
Cheshire	1423	1434	709	672
GMP	4154	4192	1146	1053
Merseyside	2384	2335	1794	1708
Lancashire	2171	2192	699	494
Cumbria	787	831	140	113
NCA	n/a	n/a	379	442
<b>Total Members</b>	<b>10,919</b>	<b>10,984</b>	<b>4,867</b>	<b>4,688</b>

Total donating members on 31st December 2020 was 15,786 (2019 equivalent was 15,672)

The graphic below illustrates the ten year trend in both serving and retired membership numbers.



# NORTH WEST POLICE BENEVOLENT FUND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

### 1.3 Physiotherapy

Much of 2020 was subject to local and national restrictions, meaning St. Michaels has been only to provide a much-reduced inhouse service, however the physio team have worked hard throughout the restrictions to engage service users in a range of on-line and virtual interventions. Every referral received a one-to-one telephone consultation with a physiotherapist and a bespoke programme to follow.

These virtual sessions are in addition to the figures below.

#### St Michaels

Constabulary	2020				2019			
	<i>In patient Serving</i>	<i>In patient Retired</i>	<i>Outpatient</i>	<i>Total</i>	<i>In patient Serving</i>	<i>In patient Retired</i>	<i>Outpatient</i>	<i>Total</i>
Lancashire	6	14	151	171	12	3	273	288
GMP	12	8	62	82	21	6	6	33
Merseyside	9	3	61	73	25	8	0	33
Cheshire	14	1	87	102	26	8	0	34
Cumbria	9	0	5	14	10	1	0	11
NCA/West Mids	14	0	0	14	12	0	0	12

**Total at St Michaels in 2020 = 456 (2019 = 411)**

#### Satellite Locations

Constabulary	2020		2019	
	Members	Non-Members *	Members	Non-Members *
Merseyside	67	17	151	38
Cumbria	34	0	64	0
Cheshire	20	22	193	23
GMP	24	0	84	0

**Total satellite provision in 2020 = 184 (2019 = 553)**

\* An SLA has been in place since 2015, whereby both Merseyside and Cheshire Constabularies pay an additional sum to the Fund to facilitate the treatment of non-Ben fund members by the physiotherapists in the satellite locations.

The Occupational Health Units of both forces have been subject to review. Cheshire have agreed a further year of physiotherapy for non-members and an updated service level agreement has been agreed.

Merseyside have yet to agree as their Occupational Health provision is still to be concluded and the final report will be with Chief Officers at the end of June for decision.

# **NORTH WEST POLICE BENEVOLENT FUND**

## **TRUSTEES' REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 DECEMBER 2020**

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#### **1.4 Wellbeing**

Holistic treatments have proved to be a popular addition the Ben fund Offer to both our core members and the wider police family who are able to access them through the Force wellbeing and Specials offer available.

The team of holistic staff have undertaken training in several techniques including full body massage, head, neck, face and shoulder Massage, back massage, reflexology and hypnotherapy.

During 2020 the Wellbeing treatment rooms have been fully refurbished to enhance the experiences on offer.

#### **Force Wellbeing Offer**

The Ben Fund has developed a range of programs aimed at providing respite opportunities for staff to decompress away from the frontline. The clear purpose of these programs is to facilitate opportunities for individuals/ teams that may be operating under relentless pressure or acute stress to get away from the work- place to an environment where they may actively decompress preventing ill health and absence from work.

During 2020 the Wellbeing programmes have continued to be developed and delivered ensure the charity provides an effective proactive service to our members and forces. By the end of 2020 agreements had been secured with Cheshire, Cumbria, and Merseyside Constabularies for a fixed amount of money to provide wellbeing programmes for their officers and staff.

