

# AUKANA TRUST

## 2022



# ANNUAL REPORT

## **LEGAL AND ADMINISTRATIVE DETAILS**

The Aukana Trust is a religious charity whose object is the promotion of the Buddhist Faith. It was established by a Deed of Trust on 17 June 1985 and registered with the Charity Commission (registration number 326938) on 19 September 1985.

The Spiritual Head of the charity is Paul Harris.

### **Trustees:**

David Gilbert, Chairman  
Paul Harris  
Brother Nigel Skene  
Anda Lutkevics  
Peter Case  
Elizabeth Kemp

As Spiritual Head of the Aukana Trust, Paul Harris has the right to nominate all new trustees. Also, a new trustee may be appointed by a resolution of a meeting of the trustees.

### **Address of the charity:**

9 Masons Lane, Bradford on Avon, Wiltshire, BA15 1QN  
telephone: 01225 866821  
e-mail: [info@aukana.org.uk](mailto:info@aukana.org.uk) Website: [www.aukana.org.uk](http://www.aukana.org.uk)

### **Addresses of monasteries run by the charity:**

The Monastery of Absolute Harmony,  
9 Masons Lane, Bradford on Avon, Wiltshire, BA15 1QN

The Monastery of Infinite Compassion,  
10 Masons Lane, Bradford on Avon, Wiltshire, BA15 1QN

### **Address of the meditation centre administered by the charity:**

The House of Inner Tranquillity,  
9-10 Masons Lane, Bradford on Avon, Wiltshire, BA15 1QN

### **Address of teacher's accommodation administered by the charity:**

8 Masons Lane, Bradford on Avon, Wiltshire, BA15 1QN

### **Bankers:**

HSBC Bank plc, 46 Fore Street, Trowbridge, Wiltshire, BA14 8EL

### **Solicitors:**

Bishop, Longbotham and Bagnall, 3 Church Street, Bradford on Avon, Wiltshire, BA15 1LR

### **Independent Examiner:**

Stephen Passfield, 5 Clearwood, Dilton Marsh, Nr Westbury, Wiltshire, BA13 4BD

## AIMS AND ORGANISATION

To quote from the Trust Deed the object of the charity is *'to promote the Buddhist Faith in all aspects including both meditative and theoretical aspects and in furtherance of this object but not further or otherwise:-*

- a) *To provide facilities for the general public to attend lectures and classes concerning the Buddhist Faith;*
- b) *To provide libraries and facilities for writing translating printing publishing and selling books and pamphlets; and*
- c) *To establish centres schools colleges institutions monasteries nunneries communities and retreats in the United Kingdom and elsewhere and to provide such support as may be necessary for persons attending the same for the purpose of studying the Buddhist Faith.'*

## REVIEW OF ACTIVITIES AND ACHIEVEMENTS

The Aukana Trust has regard for the Charity Commission's guidance on public benefit in the preparation of this report.

At the House of Inner Tranquillity Meditation Centre and associated monasteries in Bradford on Avon the Trust provides facilities for instruction in the teaching of the Buddha. Following the lockdowns due to Covid-19 the Trust resumed weekly meetings and residential courses in the autumn of 2021. The lecture and Q&A meetings were streamed live on the House of Inner Tranquillity (HoIT) Facebook page.

Following are activities during the year ending 30 September 2022:

- 39 weekly group meetings held with an average attendance of 23 people.
- 17 Lecture and Q&A meetings were streamed live from the Centre and 9 additional interactive livestreams were conducted on the HoIT Facebook page.
- A full schedule of retreats resumed with 11 6-day silent, 5 6-day integrated and 5 weekend retreats completed. Each was fully attended by 4 people.
- 1 new video was added to the HoIT YouTube channel. The channel had 93 videos, 83 new subscribers and 6,353 views in total.
- 20 Podcasts were uploaded during the year making a total of 147. There were 8,268 listens during the year.
- The HoIT Facebook page had 554 followers at year end.
- The Friends of HoIT Facebook page – a group administered by meditators who post regularly – had 693 members at year end.

All the media platforms can be reached from the Aukana Trust web site. The Trust's 10 published book titles can also be ordered through the web site via an online shopping cart facility or by contacting the Trust directly.

On 30 September 2022 one monk was in residence fully supported by the Trust. The Trust provided financial support for Paul Harris as meditation teacher as authorised in section 14 of the Trust Deed. The Trust also supported a full-time lay student and trustee, Anda Lutkevics, who has been in residence since February 2000 and works as housekeeper and administrator.

In keeping with Buddhist traditions, no charge is made for any of the facilities offered by the Trust. The major part of the Trust's income derives from donations. This financial year roughly 70% of this is made up of various miscellaneous donations and monthly donations from 64 meditators and supporters which contributed £24,120. Donations received for residential meditation courses contributed 19.5% and a Gift Aid tax reclaim contributed 8% of the total income.

