

# Lincolnshire Beekeepers Association



## Trustees' Annual Report and Accounts for the year ending 31 December 2021

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# Lincolnshire Beekeepers Association

## Administrative Information

|                                    |                |
|------------------------------------|----------------|
| <b>Working name</b>                | LBKA           |
| <b>Charity registration number</b> | 500360         |
| <b>Honorary Patron</b>             | Francis Dymoke |

### Trustees

(Currently and for the whole period reported unless shown otherwise)

### Charity Officers and LBKA trustees:

|                      |                                  |
|----------------------|----------------------------------|
| Chair                | Iain Burnley                     |
| Vice Chair           | Richard Harrison                 |
| Secretary            | Clare George (resigned Jan 2020) |
| Treasurer            | Catherine Lake                   |
| Membership Secretary | Graham Luckhurst                 |

### Lincolnshire Show Committee:

|           |                  |
|-----------|------------------|
| Secretary | Richard Harrison |
|-----------|------------------|

### District Representatives and LBKA trustees:

|              |                                   |
|--------------|-----------------------------------|
| Lincoln      | Neill Gardener                    |
| Boston       | Peter Vergedaal                   |
| Louth        | Will Hamilton (resigned Jan 2020) |
| Horncastle   | Graham Carrott                    |
| North Lincs  | Frances Ross                      |
| Market Rasen | Lesley Burns (from Jan 2020)      |
| Grimsby      | Vacant                            |
| Grantham     | Vacant                            |
| Sleaford     | Keith Baker                       |
| Wragby       | Gill Smith                        |

### Other elected posts

(If marked € are Central Council members but neither trustees nor voting members in the capacity below)

|                       |                |
|-----------------------|----------------|
| Honorary President    | Gill Smith €   |
| ADM Delegate          | Andy Cursons € |
| Examinations Officer  | Mike Seal €    |
| Education Coordinator | Vacant         |
| Publicity Officer     | Keith Baker €  |

# Lincolnshire Beekeepers Association

|                                  |                                                                                        |
|----------------------------------|----------------------------------------------------------------------------------------|
| <b>Principal contact address</b> | The Lodge, Rennisons Carr Farm<br>Elsham Carr Road, Elsham<br>Lincolnshire<br>DN20 0BF |
| <b>Email</b>                     | <a href="mailto:secretary@lincsbka.org.uk">secretary@lincsbka.org.uk</a>               |
| <b>Website</b>                   | <a href="https://www.lincsbka.org.uk/">https://www.lincsbka.org.uk/</a>                |
| <b>Independent Examiner</b>      | Mr B. Gibbon BSc. (hons), ACMA, CGMA                                                   |

# Lincolnshire Beekeepers Association

## Central Council Trustees' Annual Report

Lincolnshire Beekeepers Association (LBKA) is an unincorporated charity originally constituted on 18 March 1967 and registered with the Charity Commission (number 500360) on 21 September 1970. Its constitution was last amended 15th March 2020.

LBKA Central Council submits the Trustees' Annual Report and consolidated accounts, for the charity, its ten districts and annual honey show, covering the year ending 31 December 2021.

LBKA is affiliated to the British Beekeepers Association (BBKA), also a charity.

### Objects

The main objects of LBKA are to:

- Encourage, improve and advance apiculture, primarily but not exclusively within Lincolnshire, to the public good.
- Advance the awareness of the public in the importance of bees in the environment.

### Public Benefit

The trustees are aware of the Charity Commission's public benefit guidance and have taken it into account when exercising any powers or duties to which the guidance is relevant.

### Review of activities during the year

For LBKA 2021 was another challenging year. Covid 19 was still restricting many activities although some districts were resuming face to face meetings in the latter half of the year and others still using zoom to hold meetings and talks given by external speakers. All LBKA council meetings were held via zoom, as was the AGM in April.

Although the Lincolnshire show was cancelled for the second year where we usually hold our honey show, LBKA ran a honey show in September at Thornes in Wragby. It was extremely well attended and entries were of a good standard giving the judges some tough decisions. Thanks must go to the Honey Show committee for organising the event, to members for their entries and to Thornes for hosting.