Lancashire Constabulary and GMP also use our Wellbeing programmes for specific members. Unfortunately, the number of sessions that have been provided in 2020 has been severely impacted the Coronavirus restrictions. In 2020 we able to deliver 670 sessions (in 2019 this was over 1,200)

#### **Support Offer to Specials**

The Trustees of the Ben Fund are keen to widen the cohort of members who can benefit from its services. Members of the Special Constabulary play a critical role in frontline policing exercising police powers and are indistinguishable to the public from their regular colleagues. Whilst on duty they potentially face the same physical and mental challenges as other front- line staff. In recognition that they are volunteers, the Fund has developed a bespoke package at a lower price than that offered to regular officers. The proposal is that officers from the Special constabulary can access, Health and Wellbeing Services, Counselling Services and Physiotherapy.

By 31st December 2020, all 5 member forces have signed up to this offer. Again, delivery has been restricted by the Coronavirus restrictions, but 53 sessions were delivered to specials in 2020.

The Coronavirus restrictions have had an obvious impact on the ability to deliver the Wellbeing services, and all unused allocations have been rolled forward to 2021 and reported in the accounts as deferred income.

#### **1.5 Counselling Services.**

During the year demand for counselling services continued to grow and the counselling team has been restructured to increase capacity. The counselling team were able to continue operating throughout 2020 adapting the offer to telephone counselling when face-to-face sessions were not recommended by the BACP.

# NORTH WEST POLICE BENEVOLENT FUND

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

The below figures correspond to "New" clients that were first registered for counselling (following application) between 01/01/2020 to 31/12/2020.

Force	2020				2019			
	New Referrals 1/1/20 – 31/12/20	Ongoing Clients 2020	Closed-off Clients 2020	Closed-off number of sessions	New Referrals 1/1/19 – 31/12/19	Ongoing Clients 2019	Closed-off Clients 2019	Closed-off Sessions 2019
Cheshire	10	2	8	29	13	4	9	38
Cumbria	4	1	3	11	5	1	4	14
GMP	41	16	25	125	59	18	41	196
Lancashire	30	8	22	90	50	9	41	186
Merseyside	24	5	19	70	57	20	37	140
NCA	2	0	2	8	1	0	1	4
Retired (All Forces)	9	3	6	50	7	2	5	17
Totals	120	35	85	383	192	54	138	595

#### **1.6 Other Services Offered by the Ben Fund at St Michaels.**

Members are also able to access several additional offers, all of which are provided on a not-for-profit basis.

The conference facilities at St. Michaels lodge can be booked by the constituent forces to facilitate away days, team meetings and to host training. In 2020 a total of 17 bookings were made.

Bed and Breakfast breaks are available for members at weekends where guests can book one of the 24 bedrooms and enjoy the facilities at St Michaels whilst exploring the Ribble Valley. In 2020\_23 bed and breakfast breaks were provided.

Pamper breaks Ben Fund members can book onto pamper breaks on selected weekends. These breaks include a treatment of choice, use of the excellent facilities, including swimming pool, sauna, hot tub and gym, and overnight accommodation, B&B, lunch, and refreshments. In 2020 37 members took advantage of this offer.

The Bistro at St Michaels has been renovated during 2020 and is open for members who pre-book a table.

#### **1.7 Financial Assistance.**

##### Death Benefits

The Fund continues to make an award of £5,000 as a Death Benefit Grant to serving donating members.

Sadly, during 2020 there were 11 recorded deaths (9 in 2019) of serving members each of whose named beneficiaries received the agreed death benefit of £5,000.

##### Grants and Loans

There was a significant drop in the total number of applications for financial assistance in 2020 to 15 applications.