For meditators attending and practising at the Centre, an integral part of the Buddha's training is the development of generosity, service and friendliness in all aspects of life. Over the year the Trust has received various non-financial donations, particularly in respect of food and household goods as well as assistance from meditators in the day-to-day upkeep of the Centre.

## RESERVES POLICY

To reflect the high potential costs of repairs to the buildings the Trustees aim to maintain reserves at a minimum level of 2 times the annual expenditure with the exclusion of exceptional items. The policy is reviewed annually. At 30 September 2022 the Trust had cash reserves of £165,669. There were no items of exceptional expenditure. Total expenditure for the year was £59,435. The reserves are about 2.8 times this figure.

  
.....  
Trustee

  
.....  
Trustee

6<sup>th</sup> April 2023  
.....

Date



Section A

Independent Examiner's Report

Report to the trustees/ members of

AUKANA TRUST

On accounts for the year ended

30 SEPTEMBER 22

Charity no (if any)

326938

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 13/3/23

Name: STEPHEN JAMES PASSFIELD

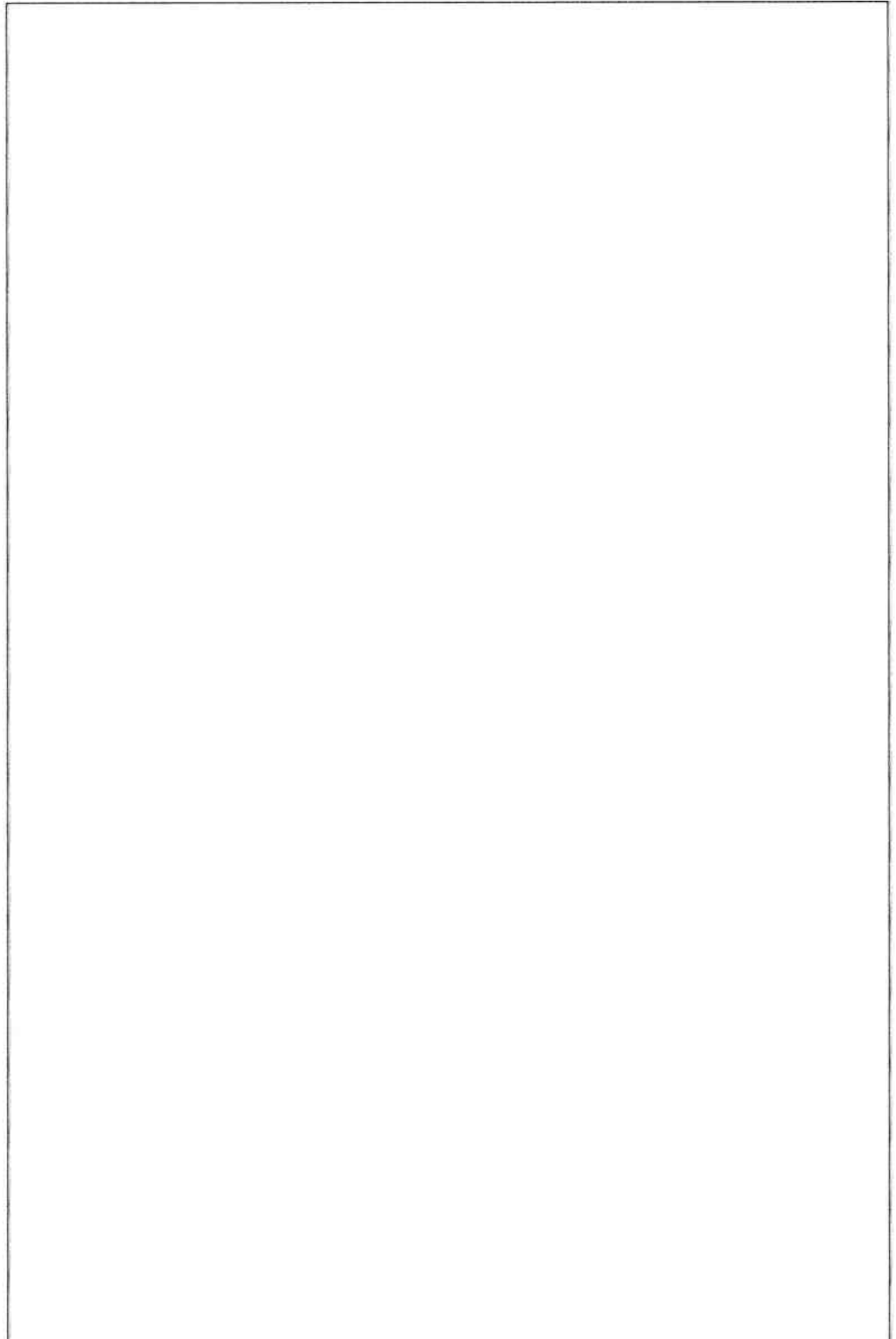
Relevant professional qualification(s) or body (if any):