Sleaford district held talks hosting external speakers and once restrictions were eased were back to meeting in person. Meetings continued to be well attended as was the Christmas dinner. Training courses offered by Sleaford have always been popular and 2021 was no exception enabled by delivering some parts of the course online. Over 20 people attended beginners' course including 9 from RAF Coningsby. They also saw 9 members successfully complete their basic assessment and 3 junior members complete the junior assessment, which is a record for the district. Their new club apiary continues to be well used for the practical elements of the beginner's course and exam sessions and have also had several club training days at the apiary including an informative session from Eddy Gadd. The apiary team already have a full programme of club events planned for 2022 building on the successes of 2021.

Lincoln district started the year as many others with meetings on line and activities then picked up later in the year where they managed to hold three member meetings. November meeting had a presentation on 'how the bees collect pollen' followed by a discussion on the use of oxalic acid as a varroa treatment. In December they ventured into the area of artificial swarming and the Patterson method of creating nucleus's.

With assistance from David Knibbs and Chris Elliss, they now have a fully functioning apiary that has four complete hives in a clear and clean environment with storage space for all our spare equipment. They managed to deliver over 160 (a mixture of 8oz & 12oz jars) of honey to Gelder's to sell for charity and to give as gifts to suppliers and customers.

# Lincolnshire Beekeepers Association

There was no auction held for the second year running although there are plans to hold one in 2022.

Market Rasen meetings recommenced in August and they also were invited to have a stand at the Lincolnshire show ground for Lincs Fest, which was well attended by members and the general public. Followed a week later with an open day at the Chairs house for tea, coffee, cakes and a general bee catch up. In October and November, they saw a return to formal meetings and in December the club honey show took place.

Horncastle also resumed their programme of events in the Autumn and were well attended. Their annual honey show was also held and thanks to everyone who entered.

LBKA were delighted to award this years Lesley Thorne Award to Oscar Niland from North Lincs district. Oscar has been a very keen member of the North Lincs for a few years and in that time has attended the district training courses, shows and meetings while continuing with his school work. The Pandemic put a significant barrier in place to Oscars further development in beekeeping and was unable to progress to keeping his own bees at that time but not to be perturbed by the restrictions he has continued to grow his knowledge through attending on line zoom meetings and whenever possible visited the district apiary, socially distanced, to observe and ask questions. He was formally presented with his award as was the 2020 recipient Rosie Christmas (also from North Lincs) at the honey show at Thornes by Gill Smith LBKA President.

Education continues to be an important part of association membership activities despite the restrictions and the details of the achievements of the districts can be found below.

| <u>District</u> | <u>Exam</u>   |    | <u>Grades</u>            |
|-----------------|---------------|----|--------------------------|
| Grantham        | Basic         | 1  | Credit                   |
| Lincoln         | Basic         | 1  | Credit                   |
| Sleaford        | Basic         | 9  | 8*Credit 1*Pass          |
|                 | Junior        | 3  | 3* Pass                  |
| Boston          | Module 1      | 1  | Result not known         |
| Market Rasen    | Module 5      | 2  | 1* Pass 1* Distinction   |
|                 | Module 6      | 3  | 2* Credit 1* Distinction |
|                 | Int. Theory 2 | 1* | Credit 1* Distinction    |
| N Lincs.        | Module 6      | 1  | 1* Credit                |

It is also a great achievement that one of our members has received "The Robert Hammond Award" by the BBKA for their results at Intermediate theory level.

This is a national award and reflects the highest score across the country. The presentation will be made at the BBKA Spring Convention in April 2022.

## Reserves policy

Unrestricted financial reserves of the charity continued to increase and stood at £70.0k at 31 December 2021, comprising monies held centrally and those distributed across its ten district branches and honey show committee.

In the past Central Council has considered, but never formally ratified, a charity reserves policy of holding sufficient funds to cover 18 months' normal running costs excluding self-funded items such as subscriptions and bulk purchases resold to members. LBKA's consolidated unrestricted reserves at the year-end were equivalent to 31 months' coverage on that basis, so the charity is in a very strong position to carry out its primary objectives.

# Lincolnshire Beekeepers Association

## Administrative responsibilities

The charity's trustees comprise its 6 officers (as listed above), one representative for each of its 10 districts. These trustees are elected, as appropriate, at either its central or districts' Annual General Meetings to serve until the next AGM. Additional members to fill casual vacancies or otherwise may be co-opted during the year. The names of the current trustees and all who have served as trustees during the year being reported, are shown on page 2.

LBKA Central Council comprises its trustees and additional post holders, who are not trustees, elected at the charity's AGM or co-opted. Whilst Central Council broadly co-ordinates and administers many of LBKA's activities, the trustees meet separately to address matters specifically relating to the charity's management and regulation.

