

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020
FOR
HINCKLEY CONCORDIA ASSOCIATION**

CFW Accountants LLP
Chartered Accountants
& Statutory Auditors
3 Weekley Wood Close
Kettering
Northamptonshire
NN14 1UQ

HINCKLEY CONCORDIA ASSOCIATION
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020

	Page
Report of the Trustees	1 to 7
Report of the Independent Auditors	8 to 9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 to 22
Detailed Statement of Financial Activities	23 to 24

HINCKLEY CONCORDIA ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2020

The trustees present their report with the financial statements of the charity for the year ended 31 July 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the Association, as specified in Clause 2 of the Constitution, are:

To promote the benefit of the inhabitants of Hinckley and District by providing facilities for recreation and leisure-time activities in the interest of the social welfare of the said inhabitants with the object of improving their condition of life;

To establish a community centre including a theatre and other facilities and to maintain and manage the centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects; and

To advance the education of the inhabitants of the area of benefit in any manner which is consistent with the above objects and in any manner which now is or hereafter may be deemed by law to be charitable.

Please see "Review of achievements and performance for the year" for the Public Benefit for the inhabitants of Hinckley.

In planning our activities for the year we kept in mind the Charity Commission guidance on public benefit at our trustees meetings.

HINCKLEY CONCORDIA ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2020

ACHIEVEMENT AND PERFORMANCE

The Hinckley Concordia Association has once again enjoyed a successful year, financially and in terms of the standard of productions within the theatre. Unfortunately, on the 16th of March 2020 the Concordia Theatre saw its last live performance as the country's theatres were forced to close, following the outbreak of COVID-19. As with many venues this has had a catastrophic effect on our ability to operate as an indoor performance venue, with many restrictions still remaining in place at the end of our financial year. This has resulted in many cancellations of society productions, external hires and fund-raising events. As an organisation we have been fortunate to have had huge support from our membership and volunteers and their generosity in donations has been fantastic. The local authority has also supported the Concordia by awarding a rate relief grant that has helped to keep the venue maintained. During the year all within the theatre worked to ensure that the programme continued on track to provide excellent productions for the local community, as well as providing meeting space for community groups on an ad hoc basis.

The Spotlight Bar has been able to donate £18,000 (2019: £30,000) during the short season, which is a great result for this financial year considering our early closure. Membership subscriptions were up on last year and refreshment sales were down by a substantial amount on the previous financial period. Bar sales and hire charges both showed a decrease on the 2018/19 level, and this is reflected in the financial status.

Plans and developments during the year have included budgets being sanctioned for the technical departments of the theatre. This will help to ensure that the theatre provides the best level of equipment for our technical teams.

The Box Office booking system is still working well and all ticket provisioning for our affiliated societies and all outside hires is now undertaken through the Box Office, which continues to provide the theatre with the ability to attract a wider audience. The system is also used to process all new HCA memberships and existing membership renewals and will continue to be enhanced and developed to suit future HCA requirements, which is reviewed on a regular basis. During this last year the box office system has been a great aid in enabling us to contact and refund our patrons.

The access card system is working well and now includes several additional areas to ensure that a secure environment is provided for all. The system has been updated to allow a visual roll call system at 3 main entry points within the theatre. This has assisted the management with access during the pandemic.

Health and Safety, as always, is a key focus for the theatre and our policies and procedures continue to be appraised to ensure they are still 'fit for purpose'. We are now working towards a standard format for our policy and organisation structure to enable ease of use and review. We continue refresher training during the season, to accommodate legislative and system changes in all departments and this will continue to be a major focus of the theatre.

Concordia continues to play an active role within the community. Presentations are given to many outside groups who, in turn, visit the theatre for guided tours. These range from members of the scouting movement to Women's Institutes, Church and School Groups, Senior Citizen's Groups, Business Clubs, Rotary and Inner Wheel. We also welcome many civic parties and visits to our Borough, along with supporting Leicestershire Constabulary's police dog training and assessment programme, by providing them with the use of our venue. Our ever popular open morning was once again held during our pantomime production of Aladdin in January. This always attracts many visitors and gives the opportunity to experience the magic of back-stage theatre. Our groups also take entertainment out into the community when requested. As part of our recent community involvement we hosted the very successful Hinckley Chuckle part of the Leicester comedy festival on our main stage.

