

ST MICHAEL'S ABBEY CHARITABLE TRUST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2022

Charity Number 326241

tc accounts · tax · legal · financial planning

The Granary
Hones Yard
Waverley Lane
Farnham
Surrey
GU9 8BB

ST MICHAEL'S ABBEY CHARITABLE TRUST

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

CONTENTS	PAGE
Trustees Annual Report	1 - 3
Independent examiner's report to the trustees	4
Statement of financial activities	5
Balance sheet	6
Cash flow statement	7
Notes to the financial statements	8 - 16

ST MICHAEL'S ABBEY CHARITABLE TRUST

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name St Michael's Abbey Charitable Trust

Charity registration number 326241

St. Michael's Abbey
280 Farnborough Road
Farnborough
Hampshire
GU14 7NQ

The trustees

The trustees who served the charity during the period were as follows:

Rt Rev. D. C. Brogan OSB
Rev N. T. Harper OSB
Rev. A. A. Hood OSB

Bankers

The Royal Bank of Scotland plc
Lawrie House
Victoria Road
Farnborough
Hampshire
GU14 7NR

Solicitors

Thomas Eggar LLP
Newbury House
20 Kings Road West
Newbury
Berkshire
RG14 5XR

Independent examiner

Mr S. P. F. Howell FCCA
TC Group
The Granary
Hones Yard
Waverley Lane
Farnham
Surrey
GU9 8BB

ST MICHAEL'S ABBEY CHARITABLE TRUST

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

STATUTORY ADMINISTRATIVE DETAILS

The Trust was established by a Trust Deed dated 15 November 1982 with registered charity number 326241.

Details of Trustees are shown on page 1.

The Trusts principal activity is to fund the Charitable Works of the Community of Benedictine Monks now established at St Michaels Abbey, Farnborough.

The St Michaels Abbey Charitable Trust is connected with the Empress Eugenie Memorial Trust. Both charities share the same contact address as disclosed on page 1 of these accounts.

The Trust Deed requires three Trustees. The chair of Trustees is responsible for the induction of any new Trustee which involves awareness of a Trustees responsibilities, the governing document, administrative procedures and history of the charity. A new Trustee would receive a copy of the previous years annual report and accounts and a copy of the Charity Commission leaflet "The Essential Trustee: What you need to know".

The Trustees meet formally at least once a year, with additional meetings as need may arise, under the chairmanship of the Abbot of the resident religious community.

In addition to the formal meeting of the Trustees to examine the progress of the accounts, to approve them, and for decision-making, a high level of communication between Trustees is ensured by the fact that two of the three Trustees live at the Abbey and therefore maintain responsibility for the day-to-day running of affairs, as well as consultation with the non-resident Trustee.

The Trust is registered with H M Revenue & Customs as a Charity with tax exempt status.

PUBLIC BENEFIT

The trustees are mindful of the need for the charity to demonstrate that it provides public benefit and they have had regard to the general guidance on the provision of public benefit published by the Charity Commission.

OBJECTIVES AND ACTIVITIES

To carry out religious and other charitable work for the purpose of advancement of the Roman Catholic religion. Assets are purchased as required to benefit the running of the charity in meeting its objectives. The charity has continued to meet its objectives during the year.

ACHIEVEMENTS AND PERFORMANCE

The Trustees keep always under review both past achievements of the Trust and their ability to adapt these in accord with the needs of the present time and reasonably anticipated future. All this is of course within the framework of the Trustees principal and primary role as the Custodial community for the Empress Eugenie Memorial Trusts.

ST MICHAEL'S ABBEY CHARITABLE TRUST

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW

During the year under review the total value of the Charity's Funds decreased from £582,167 to £101,427 (2021 - increased from £134,064 to £582,167). The breakdown of this change can be seen on the Statement of Financial Activities.

In the course of this year, major restorations of the abbey church and estate continued, with particular focus on public access, health and safety, and conservation of the considerable historic patrimony. During the year, the charity received further significant donations from St Mary's Priory Fernham Residual Fund. The works are expected to be completed during 2024 and these will be supported by the continuing assistance from St Mary's Priory Fernham Residual Fund.

The trustees consider the overall position of the Trust is satisfactory and foresee that funds will be available to meet obligations in the future.