These can be broken down as follows:

# NORTH WEST POLICE BENEVOLENT FUND

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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Force	Total number of Applications	Refused /Withdrawn	Loans	Grants
GMP	4	0	3	1
Lancashire	5	0	4	1
Cheshire	0	0	0	0
Merseyside	6	2	2	2
Cumbria	0	0	0	0
NCA	0	0	0	0
<b>Total</b>	<b>15</b>	<b>2</b>	<b>9</b>	<b>4</b>

The amount in loans in 2020 amounted to - £44,439

The amount in grants made to serving officers amounted to - £18,020

The amount in grants made to retired officers amounted to - £1,869 (deferred pending clarification of details)

### **1.8 Convalescence Offer.**

Providing convalescent/ respite breaks to members is key element of the Ben Fund's current offer. Members who are suffering physical or psychological distress and would benefit from a respite break may apply to the Fund for free use of its facilities. Respite breaks can be provided at St Michael's Lodge or at one of our Lodges situated at South Lakeland Holiday Park (four lodges) or White Cross Bay, Cumbria (nine lodges).

As an additional service, when the respite facilities are not in use for the above purpose, members may apply to use them for holiday breaks. The Ben Fund provides these breaks to members on a preferential basis below market rate. Consequently, this service is very popular and oversubscribed. This is the only service that the Fund makes available to members who do not require treatment of some sort and may provide an extra incentive to join or remain as a member of the Fund.

The national and local lockdowns during 2020 meant that ability to provide respite and paid-for breaks of the lodges was limited. The lodges were used a total of 81 times for convalescence/respite breaks were taken by members, (261 in 2019) and 323 paid for breaks were taken (725 in 2019).

### **1.9 Investment and Reserves Policy**

The investment portfolio held by the Fund is currently managed on a discretionary basis by UBS.

The advice from UBS re our investment objectives favour a diversified investment approach with a good level of liquidity. The aim is for a competitive level of income generation across the invested assets together with capital growth at least sufficient to maintain the real value of the assets in the medium to longer term.

The charity has a long-term investment time horizon which anticipates staying invested through successive market and economic cycles. The history of the investments and the past conversations had indicated the trustees are willing to acceptable volatility and risk in pursuing the objectives.

For the UBS investment portfolio, the mandate and balance of assets is in keeping with a Balanced Strategy and attitude to risk. The trustees are seeking the appreciation of the assets over the longer term while accepting that the invested position will mean there is capital volatility together with some fluctuation of income returns.

# NORTH WEST POLICE BENEVOLENT FUND

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### Performance of Investment portfolio.

The onset of the Coronavirus pandemic in March 2020 led to unprecedented global, economic chaos which saw the Charities portfolio plummet by 20% to £600,000 at the end of April. However, the markets have gradually recovered through out 2020 and by 31st December stood at £679,542 which represents an 8.5% fall in value.

UBS Portfolio Summary @ 31.12.20	2020	2019
Opening Valuation	742,333	681,098
Investment Purchases	477,868	273,258
Investment Sales	(499,928)	(272,466)
Unrealised gains/losses	(49,222)	39,082
Realised gains/losses	8,491	21,361
Closing Valuation	679,542	742,333

Unfortunately, in November UBS informed us that following the implementation of MiFID11 and subsequent regulatory changes to their operating model, they would not be able to extend their services beyond April 2021. The transfer to Brewin Dolphin is expected to be completed by the end of April 2021.

#### Reserves Policy and Review

On 31st December 2020, the charity held fund balances of £7,187,906. Of this amount £5,495,579 is value of the property and fixed asset portfolio. The balance of £1,692,327 is held in the short-term investment portfolio and cash at the bank.

The Finance and Investment subgroup have undertaken an exercise to review the reserves held by the Fund with the future strategy of the Fund. This has allowed the identification of the following reserves to be designated for specific purposes.

Designated use:	Approval	Amount
Going Concern Business Continuity Contingency Reserve (3m's operating expenditure + full redundancy provision)	as per reserve policy agreed by F&I sub group	£528,490
St Michaels capital set-aside: retentions withheld from Monks to rectify snagging issues, payable upon completion of refurb of original build	on-going commitment from new-build snagging list	£45,000
Data Base and supporting IT system	B.O.T January 2020	£92,000
Wellbeing Studio (including Piling, Decking and Equipment)	B.O.T March 2020	£125,000
Set-up Costs and Amnesty Period for North Wales	B.O.T June 2020	£24,000
Disaster Emergency Fund in response to a major NW incident	Constitutional commitment	£100,000
Investment in Upgrading Convalescence provision	tbc pending Convalescence review	£200,000
<b>Designated Reserves at 31.12.2020</b>		<b>£1,114,490</b>

# NORTH WEST POLICE BENEVOLENT FUND

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1.10 Financial Impact of the Coronavirus pandemic and subsequent lockdowns.