We are also extremely proud to announce that the Hinckley Concordia Association was awarded the Queen's Award for Voluntary Services. This is a huge accolade for us and demonstrates the incredible work undertaken by our volunteers over the last 49 years, in providing an exceptional facility to the community and local arts.

We continue to welcome those less able members of the community by encouraging supervised working with our maintenance and bar teams.

Fundraising, as always, was a major focus. Unfortunately due to the pandemic restrictions many of our fundraising events were cancelled or postponed.

HINCKLEY CONCORDIA ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2020

ACHIEVEMENT AND PERFORMANCE

We are always extremely appreciative of all fundraising activities and, once again, we have received generous donations from many individuals, groups, societies, external organisations and businesses who wish to acknowledge and contribute to the theatre in their own way. We have also benefitted this year from bequests from the estates of former members. The Hinckley Concordia Association acknowledges and thanks all that have given so freely and who continue to support us in whatever way.

During the Short season we have again welcomed new volunteers who integrated into various departments and areas of the theatre and who, along with those in every area of the complex, play such a vital role in the continuance of our theatre. Volunteers come forward as a result of various advertising initiatives - members newsletters, free adverts in local publications, word of mouth etc. and are invited to come along to see how we work, discuss their areas of interest and then complete the volunteer application and checking procedure. Assuming they meet all the criteria and all references are good they will then work alongside current volunteering staff who will be able to further their training.

The theatre also welcomed external hirers to use our facilities during the year. As usual, many local organisations and professional organisations and performers hired our theatre and we are pleased to report that many of these hirers enquire when they will be able to come again!

Despite the challenges faced, another successful year has been enjoyed by all involved with the theatre with the standard of productions growing and the experience of our patrons being at the forefront of everything we do.

FINANCIAL REVIEW

Investment policy and objectives

The charity continues to invest available cash reserves into a building society charity account which in the current financial climate offers the best return for an instant access account. This account is monitored on a regular basis and Trustees are aware that whilst the account has not performed too well during this accounting period we have been unable to find an instant access account which provides a better rate but this will continue to be monitored on an ongoing basis. The regular transfer of funds from the bar profits to the main account has again helped greatly with both our cash flow and potential investment sums.

Reserves policy

The financial statements show reserves of £7,426,171 (2019: £5,500,871) and net surplus for the year of £1,925,300 (2019: £17,946).

Net current assets of £262,857 (2019: £243,532) were held at the year end.

The emergency contingency of £50,000, as agreed in the previous year, is once again included in the reserves.

FUTURE PLANS

Initial correspondence had been circulated to Societies and departments in the previous financial year to obtain views and comments with regards to the feasibility to refurbish the main auditorium. This will continue to be a topic for discussion.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Association is governed by the constitution adopted on 21 May 1973 and amended on the 21 October 1996, 27 September 1999, 15 October 2001, 26 October 2009, 19 November 2012 and 8 November 2016. The Association is an Unincorporated Association.

Recruitment and appointment of new trustees

The appointment of Trustees is governed by the constitution of the Charity. The Board of Trustees, who constitute the theatre council, are authorised to appoint new Trustees to fill vacancies arising through the resignation or death of any Trustee.

HINCKLEY CONCORDIA ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Trustees are appointed to hold the title of the property on behalf of the Association (Property Trustees). The Theatre Council is the executive body of the Association, responsible for managing the Association's affairs. The members of the Theatre Council (Charity Trustees) are:

The Officers of the Association (Chairman, Secretary and Treasurer) being elected annually by members of the Association at the AGM.

Nine other voting members who serve a three year term, three being elected annually by members of the Association at the AGM.

The Chairman and Vice-Chairman of the Liaison Committee (Ex-officio, voting).

The Property and Holding Trustees are entitled to attend Council meetings but are non-voting.

The Theatre Liaison Committee is a consultative body consisting of nominated representatives from Theatre Council and from all theatre departments and affiliated societies.

Details of all Officers and Trustees are given on page 6 of the financial statements.

Induction and training of new trustees

New Trustees have generally been part of the Association for a reasonable length of time and are generally aware of the background and the Charity's objectives. A briefing pack is provided for new Trustees. All Trustees have undergone appropriate financial checks and DBS checks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

501904

Principal address

Concordia Theatre
Stockwell Head
Hinckley
Leicestershire
LE10 1RE

FUNDS HELD AS CUSTODIAN FOR OTHERS

The Hinckley Concordia Association collects and holds money from ticket sales on behalf of some of the external hirers who perform at the theatre. Details of any such hirings are given in note 19 of the financial statements.