The trustees recognise their joint responsibility for keeping proper accounting records and preparing financial statements each year. The appended accounts have been prepared on a receipts and payments basis and have been independently examined with the examiner's report included as part of these financial statements.

Approved by Central Council on 5<sup>th</sup> April 2022 and signed on its behalf by:

.....

Catherine Lake (Treasurer)

# Lincolnshire Beekeepers Association

## Receipts and Payments Account

### Year ending 31 December 2021

|                                                 | Notes | 2021          | 2020          |
|-------------------------------------------------|-------|---------------|---------------|
|                                                 | 2     | £             | £             |
| <b>Receipts</b>                                 |       |               |               |
| Donations & grants (inc. Gift Aid)              |       | 2,220         | 2,463         |
| Fundraising receipts                            | 4     | 690           | 130           |
| Members' subscriptions                          | 9     | 16,315        | 14,986        |
| Training events                                 |       | 5,494         | 3,345         |
| Meetings & social events                        |       | 179           | 335           |
| Sales                                           |       | 8,657         | 7,417         |
| Bank interest                                   |       | 1             | 9             |
| Sundry income                                   |       | 189           | 153           |
|                                                 |       | <b>33,744</b> | <b>28,837</b> |
| <b>Payments</b>                                 |       |               |               |
| Fundraising costs                               | 4     | -             | 513           |
| Subscriptions to BBKA/BDI                       |       | 10,764        | 10,912        |
| Bulk purchases for resale                       | 8     | 6,981         | 411           |
| Meetings & social events                        |       | 1,498         | 2,165         |
| Equipment & books                               |       | 1,648         | 6,449         |
| Training & education                            |       | 1,737         | 710           |
| Quarterly Review & Directory                    |       | -             | -             |
| Donations & grants                              |       | 602           | 888           |
| Postage, stationery & bank charges              |       | 276           | 724           |
| Honey shows                                     |       | 249           | 434           |
| District apiaries                               |       | 2,231         | 2,942         |
| Accounts & Charity Ind. Examination             |       | 400           | 500           |
| Sundries                                        |       | 1,009         | 561           |
|                                                 |       | <b>27,395</b> | <b>27,208</b> |
| <b>Net receipts (payments) for the year</b>     |       | <b>6,349</b>  | <b>1,629</b>  |
| Cash & bank balances brought forward            |       | 63,291        | 61,662        |
| <b>Cash &amp; bank balances carried forward</b> |       | <b>69,640</b> | <b>63,291</b> |

# Lincolnshire Beekeepers Association

## Statement of Assets and Liabilities

### Year ending 31 December 2021

|                                                 | Notes | 2021          | 2020          |
|-------------------------------------------------|-------|---------------|---------------|
|                                                 |       | £             | £             |
| <b>Monetary Assets</b>                          |       |               |               |
| Current accounts                                |       | 50,370        | 48,318        |
| Deposit accounts                                |       | 19,030        | 14,771        |
| Cash                                            |       | 389.81        | 352.65        |
| <b>Total Monetary Assets</b>                    |       | <u>69,790</u> | <u>63,442</u> |
| comprising:                                     |       |               |               |
| Restricted Funds                                |       | -             | -             |
| Unrestricted Funds                              |       | 69,790        | 63,442        |
| <b>Total Funds</b>                              |       | <u>69,790</u> | <u>63,442</u> |
| <br><b>Non-monetary assets</b>                  |       |               |               |
| Investment                                      |       |               |               |
| Shareholding in Beecraft Ltd                    | 6     | -             | -             |
| Fixed assets for the charity's use at valuation |       |               |               |
| Equipment costing                               | 7     | 31,765        | 29,652        |
| Stock                                           | 8     | -             | -             |
| <b>Monetary liabilities</b>                     |       |               |               |
| Subscriptions to BBKA/BDI                       | 9     | -             | -             |

Approved by Central Council on 5<sup>th</sup> April 2022 and signed on its behalf by:

|  |                |           |
|--|----------------|-----------|
|  | Iain Burnley   | Chair     |
|  | Catherine Lake | Treasurer |

The notes on pages 9 to 10 form part of these accounts.

Registered Charity No. 500360

# Lincolnshire Beekeepers Association

## Notes to the Accounts

### Year ending 31 December 2021

#### 1 Accounting policies

##### Basis of preparation of financial statements

The accounts have been prepared on the receipts and payments basis.