Address:

5 CLEARWOOD, DILTON MARSH, WESTBURY, WILTSHIRE, BA13 4BD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**AUKANA TRUST (Charity no 326938) RECEIPTS & PAYMENTS, 1.10.2021 to 30.9.2022**

	21-22	20-21	21-22	20-21
<b>RECEIPTS</b>			<b>PAYMENTS</b>	
<b>Donations</b>			<b>Monasteries &amp; Meditation Centre</b>	
Donations - General	49,369.32	40,134	Repairs & maintenance, servicing	14,570.63
Donations - Meditation courses	13,835.00	1,560	Electricity	1,902.08
Donations - Workshops	255.00	0	Gas	2,363.98
Income Tax recovered	5,736.13	6,315	Water	1,505.56
Interest	964.14	1,001	Council Tax	6,253.93
	70,159.59	49,010	Insurance	3,816.95
			Gardens	376.80
				<b>30,789.93</b>
				20,558
<b>Receipts from operating activities</b>			<b>Monastic &amp; Retreats</b>	
<b>Aukana book and shop sales</b>			Food & household goods	4,899.20
Sales of Aukana published books	442.59	753	Monastic medical expenses	526.38
Shop sales of purchased books, incense etc.	296.10	255	Monastic uniforms	31.33
	738.69	1,008		5,456.91
			<b>Communications &amp; Administration</b>	
<b>Fund raising</b>			Newsletter	0.00
Library fines	0.00	0	Audio/Visual teaching aid costs	97.23
Open day tea stall	0.00	147	Printing, stationery, computer/network costs	565.06
Garden plant sales	0.00	206	Telephone and broadband	530.04
	0.00	353	Postage	137.30
			Miscellaneous (subscriptions/publicity)	55.00
			Legal and Professional costs	0.00
<b>TOTAL RECEIPTS</b>	<b>70,898.28</b>	<b>50,371</b>	Bank, PayPal, Amazon etc. charges	122.39
				1,507.02
			<b>Transport</b>	
			Motor vehicle: running expenses	1,256.18
				1,339
			<b>Support</b>	
			Teachers' support	18,000.00
			Backdated National Insurance contributions	0.00
			Residential lay students' support	1,340.00
				16,670
			<b>Costs of sales and library facilities</b>	
			Purchases for the shop	65.85
			Publishing costs	0.00
			Library purchases	17.88
				83.73
			<b>Sub-Total</b>	<b>58,433.77</b>
				617
				45,592
			<b>Other payments - functional equipment</b>	
			Equipment: Washing machine	344.99
			Sundries: Kettle, clock, towel rack	64.29
			Garden equipment: Lights for paths	592.31
				509
			<b>TOTAL PAYMENTS</b>	<b>59,435.36</b>
				46,101
				4,269
				149,937
				154,206
			<b>RECONCILIATION</b>	
<b>TOTAL RECEIPTS</b>	<b>70,898.28</b>	<b>50,370</b>		
<b>less TOTAL PAYMENTS</b>	<b>59,435.36</b>	<b>46,101</b>		
<b>NET RECEIPTS</b>	<b>11,462.92</b>	<b>4,269</b>		
<b>plus OPENING CASH FUNDS 1.10.2021</b>	<b>154,206.04</b>	<b>149,937</b>		
<b>CLOSING CASH FUNDS 30.9.2022</b>	<b>165,668.96</b>	<b>154,206</b>		
Reconciled to Assets and Liabilities schedule				

**AUKANA TRUST (Charity no 326938) STATEMENT OF ASSETS & LIABILITIES, 30.9.2022**

<b>CASH FUNDS</b>				
Bank balances	79,105.77			
Building Society balance	85,923.41			
Petty cash	639.78			
PayPal Business	0.00			
Amazon Seller Account	0.00			
<b>Total reconciled to Receipts and Payments schedule</b>	<b>165,668.96</b>			<b>154,206</b>
<b>OTHER MONETARY ASSETS</b>				
Publishing debtors				
Jim Vuylsteke	0.00			0
Shops	0.00			0
Mail order	0.00			0
				0.00
<b>ASSETS USED BY THE CHARITY</b>				
Freehold property	389,000.00			389,000
Improvements to above	54,707.57			54,708
				443,707.57
<b>OTHER ASSETS USED BY THE CHARITY</b>				
Motor vehicle				
Furniture & equipment				
<b>ASSETS AVAILABLE FOR SALE</b>				
Aukana published book stock	17,531.52			17,605
Shop stock - books, incense, Buddha figures and cards	165.11			229
				17,834
				443,708