FUNDRAISING STANDARDS

The charity has not used any professional fundraisers during the year, with all fundraising being carried out in house where it can be monitored appropriately. As such the charity was not bound by any voluntary scheme for regulating fundraising on behalf of the charity.

There were no complaints received by the charity or anyone acting on its behalf relating to the fundraising activities of the charity during the year.

Due to the nature and scope of the fundraising undertaken by the charity there was no unreasonable intrusion into vulnerable people's privacy, nor unreasonably persistent approaches for the purpose of soliciting money on behalf of the charity.

HINCKLEY CONCORDIA ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Officers of the Association:

Mr W Hare	Chairman
Miss D J Hewitt	Secretary
Mr R J Gladman	Treasurer

Charity Trustees:

Mr A D Chamberlain	Elected Trustee	
Mr R Craddock	Elected Trustee	
Mr J Fisher	Elected Trustee	
Mrs E J Gladman	Elected Trustee	Elected 17.12.19
Mrs J A Hawkins	Elected Trustee	
Mrs J A Peatfield	Elected Trustee	
Mrs C Pitt	Elected Trustee	
Mr I Shipley	Elected Trustee	
Mrs J D E Bradley	Elected Trustee	Resigned 17.12.19
Mr A Marshall	Elected Trustee	Resigned 06.01.20

Holding Trustees:

Miss D J Hewitt	Property Trustee
Mr M Jones	Property Trustee
Mrs J A Peatfield	Property Trustee
Mrs J M Whitby	Property Trustee
Mr M T J Walker	Property Trustee

Ex-Officio:

Ms S J Bolton	Chairperson, Theatre Liaison Committee
Ms Z E Stokes	Vice-Chairperson, Theatre Liaison Committee

Auditors

CFW Accountants LLP
Chartered Accountants
& Statutory Auditors
3 Weekley Wood Close
Kettering
Northamptonshire
NN14 1UQ

Bankers

HSBC
10 Market Place
Hinckley
Leicestershire
LE10 1NG

Nottingham Building Society
5-13 Upper Parliament Street
Nottingham
NG1 2BX

HINCKLEY CONCORDIA ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2020

DESIGNATED FUNDS

The designated fund was to finance the installation of lifts for disabled access to the auditorium and upper parts of the theatre. This project is now complete and the balance on the fund represents the net book value of the installation.

VOLUNTARY HELP

The formal accounts include all monetary transactions but the value of the time and efforts of the unpaid volunteers who support the work of the Association is not quantified. The theatre is staffed and maintained entirely by volunteers in a thoroughly professional manner for both amateur and professional performances.

The Association does not put a monetary measurement on such contributions but feel it appropriate to acknowledge the commitment and help in all the Association achieves.

MEMBERS OF THE CHARITY

Members of the charity, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

TRUSTEES INDEMNITY INSURANCE

During the year £3,743 (2019: £3,570) was paid for Directors and Officers indemnity insurance in respect of Trustees, Officers and all within the theatre in a management role for the period covering 1 August 2019 to 31 July 2020. The insurance was for a level of £1 million.

DISCLOSURE OF INFORMATION TO AUDITORS

So far as the Trustees are aware,

- There is no 'relevant audit information' of which the charity's auditors are unaware, and
- they have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of the information.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HINCKLEY CONCORDIA ASSOCIATION

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2020

Approved by order of the board of trustees on 27/07/2021 and signed on its behalf by:


.....
Mr W A Hare - Chairman


.....
Mr R J Gladman - Treasurer

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HINCKLEY CONCORDIA ASSOCIATION

Opinion

We have audited the financial statements of Hinckley Concordia Association (the 'charity') for the year ended 31 July 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 July 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The impact of uncertainties due to the Coronavirus Pandemic on our audit

Uncertainties related to the effects of the Coronavirus pandemic are relevant to understanding our audit of the financial statements. All audits assess and challenge the reasonableness of estimates made by the trustees, such as recoverability of debtors and related disclosures and the appropriateness of the going concern basis of preparation of the financial statements. All of these depend on the assessments of the future economic environment and the charity's future prospects and performance.

