

ROTARY CLUB OF LEEDS CHARITABLE TRUST FUND

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 JUNE 2022

REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY NAME: Rotary Club of Leeds Charitable Trust Fund

CHARITY REGISTERED NUMBER: 500588

TRUSTEES

Rotarian Richard D South FCA
Rotarian Melvyn J Sumroy
Rotarian Keith Harbage

TRUST ADMINISTRATOR Rotarian Nigel Wainman FCA

INDEPENDENT EXAMINER: Rotarian PCR Lewis FCA

BANKERS: NatWest Cross Gates, 69 Station Road,
Leeds, LS15 8DJ

OPERATIONAL ADDRESS: Ashbridge, Crabtree Green, Collingham, Wetherby
LS22 5AB

TELEPHONE 01937 572240

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2022

The Trustees present their annual report on the affairs of the charity, together with the financial statements and Independent Examiner's Report for the year ended 30 June 2022. The financial statements comply with current statutory requirements and with the requirements of the charity's governing document.

Small Charity Exemption

This Trustees' report has been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (issued in March 2005)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Trust is a registered charity (charity number 500588) and is operated and managed in accordance with the Declaration of Trust dated 13 March 1970.

Recruitment and Appointment of Trustees

The Trustees during the year and at the date of this report are shown below. The declaration of Trust permits the members of The Rotary Club of Leeds to appoint additional Trustees. There is no requirement for trustees to retire by rotation.

The following served as Trustees during the year

Rotarian Richard D South
Rotarian Melvyn J Sumroy
Rotarian Keith Harbage

Organisational Structure

The Board of Trustees administers the charity. The Trustees sign all cheques and are updated monthly on the financial transactions of the charity by the Trust Administrator. The Trustees meet annually to review the finances of the Charitable Trust Fund. The day to day operations and activities are delegated to the elected council of Rotary Club of Leeds with the day to day administration undertaken by the Trust Administrator.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the annual report and accounts. The trustees have prepared the financial statements for the charity in accordance with the requirements of the Charities Act 2011

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles within the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
 - state whether the policies adopted are in accordance with the SORP and with applicable accounting standards subject to any material departures being disclosed and explained in the financial statements;
 - prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Related Parties

The Rotary Club of Leeds Charitable Trust Fund works closely with The Rotary Club of Leeds. The Trust objectives are closely aligned with the aims and objectives of The Rotary Club of Leeds.

OBJECTIVES AND ACTIVITIES

Objectives

The aims of "The Trust Fund" continue to be the application of its funds for:-

- the benefit of the poor and needy within the Club's territorial area
- the charitable purposes of Rotary Foundation and
- the benefit of other charitable institutions, societies and objects as the Rotary Club of Leeds shall in duly constituted meeting from time to time direct.

Activities

The trustees have had regard to the guidance issued by the Charity Commission on public benefit
The charity aims to achieve its objectives in a number of ways:

Fund Raising

- Annual giving from members of the Rotary club of Leeds
- Fund raising activities
- Grants From The Rotary Foundation
- Public donations

Charitable donations

The Trust Fund supports The Rotary Foundation, which provides worldwide help to projects focussed on international aid, vocational sponsorship and local community initiatives. The Trust also made a number of donations to support the work of the Rotary Club of Leeds, all of which are listed in the accounts.

ACHIEVEMENTS AND PERFORMANCE

In last year's report it was noted that the Worldwide Coronavirus Pandemic had resulted in a national lockdown in the UK and that this would impact on the ability of the Charity to fundraise and to undertake many of its projects and many of its activities. During this last year fundraising activities have resumed to a limited extent. A BBQ was held in Cookridge during the summer and this raised £2830. This was followed in December with Santa's Sleigh event with carols. A collection was held at the event which raised £1901.70. Once again the Festive Evening, and Bowls did not take place due to Coronavirus restrictions. The Ronald Percy Wray Legacy enabled the charity to continue to support local Leeds charities requiring additional funding as a result of Coronavirus.

During the year the charity received a Global Grant of £14800 from the Rotary International Foundation to support a project at Mencap in Leeds. This Charity also provided funds of £5201 to support the project.