INDEPENDENT EXAMINER

Simon Howell FCCA, of TC Group has been re-appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees on
.....*Atta Jan*..... 2024 by

St Michael's Abbey
280 Farnborough Road
Farnborough
Hampshire
GU14 7NQ



Rt Rev. D. C. Brogan OSB
Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST
MICHAEL'S ABBEY CHARITABLE TRUST**

YEAR ENDED 31 DECEMBER 2022

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 5 - 16.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Simon Howell FCCA, of TC Group
Independent examiner
The Granary
Hones Yard
Waverley Lane
Farnham
GU9 8BB

Dated: 29/01/2024

ST MICHAEL'S ABBEY CHARITABLE TRUST

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	2	253,438	612,903	866,341	972,643
Charitable activities	3	11,592	-	11,592	13,537
Investments	4	46	-	46	2
TOTAL INCOME		<u>265,076</u>	<u>612,903</u>	<u>877,979</u>	<u>986,182</u>
EXPENDITURE ON:					
Charitable activities	5	(329,684)	(1,029,034)	(1,358,718)	(538,080)
TOTAL EXPENDITURE		<u>(64,608)</u>	<u>(1,029,034)</u>	<u>(1,358,718)</u>	<u>(538,080)</u>
Transfers between funds		(261)	261	-	
NET INCOME/(EXPENDITURE)	7	<u>(64,869)</u>	<u>(415,870)</u>	<u>(480,739)</u>	448,102
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>73,424</u>	<u>508,742</u>	<u>582,166</u>	<u>134,064</u>
TOTAL FUNDS CARRIED FORWARD		<u>8,555</u>	<u>92,872</u>	<u>101,427</u>	<u>582,166</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 8 to 16 form part of these financial statements

ST MICHAEL'S ABBEY CHARITABLE TRUST

BALANCE SHEET

31 DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible assets	10	96,219	122,746
CURRENT ASSETS			
Debtors	11	59,194	522,072
Cash at bank and in hand		<u>34,821</u>	<u>2,912</u>
		94,015	524,984
CREDITORS: Amounts falling due within one year	12	<u>(88,807)</u>	<u>(65,564)</u>
NET CURRENT ASSETS		5,208	459,420
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>101,427</u>	<u>582,166</u>
NET ASSETS		<u>101,427</u>	<u>582,166</u>
FUNDS			
Restricted Funds	13	92,872	508,742
Unrestricted Funds	13	8,555	73,424
TOTAL FUNDS		<u>101,427</u>	<u>582,166</u>

These financial statements were approved by the members of the committee and authorised for issue on the 19th Jan..... 2024 and are signed on their behalf by:



Rt Rev. D. C. Brogan OSB
Chairman

The notes on pages 8 to 14 form part of these financial statements

ST MICHAEL'S ABBEY CHARITABLE TRUST

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	2022 £	2021 £
Reconciliation of net (expenditure) to net cash flow from operating activities			
Net income (as per the statement of financial activities)		(480,739)	448,102
Adjustments for:			
Depreciation charges		30,915	32,192
Interest received		(46)	(2)
(Increase)/decrease in debtors		462,878	(407,980)
Increase/(decrease) in creditors		23,243	(94,011)
Net cash inflow/(outflow) from operating activities		<u>36,251</u>	<u>(21,699)</u>
 CASH FLOW STATEMENT			
		2022	2021
		£	£
Cash flows from operating activities:			
Net cash provided by (used in) operating activities		36,251	(21,699)
Cash flows from investing activities:			
Interest received		46	2
Payments to acquire tangible fixed assets		(4,388)	(51,128)
Net cash provided by (used in) investing activities		<u>31,909</u>	<u>(72,825)</u>
Change in cash and cash equivalents in the reporting period		31,909	(72,825)
Cash and cash equivalents at the beginning of the period		<u>2,912</u>	<u>75,737</u>
Cash and cash equivalents at the end of the reporting period		<u>34,821</u>	<u>2,912</u>

The notes on pages 8 to 16 form part of these financial statements

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of accounting

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the second edition of the Charities: Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

St Michael's Abbey Charitable Trust meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside for a specific purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Income

Donations and legacy income is recognised in the accounts when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Expenditure

Expenditure is accounted for on an accruals basis, inclusive of irrecoverable VAT.

Tangible fixed assets and depreciation

All fixed assets are initially recorded at cost. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings	-	25% reducing balance
Motor vehicles	-	25% reducing balance

Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations	19,505	612,903	632,408	969,614
Gift aid	710	-	710	3,029
Listed Place of Worship Grant	233,223	-	233,223	-
	<u>253,438</u>	<u>612,903</u>	<u>866,341</u>	<u>972,643</u>

Income from donations and legacies was £866,341 (2021 - £972,643) of which £612,903 (2021 – £917,942) was attributable to restricted and £253,438 (2021 - £54,701) was attributable to unrestricted funds.

3. INCOMING FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Tours	2,264	2,264	763
Mass Stipends	6,155	6,155	10,155
Other	3,097	3,097	2,513
Votive candles	76	76	106
	<u>11,592</u>	<u>11,592</u>	<u>13,537</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank interest receivable	46	46	2

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Activities undertaken directly	Management and administration	Total Funds 2022	Total Funds 2021
	£	£	£	£
Charitable activities – insurance costs	550	-	550	589
Management and administration costs	1,250,513	106,857	1,357,370	563,463
Costs of generating funds	798	-	798	1,028
	<u>1,251,861</u>	<u>106,857</u>	<u>1,358,718</u>	<u>538,080</u>

Expenditure on charitable activities was £1,358,718 (2021 - £538,080) of which £1,029,340 (2021 – £526,040) was attributable to restricted and £329,684 (2021 - £12,040) was attributable to unrestricted funds.