The Coronavirus pandemic is a significant economic event for the UK, and at the date of this report its effects are subject to unprecedented levels of uncertainty of outcomes, with the full range of possible effects unknown. While there are currently no apparent issues for Hinckley Concordia Association given its strong financial position, no audit should be expected to predict the unknowable factors or all possible future implications for a charity, and this is particularly the case in relation to the Coronavirus pandemic.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
HINCKLEY CONCORDIA ASSOCIATION**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



CFW Accountants LLP
Chartered Accountants
& Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
3 Weekley Wood Close
Kettering
Northamptonshire
NN14 1UQ

Date: 29/01/2021

HINCKLEY CONCORDIA ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	112,448	-	112,448	117,962
Other trading activities	3	116,834	-	116,834	157,601
Investment income	4	70	-	70	50
Total		229,352	-	229,352	275,613
EXPENDITURE ON					
Raising funds	5	29,696	-	29,696	51,099
Charitable activities					
Bar	6	18,026	-	18,026	18,607
Front of House		15,507	-	15,507	15,386
Auditorium		154,523	54	154,577	172,575
Total		217,752	54	217,806	257,667
NET INCOME/(EXPENDITURE)		11,600	(54)	11,546	17,946
Other recognised gains/(losses)					
Gains on revaluation of fixed assets		1,913,754	-	1,913,754	-
Net movement in funds		1,925,354	(54)	1,925,300	17,946
RECONCILIATION OF FUNDS					
Total funds brought forward		5,500,604	267	5,500,871	5,482,925
TOTAL FUNDS CARRIED FORWARD		7,425,958	213	7,426,171	5,500,871

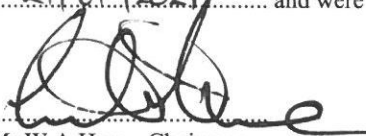
The notes form part of these financial statements


HINCKLEY CONCORDIA ASSOCIATION

**BALANCE SHEET
31 JULY 2020**

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	11	7,163,314	5,257,339
CURRENT ASSETS			
Stocks	12	1,894	2,259
Debtors	13	49,393	19,334
Cash at bank and in hand		<u>255,311</u>	<u>259,693</u>
		306,598	281,286
CREDITORS			
Amounts falling due within one year	14	<u>(43,741)</u>	<u>(37,754)</u>
NET CURRENT ASSETS		<u>262,857</u>	<u>243,532</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>7,426,171</u>	<u>5,500,871</u>
NET ASSETS			
		<u><u>7,426,171</u></u>	<u><u>5,500,871</u></u>
FUNDS			
16			
Unrestricted funds:			
General fund		1,254,036	1,242,340
Revaluation reserve		5,694,002	3,780,248
Designated fund - Lift project		<u>477,920</u>	<u>478,016</u>
		7,425,958	5,500,604
Restricted funds:			
Awards for all		164	206
Evac Chair		<u>49</u>	<u>61</u>
		213	<u>267</u>
TOTAL FUNDS		<u><u>7,426,171</u></u>	<u><u>5,500,871</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on 27/07/2021 and were signed on its behalf by:


Mr W A Hare - Chairman


Mr B J Gladman - Treasurer

The notes form part of these financial statements

HINCKLEY CONCORDIA ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, payroll and governance costs. These costs have been allocated between the different charitable activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on reducing balance

Tangible fixed assets costing more than £250 are capitalised at cost.

Freehold land and buildings are included at valuation based on replacement cost. All gains and losses arising on the valuation of the properties are shown in the statement of financial activities. The trustees thus consider that the lives of such freehold land and buildings and their residual values are such that any depreciation charge would be insignificant.

The carrying values of the freehold land and buildings are reviewed for impairment if events or changes in circumstances indicate that the carrying value may not be recoverable. Any impairment in the value of the freehold land and buildings will be charged to the statement of financial activities.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

HINCKLEY CONCORDIA ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2020

1. ACCOUNTING POLICIES - continued

Fund accounting

Designated funds are those set aside by the trustees out of unrestricted funds for specific future purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Donated goods

Donated professional services are recognised as income when receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102) general volunteer time is not recognised, and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services are recognised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain services of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Government grants

Government grants are recognised when it is reasonable to expect that the grants will be received and that all related conditions will be met, usually on submission of a valid claim for payment.