The CEO has talked about the general impact, however there have been clearly identifiable financial consequences which have resulted in £100,000 budget variance from the balanced budget presented for approval to the Board of Trustees. These variances are summarised in the table below:

<b>Income Received but Deferred in Year:</b>	
Force Wellbeing and Specials packages deferred	£ 71,000.00
<b>Other 'lost' Income</b>	
Lodge bookings refunded	£ 60,000.00
Fall in value of Investment portfolio	£ 63,000.00
Physiotherapy SLA'S	£ 25,000.00
Projected donations collected	£ 12,000.00
Miscellaneous Wellbeing treatments	£ 10,000.00
<b>Off-set by one off income received:</b>	
Release of VAT provision	£ 101,000.00
Unbudgeted Legacy Income (Noel Paul Will)	£ 40,000.00

The Trustees were briefed the monthly Board meetings and provided with quarterly Management accounts of the projected financial impact of the pandemic.

The trustees' report was approved by the Board of Trustees.

Mr C Rowley - Chair of Trustees

Dated: 8 June 2021

# **NORTH WEST POLICE BENEVOLENT FUND**

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE TRUSTEES OF NORTH WEST POLICE BENEVOLENT FUND**

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#### **Opinion**

We have audited the financial statements of North West Police Benevolent Fund (the 'charity') for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# NORTH WEST POLICE BENEVOLENT FUND

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF NORTH WEST POLICE BENEVOLENT FUND

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error as fraud may involve deliberate concealment, by for example, forgery or intentional misrepresentations or through collusion. The extent to which our procedures are capable of detecting irregularities including fraud is detailed below.

#### **Our approach was as follows:**

We understood how the charity is complying with relevant frameworks by making enquiries of management and those responsible for legal and compliance procedures. We assessed the susceptibility of the charity's financial statements to material misstatement including how fraud might occur by discussing with the management and the board of trustees. We enquired of management as to any known instances of non-compliance or suspected non-compliance with laws and regulations.

Based on this understanding we designed specific audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and obtaining additional corroborative evidence as required.

A further description of our responsibilities for the audit of the financial statements is located on the website of the Financial Reporting Council at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# **NORTH WEST POLICE BENEVOLENT FUND**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE TRUSTEES OF NORTH WEST POLICE BENEVOLENT FUND**

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#### **Other matters**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Mrs Desirie Lea FCA FCCA (Senior Statutory Auditor)**