During the year, the Trust awarded donations totalling £21852 (2021: £27880) to 15 (2021 :28) charities.

Financial Review

The receipts and payments account of the trust is set out on page 6. The Trust recorded a net surplus of receipts over payments of £5413 during the year ended 30 June 2022 (2021 deficit of £12353).

During the past year the Charity moved its day to day banking to NatWest Bank from HSBC.

The Trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations.

Restricted Funds

At the balance sheet date the Trust had funds of £43984 (2021: £38572). Of this amount £38590 (2021 £16775) relates to restricted funds, which are to be used for specific purposes.

Future Plans

During the 2017 and 2018 the charity received a Legacy from the Estate of Rotarian Ronald Percy Wray who died aged 100 in August 2016. This Legacy has been used over the past five years to meet the objectives of the charity as specified by the Legatee.


During the past 2 years fundraising by the charity has been significantly restricted due to Government regulations relating to Covid. The charity was able to undertake some fundraising during this past year. It is anticipated that fundraising activities will be increased during the coming year.

Reserves Policy

Unrestricted reserves are available for donations, which are made at the discretion of the Trustees.

Restricted reserves will be donated in accordance with the restrictions placed on the donations at the time they were given.

This report was approved by the Trustees on 12 November 2022 and signed on their behalf by:-



Rotarian Keith Harbage

Trustee 12 November 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ROTARY CLUB OF LEEDS
CHARITABLE TRUST FUND**

I report on the accounts of the Trust for the year ended 30 June 2022, which are set out on pages 6 to 9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep records in accordance with Section 130 of the 2011 Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare Accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

P C R LEWIS FCA

Abbey House
Moorland Road
Bramhope Leeds LS16 9HW

12 November 2022

ROTARY CLUB OF LEEDS CHARITABLE TRUST FUND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022
(Registered Charity No 500588)

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 JUNE 2022

	2022 £	2021 £
Receipts		
Members regular donations Unrestricted	2645.00	2420.00
Members Donations Restricted (page7)	1981.00	7105.70
Members Donations Unrestricted	381.10	742.50
Non Members Donations Unrestricted	1044.00	0.00
Other Donations Restricted (page 7)	15718.06	505.00
Donation from the Rotary Club of Leeds	0.00	3000.00
Fund Raising Projects Restricted (page 7)	5471.70	0.00
Gift Aid Receipts	2154.50	1960.60
Bank Interest	279.54	562.01
	<u>29674.90</u>	<u>16295.81</u>
Payments		
Projects (page 8)	2409.95	768.50
Donations (page9)	<u>21852.25</u>	<u>27880.00</u>
	<u>24262.20</u>	<u>28648.50</u>
Surplus (Deficit) of Receipts over (Payments)	5412.70	(12,352.69)
Statement of Assets and Liabilities		
Cash Funds		
Balance at Hand 1 July 2021	38571.57	50924.26
Balance at Hand 30 June 2022	<u>43984.27</u>	<u>38571.57</u>
Represented by:-		
Cash Funds	0.00	0.00
Current Account	43984.27	13876.53
Deposit Account	0.00	4695.04
Deposit Account CAF 12 Months	0.00	20000.00
	<u>43984.27</u>	<u>38571.57</u>
Split of Funds		
Restricted Funds (page 8)	38589.86	16774.70
Unrestricted funds (page 8)	5394.41	21796.87
	<u>43984.27</u>	<u>38571.57</u>

Approved by the Trustees on 12 November 2022 and Signed on their behalf by

Keith Harbage Trustee

K. J. Harbage

ROTARY CLUB OF LEEDS CHARITABLE TRUST FUND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022
(Registered Charity No 500588)

