



Trustees' Annual Report for the period

From 01/03/2023 Period start date To 29/02/2024 Period end date

Charity name: George Viner Memorial Fund Trust

Charity registration number: 328142

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our aim is to promote and assist with the education and training of young students from Black, Asian and ethnic minorities, living in the UK, who are working towards a career in journalism.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our charity aims to make a practical difference by assisting students from ethnic backgrounds who need that first break to get into the industry. We offer financial assistance towards recognised journalism courses and wherever possible we provide mentors who are experienced journalists to support the scholars throughout their course. The trustees and administrator provide a duty of care to the George Viner Memorial Fund, using their personal skills and experience to ensure the charity operates efficiently.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are committed to continuing to ensure that the primary objective of the George Viner Memorial Fund Trust is to provide journalistic course bursaries to Black, Asian and Ethnic Minority students, from the general public, wishing to undertake a career in journalism.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this period the trustees made 2 awards to help students follow their dreams to achieve qualifications that might start their careers in journalism. The courses undertaken were:</p> <ul style="list-style-type: none"> • X1 Broadcast Journalism, City University of London • X1 NCTJ Diploma in Multimedia Journalism, News Associates

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity received an income of £27,739 through donations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's income is donation based. Whilst it is recognised that it is unlikely that this will change, in order to ensure the charity's longevity, the trustees work on the basis that holding reserves, gives a level of security to the charity's finances, where income may vary from time to time.
Amount of reserves held	Para 1.22	At the end of the financial period, the charity held £90,441. in its account. The charity has no overhead costs, consequently, the charity continues to operate on low reserves.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by trustees from former George Viner Scholars for a five-year term and can serve more than one term.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Four of the trustees are experienced journalists who are active members of the National Union of Journalists (NUJ). Michelle Stanistreet is also the NUJ General Secretary and member of the Federation of Entertainment Unions (FEU).
Relationship with any related parties	Para 1.51	The Charity is supported by the NUJ who make regular contributions and Donations. The trustees work closely with their journalistic contacts to arrange mentoring for the scholars to assist them throughout their studies.
Other		

Reference and Administrative details

Charity name	George Viner Memorial Fund Trust
Other name the charity uses	
Registered charity number	328142
Charity's principal address	Headland House, 72 Acton Street, London, WC1X 9NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jim Boumelha	Chair	Since 1994	Trustees
2	Carole Plaster	N/A	Since 1995	Trustees
3	Cara Simpson	N/A	Since 2008	Trustees
4	Michelle Stanistreet	N/A	Since 2011	Trustees
5	Saadeya Shamsuddin	N/A	Since 2017	Trustees
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17				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michelle Stanistreet	
Position (eg Secretary, Chair, etc)	Trustee	

Date	25/11/2024
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Charity Name		No (if any)		CC16a
George Viner Memorial Fund Trust		328142		
Receipts and payments accounts				
For the period from	Period start	To	Period end	
	01/03/2023		29/02/2024	

Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

A1 Receipts

Donations	1,910	-	-	1,910	1,250
NUJ contributions	25,829	-	-	25,829	12,500
Bank interest	162	-	-	162	76
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,901	-	-	27,901	13,826

A2 Asset and investment sales, (see table).

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total receipts	27,901	-	-	27,901	13,826
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A3 Payments

Administrative expenses	60	-	-	60	75
Expenses of meetings	0	-	-	-	-
Awards	10,800	-	-	10,800	12,500
Printing/Stationery	0	-	-	-	-
Owed to NUJ	9,943	-	-	9,943	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	20,803	-	-	20,803	12,575

A4 Asset and investment purchases, (see table)

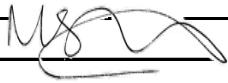
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B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Michelle Stanistreet	25/11/2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GEORGE VINER MEMORIAL FUND TRUST

I report to the charity trustees on my examination of the accounts of the George Viner Memorial Fund Trust for the year ended 29 February 2024.

Responsibilities and basis of report

As the Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act) and you have chosen to prepare a receipts and payments account. You are satisfied that the accounts are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the accounts. I have carried out my examination under section 145 of the Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination and confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records with respect to the Trust, were not kept as required by section 130 of the Act; or,
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Jackie Clark
Head of Finance and Membership
National Union of Journalists
25/11/2024