

# THE FRIENDS OF ST EADBURGHA'S

Minutes of the Annual General Meeting  
held in St Eadburgha's Church after Evensong at 7.00pm on Sunday, 7th July 2024

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## **Present**

### Trustees:

Phil Whatmough	Chairman
Robin Baker	Treasurer
Simon Williamson	Secretary
Gill Hammond	Trustee
Michael Ayshford Sanford	Trustee
Andrew Haslam	Trustee
Mike Davenport	Trustee

### Parish Representatives:

Revd. Shellie Ward	Priest-in-Charge
Revd. Jo Williamson	Retired Associate Priest
Kevin Beasley	PCC Treasurer

Plus 17 Members

## **1. Welcome:**

Phil Whatmough welcomed those present.

## **2. Apologies for Absence:**

William and Margot Beaumont; Carole and Jim Leng; Jeff and Diana Vincent; Stephen and Diana Williams; Sue and Colin Enticknap; Nancy Blinkhorn; John and Jo Perkins; Tom Morris; Jo Love. Kenneth Grant sent his apologies and very best wishes to his friends at St. Eadburgha's. He is now living in a care home in Chipping Campden and will not be able to attend future meetings.

## **3. Minutes of the AGM held on Sunday 2<sup>nd</sup> July 2023:**

The minutes of the meeting had been circulated.

**3a Approval of the minutes** was proposed by Margot James and seconded by Gill Haslam. They were agreed unanimously and were signed and dated by the chairman.

## **4. Matters Arising:**

There were no matters arising.

## **5. Chairman's Report:**

Phil referred to his report, previously circulated.

The work recommended by the architects in their quinquennial review was continuing and scaffolding has been arranged for the cleaning of roof tiles during the summer.

Thanks to a large anonymous donation, the finances of the Friends are looking quite healthy.

Membership of the Friends is now standing at 130 but we must be aware that some members move away and our demographic is such that unfortunately some will die. In particular Stuart Bates, a great supporter of the Friends and an erstwhile Chairman had died in the last year and so had Margaret Wright, another great supporter.

Three events had been held within the year, each of which had achieved a surplus.

A decision has been made to employ a company called Evergreen Marketing in an endeavour to increase membership and to spread information about the Friends and our events with a new website and new literature.

The Chairman has set himself a target of increasing membership by 50% to 200.

Phil thanked the volunteers who care for the churchyard and clean the church (Thursdays 10.30 – 12.00), Phil stressed the need for some volunteers (ladies or gentlemen!) to help clean the church. Two had been added to the flower arranging rota but Jonita Griffiths has retired and Phil thanked her for all her work over the years.

He also thanked Rev. Shellie Ward for her assistance and noted the Friends' co-operative relationship with the PCC and churchwardens.

In giving thanks to the trustees for all their hard work Phil particularly mentioned the resignation of Michael Ayshford Sanford who has served the Friends for 41 years. His resignation meant that we would be down to seven trustees and he preferred to have eight.

Winding up his report, the chairman sincerely thanked the members for their continued support and hoped that he would see them at the future events that are planned:-

10<sup>th</sup> August at 2.30 – Cello Recital by Millie Hesketh.

7<sup>th</sup> September at 7.00 – Avon Singers

In July 2025 Michael Bochmann, the internationally acclaimed violinist, will be bringing a nine piece string orchestra. Watch out for future information.

## **6. Treasurer's Report:**

### **6.1 Accounts for year ending 31<sup>st</sup> March 2024**

A draft report of the provisional accounts had been circulated. Robin apologised for not having arranged for them to be audited yet but he had been very tied up with a house move.

The treasurer said that he was pleased to report that the Friends had received donations of £53,450 including a welcome anonymous donation of £50,000. Annual subscriptions from Friends had increased by approximately 15% to £3,250

The new Sum Up card reader had received donations of £1,614 and this was after set up costs. This is shared with the PCC.

By moving our deposits to higher earning accounts the interest received had been increased but will always depend on prevailing interest rates.

Total assets now amount to £95,846.

**6.2 Approval of the accounts** - proposed by Janet Mason, seconded by Elizabeth Eyre, and carried.

## **7. Election of Trustees:**

**7.1 Election of Trustees seeking re-election** (Phil Whatmough, Robin Baker, Simon Williamson, Margot Beaumont, Gill Hammond, Andrew Haslam and Mike Davenport have all agreed to stand).