ANALYSIS OF RECEIPTS FOR THE YEAR ENDED 30 JUNE 2022

INCOME	2022		2021	
	£	£	£	£
Members Donations restricted				
PHAB Prince Philip Centre Leeds	0.00		1000.00	
Hunslet Club	0.00		25.00	
In Memoriam Donations	0.00		1135.00	
Special Projects Fund	0.00		15.00	
Global Grant Project – Mencap	1981.00		0.00	
Radio Aire's Cash for Kids Appeal	0.00		287.70	
Covid 19 Fund	0.00		3513.00	
President's Charity – Joanna Project	0.00		1130.00	
		<u>1981.00</u>		<u>7105.70</u>
 Other Donations - Restricted				
 Global Grant Rotary International- Mencap	14800.00		0.00	
Non Members Donation – Amazon Smile	18.06		5.00	
Non Members Donations -Service Above Self	900.00		500.00	
		<u>15718.06</u>		<u>505.00</u>
 Fund Raising Events – Restricted				
 Santa's Sleigh Collection	1901.70		0.00	
Leeds City Council MICE Grants	650.00		0.00	
BBQ at Cookridge	2855.00		0.00	
Visits	65.00		0.00	
		<u>5471.70</u>		<u>0.00</u>

ROTARY CLUB OF LEEDS CHARITABLE TRUST FUND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022
(Registered Charity No 500588)

ANALYSIS OF EXPENDITURE FOR THE YEAR ENDED 30 JUNE 2022

EXPENDITURE	2022	2021
	£	£
Projects:		
BBQ Cookridge	1236.17	0.00
Xmas Bulbs	147.50	130.00
Xmas Parcels	125.00	175.00
Service above Self awards	900.00	463.50
Rotary Technology Tournament	0.00	0.00
Bank charges	1.28	0.00
RIBI Crocus Bulbs 2019 and 2020	0.00	0.00
	<u>2409.95</u>	<u>768.50</u>

MOVEMENT OF FUNDS

The movement of restricted and unrestricted funds during the year were:

	Balance B/fwd	Receipts	Payments	Transfers	Balance C/fwd
Restricted Funds	16774.70	28474.97	-27751.23	21091.42	38589.86
Unrestricted Funds	21796.87	5690.24	-1001.28	(21,091.42)	5394.41
	<u>38571.57</u>	<u>34165.21</u>	<u>-28752.51</u>	<u>0.00</u>	<u>43984.27</u>

**ROTARY CLUB OF LEEDS CHARITABLE TRUST FUND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022
(Registered Charity No 500588)**

CHARITABLE DONATIONS FOR THE YEAR ENDED 30 JUNE 2022

	2022	2021
	£	£
R.F.UK	2900.00	1350.00
Leeds Mencap – Global Grant Ron Wray Project	10802.25	0.00
Radio Aire's Cash For Kids	0.00	2000.00
St George's Crypt	1000.00	2000.00
Leeds College of Music RCOL Cook-Webster Prize 2019/20	0.00	500.00
PHAB Prince Philip Centre Leeds	250.00	2250.00
The Sick Childrens Trust Eckersley House	1000.00	1000.00
Simon on the Streets	0.00	1000.00
Sue Ryder (Wheatfields)	1000.00	1000.00
Leeds East Foodbank	0.00	2965.00
Salvation Army – Leeds South Foodbank	0.00	2965.00
Edinburgh Direct Aid	200.00	500.00
Temple Learning Academy	0.00	1500.00
RKLT Temple Moor	0.00	1000.00
Austhorpe Primary	0.00	500.00
Kenyan Orphan Sponsorship Trust	0.00	1987.50
RI District 1040 Beirut Disaster Response	0.00	1000.00
The Hunslet Club	0.00	31.25
Lendwith Care	0.00	100.00
The President's Charities 2020/21 – Joanna Project	0.00	3000.00
The President's Charity 2021/22 – Zarach	3000.00	0.00
Rotary International District 1040 Charitable Trust- Ukraine	1000.00	0.00
St Gemma's Hospice	0.00	315.63
Dementia UK	0.00	315.62
SSFA West Yorkshire	0.00	100.00
APS Support	0.00	100.00
Mercy Ships UK	0.00	100.00
Heartwize	0.00	100.00
St Gemma's Hospice	0.00	100.00
Asthma UK	0.00	100.00
Medical Detection Dogs	100.00	0.00
NSPCC Childline	100.00	0.00
Global Sight Solutions	100.00	0.00
World Vision	100.00	0.00
Yorkshire Air Ambulance	200.00	0.00
My Mito Mission	100.00	0.00

21852.25

27880.00