

**THE SHEFFIELD YOUTH ORCHESTRA**  
**REGISTERED CHARITY NUMBER: 501699**

**Year Ended 31 August 2022**

Report of the Trustees

Receipts and Payment Account

Statement of Assets and Liabilities



**THE SHEFFIELD YOUTH ORCHESTRA**

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## **THE SHEFFIELD YOUTH ORCHESTRA**

### **Report of the Trustees**

**Year Ended 31 August 2022**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Charity name: THE SHEFFIELD YOUTH ORCHESTRA

Charity also known as: SHEFFIELD YOUTH ORCHESTRA / SYO

Registered charity number: 501699

Principal address: Central United Reformed Church (CURC)  
60 Norfolk Street  
Sheffield  
S1 2JB

#### **Trustees and Officers**

Erica Jane Paton – Chair

– appointed February 2021, re-elected at EGM 11 March 2023

Alison Heath-Cook – Safeguarding Officer

– appointed 29 January 2017, re-elected at EGM 11 March 2023

Kathleen Jane Wagstaff – Treasurer

– appointed 14 September 2022, elected at EGM 11 March 2023

Liza May Nash-Ruffell – Secretary

– appointed 22 September 2019, re-elected at EGM 11 March 2023

Dr Deborah Thomas – previous Chair

- appointed 29 January 2017 – resigned 25 February 2023

Mr Stuart Sanders – previous Treasurer

- appointed January 2019 – resigned 14 September 2022

#### **Independent Examiner**

David Mangles FCA, Heather Lea Business Services, 49 Heather Lea Avenue, Sheffield, S17 3DL

#### **STUCTURE GOVERNANCE AND MANAGEMENT**

The charity is governed by its constitution. The original constitution was adopted in 1964, and then amended on 5 September 1972, and 10 May 2008. A new constitution based on the making music recommended constitution, which had been developed with the Charity Commission for England and Wales, has subsequently been unanimously adopted during the EGM held on 11 March 2023. The charity is an unincorporated association.

## **THE SHEFFIELD YOUTH ORCHESTRA**

### **Report of the Trustees**

#### **Year Ended 31 August 2022**

Under the terms of the original constitution the Charity is run by the Council in conjunction with the conductor. The conductor is appointed by the Council and paid by the orchestra.

The officers of the Charity are the chair, secretary, treasurer, and safeguarding officer, who together with the non-officer roles made up of parents of both past and present members, alumni and player members make up the Council, who are also known as the Committee.

The orchestra benefits from Council members of parents whose children have already left the orchestra, as well as some alumni, their experience and knowledge is greatly appreciated.

All Council members are appointed during Council meetings, including officer roles when these become vacant during the year, with all such appointments then being confirmed, by election, at the AGM.

Since the adoption of the making music constitution, adopted by the Council on 11 March 2023, all members of the Committee are Trustees, except where a Member of the Committee is under the age of 18 years old.

All Council members are appointed for a period of three years. At each AGM one third of the Council members retire and are eligible for re-election.

All adult Council members undergo DBS checks. Some members also register as chaperones with their local council, by undergoing enhanced DBS checks and safeguarding training. The correct chaperone / young person ratio, in accordance with the local council rules and regulations, are always maintained at concerts and other events. Some Council members also train as first aiders and refresh skills regularly.

The following policies are prepared, updated regularly and shown on the orchestra's website – Child Protection and Safeguarding Policy (including appendix), Online Safety Policy, Social Media Policy, Data Protection Policy, GDPR Audit and Zoom Etiquette Staff and Members. Safeguarding Risk Assessments are completed for every orchestra event and made available at the time the event occurs, these are then kept by the safeguarding officer.

### **OBJECTIVES AND ACTIVITIES**

**Principle objective:** The advancement of the musical education of young people. To increase their knowledge, understanding and love of music, their ability to develop musically and to give them the opportunity to perform to the most advanced standard of which they are capable.