##### Fund accounting

##### Unrestricted fund

The unrestricted general fund represents the net income received, which is applied in furtherance of the objects of the charity.

##### Restricted funds

Restricted funds are funds, which are used in accordance with specific restrictions imposed by funds providers. The aim of any restricted fund is set out in these notes to the accounts.

#### 2 Presentation of accounts

There being no restricted funds received, retained or expended during the current year, the Receipts and Payments Account shows only unrestricted funds.

#### 3 Reserves Statement

|                           | Opening<br>balance at<br>01/01/21 | Receipts      | Payments      | Closing<br>balance at<br>31/12/21 |
|---------------------------|-----------------------------------|---------------|---------------|-----------------------------------|
|                           | £                                 | £             | £             | £                                 |
| <b>Unrestricted funds</b> |                                   |               |               |                                   |
| Robert Park Legacy        | 5,032                             | 0             | -             | 5,033                             |
| General fund              | 58,409                            | 33,744        | 27,395        | 64,757                            |
|                           | <b>63,441</b>                     | <b>33,744</b> | <b>27,395</b> | <b>69,790</b>                     |

A £3.3K legacy from the estate of Robert Park in 2002 was, by decision of an AGM of the charity, topped up to £5,000 and invested in an interest-bearing bank account with the intention of leaving the principal sum untouched. This sum was draw upon in 2018 and reinstated in 2019. There are no restrictions on the use of that money beyond that AGM decision which is thus open to being reversed at a future general meeting.

#### 4 Fundraising receipts & costs - annual auction

Within the fundraising receipts are the proceeds of an annual auction of beekeeping items. These have been shown net of the sums paid to the sellers of the items auctioned, which are consequently excluded from fundraising costs. In 2020 and 2021 the annual auction had to be cancelled due to Covid-19 restrictions. Net receipts in 2019 were £3,614.

|                              | 2021     | 2020     |
|------------------------------|----------|----------|
|                              | £        | £        |
| Auction receipts from buyers | -        | -        |
| less payments to sellers     | -        | -        |
| <b>Net receipts</b>          | <b>-</b> | <b>-</b> |

**Lincolnshire Beekeepers Association**  
**Notes to the Accounts**  
**Year ending 31 December 2021**

**5 Payments to Trustees**

No remuneration was paid or payable, directly or indirectly, out of the funds of the charity for the year to any member of the executive committee or to any person or persons known to be connected to them.

**6 Investment**

The charity owns 59 fully paid shares of £1 in Bee Craft Limited. These shares are held for the charity in the names of nominee shareholders: Mr Daniel Bayes and Mr Graham Carrott. As the shares are not listed, a valuation is impractical.

**7 Equipment**

As per total valuations provided by districts.

| Estimated<br>value at<br>31/12/21<br>£ | Estimated<br>value at<br>31/12/20<br>£ |
|----------------------------------------|----------------------------------------|
| <hr/> <u>31,765</u>                    | <hr/> <u>29,562</u>                    |

**8 Stock for resale**

Unsold bulk purchases of consumable stock (e.g. feeding or treatment products for bees) for sale to members has not been separately evaluated for the accounts.

**9 Monetary liabilities**

Subscriptions include monies received in advance for 2021 BBKA membership and insurance. These sums will be paid on to BBKA/BDI in 2021 but have not been separately evaluated for the accounts.

# Lincolnshire Beekeepers Association

## Charity Independent Examiner's Report

Report to the Trustees of Lincolnshire Beekeepers Association on its financial statements for the year ended 31 December 2021 as set out on pages 1 to 10.

## Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of its accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the Act') and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

## Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit. Consequently I do not express an opinion as to whether the accounts present a 'true and fair view' and my report is limited to those matters set out in the statement below.

My examination directly focussed on only the charity's central accounts and its consolidation of central and district accounts. I have relied upon other independent examiners' reports for confirmation of the veracity of accounts for each of the charity's 10 districts, seeking verification only where district returns were unclear or inconsistent with other information seen.

## Independent examiner's statement

This year, no matters of concern have come to my attention. This gives me reasonable cause to believe that, in any material respect, the following requirements have been satisfied:

- I. to keep accounting records in accordance with section 130 of the Act, and
- II. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have been met; or
- III. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr B. Gibbon, BSc. (Hons.), ACMA, CGMA

4 April 2022