**for and on behalf of Mitten Clarke Audit Limited**

25 October 2021

**Chartered Accountants**

**Statutory Auditor**

**Chester House**

**Lloyd Drive**

**Ellesmere Port**

**Cheshire**

**United Kingdom**

**CH65 9HQ**

Mitten Clarke Audit Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

# NORTH WEST POLICE BENEVOLENT FUND

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
<b>Income and endowments from:</b>							
Donations and legacies	3	69,776	-	69,776	63,545	-	63,545
Charitable activities	4	1,382,182	-	1,382,182	1,449,976	-	1,449,976
Physiotherapy and Wellbeing Donations	6	21,493	-	21,493	57,500	-	57,500
Investments	5	22,694	-	22,694	29,454	-	29,454
Other income	7	112,468	-	112,468	-	-	-
<b>Total income</b>		<b>1,608,613</b>	<b>-</b>	<b>1,608,613</b>	<b>1,600,475</b>	<b>-</b>	<b>1,600,475</b>
<b>Expenditure on:</b>							
Charitable activities	8	1,668,444	-	1,668,444	1,585,318	20,251	1,605,569
Net gains/(losses) on investments	12	(40,731)	-	(40,731)	60,443	-	60,443
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(100,562)</b>	<b>-</b>	<b>(100,562)</b>	<b>75,600</b>	<b>(20,251)</b>	<b>55,349</b>
Gross transfers between funds		(1,114,490)	1,114,490	-	-	-	-
<b>Net movement in funds</b>		<b>(1,215,052)</b>	<b>1,114,490</b>	<b>(100,562)</b>	<b>75,600</b>	<b>(20,251)</b>	<b>55,349</b>
Fund balances at 1 January 2020		7,288,468	-	7,288,468	7,212,868	20,251	7,233,119
<b>Fund balances at 31 December 2020</b>		<b>6,073,416</b>	<b>1,114,490</b>	<b>7,187,906</b>	<b>7,288,468</b>	<b>-</b>	<b>7,288,468</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# NORTH WEST POLICE BENEVOLENT FUND

## BALANCE SHEET

AS AT 31 DECEMBER 2020

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	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	13		5,495,579		5,604,443
Investments	14		679,542		742,333
			<u>6,175,121</u>		<u>6,346,776</u>
<b>Current assets</b>					
Debtors	15	367,191		344,715	
Cash at bank and in hand		844,743		765,645	
		<u>1,211,934</u>		<u>1,110,360</u>	
<b>Creditors: amounts falling due within one year</b>	17	(199,149)		(66,867)	
Net current assets			1,012,785		1,043,493
<b>Total assets less current liabilities</b>			<u>7,187,906</u>		<u>7,390,269</u>
<b>Provisions for liabilities</b>	19		-		(101,801)
<b>Net assets</b>			<u>7,187,906</u>		<u>7,288,468</u>
<b>Income funds</b>					
Unrestricted funds - designated			1,114,490		-
Unrestricted funds - general			6,073,416		7,288,468
			<u>7,187,906</u>		<u>7,288,468</u>

The financial statements were approved by the Trustees on 8 June 2021

Mr C Rowley - Chair of Trustees

# NORTH WEST POLICE BENEVOLENT FUND

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2020

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	Notes	2020 £	£	2019 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	23		130,617		158,575
<b>Investing activities</b>					
Purchase of tangible fixed assets		(96,272)		(4,320)	
Purchase of investments		(477,868)		(273,258)	
Proceeds on disposal of investments		499,927		293,827	
Interest received		22,694		29,454	
		<u>          </u>		<u>          </u>	
<b>Net cash (used in)/generated from investing activities</b>			(51,519)		45,703
<b>Net cash used in financing activities</b>			-		-
			<u>          </u>		<u>          </u>
<b>Net increase in cash and cash equivalents</b>			79,098		204,278
Cash and cash equivalents at beginning of year			765,645		561,367
			<u>          </u>		<u>          </u>
<b>Cash and cash equivalents at end of year</b>			<u>844,743</u>		<u>765,645</u>

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1 Accounting policies

##### Charity information

The charity is governed by the terms set out in the Governing document adopted in 2011 which formalised and regulated the activities of the Fund and its Trustees and is reviewed annually.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's rule book, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include investments at fair value. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees have considered the impact of COVID-19 in reaching this conclusion. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

##### 1.5 Expenditure

Expenditure is accounted for on the accruals basis and is allocated under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Costs of generating funds relate to the promotional work undertaken in the year to enhance the charity's standing.

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1 Accounting policies

(Continued)

Costs of charitable activities include expenditure at the three main sites of the charity including convalescence and grant provision for officers in need.

Governance costs comprise all costs involving the public accountability of the charity and its compliance, regulation and good practice.

