

COMPANY REGISTRATION NUMBER: 00973358  
CHARITY REGISTRATION NUMBER: 500132

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**UNAUDITED FINANCIAL STATEMENTS**  
**31 MARCH 2022**

**LANGARD LIFFORD HALL LIMITED**

Accountants and Registered Auditors

Lifford Hall  
Lifford Lane  
Kings Norton  
Birmingham  
B30 3JN

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S**  
**REPORT)**  
**YEAR ENDED 31 MARCH 2022**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

**Reference and administrative details**

**Registered charity name** CCS (Birmingham) Limited

**Charity registration number** 500132

**Company registration number** 00973358

**Principal office and registered office** E.R Mason Youth Centre  
40 Irving Street  
Birmingham  
B1 1DH

**The trustees**

J Belgrave (Resigned 2 March 2022)

R Otto

E Wright

P T Hoppner (Appointed 19 October 2021)

**Independent examiner**

R D Coton  
LANGARD LIFFORD HALL LIMITED  
Accountants and Registered Auditors  
Lifford Hall  
Lifford Lane  
Kings Norton  
Birmingham  
B30 3JN

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S**  
**REPORT) (continued)**  
**YEAR ENDED 31 MARCH 2022**

**Structure, governance and management**

(a) Constitution, Policies and Objectives

CCS (Birmingham) Limited trading as E.R Mason Youth Centre is constituted by its memorandum of articles. Its objects are as follows:-

To advance education and to relieve poverty, distress and sickness in the City of Birmingham.

(b) Method and Appointment or Election to the Board of Directors

CCS (Birmingham) Limited trading as E.R Mason Youth Centre will appoint a chairperson as shall be approved by the board of Directors, a Chairperson who will preside at the meetings of the Board of Directors.

Individual membership can be granted by the board of Directors to anyone to uphold the principles and tenets of CCS (Birmingham) Limited trading as E.R Mason Youth Centre.

(c) Policies Adopted for the Induction and Training of members of the Board of Directors.

Members of the board of Directors are generally professional or business people.

Appropriate training will be offered to any member who would benefit from this kind of support in helping them play a full part as a member of the board of Directors.

(d) Organisational Structure and Decision Making

The affairs of CCS (Birmingham) Limited trading as E.R Mason Youth Centre are managed and regulated in accordance with CCS (Birmingham) Limited trading as E.R Mason Youth Centre's Constitution. It is the duty of the board of directors to ensure that the objects of CCS (Birmingham) Limited trading as E.R Mason Youth Centre are achieved. The board of directors shall also have control of and be responsible for the supervision of the affairs of CCS (Birmingham) Limited trading as E.R Mason Youth Centre including:-

1. Development and achievement of strategies designed to ensure that CCS (Birmingham) Limited Trading as E.R Mason Youth Centre's objects are as defined by the constitution and are fulfilled.
2. The appointment of sub-committees to deal with specific aspects of CCS (Birmingham) Limited trading as E.R Mason Youth Centre's work.
3. Development of budgets, control of expenditure and provision of necessary funds.
4. Management of CCS (Birmingham) Limited trading as E.R Mason Youth Centre's assets and subject as aforesaid, shall have full power to take such action as it may think desirable in matters affecting the work and interests of CCS (Birmingham ) Limited trading as E.R Mason Youth Centre.

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S**  
**REPORT) (continued)**  
**YEAR ENDED 31 MARCH 2022**

The Board of Directors shall appoint and give directions to such paid or honorary officers as it may require. A general meeting of CCS (Birmingham) Limited trading as E.R Mason Youth Centre shall be held once a year at which the annual accounts of CCS (Birmingham) Limited trading as E.R Mason Youth Centre shall be laid before this meeting.

Full accounts shall be kept of the sums of money received and expended and of the matters in respect of which such receipts and expenditure have taken place and of the assets, credits and liabilities of CCS (Birmingham) Limited trading as E.R Mason Youth Centre and a balance sheet shall be prepared and printed not less than once a year. At least once in each year the accounts of CCS (Birmingham) Limited trading as E.R Mason Youth Centre shall be examined and the correctness of the balance sheet ascertained by one or more properly qualified independent examiners. Subject to any reasonable restrictions that may be imposed by the board of directors as to the time and manner of inspecting the same, accounts shall be open to any member.

(e) Risk Management

The board of directors have examined and considered the major strategic, business and operational risks to CCS (Birmingham) Limited Trading as E.R Mason Youth Centre; and confirm that systems have been established to limit and manage the risks identified.

**Objectives and activities**

(a) Strategies for achieving objectives

The Board of Directors and its steering Group meet on a regular basis to ensure the objectives are being met. The day to day running of CCS (Birmingham) Limited Trading as E.R Mason Youth Centre is the responsibility of the Senior Youth Worker.