**Membership:** Player members are under the age of 18 at the start of the school year in which they join and deemed by the conductor to be competent in musicianship. Alumni can request to become player members and attend rehearsals; however, they are first required to undergo DBS checks if they are over 18 years old. The standard of the orchestra is Grade 4/5 and upwards with principal roles given to more senior players.

## **THE SHEFFIELD YOUTH ORCHESTRA**

### **Report of the Trustees**

#### **Year Ended 31 August 2022**

Other members are the parents of the children who currently attend the orchestra, as well as honorary members which are agreed by the Council, to include parents of past members and alumni, where they become Council members as well as patrons. Subscriptions are only due in respect of player members.

**Activities:** The orchestra hold weekly rehearsals, in term time, at CURC on a Saturday morning between 10:00am and 12:30pm. Outside of Covid times concerts are held once a term in addition to collaborations with other local orchestras. In recent times this has included the Sheffield Symphony Orchestra, Steel City Choristers and the Sheffield Philharmonic Orchestra.

Since September 2022 the orchestra, under the new conductor River Edis-Smith, has held termly community days bringing together the wider community as well as helping to recruit new youth players for the orchestra. These are open to all age groups and are free to all participants. These have been well received with over 100 participants at the most recent event. The Community Days were recently shortlisted for the Making Music national awards under the best new project category.

In January 2023 the orchestra also collaborated with an Australian based ensemble, the Scotch College Youth Orchestra. They performed together at Stoller Hall in Manchester where the focus was to meet and perform with musicians from across the world and enhance the orchestra's cultural capital.

#### **Year Ended 31 August 2022**

The year ended 31 August 2022 saw further disruption due to the return of the Covid restrictions during the winter, however some semblance of normality had returned with a residential trip to Thornbridge in September 2021 and a concert in November 2021, where an audience was able to be present, before restrictions returned. The November 2021 concert included performances of Scheherazade, Brahms Festival Overture and the James Bond theme tune.

Covid restrictions saw a return to online rehearsals and concerts and socialising being cancelled once again during the winter months. However, once restrictions were relaxed, for what was thankfully the final time, rehearsals were once again able to restart and eventually the orchestra was also able return to CURC for rehearsals.

It was possible to hold another concert in May 2022, where once again an audience was able to be present. The Rhapsody in Spring concert in May 2022 saw performances of Tchaikovsky 1812 overture, Humperdinck Evening Prayer 4, Dvorak Largo from Symphony No. 9, Sibelius Finlandia, Dvorak String Quartet No 12 in F Major and Gershwin Rhapsody in Blue and was a great success.

## **THE SHEFFIELD YOUTH ORCHESTRA**

### **Report of the Trustees**

#### **Year Ended 31 August 2022**

As is normal due to moving on in education etc., ten longstanding members left at the end of that year. It is the nature of a youth orchestra to have a high turnover of players and therefore parent members, so there is a constant need for recruitment for orchestra players and Council members.

Christmas 2021 brought the news of George Morton's intention to resign as the orchestra's conductor. He had been with the orchestra for over seven years. The Council took on the task of recruiting a new conductor and River Edis-Smith was appointed in the summer of 2022 to take over the role of conductor from 10 September 2022.

River Edis-Smith has undertaken an overhaul of the charity's social media and website.

The year finished with the first social event for a long time with a film and pizza night at Yellow Arch as well as a farewell event for George Morton.

#### **FINANCIAL REVIEW**

The charity's main income source is from the annual subscriptions paid by its members as well as donations at concerts and external grants and donations, including amounts received from patrons of the orchestra. Members are also asked to make a contribution towards the cost of the annual residential trip. No charge is made for concerts and subscription fees are kept as low as possible in order to make it accessible to all. Bursaries are also available.

As well as its patrons, whose ongoing support is greatly appreciated, the charity was extremely fortunate to receive two large donations during the year.