Support costs have been allocated on the assumption that they arise in proportion to direct expenditure of the charitable activity.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	1% reducing balance
Licensed land and buildings	4% straight line
Fixtures and fittings	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

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### 1 Accounting policies

(Continued)

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Provisions

Provisions are recognised when the charity has a legal or constructive present obligation as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

#### 1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 3 Donations and legacies

	<b>Unrestricted funds general 2020 £</b>	Unrestricted funds general 2019 £
Donations and gifts	69,776	63,545
Donations - Members of the public	11,006	-
Donations - Miscellaneous	16,097	-
Legacy income	40,365	-
Gift aid	2,308	-
	<u>69,776</u>	<u>63,545</u>

### 4 Charitable activities

	<b>2020 £</b>	<b>2019 £</b>
Member Donations	1,276,065	1,269,060
St Michaels	9,079	30,133
Lodges	97,038	150,783
	<u>1,382,182</u>	<u>1,449,976</u>

All income from charitable activities was unrestricted in 2020 and 2019.

### 5 Investments

	<b>Unrestricted funds general 2020 £</b>	Unrestricted funds general 2019 £
Income from listed investments	22,217	25,415
Interest receivable	477	4,039
	<u>22,694</u>	<u>29,454</u>

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 6 Physiotherapy and Wellbeing Donations

	Unrestricted funds general 2020 £	Total 2019 £
Merseyside Wellbeing donations	-	12,500
Cheshire Wellbeing donations	12,500	25,000
Cumbria Wellbeing donations	-	20,000
Lancashire Wellbeing donations	4,470	-
Miscellaneous Wellbeing donations	4,523	-
Total	<u>21,493</u>	<u>57,500</u>

### 7 Other income

	Unrestricted funds general 2020 £	Total 2019 £
Other income	<u>112,468</u>	<u>-</u>
<b>Analysis of other income</b>		
Treatment costs reclaimed following legal action	4,467	
Business support grant	6,200	
Release of VAT provision	101,801	
	<u>112,468</u>	

In the course of the 2017 audit a concern was raised that VAT may be payable on income received and/or generated by the charity and that the historic VAT registration position may not have been properly addressed with HM Revenue and Customs. A provision for £101,800 was set aside to account for VAT due to HM Revenue and Customs. Hopwood Law were instructed to review the nature, extent and basis of the income received by NWPBF in order to advise as to whether any liability to pay VAT in respect of such income arises historically or in the future. The report concluded that the charity has not incurred a VAT liability. Therefore, the provision can be released.

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 8 Charitable activities

	St Michaels	White Cross Bay	South Lakeland	Total 2020	Total 2019
	2020	2020	2020		
	£	£	£	£	£
Management	170,874	-	-	170,874	122,340
Site and security	108,517	10,811	-	119,328	97,867
Depreciation and impairment	116,207	62,150	26,780	205,137	196,710
Furnishings and maintenance	46,732	51,752	10,361	108,845	167,458
Services and insurance	89,039	118,823	27,721	235,583	214,158
Housekeeping and reception	116,861	-	-	116,861	132,503
Physiotherapy	304,871	-	-	304,871	258,778
Catering	76,456	-	-	76,456	68,181
Administration	21,425	422	2,988	24,835	16,603
Counselling and holistic services	150,000	-	-	150,000	119,087
Cleaning	12,958	-	-	12,958	16,721
	<u>1,213,940</u>	<u>243,958</u>	<u>67,850</u>	<u>1,525,748</u>	<u>1,410,406</u>
Grant funding of activities (see note )	69,651	-	-	69,651	50,424
Share of support costs (see note 9)	52,253	10,994	3,058	66,305	139,408
Share of governance costs (see note 9)	5,311	1,118	311	6,740	5,331
	<u>1,341,155</u>	<u>256,070</u>	<u>71,219</u>	<u>1,668,444</u>	<u>1,605,569</u>
<b>Analysis by fund</b>					
Unrestricted funds - general	1,341,155	256,070	71,219	1,668,444	1,585,318
Restricted funds	-	-	-	-	20,251
	<u>1,341,155</u>	<u>256,070</u>	<u>71,219</u>	<u>1,668,444</u>	<u>1,605,569</u>
<b>For the year ended 31 December 2019</b>					
Unrestricted funds - general	1,186,487	287,376	111,455		1,585,318
Restricted funds	20,251	-	-		20,251
	<u>1,206,738</u>	<u>287,376</u>	<u>111,455</u>		<u>1,605,569</u>