(b) Activities for Achieving Objectives

Fund raising activities are ongoing. Existing and potential new sources of donations are contacted regularly with the assistance of members appointed by the Board of Directors.

**Achievements and performance**

Review of Activities

The Board of Directors report a surplus for the year of £8,034 (2020: £11,459). This surplus has resulted in a net increase in funds for the year of £8,034, which have been added to the accumulated fund brought forward, leaving a balance on the accumulated fund at 31 March 2021 of £25,925 (2020: £17,891).

**Financial review**

(a) The board of Directors operates to carry out work to ensure the objects of the charity are fulfilled. The board of Directors operates youth work at E.R Mason Youth Centre under a licence from the Ernest Mason Youth Foundation to carry out the wishes of the founder Ernest Mason. Each year the foundation gives its revenue to assist in the running of E.R Mason Youth Centre.

(b) Principal funding comes from Room hire, Grants, Birmingham City Council, donations and fund raising activities.

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S**  
**REPORT) *(continued)***  
**YEAR ENDED 31 MARCH 2022**

**Plans for future periods**

Since the end of the financial year, the Board of Directors has continued to support fundraising and are determined to increase revenue.

CCS (Birmingham) Limited trading as E.R Mason Youth Centre has an ongoing relationship with the Ernest Mason Youth Foundation which has supported it financially since the inception of the youth centre in 1963.

The directors will continue to monitor cash flows to ensure the company has sufficient funds to meet its liabilities as and when they fall due.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 13 December 2022 and signed on behalf of the board of trustees by:

E Wright  
Trustee

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CCS**  
**(BIRMINGHAM) LIMITED**  
**YEAR ENDED 31 MARCH 2022**

I report to the trustees on my examination of the financial statements of CCS (Birmingham) Limited ('the charity') for the year ended 31 March 2022.

**Responsibilities and basis of report**

The trustees, who are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of 'Accounting body'.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R D Coton

LANGARD LIFFORD HALL LIMITED  
Accountants and Registered Auditors  
Independent Examiner

Lifford Hall  
Lifford Lane  
Kings Norton  
Birmingham  
B30 3JN

13 December 2022

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31 MARCH 2022**

		<b>2022</b>		2021	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and grants	5	53,550	23,043	<b>76,593</b>	50,044
Charitable activities	6	12,764	-	<b>12,764</b>	31,466
Investment income	7	3	-	<b>3</b>	12
<b>Total income</b>		<u>66,317</u>	<u>23,043</u>	<u><b>89,360</b></u>	<u>81,522</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	64,676	12,690	<b>77,366</b>	73,488
<b>Total expenditure</b>		<u>64,676</u>	<u>12,690</u>	<u><b>77,366</b></u>	<u>73,488</u>
<b>Net income and net movement in funds</b>		<u>1,641</u>	<u>10,353</u>	<u><b>11,994</b></u>	<u>8,034</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		3,472	22,453	<b>25,925</b>	17,891
<b>Total funds carried forward</b>		<u>5,113</u>	<u>32,806</u>	<u><b>37,919</b></u>	<u>25,925</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 8 to 13 form part of these financial statements.

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**STATEMENT OF FINANCIAL POSITION**

**31 MARCH 2022**

	Note	2022 £	£	2021 £	£
<b>Current assets</b>					
Debtors	13	1,250		312	
Cash at bank and in hand		46,060		36,918	
		<u>47,310</u>		<u>37,230</u>	
<b>Creditors: amounts falling due within one year</b>					
	14	<u>9,391</u>		<u>11,305</u>	
<b>Net current assets</b>			<u>37,919</u>		<u>25,925</u>
<b>Total assets less current liabilities</b>			<u>37,919</u>		<u>25,925</u>
<b>Net assets</b>			<u>37,919</u>		<u>25,925</u>
<b>Funds of the charity</b>					
Restricted funds			32,806		22,453
Unrestricted funds			5,113		3,472
<b>Total charity funds</b>	16		<u>37,919</u>		<u>25,925</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 13 December 2022, and are signed on behalf of the board by:

E Wright  
Trustee

**The notes on pages 8 to 13 form part of these financial statements.**

**CCS (BIRMINGHAM) LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is E.R Mason Youth Centre, 40 Irving Street, Birmingham, B1 1DH.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

As with many charities funding of the activities is very difficult. Local Government have withdrawn a significant amount of financial support and the charity is finding itself looking more to businesses and individuals to fund its ongoing day to day expenses. The charity receives most of its funding from The Ernest Mason Youth Foundation and funds are expected to continue in the future. However with a tightening of income from low interest rates and dividend returns the income stream has a limit, which if expenditure continues to rise this will be insufficient to sustain the charity. The trustees are well aware of the restrictions and are continually looking for new funding sources.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

## CCS (BIRMINGHAM) LIMITED

### COMPANY LIMITED BY GUARANTEE

#### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2022

### 3. Accounting policies *(continued)*

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors at which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities (SOFA) when charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and is probable that the income will be received. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when received. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity become unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be qualified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as charity earns the right to consideration by its performance.

#### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimate usage as set out in the notes to the accounts.

# CCS (BIRMINGHAM) LIMITED

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2022

#### 3. Accounting policies *(continued)*

##### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

The Company is Limited by Guarantee and is registered as a Charity (Registered Number 500132). The members of the company are the Directors. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

#### 5. Donations and grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	21,550	-	21,550
<b>Grants</b>			
ER Mason Grant	-	-	-
Grants	32,000	23,043	55,043
	<u>53,550</u>	<u>23,043</u>	<u>76,593</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	14,900	9,644	24,544
<b>Grants</b>			
ER Mason Grant	7,000	-	7,000
Grants	4,000	14,500	18,500
	<u>25,900</u>	<u>24,144</u>	<u>50,044</u>

## CCS (BIRMINGHAM) LIMITED

### COMPANY LIMITED BY GUARANTEE

#### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2022

##### 6. Charitable activities

	Unrestricted Funds	<b>Total Funds 2022</b>	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Hire of premises	11,145	<b>11,145</b>	3,706	3,706
Miscellaneous	1,619	<b>1,619</b>	27,760	27,760
	<u>12,764</u>	<u><b>12,764</b></u>	<u>31,466</u>	<u>31,466</u>

##### 7. Investment income

	Unrestricted Funds	<b>Total Funds 2022</b>	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Bank interest receivable	<u>3</u>	<u><b>3</b></u>	<u>12</u>	<u>12</u>

##### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	<b>Total Funds 2022</b>
	£	£	£
Youth centre	60,729	4,048	<b>64,777</b>
Youth events	869	8,642	<b>9,511</b>
Support costs	3,078	-	<b>3,078</b>
	<u>64,676</u>	<u>12,690</u>	<u><b>77,366</b></u>

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Youth centre	54,382	9,574	63,956
Youth events	139	5,952	6,091
Support costs	3,441	-	3,441
	<u>57,962</u>	<u>15,526</u>	<u>73,488</u>

##### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Grant funding of activities	Support costs	<b>Total funds 2022</b>	Total fund 2021
	£	£	£	£	£
Youth centre	64,731	46	3,078	<b>67,855</b>	67,397
Youth events	9,511	-	-	<b>9,511</b>	6,091
	<u>74,242</u>	<u>46</u>	<u>3,078</u>	<u><b>77,366</b></u>	<u>73,488</u>

**CCS (BIRMINGHAM) LIMITED**

**COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS** *(continued)*

**YEAR ENDED 31 MARCH 2022**

**10. Independent examination fees**

	<b>2022</b>	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<b>2,340</b>	2,220

**11. Staff costs**

The average head count of employees during the year was 5 (2021: 5). The average number of full-time equivalent employees during the year is analysed as follows:

	<b>2022</b>	2021
	No.	No.
Number of staff - Administration	<b>5</b>	5

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

**12. Trustee remuneration and expenses**

No trustees received any remuneration, benefits or reimbursement of expenses during the year.

**13. Debtors**

	<b>2022</b>	2021
	£	£
Trade debtors	<b>1,250</b>	312

**14. Creditors: amounts falling due within one year**

	<b>2022</b>	2021
	£	£
Trade creditors	<b>7,237</b>	9,489
Accruals and deferred income	<b>1,500</b>	1,500
Social security and other taxes	<b>528</b>	236
Other creditors	<b>126</b>	80
	<b>9,391</b>	11,305

## CCS (BIRMINGHAM) LIMITED

### COMPANY LIMITED BY GUARANTEE

#### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 31 MARCH 2022

#### 15. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £46 (2021: £326).

#### 16. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2021	Income £	Expenditure £	At 31 Mar 2022 £
General funds	3,472	66,317	(64,676)	5,113

	At 1 Apr 2020	Income £	Expenditure £	At 31 Mar 2021 £
General funds	4,056	57,378	(57,962)	3,472

##### Restricted funds

	At 1 Apr 2021	Income £	Expenditure £	At 31 Mar 2022 £
Restricted Fund	22,453	23,043	(12,690)	32,806

	At 1 Apr 2020	Income £	Expenditure £	At 31 Mar 2021 £
Restricted Fund	13,835	24,144	(15,526)	22,453

#### 17. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Current assets	14,504	32,806	47,310
Creditors less than 1 year	(9,391)	-	(9,391)
<b>Net assets</b>	<b>5,113</b>	<b>32,806</b>	<b>37,919</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Current assets	14,778	22,452	37,230
Creditors less than 1 year	(11,305)	-	(11,305)
<b>Net assets</b>	<b>3,473</b>	<b>22,452</b>	<b>25,925</b>