

## **HARROGATE AND RIPON BEEKEEPERS' ASSOCIATION (HRBKA)**

**Registered Charity No. 502757 Affiliated to the British Beekeepers Association**

### **Trustees' Annual Report for the Financial Year ending 31 August 2021**

#### **Principal Address:**

Chapel House  
35 Marston Road  
Tockwith  
YO26 7PR

#### **Trustees:**

R Bond	(Chair)
T Ruffles	(Secretary)
S Treetops	(Treasurer) (Appointed 10.12.2020)
S Gudgeon	(Vice-Chair)
S Bond	
S Haynes	
N Brading	
N Goodridge	(Resigned 02.11.2021)
K Pocock	(Resigned 02.11.2021)
C McDevitt	
Rev A Bennett	
T Brisby	
R Gill	(Appointed 02.11.2021) (resigned 14.06.2022)
L Charleton	(Appointed 02.11.2021)
E Barker	(Appointed 02.11.2021)

#### **Structure, Governance and Management:**

The charity is governed by a constitution and rules adopted on 24 October 1972, as amended from time to time. The charity is an association consisting of over 400 members.

Trustees are appointed or re-appointed annually at the AGM held in October. In 2021, the committee followed the guidance relating to the Coronavirus pandemic. As a result, the last AGM was held in November 2021 as this delay helped to make sure that members could meet in person, while following social distancing guidance.

#### **Objectives and activities:**

The objectives of the Association are to promote and further the craft of beekeeping.

In planning activities for the year, the charity kept in mind the Charity Commission's guidance on public benefit.

Activities are undertaken to educate and encourage new and existing beekeepers in their craft. Public demonstrations and presentations to school children also form an important part of promoting bees and beekeeping generally. These activities inform the wider public of the importance of bees to the environment.

Honey bees are important pollinators which are crucial for a healthy ecosystem; supporting both the agricultural industry and wild plants and flowers.

## **Achievements and performance:**

The principal activities in this year have been-

- To resume the Association's normal activities. This includes a return to providing safe indoor meetings and training, by following the changing government and health guidelines about the COVID-19 pandemic. The first of these events was the 2021 Harrogate and Ripon Beekeepers Association AGM.
- To adapt the educational courses offered, particularly the Two-Season Beginner Beekeeper Course, to a hybrid approach of online and face-to-face training. The theory lessons were delivered by Zoom. The practical element of the course was re-organised to accommodate multiple sessions each week with smaller numbers per class. This was due to the continuing problems of the Coronavirus pandemic. The training is delivered to a high standard and feedback from those attending was positive with some members preferring the smaller practical courses.
- To reinforce the first season's learning, and to deepen the new beekeeper's knowledge, new beekeepers can attend the second term of theory sessions. This is designed to reinforce the first season's learning and gives new beekeepers the opportunity to deepen their knowledge, after they have experienced caring for bees for several months. It is ideal preparation for the BBKA Basic Assessment and provides timely advice on what new beekeepers need to do in the following seasons.
- The new teaching apiary at the Royal Horticultural Society Harlow Carr was completed in 2021. This provides a larger apiary, not only for new beekeepers to complete the practical element of the beginner's course training, but also to provide better facilities for the taster day courses and bee demonstrations.
- To maintain the apiary site for the training of new beekeepers at Fountains Abbey.
- The provision of the regular weekly demonstrations of beekeeping during the summer months at the Royal Horticultural Society's Harlow Carr Gardens help to educate the public about bees and serve to encourage people to sample beekeeping.
- To increase the number of members taking the BBKA Basic Assessment.
- Members have been encouraged to take the BBKA modular and husbandry examinations to improve their beekeeping skills and knowledge. Discussion groups are provided to prepare candidates for the modular examinations. In addition, the provision of financial help with examination costs.
- The provision of a library of books and journals containing UK and international information on all aspects of beekeeping.
- The provisions of learning modules for schools and children.
- The return to providing presentations about bees and beekeeping to local schools accompanied by the provision to the schools of teaching material about bees specially produced for junior school pupils.
- The use of microscopy, video equipment and display material to enable presentations about beekeeping at shows and meetings.
- The provision of well supported Microscopy courses dependent on demand.
- The provision of a free service for the diagnosis of diseases in bee colonies.
- The publication of a quarterly magazine containing advice and information on many aspects of beekeeping. This magazine is widely circulated amongst other UK Associations.

- The backing of the British Beekeeping Association in its efforts to promote beekeeping within the UK, and the funding of research into bee behaviour and bee diseases.
- Liaison with other beekeeping associations in the area to promote and exchange information relating to beekeeping.
- The provision of a free service to remove swarms of bees from gardens and property as a means of encouraging homeowners to conserve bees, and not to kill them.
- Assisting the National Bee Unit personnel in the event of an Asian Hornet incursion locally by training an Asian Hornet Action Team.

**Financial review:**

During the year, income of £23,725 was received. Total expenditure of £15,643 was incurred which left a surplus for the year of £8082

Accumulated funds at 31 August 2021 stood at £170,830

The Association has continued to review reserves to ascertain the effect of risk and opportunities. At the year end we held Cash at Bank of £112,133 all of which is unrestricted funds and is sufficient to meet one year's running costs as well as any unforeseen or capital expenditure.



