

Trustees' Annual Report for the period						
Period start date			To	Period end date		
Day 25.	March	2021		25	MARCH	2022

Section A Reference and administration details

Branch name
(referred to hereinafter as either the "Branch" or the "Charity")

Other names / number Branch is known by

Registered charity number (if any)

Branch's principal address

5 Alexandra Road	
Cleethorpes	
North East Lincs	
Postcode	DN35 8LQ

Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee)

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Gammon	President		
2	Gavin Marshall	Chairman		
3	Graham Malster	Vice Chair		
4	Philip Massen			
5	Anne Prowse	Treasurer		
6	Linda Hamill	Fundraising officer		
7	Steve Flint	Membership Secretary		
8	Tracey Owens			
9	Joe Schofield			

10			
11			
12			
13			
14			
15			

Names of any other trustees for the Branch (for example, any custodian trustees in relation to branch property)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Section B Structure, governance and management

Description of the branch's trusts

Type of governing document (e.g. trust deed, constitution)	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association.
How the Branch charity is constituted (e.g. trust, association, company)	Unincorporated Association
Trustee selection methods (e.g. appointed by, elected by)	Elected by the branch membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the branch's organisational structure and any wider network with which the charity works;
- relationship with any related parties (including branch club);
- trustees' consideration of major risks and the system and procedures to manage them.

Charity's organisational structure

The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the Association"). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.

Trustee induction and training

Provided by The Royal Air Forces Association

Related party relationships – club (if operated)

The Branch operates a Branch Club at the above premises.

Risk management

The Branch has a risk management system in place and published procedures to manage them, including fire, governance etc.

Section C

Objectives and activities

Summary of the objects of the branch set out in its governing document

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of Her Majesty's Air Forces, their spouses and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Branch is now building up to be fully operational since the restrictions for Covid have been lifted. Despite restrictions we were able to hold a number of events including a Remembrance Service and a school children's remembrance service for the local community. Plans are already underway for more forthcoming events and commemorations.

We have training arranged for a welfare officer. Once the training has been completed, we will be in a position of offer assistance to those who need it on a more formal independent basis. Some of our members have continued to call our vulnerable members to check on their welfare and wellbeing. We have continued to provide reassurance to our vulnerable members that we can support them if required.

As with the previous year, fundraising has been severely affected by the pandemic. The fundraising team have managed to arrange some activities in local supermarkets to bring in some income. It is planned that 2022 will see an increase in fundraising activities.

Major refurbishment work on the building has been completed externally. Further works continue inside the building, bringing parts of the building from disrepair to a useful commodity ie offices. This investment will also have the additional benefit of increasing the value of the property.

The Trustees are all aware of, by briefing and instruction, of the statutory requirements included in the Charity Commission Guidance on Public Benefit PBS, PB2 and PB.

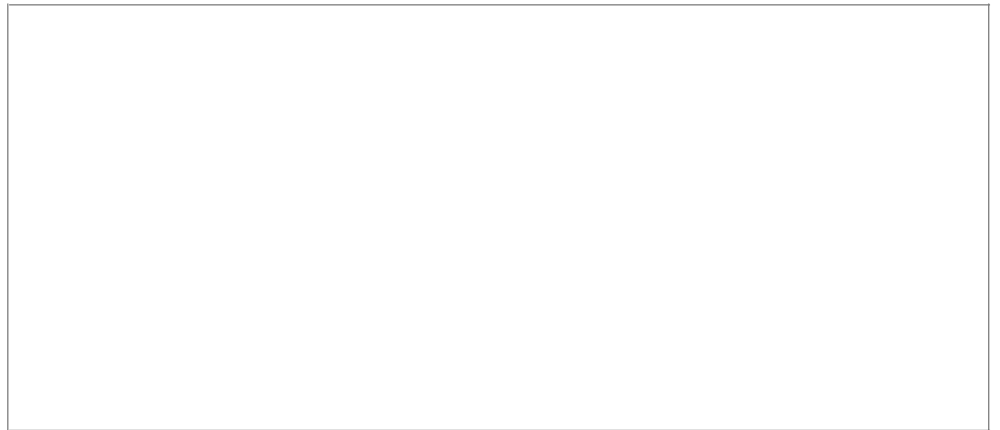
Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Welfare grant making is carried out in accordance with the RAFA Welfare system through trained Welfare Officers.

