



## Trustees' Annual Report for the period

From 01/03/2021                      Period start date To                      28/02/2022 Period end date

**Charity name:** George Viner Memorial Fund Trust

**Charity registration number:** 328142

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our aim is to promote and assist with the education and training of young students from black, Asian and ethnic minorities, living in the UK, who are working towards a career in journalism.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our charity aims to make a practical difference by assisting students from ethnic backgrounds who need that first break to get into the industry. We offer financial assistance towards recognised journalism courses and wherever possible we provide mentors who are experienced journalists to support the scholars throughout their course. The trustees and administrator provide a duty of care to the George Viner Memorial Fund, using their personal skills and experience to ensure the charity operates efficiently.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are committed to continuing to ensure that the primary objective of the George Viner Memorial Fund Trust is to provide journalistic course bursaries to Black, Asian and Ethnic Minority students, from the general public, wishing to undertake a career in journalism.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

--	--	--

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this period the trustees made 1 award to help students follow their dreams to achieve qualifications that might start their careers in journalism. The course1 undertaken was:</p> <ul style="list-style-type: none"> <li>• X1 MA Newspaper Journalism at City, University of London</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity received an income of £33,236.08 through donations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's income is donation based. Whilst it is recognised that it is unlikely that this will change, in order to ensure the charity's longevity, the trustees work on the basis that holding reserves, gives a level of security to the charity's finances, where income may vary from time to time.
Amount of reserves held	Para 1.22	At the end of the financial period, the charity held £81,764.58 in its account. The charity has no overhead costs, consequently, the charity continues to operate on low reserves.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust deed
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by trustees from former George Viner Scholars for a five-year term and can serve more than one term.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Four of the trustees are experienced journalists who are active members of the National Union of Journalists (NUJ). Michelle Stanistreet is also the NUJ General Secretary and member of the Federation of Entertainment Unions (FEU).
Relationship with any related parties	Para 1.51	The Charity is supported by the NUJ who make regular contributions and Donations. The trustees work closely with their journalistic contacts to arrange mentoring for the scholars to assist them throughout their studies.
Other		

### Reference and Administrative details

Charity name	George Viner Memorial Fund Trust
Other name the charity uses	
Registered charity number	328142
Charity's principal address	Headland House, 72 Acton Street, London, WC1X 9NB



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

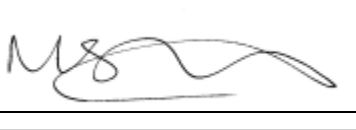
## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Michelle Stanistreet	
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	
<b>Date</b>	13 <sup>th</sup> December 2022	