Grants of a revenue nature are credited to income so as to match them with the expenditure to which they relate.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Grants	25,000	-
Fundraising	7,127	40,968
Tinhaters	3,696	7,207
NTP	13,030	13,020
Pantomime	19,866	16,320
Concordia AOS	7,108	12,940
Youth Theatre	-	2,755
Guild	2,433	3,100
Stanley Opera	1,449	1,872
Membership donations	5,296	2,571
BADS	1,826	1,586
Others	11,982	12,450
Gift Aid	3,317	3,173
Bequeathed donations	10,318	-
	<u>112,448</u>	<u>117,962</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Rate relief grant	<u>25,000</u>	<u>-</u>

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

3.	OTHER TRADING ACTIVITIES	2020	2019
		£	£
	Bar sales	33,170	54,839
	Refreshment sales	25,451	40,448
	Hire charges	30,772	40,890
	Society ticket printing	3,674	2,371
	Membership subscriptions	<u>23,767</u>	<u>19,053</u>
		<u>116,834</u>	<u>157,601</u>
4.	INVESTMENT INCOME	2020	2019
		£	£
	Building Society interest	<u>70</u>	<u>50</u>
5.	RAISING FUNDS		
	Raising donations and legacies		
		2020	2019
		£	£
	Fundraising expenditure	<u>-</u>	<u>7,401</u>
	Other trading activities		
		2020	2019
		£	£
	Purchases	28,223	43,698
	Bad debts	<u>1,473</u>	<u>-</u>
		<u>29,696</u>	<u>43,698</u>
	Aggregate amounts	<u>29,696</u>	<u>51,099</u>

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Bar	18,026	-	18,026
Front of House	15,507	-	15,507
Auditorium	<u>147,322</u>	<u>7,255</u>	<u>154,577</u>
	<u>180,855</u>	<u>7,255</u>	<u>188,110</u>

7. SUPPORT COSTS

		Governance costs £
Auditorium		<u>7,255</u>

Support costs, included in the above, are as follows:

Governance costs

	2020 Auditorium £	2019 Total activities £
Auditors' remuneration	5,070	4,830
Accountancy	<u>2,185</u>	<u>3,115</u>
	<u>7,255</u>	<u>7,945</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2020 nor for the year ended 31 July 2019.

Trustees' expenses

The aggregate amount of expenses reimbursed to trustees during the year was £nil (2019: £nil).

During the year £3,743 (2019: £3,570) was paid for indemnity insurance in respect of trustees, officers and all within the theatre in a management role. The insurance policy has a coverage limit of £1 million.

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

9. STAFF COSTS

The average monthly number of staff employed by the Charity during the year was nil (2019: nil). With no staff there were no employee costs during the year (2019: nil).

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	117,962	-	117,962
Other trading activities	157,601	-	157,601
Investment income	<u>50</u>	<u>-</u>	<u>50</u>
Total	275,613	-	275,613
 EXPENDITURE ON			
Raising funds	51,099	-	51,099
Charitable activities			
Bar	18,607	-	18,607
Front of House	15,386	-	15,386
Auditorium	172,508	67	172,575
	<u>257,600</u>	<u>67</u>	<u>257,667</u>
Total	257,600	67	257,667
 NET INCOME/(EXPENDITURE)	 18,013	 (67)	 17,946
 RECONCILIATION OF FUNDS			
Total funds brought forward	5,482,591	334	5,482,925
	<u>5,500,604</u>	<u>267</u>	<u>5,500,871</u>
TOTAL FUNDS CARRIED FORWARD	<u>5,500,604</u>	<u>267</u>	<u>5,500,871</u>

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

11. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST OR VALUATION			
At 1 August 2019	5,151,246	728,459	5,879,705
Additions	-	17,777	17,777
Disposals	-	(5,948)	(5,948)
Revaluations	<u>1,913,754</u>	<u>-</u>	<u>1,913,754</u>
At 31 July 2020	<u>7,065,000</u>	<u>740,288</u>	<u>7,805,288</u>
DEPRECIATION			
At 1 August 2019	-	622,366	622,366
Charge for year	-	24,669	24,669
Eliminated on disposal	<u>-</u>	<u>(5,061)</u>	<u>(5,061)</u>
At 31 July 2020	<u>-</u>	<u>641,974</u>	<u>641,974</u>
NET BOOK VALUE			
At 31 July 2020	<u>7,065,000</u>	<u>98,314</u>	<u>7,163,314</u>
At 31 July 2019	<u>5,151,246</u>	<u>106,093</u>	<u>5,257,339</u>

In the year ending 31 July 2020 buildings were revalued to be in line with the valuation undertaken by Barrett Corp and Harrington Limited (RICS) for insurance purposes at £7,065,000 on a replacement cost basis dated 31 May 2021. The historic cost of the freehold land and buildings is £1,370,998 (2019: £1,370,998).