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 9 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Committee expenses	556	-	556	1,835	-	1,835
Secretary honoraria	-	-	-	1,550	-	1,550
Combined insurance	19,211	-	19,211	17,013	-	17,013
Legal and professional	32,056	-	32,056	93,824	-	93,824
Marketing costs	7,470	-	7,470	-	-	-
Bad debts	7,012	-	7,012	25,186	-	25,186
Audit fees	-	6,740	6,740	-	5,331	5,331
	<u>66,305</u>	<u>6,740</u>	<u>73,045</u>	<u>139,408</u>	<u>5,331</u>	<u>144,739</u>
Analysed between						
Charitable activities	<u>66,305</u>	<u>6,740</u>	<u>73,045</u>	<u>139,408</u>	<u>5,331</u>	<u>144,739</u>

Governance costs includes payments to the auditors of £6,300 including VAT (2019- £6,300 including VAT) for audit fees.

### 10 Trustees

Trustees are reimbursed for non material expenses incurred on charity business.

### 11 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
	37	31
	<u>37</u>	<u>31</u>
Wages and salaries	796,749	656,367
Social security costs	67,357	59,527
Other pension costs	13,646	9,498
	<u>877,752</u>	<u>725,392</u>

There were no employees whose annual remuneration was £60,000 or more.

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 12 Net gains/(losses) on investments

	<b>Unrestricted funds general 2020 £</b>	Unrestricted funds general 2019 £
Revaluation of investments	(49,222)	39,082
Gain/(loss) on sale of investments	8,491	21,361
	<u>(40,731)</u>	<u>60,443</u>

### 13 Tangible fixed assets

	<b>Freehold land and buildings £</b>	<b>Licenced land and buildings £</b>	<b>Fixtures and fittings £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 January 2020	4,051,333	2,058,825	377,562	6,487,720
Additions	65,760	-	30,512	96,272
	<u>4,117,093</u>	<u>2,058,825</u>	<u>408,074</u>	<u>6,583,992</u>
<b>At 31 December 2020</b>				
<b>Depreciation and impairment</b>				
At 1 January 2020	205,775	575,091	102,410	883,276
Depreciation charged in the year	41,171	82,354	81,612	205,137
	<u>246,946</u>	<u>657,445</u>	<u>184,022</u>	<u>1,088,413</u>
<b>At 31 December 2020</b>				
<b>Carrying amount</b>				
At 31 December 2020	<u>3,870,147</u>	<u>1,401,380</u>	<u>224,052</u>	<u>5,495,579</u>
At 31 December 2019	<u>3,845,558</u>	<u>1,483,734</u>	<u>275,151</u>	<u>5,604,443</u>

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 14 Fixed asset investments

	Listed investments £
<b>Cost or valuation</b>	
At 1 January 2020	742,333
Additions	477,868
Valuation changes	(40,731)
Disposals	(499,928)
	<hr/>
At 31 December 2020	679,542
	<hr/>
<b>Carrying amount</b>	
At 31 December 2020	679,542
	<hr/> <hr/>
At 31 December 2019	742,333
	<hr/> <hr/>

### 15 Debtors

		2020 £	2019 £
Member loans	16	78,210	106,680
Donations		250,401	206,764
Other debtors		9,610	6,001
Prepayments and accrued income		28,970	25,270
		<hr/>	<hr/>
		367,191	344,715
		<hr/> <hr/>	<hr/> <hr/>

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### 16 Member Loans

	2020	2019
	£	£
Balance at 1 January 2020	151,354	199,085
Loans granted during the year	36,635	11,893
Repayments in the year	(64,494)	(59,438)
Loans written off	(7,000)	(186)
	<u>116,495</u>	<u>151,354</u>
Total loans outstanding		
Bad debt provision	(38,285)	(44,674)
	<u>78,210</u>	<u>106,680</u>
Balance at 31 December 2020	<u><u>78,210</u></u>	<u><u>106,680</u></u>

Included within total loans outstanding is an amount of £74,448 due in more than one year. (2019 - £115,993).