GEORGE VINER MEMORIAL FUND - Bank Statements - Financial Year 1st March 2021 to 28th February 2022							
#	Date	Particulars	NUJ internal	Code	Debit	Credit	Balance
260	01/03/2021	Brought forward					£48,953.08
260	15/03/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£48,945.08
260	15/03/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£48,995.08
260	19/03/2021	BACS NUJ-Donation Alan Pike	Donation	DON		£40.00	£49,035.08
260	31/03/2021	Carried Forward					£49,035.08
261	31/03/2021	Brought forward					£49,035.08
261	13/04/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£49,085.08
261	15/04/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£49,077.08
261	16/04/2021	J Conner Donation	Donation	DON		£50.00	£49,127.08
261	27/04/2021	Philip William Donation	Donation	DON		£100.00	£49,227.08
261	30/04/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£49,252.08
261	30/04/2021	Carried Forward					£49,252.08
262	30/04/2021	Brought forward					£49,252.08
262	13/05/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£49,302.08
262	17/05/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£49,294.08
262	28/05/2021	BACS NUJ-PR & Comms Branch	Donation	DON		£500.00	£49,794.08
262	01/06/2021	NUJ Gloucestershire Branch	Donation	DON		£50.00	£49,844.08
262	01/06/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£49,869.08
262	01/06/2021	Carried Forward					£49,869.08
263	01/06/2021	Brought forward					£49,869.08
263	03/06/2021	Mark Thomas Comedy Donation	Donation	DON		£706.08	£50,575.16
263	14/06/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£50,625.16
263	15/06/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£50,617.16
263	24/06/2021	BACS NUJ / Donation Glasgow Branch	Qtr to 31 Mar 21/Donation	NUJ		£13,250.00	£63,867.16
263	30/06/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£63,892.16
263	30/06/2021	Carried Forward					£63,892.16
264	30/06/2021	Brought forward					£63,892.16
264	13/07/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£63,942.16
264	15/07/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£63,934.16
264	01/08/2021	Carried Forward					£63,934.16
265	01/08/2021	Brought forward					£63,934.16
265	02/08/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£63,959.16
265	13/08/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£64,009.16
265	16/08/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£64,001.16
265	31/08/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£64,026.16
265	31/08/2021	Carried Forward					£64,026.16
266	31/08/2021	Brought forward					£64,026.16
266	02/09/2021	BACS NUJ	Qtr to 30 June 2021	NUJ		£6,250.00	£70,276.16
266	13/09/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£70,326.16
266	15/09/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£70,318.16
266	17/09/2021	BACS Incentives M and Ori	Donation	DON		£150.00	£70,468.16
266	30/09/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£70,493.16
266	30/09/2021	Carried Forward					£70,493.16
267	30/09/2021	Brought forward					£70,493.16
267	13/10/2021	DD Vodafone Ltd	Fraud	FRA	£45.00		£70,448.16
267	13/10/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£70,498.16
267	15/10/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£70,490.16
267	01/11/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£70,515.16
267	01/11/2021	Carried Forward					£70,515.16
268	01/11/2021	Brought forward					£70,515.16
268	12/11/2021	DD Vodafone Ltd	Fraud	FRA	£146.58		£70,368.58
268	15/11/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£70,360.58
268	15/11/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£70,410.58
268	30/11/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£70,435.58
268	30/11/2021	Carried Forward					£70,435.58
269	30/11/2021	Brought forward					£70,435.58
269	13/12/2021	NUJ Glasgow Branch	Donation	DON		£50.00	£70,485.58
269	14/12/2021	DD Vodafone Ltd	Fraud	FRA	£45.00		£70,440.58
269	15/12/2021	Monthly Account Fee	Bank Charge	FEE	£8.00		£70,432.58
269	31/12/2021	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£70,457.58
269	31/12/2021	Carried Forward					£70,457.58
270	31/12/2021	Brought forward					£70,457.58
270	12/01/2022	DD Vodafone Ltd	Fraud	FRA	£46.00		£70,411.58
270	13/01/2022	NUJ Glasgow Branch	Donation	DON		£50.00	£70,461.58
270	17/01/2022	Monthly Account Fee	Bank Charge	FEE	£8.00		£70,453.58
270	21/01/2022	BACS NUJ	2 Qtrs to Dec 21	NUJ		£11,265.00	£81,718.58
270	31/01/2022	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£81,743.58
270	31/01/2022	Carried Forward					£81,743.58
271	31/01/2022	Brought forward					£81,743.58
271	14/02/2022	NUJ Glasgow Branch	Donation	DON		£50.00	£81,793.58
271	15/02/2022	Monthly Account Fee	Bank Charge	FEE	£8.00		£81,785.58
271	15/02/2022	DD Vodafone Ltd	Fraud	FRA	£46.00		£81,739.58
271	28/02/2022	NUJ Leeds and Wakefield Branch	Donation	DON		£25.00	£81,764.58
271	28/02/2022	Carried Forward					£81,764.58
			Totals		£424.58	£33,236.08	

C/F	Income	Spend	Balance
£48,953.08	£33,236.08	£424.58	£81,764.58

AUTOMATIC CHECK  
Reconciled

**Income and Expenditure Account**  
for the year ended 28th February 2022


INCOME	to end Feb 2022	to end Feb 2021
Donations	£2,471	£2,548
NUJ contributions	£30,765	£23,579
Bank interest	£0	£0
	<b>£33,236</b>	<b>£26,127</b>
<b>EXPENDITURE</b>		
Administrative expenses	£96	£66
Expenses of meetings	£0	£0
Awards	£0	£28,200
Printing/Stationery	£0	£0
	<b>£96</b>	<b>£28,266</b>
<b>(DEFICIT)/SURPLUS FOR THE YEAR</b>	<b>£33,140</b>	<b>-£2,139</b>
Balance at 1st March 2021	£48,953	£51,092
Balance at 28 February 2022	<b>£82,093</b>	<b>£48,953</b>

**BALANCE SHEET**  
as at 28 February 2022

<u>ASSETS</u>		
Debtor	£329	
Cash at Bank: CAF	£81,765	
Total Assets	<b>£82,093</b>	<b>£48,953</b>
<b>REPRESENTED BY</b>		
Accumulated Funds	<b>£82,093</b>	<b>£48,953</b>

Accounts prepared by: Laura Fagan

Accounts Audited by: Jackie Clark

Signed:  \_\_\_\_\_

Date: 13.12.2022

**CHARITY COMMISSION REPORT**

<b>Financial Period:</b>	Start Date:	01/03/2021
	End Date:	28/02/2022
	Next financial period end date after this one	28/02/2023
<b>Income and spending:</b>	Income £	£33,236
	Spending £	£96

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GEORGE VINER MEMORIAL FUND TRUST**

I report to the charity trustees on my examination of the accounts of the George Viner Memorial Fund Trust for the year ended 28 February 2022.

**Responsibilities and basis of report**

As the Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011(the Act) and you have chosen to prepare a receipts and payments account. You are satisfied that the accounts are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the accounts. I have carried out my examination under section 145 of the Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

**Independent examiner's statement**

I have completed my examination and confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records with respect to the Trust, were not kept as required by section 130 of the Act; or,
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Jackie Clark  
Head of Finance and Membership  
National Union of Journalists  
13/12/2022