



Trustees' Annual Report for the period

From 1st Sept 2023

To 31st Aug 2024

Charity name: Southwell Choral Society

Charity registration number: 500239

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Society are to advance, improve, develop and maintain the Society members' and the public education in, and appreciation of, the art and science of music, in all its aspects, by any means that the trustees see fit, including through the presentation of public concerts and recitals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Society successfully presented three concerts in The Minster this year: Verdi's Requiem (jointly with Burton Joyce and Ryton Choral Societies), Haydn's Creation and a Summer Serenade. Two concerts turned a profit and one a loss, with the net loss being manageable.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have paid due regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Society awards the David McIntosh Award and the Peggy and John Oldham Bursary, £500 each, to promote the careers of young, local musicians. The Society also offers a Nicholas Thorpe Composition Award of £650 each year. These awards are decided by sub committees.
Policy on social investment including program related investment	Para 1.38	
		All Officers and Trustees are volunteers and volunteer members assist with

Contribution made by volunteers	Para 1.38	refreshments at singing days and setting up rehearsal facilities. The local Rotary Club volunteer their services front of house for concerts.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The significant increase in revenue from Members' subscriptions is testament to the quality of performances and rehearsals over the year.</p> <p>The Society has also stretched itself in engaging higher quality soloists and musicians at higher costs, without threatening the viability of its finances. In particular, the Verdi Concert was a sell-out.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Receipts up 28% to £45,888</p> <ul style="list-style-type: none"> - Mostly through increased subscriptions and ticket sales <p>Payments up 60% to £44,307</p> <ul style="list-style-type: none"> - Mostly through increased payments to musicians, soloists & vergers <p>Surplus £1,581</p> <p>Closing Fund Balance £65,953</p>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Society maintains a reserve of £30,000 to cover a 10-month performance period in a typical year plus one large project. Funds are held to: <ul style="list-style-type: none"> - cover setbacks in funding or cash flow prior to a concert - reduce the impact of risks beyond its control (concert planning involves significant expenditure in advance of securing funding for the event) - build up funds for a future large project Reserves are held in the interest-bearing Business Reserve Account
Amount of reserves held	Para 1.22	£51,800
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Main source of funds is from membership subscriptions, Friends' subscriptions and ticket sales, with additional funds from legacies, ad-hoc fundraising and sponsorship.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Each event staged carries a risk of performance costs not being covered by ticket sales We are dependent on the availability of Southwell Minster as our venue for both performances and rehearsals.
Other		

Structure, Governance and Management

Description of charity's trusts:		The Society and its property shall be managed and administered by a committee comprising the officers and other members elected in accordance with this constitution. The officers and other members of the committee shall be the trustees of the Society.
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Type of governing document (trust deed, royal charter)	Para 1.25	Constitution Document 2019
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Community Choir
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The number of committee members shall be not less than 7 and not more than 12 members or Friends.</p> <p>The committee members shall be elected by and from the Society's members at the Annual General Meeting. Committee members shall serve for one year and be eligible for re-election for up to a maximum of five years' service. Officers may be re-elected to serve a maximum of three years in any one post, as part of their five years' service.</p> <p>The committee may appoint any person who is willing to act as a member of the committee. They may also appoint committee members to act as officers. Any committee member or officer so appointed shall then stand for election by members at the next Annual General Meeting.</p> <p>The committee may appoint one of the committee members (who may be an office holder) to act as vice-chair.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Southwell Choral Society
Other name the charity uses	NA
Registered charity number	500239
Charity's principal address	9 Caudwell Close, Southwell Notts. NG25 0DF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Gamble	Chair		
2	Simon Smith	Treasurer		
3	Val Littledyke	Booking Secretary		
4	David Wathen	Concert Secretary		
5	Geoff Littledyke	Deputy Chair		
6	Annette Durrand	Friends Secretary		
7	Pam Brewerton	Minutes Secretary		
8	Carol Fitzgerald	Social Secretary		
9	Neil Parrott	Membership Secretary		
10	Anabel Capon			
11	Zoe Brown			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Designated Fund
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The Nicholas Thorpe Composition Award Fund Fund is used to provide awards for composition, annual winner being decided by a sub-committee of The Society

Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Fund is accounted as a separate item in the Society's accounts and held in The Society's Business Reserve Account
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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Mrs J Gamble	Mrs P Brewerton
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Position (eg Secretary, Chair, etc)	Chair	Secretary
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Date

Southwell Choral Society

Annual Accounts

2023-24

Charity Number: 500239

Southwell Choral Society

Receipts & Payments Account for year ended 31 Aug 2024

	2023-24		
	Restrict ed Funds	General Funds	Total
	£	£	£
Receipts			
Subscriptions - Choir	-	18,510	18,510
Ticket & programme sales	-	13,232	13,232
Donations & sponsorship	-	4,118	4,118
Gift aid	-	3,315	3,315
Advertising income	-	1,800	1,800
Music sale/hire	-	539	539
Subscriptions - Friends	-	600	600
Miscellaneous income	-	3,100	3,100
Interest income	20	654	674
Rehearsal days & singing events	-	-	-
Fund raising income	-	-	-
TOTAL RECEIPTS	20	45,868	45,888
Payments			
Musicians	-	13,485	13,485
Fees	-	9,400	9,400
Minster hire	-	8,975	8,975
Soloists	-	3,368	3,368
Vergers	-	2,221	2,221
Printing	-	1,688	1,688
Music hire & purchase	-	822	822
Insurance & 'Making Music' sub.	-	675	675
Lighting	-	600	600
Bursary award	-	558	558
Advertising	-	312	312
Performing rights fees	-	272	272
Practice room hire	-	169	169
Rehearsal days & singing events	-	150	150
Transfer to Bingham District Choral Society	-	-	-
Misc. expenses	-	1,613	1,613
TOTAL PAYMENTS	-	44,307	44,307
Transfers between funds	-	-	-
FUND SURPLUS/(DEFICIT) FOR YEAR	20	1,561	1,581
Opening Fund Balances at 1st September 202	4,287	60,085	64,371
Closing Fund Balance at 31st August 202	4,307	61,646	65,953

Southwell Choral Society

Statement of Assets and Liabilities at 31 Aug 2024

	2023-24		
	Restrict ed Funds	General Funds	Total
	£	£	£
Assets:			
NatWest Current a/c	-	13,662	13,662
NatWest Business Reserve a/c	4,307	47,523	51,830
Scottish Widows A/c	-	-	-
Virgin Charity Account	-	-	-
Cash in hand	-	462	462
	4,307	61,646	65,953
Represented by:			
General Fund	-	61,646	61,646
Designated Fund - D McIntosh Bursary	-	-	-
The Nick Thorpe Composition Award Fund	4,307	-	4,307
	4,307	61,646	65,953

Signed on behalf of the Board by:

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Date

NOTE 1: ACCOUNTING POLICIES

The Society's accounts have been prepared on a receipts and payments basis. Restricted funds are funds donated to the charity subject to restrictions as to their use. They comprise the Nick Thorpe Composition Award Fund.

Designated funds are those general funds of the charity which have been set aside by the trustees for a particular purpose.

NOTE 2: ANALYSIS OF CONCERT SURPLUS/DEFICITS

	2023-24		
	Haydn	Summer Serenade	Verdi Requiem
	£	£	£
Receipts			
Ticket & programme sales	5,958	-	7,275
Miscellaneous income	-	-	1,910
Donations & Sponsorship	-	575	-
Advertising income	940	-	860
Sale & hire of music	392	-	100
Total income	7,290	575	10,145
Payments			
Orchestra/Instrumentalists	9,000	160	3,900
Soloists	1,507	-	1,710
Other printing	382	59	490
Music purchase/hire	492	134	-
Lighting	300	-	300
Ticket printing	110	92	-
Advertising	102	-	60
Practice room hire	-	-	110
Vergers	-	-	80
Misc. Expenses	19	-	80
Total expenditure	11,912	445	6,750
Surplus/(Deficit)	(4,622)	130	3,445

The above analysis excludes any income or expenditure arising on these concerts.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Southwell Choral Society

31 August 2024

500239

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On accounts for the year ended

Charity no.

Set out on pages

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

4 Oct 2024

Signed:

Date:

Name:

David Phillips

Relevant professional qualification(s) or body (if any):

Retired member of the ICAEW.

Address:

3 Manor Fields

Halam

Newark NG22 8DU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None