12. STOCKS

	2020 £	2019 £
Stocks	<u>1,894</u>	<u>2,259</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	-	10,600
Other debtors	34,598	1,379
Prepayments and accrued income	<u>14,795</u>	<u>7,355</u>
	<u>49,393</u>	<u>19,334</u>

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	3,289	9,549
VAT	1,826	4,333
Other creditors	15,569	-
Accruals and deferred income	<u>23,057</u>	<u>23,872</u>
	<u>43,741</u>	<u>37,754</u>

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
	£	£	£	£
Fixed assets	7,163,101	213	7,163,314	5,257,339
Current assets	306,598	-	306,598	281,286
Current liabilities	<u>(43,741)</u>	<u>-</u>	<u>(43,741)</u>	<u>(37,754)</u>
	<u>7,425,958</u>	<u>213</u>	<u>7,426,171</u>	<u>5,500,871</u>

16. MOVEMENT IN FUNDS

	At 1.8.19	Net movement in funds	At 31.7.20
	£	£	£
Unrestricted funds			
General fund	1,242,340	11,696	1,254,036
Revaluation reserve	3,780,248	1,913,754	5,694,002
Designated fund - Lift project	<u>478,016</u>	<u>(96)</u>	<u>477,920</u>
	5,500,604	1,925,354	7,425,958
Restricted funds			
Awards for all	206	(42)	164
Evac Chair	<u>61</u>	<u>(12)</u>	<u>49</u>
	<u>267</u>	<u>(54)</u>	<u>213</u>
TOTAL FUNDS	<u>5,500,871</u>	<u>1,925,300</u>	<u>7,426,171</u>

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	229,352	(217,656)	-	11,696
Revaluation reserve	-	-	1,913,754	1,913,754
Designated fund - Lift project	-	(96)	-	(96)
	<u>229,352</u>	<u>(217,752)</u>	<u>1,913,754</u>	<u>1,925,354</u>
Restricted funds				
Awards for all	-	(42)	-	(42)
Evac Chair	-	(12)	-	(12)
	<u>-</u>	<u>(54)</u>	<u>-</u>	<u>(54)</u>
TOTAL FUNDS	<u><u>229,352</u></u>	<u><u>(217,806)</u></u>	<u><u>1,913,754</u></u>	<u><u>1,925,300</u></u>

Comparatives for movement in funds

	At 1.8.18 £	Net movement in funds £	At 31.7.19 £
Unrestricted funds			
General fund	1,224,206	18,134	1,242,340
Revaluation reserve	3,780,248	-	3,780,248
Designated fund - Lift project	478,137	(121)	478,016
	<u>5,482,591</u>	<u>18,013</u>	<u>5,500,604</u>
Restricted funds			
Awards for all	258	(52)	206
Evac Chair	76	(15)	61
	<u>334</u>	<u>(67)</u>	<u>267</u>
TOTAL FUNDS	<u><u>5,482,925</u></u>	<u><u>17,946</u></u>	<u><u>5,500,871</u></u>

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	275,613	(257,479)	18,134
Designated fund - Lift project	<u>-</u>	<u>(121)</u>	<u>(121)</u>
	275,613	(257,600)	18,013
Restricted funds			
Awards for all	-	(52)	(52)
Evac Chair	<u>-</u>	<u>(15)</u>	<u>(15)</u>
	<u>-</u>	<u>(67)</u>	<u>(67)</u>
TOTAL FUNDS	<u>275,613</u>	<u>(257,667)</u>	<u>17,946</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.18 £	Net movement in funds £	At 31.7.20 £
Unrestricted funds			
General fund	1,224,206	29,830	1,254,036
Revaluation reserve	3,780,248	1,913,754	5,694,002
Designated fund - Lift project	<u>478,137</u>	<u>(217)</u>	<u>477,920</u>
	5,482,591	1,943,367	7,425,958
Restricted funds			
Awards for all	258	(94)	164
Evac Chair	<u>76</u>	<u>(27)</u>	<u>49</u>
	<u>334</u>	<u>(121)</u>	<u>213</u>
TOTAL FUNDS	<u>5,482,925</u>	<u>1,943,246</u>	<u>7,426,171</u>