Trustees are considering a potential bad debt write off of £21,000 in the year to 31 December 2021. At the time of approving the accounts, this bad debt had not been confirmed.

#### 17 Creditors: amounts falling due within one year

	Notes	2020	2019
		£	£
Other taxation and social security		20,756	-
Deferred income	18	105,011	-
Trade creditors		24,645	-
Other creditors		11,788	33,957
Accruals and deferred income		36,949	32,910
		<u>199,149</u>	<u>66,867</u>
		<u><u>199,149</u></u>	<u><u>66,867</u></u>

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 18 Deferred income

	2020 £	2019 £
Lancashire	8,232	-
GMP	12,684	-
Cheshire	40,400	-
Merseyside	10,416	-
Lodge bookings	14,400	-
Employment allowance 2021	1,200	-
GMP Membership January 2021 received December 2020	17,679	-
	<u>105,011</u>	<u>-</u>

### 19 Provisions for liabilities

	2020 £	2019 £
Provision for VAT	-	101,801
	<u>-</u>	<u>101,801</u>

### 20 Analysis of net assets between funds

	Unrestricted funds 2020 £	Designated funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 December 2020 are represented by:						
Tangible assets	5,495,579	-	5,495,579	5,604,443	-	5,604,443
Investments	679,542	-	679,542	742,333	-	742,333
Current assets/(liabilities)	(101,705)	1,114,490	1,012,785	1,038,242	5,251	1,043,493
Provisions	-	-	-	(101,801)	-	(101,801)
	<u>6,073,416</u>	<u>1,114,490</u>	<u>7,187,906</u>	<u>7,283,217</u>	<u>5,251</u>	<u>7,288,468</u>

### 21 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).

# NORTH WEST POLICE BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 22 Movement in funds

	At 1.1.20	Incoming resources	Outgoing resources	Net movement	At 31.12.20
	£	£	£	£	£
<b>Unrestricted funds</b>					
Unrestricted income fund	7,288,468	1,608,612	(1,709,174)	(100,562)	7,187,906
	<u>7,288,468</u>	<u>1,608,612</u>	<u>(1,709,174)</u>	<u>(100,562)</u>	<u>7,187,906</u>

### Designated funds included in the above

	At 31.12.20
	£
Business contingency	528,490
Database and IT project	92,000
St Michaels Capital project	45,000
Set-up costs (amnesty period North Wales)	24,000
Wellbeing studio project	125,000
Disaster emergency fund	100,000
Convalescence upgrade project	200,000
Total as per balance sheet	<u>1,114,490</u>

## NORTH WEST POLICE BENEVOLENT FUND

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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<b>23 Cash generated from operations</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
(Deficit)/surplus for the year	(100,562)	55,349
Adjustments for:		
Investment income recognised in statement of financial activities	(22,694)	(29,454)
Gain on disposal of investments	(8,491)	(21,361)
Fair value gains and losses on investments	49,222	(60,443)
Depreciation and impairment of tangible fixed assets	205,137	196,710
Movements in working capital:		
(Increase)/decrease in debtors	(22,476)	111,974
Increase/(decrease) in creditors	27,271	(73,791)
Increase in provisions	(101,801)	(20,408)
Increase in deferred income	105,011	-
	<hr/>	<hr/>
<b>Cash generated from operations</b>	<b>130,617</b>	<b>158,576</b>
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