### **7.2 Election of New Trustee**

The nomination of Margot James as a proposed trustee is very welcome.

Malcolm Rogers and Andrew Dakin proposed that all the above be elected and the proposal was agreed by all.

## **8. Election of Officers:**

**8.1 Phil Whatmough to be confirmed as Chairman**

**8.2 Robin Baker to be confirmed as Hon. Treasurer**

**8.3 Simon Williamson to be confirmed as Hon. Secretary**

Their re-election en bloc, proposed by John Griffiths, seconded by Andrew Dakin, was carried unanimously.

## **9. Election of President**

At the Chairman's suggestion, all the trustees had agreed to recommend the re-institution of the title of President, being an honorary non-voting role. He presented Michael Ayshford Sanford with a gift in thanks for all his help and proposed that Michael's tremendous support for the Friends be recognised by making him President. All present agreed enthusiastically with this proposal and Michael accepted with a feeling of "great pride"

**10. Any other business:**

There being no other business, Phil closed the meeting at 7.35 pm and a glass of wine was offered to all present.

Statement of Income and Expenditure for the year ending 30th March 2024

Final as at 11 11 2024

INCOME			APPLICATION OF INCOME		
	2022-2023	2023-2024		2022-2023	2023-2024
Subscriptions	2,870.00	<b>3,250.00</b>	<b>Concert Costs</b>	70.00	-
Ticket sales from concerts	528.00	<b>935.00</b>	<b>Other costs</b>		
<b>Donations:</b>			Website maintenance	118.80	50.00
SumUP donations	20.98	1,614.17	SumUp charges		103.30
Less PCC share	-	(341.17)	Bank charges	72.80	66.00
Primarily associated with concerts	1,120.00	-	AGM costs		91.00
Anonymous donations	20,000.00	50,000.00	Flowers at Stuart Bates' funeral		200.00
Other	2,457.04	3,450.00	Other costs	38.51	5.10
Total Donations	23,598.02	<b>54,723.00</b>	Subtotal	230.11	515.40
Gift Aid reclaim	1,070.62	1,482.83	<b>Total Costs</b>	300.11	<b>515.40</b>
Interest Received			<b>Depreciation of Choirmaster *</b>	259.80	259.80
NS&I	-	91.15	<b>Excess of Income over costs</b>	27,506.73	<b>60,207.76</b>
HSBC	-	333.30	<b>Contributions to PCC</b>		
Charity Bank	-	167.68	Annual contribution	1,800.00	1,800.00
Total	-	<b>592.13</b>	Cleaning of Charles I panel and related	14,301.30	
<b>Gross Income</b>	28,066.64	<b>60,982.96</b>	New speakers for organ	2,760.00	
			Tree planting and plaques for trees	479.95	1,047.00
			Lighting for panel and socket for organ		655.20
			Strimming Graves		160.00
			Set up costs of CollecTin	729.17	
			Various other	1,331.50	99.70
			<b>Total Contribution to PCC</b>	<b>21,401.92</b>	<b>3,761.90</b>
			<b>Increase in General Reserves</b>	6,104.81	<b>56,445.86</b>

Balance Sheet as at 31st March 2024

ASSETS			REPRESENTED BY		
	2023	2024		2023	2024
HSBC current account	19,438.27	63,276.40	General Reserves brought forward	33,274.95	<b>39,379.76</b>
Instant Access Savings Accounts	19,155.06	32,550.98			
Cash float	526.63	322.00	Increase in reserves in the year	6,104.81	<b>56,445.86</b>
Total Cash	39,119.96	<b>96,149.38</b>			
less: PCC share of SumUp owing to PCC		(323.76)			
Choirmaster	259.80	-			
<b>Total</b>	39,379.76	<b>95,825.62</b>	<b>Total</b>	39,379.76	<b>95,825.62</b>



**Report to the trustees/  
members of**

Friends of St Eadburgha's

**On accounts for the year  
ended**

2024

31/03/2024

**Charity no  
(if any)**

502369

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*[Signature]*

**Date:**

1/12/2024

**Name:**

MR KEVIN BEASLEY

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

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