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	504,965	(475,135)	-	29,830
Revaluation reserve	-	-	1,913,754	1,913,754
Designated fund - Lift project	-	(217)	-	(217)
	504,965	(475,352)	1,913,754	1,943,367
Restricted funds				
Awards for all	-	(94)	-	(94)
Evac Chair	-	(27)	-	(27)
	-	(121)	-	(121)
TOTAL FUNDS	504,965	(475,473)	1,913,754	1,943,246

The lift project fund was to finance the installation of lifts for disabled access to our auditorium and upper parts of the theatre.

Awards for All was in respect of income received towards the upgrade and refurbishment of the workshop. The balance carried forward relates to the net book value of the saw bench purchased with the fund.

Evac Chair was in respect of income received towards the purchase of Evac chairs for the evacuation of disabled persons from the theatre in an emergency. The balance carried forward relates to the net book value of the Evac Chair purchased with the fund.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2020.

18. POST BALANCE SHEET EVENTS

As a result of the COVID-19 pandemic and related restrictions, uncertainties have arisen that are likely to negatively impact income after year end. Some of the restrictions have included closing the theatre and reducing the number of performances. The extent of the disruption is expected to be temporary, however the total financial impact and other possible impacting matters are unknown at this time.

HINCKLEY CONCORDIA ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2020**

19. ASSETS HELD ON BEHALF OF OTHERS

The charity holds funds in a separate bank account for the receipts from ticket sales on behalf of the external hirers who perform at the theatre. These amounts are then repaid to the external hirers.

The amount held at the year end was £48,273 (2019: £27,987).

HINCKLEY CONCORDIA ASSOCIATION
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	25,000	-
Fundraising	7,127	40,968
Tinhatters	3,696	7,207
NTP	13,030	13,020
Pantomime	19,866	16,320
Concordia AOS	7,108	12,940
Youth Theatre	-	2,755
Guild	2,433	3,100
Stanley Opera	1,449	1,872
Membership donations	5,296	2,571
BADS	1,826	1,586
Others	11,982	12,450
Gift Aid	3,317	3,173
Bequeathed donations	<u>10,318</u>	-
	112,448	117,962
Other trading activities		
Bar sales	33,170	54,839
Refreshment sales	25,451	40,448
Hire charges	30,772	40,890
Society ticket printing	3,674	2,371
Membership subscriptions	<u>23,767</u>	<u>19,053</u>
	116,834	157,601
Investment income		
Building Society interest	<u>70</u>	<u>50</u>
Total incoming resources	229,352	275,613

This page does not form part of the statutory financial statements

HINCKLEY CONCORDIA ASSOCIATION
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2020

	2020 £	2019 £
EXPENDITURE		
Raising donations and legacies		
Fundraising expenditure	-	7,401
Other trading activities		
Fundraising trading	28,223	43,698
Bad debts	<u>1,473</u>	-
	29,696	43,698
Charitable activities		
Stage lighting and sound	6,018	4,412
Premises costs	53,755	53,295
Repairs and renewals	25,900	35,812
Office costs	31,537	35,619
Miscellaneous expenses	4,435	7,517
Insurance and licences	23,781	23,634
Hire of equipment	383	369
Professional fees	4,730	7,726
Irrecoverable VAT	4,760	3,615
Depreciation of tangible fixed assets	24,669	26,624
Loss on sale of tangible fixed assets	<u>887</u>	-
	180,855	198,623
Support costs		
Governance costs		
Auditors' remuneration	5,070	4,830
Accountancy	<u>2,185</u>	<u>3,115</u>
	<u>7,255</u>	<u>7,945</u>
Total resources expended	<u>217,806</u>	<u>257,667</u>
Net income	<u><u>11,546</u></u>	<u><u>17,946</u></u>

This page does not form part of the statutory financial statements