One of £500 from a local freemason's lodge, The White Rose of York, who had some historical connections with the orchestra to be spent on a specific item, rather than being added to general reserves. The amount was added to the restricted fund. A half sized double bass was purchased by the orchestra at this time. The restricted fund also includes a brought forward amount of £500 regarding a bequest made in an earlier year for the purchase of a violin – this will be purchased as soon as one is needed.

The other was a bequest of £30,983 in the will of a local woman, although we are unsure of her connection to the orchestra. No restrictions were put on the bequest; however, the Council have used it in part to fund the Community Days which started in September 2022.

Donations at concerts during the year were not taken in cash due to Covid restrictions.

25 members paid subscriptions during the year ended 31 August 2022.

The Charity's main expenses include the cost of the conductor, music, hire of the hall, and the Thornbridge residential, as well as social events for its members and annual subscription, insurance and printing costs.

**THE SHEFFIELD YOUTH ORCHESTRA**

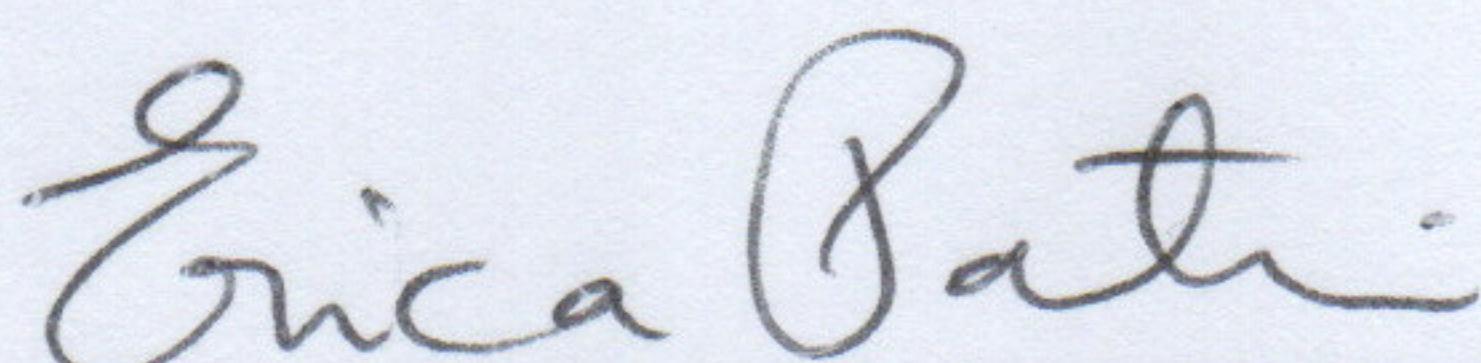
**Report of the Trustees**

**Year Ended 31 August 2022**

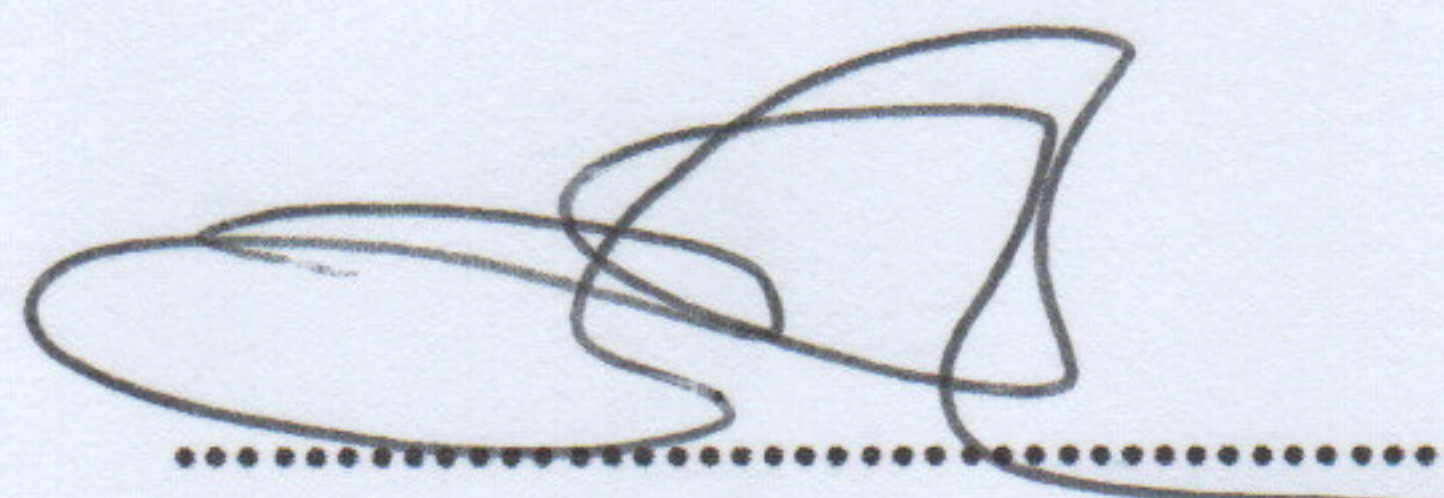