Comparison as at 30.9.2021

Actual values

68,909

84,981

179

116

21

154,206

0

0

0

0

Values at cost

389,000.00

54,707.57

443,708

17,531.52

165.11

17,696.63

17,834

## NOTES TO THE ACCOUNTS

The accounts have been prepared entirely as Receipt and Payment accounts with an accompanying statement of Assets and Liabilities in accordance with Charity Commission Guidance. An Appendix showing details of the Aukana book movements has been provided for the benefit of the trustees.

The funds of the Charity are all unrestricted funds so all financial information has been given in total.

### RECEIPTS & PAYMENTS

#### RECEIPTS

**Donations - Meditation Courses:** The donations from those attending meditation courses have the portion above cost used in the tax reclaim according to the rules of Gift Aid – our present suggested donation is £30 per meditator per day.

**Donations - General:** Tax is reclaimed on donations of any value where a Gift Aid Declaration has been signed by the donor. We advise donors that if they wish to give regularly they can set up a monthly standing order and sign a Gift Aid declaration.

**Publishing:** To date, the Trust has published ten books.

#### PAYMENTS

##### **SUPPORT: Teachers**

The annual stipend for Paul Harris continued at £18,000.

##### **SUPPORT: Residential Lay Student**

From May 2022 the pocket money for resident lay student Anda Lutkevics was increased from £20 per week (in place since 2000) to £150 per month.

**REPAIRS AND MAINTENANCE:** External woodwork on no. 8 was repainted for £6,400 and roof repairs cost £2,500.

### STATEMENT OF ASSETS AND LIABILITIES

#### ASSETS USED BY THE CHARITY

**Freehold Property:** The Trust owns three properties:-

9 Masons Lane, Bradford on Avon bought in 1986 for £79,000.

10 Masons Lane, Bradford on Avon bought in 1993 for £200,000.

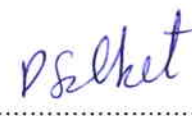
8 Masons Lane, Bradford on Avon bought in 1997 for £110,000.

#### OTHER ASSETS

**Publishing Debtors and Stocks:** See Statement of Assets and Liabilities and Appendix.



Trustee



Trustee

6<sup>th</sup> April 2023

Date

APPENDIX

AUKANA TRUST: PUBLISHING ACCOUNT 2021 - 2022

	518	889	889	1160	1073	730	886	1159	1372	1499	1604	Totals for 2021-2022	Totals for 2020-2021
	Modern Buddhism	Life as a Siamese Monk	Buddhist Character Analysis	Buddhism in a Foreign Land	Unfolding of Wisdom	Buddhism in The Plain Facts	The Plain Facts	Inner Tranquillity	Meditation Retreat	Purpose of Life	Postcards from Beyond		
Opening physical stocks 1/10/21	518	889	1160	1073	730	886	1159	1372	1499	1604	10890	10977	
Cost/book £	1.40	1.85	1.35	1.77	1.92	1.37	1.78	1.57	1.86	1.34			
Stock value £	725.20	1,644.65	1,566.00	1,899.21	1,401.60	1,213.82	2,063.02	2,154.04	2,788.14	2,149.36	£17,605.04	£17,743	
Less Net sales for the year	4	2	1	4	3	3	5	4	4	4	41	86	
Less Donations	1	1	1	1	1	1	1	1	1	1	15	1	
Plus returns	1	1	1	1	1	1	1	1	1	1	9	0	
Plus stock gains											0	0	
Less stock reductions											0	0	
Closing physical stocks 30/9/22	514	887	1159	1069	727	883	1154	1368	1494	1588	10843	10890	
Cost/book £	1.40	1.85	1.35	1.77	1.92	1.37	1.78	1.57	1.86	1.34			
Stock value £	719.60	1,640.95	1,564.65	1,892.13	1,395.84	1,209.71	2,054.12	2,147.76	2,778.84	2,127.92	£17,531.52	£17,605	

Summary of Publishing income for the year

	2021-2022	2020-2021
	£	£
Sales receipts for the year	442.59	753.20
Less opening debtors	0.00	6.95
Plus closing debtors	0.00	0.00
	0.00	-6.95
Gives actual sales value for the year	442.59	746.25

Deduct cost of sales - calculated by

Publishing costs	
Value of opening stock	17,742.69
Less value of closing stock	17,605.04
	137.65

Net receipts for publishing for the year

	369.07
	608.60