All of our activities are carried out by volunteers, we have no paid staff.



Section D

Achievements and performance

Summary of the main achievements of the branch during the year

Some events had to be cancelled due to Covid restrictions, however, as restrictions were lifted during the reporting period we were able to undertake some activities. Despite the issues raised during the year due to Covid the Branch Charity remained healthy and stable. Branch membership numbers have remained fairly stable with only a small reduction in our membership. It is anticipated that these numbers will recover as we move from the Covid period.

Despite a difficult year the Club has maintained a healthy financial position and where possible provided a welfare facility for our members. This has been of great benefit for those members and will continue to do so. Again the anticipation is that a strong recovery in attendance will proceed as more events are able to go ahead.

The premises maintained full Covid compliance during the year and provided a safe, secure and reassuring environment for our members and the local community.

The Branch club continued to support members throughout the pandemic with telephone calls.

Refurbishment work continues on the building.

Section E

Financial review

Brief statement of the branch's policy on reserves

The Trustees have agreed that a sum of £10,000 shall be held in cash reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the branch's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the branch;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

Signature(s) *G Malster*

Full name(s) Graham Malster

Position (eg Secretary, Chair, etc) Vice Chair



Date



Grimsby Cleethorpes & District

Branch Accounts 2021

**ROYAL AIR FORCES ASSOCIATION
GRIMSBY CLEETHORPES & DISTRICT
BRANCH INCOME AND EXPENDITURE ACCOUNT
AS AT 31ST DECEMBER 2021**

	2021	2020
<u>INCOME</u>		
Management Rent – Club	1,680.00	800.00
Membership – Net	4,837.50	-24.00
Collection Monies	499.79	310.98
Donations	1,356.24	139.00
Other Income	0.00	0.00
Kitchen Grant	0.00	2,279.99
Window Project	34,513.26	32,967.00
	<u>42,886.79</u>	<u>36,472.97</u>
<u>EXPENDITURE</u>		
Insurance	2,792.30	2,573.69
Buffet	0.00	175.00
Sundry Expenses	99.50	2,316.87
Utilities – TV Licence	159.00	157.50
Branch Items	0.00	0.00
Conferences	0.00	-18.69
Kitchen Grant	0.00	14,302.05
Window Project	42,861.60	24,603.88
	<u>45,912.40</u>	<u>44,110.30</u>
EXCESS (DEFICIT) OF INCOME OVER EXPENDITURE	(3,025.61)	(7,637.33)

**ROYAL AIR FORCES ASSOCIATION
GRIMSBY CLEETHORPES & DISTRICT
BRANCH INCOME AND EXPENDITURE ACCOUNT
AS AT 31ST DECEMBER 2021**

	2021	2020
<u>CURRENT ASSETS</u>		
Stock Trading Items	120.00	120.00
Cash in Hand at Bank	16,568.59	19,594.20
Debtors and Prepayments	0.00	0.00
Cash not Banked	0.00	107.00
Fixtures and Fittings	17,615.00	16,450.00
	<u>34,303.59</u>	<u>36,271.20</u>

CURRENT LIABILITIES

0.00	0.00
<u>34,303.59</u>	<u>36,271.20</u>

CHAIRMAN GAVIN MARSHALL Signature 

TREASURER Anne Powe Signature 

Dated 26/01/22

Independent Examiner's Report

Report to the trustees /
management committee
of

R.A.F.A. Club No. CRIMSBY, CLEETHORPES AND DISTRICT BRANCH

On accounts for the year
ended

31/12/2021

Charity no
(if any)

501145

Independent examiner's statement

You are responsible for the preparation of the accounts in accordance with applicable legal requirements.

I have completed my examination of the accounts of the charity.

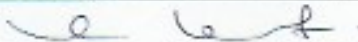
I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that:

- the accounting records were not sufficient to show and explain all the (Branch/Branch Club's) transactions for the year
- the accounts did not accord with the accounting records; or
- the accounts did not contain a sufficient record of the assets and liabilities of the (Branch/Branch Club)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

12/02/2022

Name:

KIM LENT

Disclosure

Only complete if the examiner needs to highlight material matters of concern

Give here brief details
of any items that the
examiner wishes to
disclose.