The amount brought forward and carried forward, shown in the restricted fund, represents an amount to be used for the purchase of instruments in the future. This in part came out of previous monies donated for instruments where the instruments were purchased and then subsequently sold.

The accounts have not been prepared using accruals accounting and instead use the receipts and payments format as permitted by the Charity Commission for an unincorporated small charity.

Approved by the trustees on **9<sup>th</sup> November 2024** and signed on its behalf by:



..... Erica Jane Paton - Chair



..... Alison Heath-Cook - Trustee

**Independent Examiner's Report to the Trustees of**  
**The Sheffield Youth Orchestra (Charity Number 501699)**

Independent examiner's report to the trustees of The Sheffield Youth Orchestra

I report to the charity trustees on my examination of the accounts of The Sheffield Youth Orchestra (the Trust) for the year ended 31 August 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

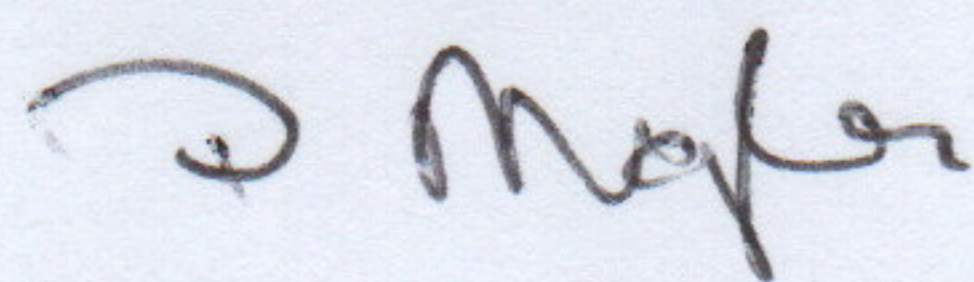
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

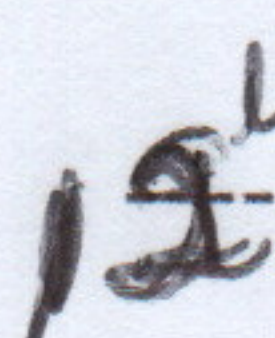
1. Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D Mangles FCA