R Bond  
Chairman  
(on behalf of the Trustees)

**Report to the Trustees and Members** of Harrogate and Ripon Beekeepers' Association, Registered Charity number 502757, on the Financial Accounts for the Year Ended 31<sup>st</sup> August 2021 as set out on the attached pages 1 and 2

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The Charity's Trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

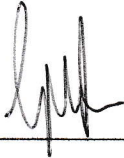
In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Covid 19

The restrictions imposed by the Government in response to the pandemic have meant that various activities and events that normally contribute to the income of the Association have been cancelled or postponed. This has impacted on the Association's financial results for the year under review. However in view of the reserves built up by the Association, as shown in this Balance Sheet, I do not believe that any fall in net income during the 2 years to 31.08.2021 will have any long term effect on the Association's ability to operate.

Signed:		Date:	29 <sup>th</sup> .October 2021
Name:	Geoffrey Inglis		
Address	10, Aldersyde Way, Guiseley, Leeds LS20 8QS		

## Harrogate and Ripon Beekeepers Association

### Balance Sheet Year Ended 31st August 2021

	<u>2021</u>	<u>2020</u>
<u>Long Term Assets</u>	£	£
Fixed Assets <span style="float: right;">Note 1</span>	6,476	3,801
Investment in Claro Bees - Shares at Cost (£100) less Write Off	0	0
- Loan	40,000	40,000
	<u>46,476</u>	<u>43,801</u>
 <b>Current Assets</b>		
Investments - COIF Income Units (Valuation 31.08.19 £1845)	1,462	1,462
Bank and Cash <span style="float: right;">Note 2</span>	112,133	109,566
Debtors <span style="float: right;">Note 3</span>	6,487	3,622
Prepayments <span style="float: right;">Note 4</span>	4,975	4,483
	<u>125,056</u>	<u>119,133</u>
 <b>Current Liabilities</b>		
Creditors <span style="float: right;">Note 5</span>	702	186
	<u>702</u>	<u>186</u>
<b>Net Current Assets</b>	<u>124,354</u>	<u>118,947</u>
 <b>Net Assets</b>	 <u>170,830</u>	 <u>162,748</u>
 <b>Accumulated Fund</b>		
Opening Balance	162,748	154,028
Surplus in Year	8,082	8,720
<b>Closing Funds</b>	<u>170,830</u>	<u>162,748</u>
 <b>Notes</b>		
<b>1 Fixed Assets</b>		
B/F Balances	3,801	4,943
Additions	4,614	0
Depreciation in Year	(1,939)	(1,142)
C/F Balances	<u>6,476</u>	<u>3,801</u>
Fixed Assets at Cost	14,751	10,137
Accumulated Depreciation	(8,275)	(6,336)
Net	<u>6,476</u>	<u>3,801</u>
Straight Line Depreciation. Portable store and books at 10% pa, photocopier at 33.33% pa, remainder at 20%pa		
<b>2 Bank and Cash</b>		
Barclays Current Account	39,724	37,086
Barclays Community Acc2	21,399	21,343
Scottish Widows 90 days Account	50,923	50,794
Yorkshire Bank Capital Account	87	87
Cash	0	255
	<u>112,133</u>	<u>109,566</u>
<b>3 Debtors</b>		
Gift Aid - Tax Refund	4,520	2,250
Misc	800	26
Claro Bees Ltd Interest	1,167	1,166
Beginners Bees	0	180
	<u>6,487</u>	<u>3,622</u>
<b>4 Prepayments</b>		
BBKA Capitation	4,106	3,915
Insurance	112	135
BDI Premiums	327	433
Deposit on Education Shed (see Cap. Exp. note)	430	0
	<u>4,975</u>	<u>4,483</u>
<b>5 Creditors</b>		
Sundry Creditors	702	186
	<u>702</u>	<u>186</u>

**Capital Expenditure** At 31.08.21 the Association had a contractual commitment to Capital Expenditure in the sum of £4303, which is not provided for in these accounts



R S Bond (Chairman)

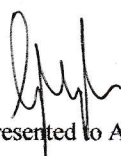


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2nd November 2021  
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# Harrogate and Ripon Beekeepers Association

## Income and Expenditure Account Year Ending 31st August 2021

<u>INCOME</u>	Note	<u>2021</u> £	<u>2020</u> £
Subs received	1	12,081	11,571
Investment Income		190	56
Promotional Events Income		804	4,213
Beginners Course Income		6,311	4,260
Weekend Course Income		0	0
Other Course Income		0	878
Tax Refunds		2,270	2,214
Donations & Prizes		0	1,032
Sundry Income		0	211
Social Events Income		0	78
<b>Total Income</b>		<b><u>21,656</u></b>	<b><u>24,513</u></b>
 <u>EXPENDITURE</u>			
BBKA Capitation	1	6,847	6,667
Apiarist and Directory		0	1,146
Promotional Events Costs		375	5,028
Administration		1,269	1,182
Website costs		780	0
Beginners Course Expenditure		1,083	386
Exam Fees net of Income		35	115
Weekend Course Expenditure		0	0
Other Courses Expenditure		380	1,136
Bee Disease Insurance Costs		889	638
Postage and Stationery		71	158
Sundry Costs		63	179
Apiary Costs		576	381
Depreciation		1,939	1,142
Donations Misc		420	0
Insurance		915	776
Pavillion service charge		0	600
Meeting Costs		0	222
Social Events Costs		0	40
<b>Total Expenditure</b>		<b><u>15,643</u></b>	<b><u>19,795</u></b>
<b>Excess Income/(Expenditure) in Year</b>		<b>6,013</b>	<b>4,718</b>
Donation from Claro Bees Ltd		650	2,600
Claro Bees Ltd Interest on Loans		1,419	1,402
<b>Surplus in Year</b>		<b><u>8,082</u></b>	<b><u>8,720</u></b>
<b>Note 1.</b>			
Full Members per April 2021 BBKA Return		<u>382</u>	<u>363</u>



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2nd November 2021

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