Heather Lea Business Services  
49 Heather Lea Avenue  
Sheffield  
S17 3 DL

 November 2024

**THE SHEFFIELD YOUTH ORCHESTRA**

**Receipts and Payments Account**

**for the Year Ended 31 August 2022**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>RECEIPTS</b>				
Patrons	50	-	50	50
Donations	48	500	548	-
Bequest	30,983	-	30,983	-
<b>CHARITABLE ACTIVITIES</b>				
Membership	2,790	-	2,790	4,130
Courses – Residential Trip	250	-	250	950
Concerts	500	-	500	60
<b>TOTAL RECEIPTS</b>	<b>34,621</b>	<b>500</b>	<b>35,121</b>	<b>5,190</b>
<b>PAYMENTS</b>				
Room Hire	992	-	992	1,120
Conductor Fees	2,975	-	2,975	4,288
Deps for Concerts	225	-	225	-
Music including Printing Costs	596	-	596	300
Residential Trip	501	-	501	1,870
Insurance	525	-	525	413
Subscriptions	123	-	123	44
Printing	100	-	100	-
Social Events	623	-	623	-
Conductor Recruitment Expenses	183	-	183	-
Other – including Gifts	208	-	208	22
Asset and Investment Purchases	-	600	600	-
<b>TOTAL PAYMENTS</b>	<b>7,051</b>	<b>600</b>	<b>7,651</b>	<b>8,057</b>
<b>NET RECEIPTS / (PAYMENTS)</b>	<b>27,570</b>	<b>-100</b>	<b>27,470</b>	<b>-2,867</b>
Transfer between funds	-	-	-	-
Cash Funds brought forward	15,618	500	16,118	18,985
<b>TOTAL CASH FUNDS C/FWD</b>	<b>43,188</b>	<b>400</b>	<b>43,588</b>	<b>16,118</b>

**THE SHEFFIELD YOUTH ORCHESTRA**

**Statement of Assets and Liabilities**

**for the Year Ended 31 August 2022**

**Cash Funds**

	2022	2021
	£	£
Bank Account Balance	43,588	16,023
Cash Account Balance	-	95
<b>TOTAL CASH FUNDS</b>	<b>43,588</b>	<b>16,118</b>

**Assets retained for the charity's own use**

**Instruments**

Double bass - Full size  
Double bass - 1/2 size – purchased by a grant from the White Rose of York masons  
Viola  
Small violin - bad condition  
Small violin - bad condition  
1 Bach Stradivarius Trombone  
Piccolo – Yamaha YPC32 Serial No. 66809 – bottom section missing

**Percussion**

29" 29" 26" & 23" Slingerland Copper Pedal Timpani with covers  
Bass drum & stand  
Snare drum stand  
Snare drum x 2 (one needs repair)  
Snare drum case and strap  
Tom (needs repair)  
Glockenspiel in case  
Glockenspiel in case (needs repair)  
Tambourines x 3  
Triangles - 19cm / 14.5 cm / 11.5 cm  
Triangle mallets x 5 Cymbal stand  
Pair of Zildjian clash cymbals  
Pair of clash cymbals  
Clash cymbal stand  
Zildjian ABT mounted cymbal  
Suspended cymbal stand  
Cymbal bag

Two pairs of bass drum mallets  
Single bass drum mallet  
Single bass drum mallet (needs repair / obsolete)  
Pair of cymbal mallets  
Two pairs of timp mallets (both pairs need repair / obsolete)  
Pair of glock /xylo mallets  
Stick case

Pair of claves  
Guiro & mallet  
2 tone woodblock  
Cowbell & single glock/xylo mallet  
Shaker (very old)  
Slapmallet  
mallet castanets  
Egg shakers x 2  
Glockenspiel stand  
Maraca  
5 ball shaker

#### **Other**

60 music stands  
Conductor stand  
Podium  
Music library - purchased music able to be reused  
First Aid bag  
Catering equipment incl teapot / cups  
Advertising board  
A - frame

#### **Liabilities**

£125 was owed to Yellow Arch Studios for the hire of the White Room  
£279 was owed to CURC for the hall hire between 07/05/2022 – 16/07/2022  
£17.50 was owed re a DBS check

All of the above amounts were paid on 07/09/2022 and the trustees are not aware of any other liabilities that existed as at 31 August 2022.