6. MANAGEMENT AND ADMINISTRATION COSTS

	Activities undertaken directly	Management and administration	Total Funds 2022	Total Funds 2021
	£	£	£	£
Purchases	67,821	-	67,821	12,645
Repairs and maintenance	1,182,692	-	1,182,692	443,154
Insurance	-	76	76	-
Travel expenses	-	7,792	7,792	6,719
Motor expenses	-	12,927	12,927	6,814
Monastic taxes and expenses	-	-	-	2,380
Charitable donations	-	16,558	16,558	-
Sundry expenses	-	18,481	18,481	30,017
Accountancy and other professional fees	-	7,313	7,313	1,876
Studies for personnel	-	11,999	11,999	170
Bank charges	-	796	796	495
Depreciation	-	30,915	30,915	32,192
	<u>1,250,513</u>	<u>106,857</u>	<u>1,357,370</u>	<u>536,463</u>

7. NET EXPENDITURE FOR THE YEAR

This is stated after charging:

	2022	2021
	£	£
Depreciation	30,915	32,192
Operating lease costs:		
- Other	550	589
	<u>550</u>	<u>589</u>

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

8. TRUSTEE REMUNERATION

No trustees received remuneration of more than £60,000 during the year (2021 – nil).

No trustees have received any other benefits from the charity during the year (2021 – nil).

9. RELATED PARTY TRANSACTIONS

St Michael's Abbey Charitable Trust is associated with both Empress Eugenie Memorial Trust and Saint Michael's Abbey Press Limited. They share the same contact address as disclosed on page 1 of these accounts.

Included within debtors at 31st December 2022 is £59,194 (2021 - £43,224) due from Empress Eugenie Memorial Trust.

Included within creditors at 31st December 2022 is £56,779 (2021 - £35,498) due to Saint Michael's Abbey Press Limited.

Right Reverend David Cuthbert Brogan is a trustee of St Mary's Priory Fernham Residual Fund.

During the year, donations were received from St Mary's Priory Fernham Residual Fund totalling £612,903 (2021 - £917,942) for the ongoing works on the estate.

Included within other debtors at 31st December 2022 is £nil (2021 - £476,786) due from St Mary's Priory Fernham Residual Fund.

Included within other creditors at 31st December 2022 is £25,841 (2021 - £25,841) due to St Mary's Priory Fernham Residual Fund. This in relation to a separate bank account being administered on behalf of the Trustees of St Mary's Priory Fernham Residual Fund. This balance was repaid in 2023.

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

10. TANGIBLE FIXED ASSETS

	Fixtures & fittings, etc £
COST	
At 1 January 2022	386,797
Additions	4,388
At 31 December 2022	<u>391,185</u>
DEPRECIATION	
At 1 January 2022	264,051
Charge for the year	30,915
At 31 December 2022	<u>294,966</u>
NET BOOK VALUE	
At 31 December 2022	<u>96,219</u>
At 31 December 2021	<u>122,746</u>

11. DEBTORS

	2022 £	2021 £
Other debtors	-	478,848
Empress Eugenie Memorial Trust	59,194	43,224
	<u>59,194</u>	<u>522,072</u>

12. CREDITORS: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	2,834	289
Other creditors	83,711	63,013
Accruals	2,262	2,262
	<u>88,807</u>	<u>65,564</u>

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

13. ANALYSIS OF CHARITABLE FUNDS

Analysis of movement in unrestricted funds

	Balance at 1 Jan 22 £	Incoming resources £	Expenditure £	Transfers between funds £	Balance at 31 Dec 22 £
Designated funds	50,000	-	-	-	50,000
General funds	23,424	265,076	(329,684)	(261)	(41,445)
	<u>73,424</u>	<u>265,076</u>	<u>(329,684)</u>	<u>(261)</u>	<u>8,555</u>

The Designated Fund has been set aside by the Trustees as a Sickness Fund.

Analysis of movement in unrestricted funds – previous year

	Balance at 1 Jan 21 £	Incoming resources £	Expenditure £	Transfers between funds £	Balance at 31 Dec 21 £
Designated funds	50,000	-	-		50,000
General funds	(31,852)	68,240	(12,040)	(928)	23,424
	<u>18,148</u>	<u>68,240</u>	<u>(12,040)</u>	<u>(928)</u>	<u>73,424</u>

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

13. ANALYSIS OF CHARITABLE FUNDS *(continued)*

Analysis of movement in restricted funds

	Balance at 1 Jan 22 £	Incoming resources £	Expenditure £	Transfers between funds £	Balance at 31 Dec 22 £
Restoration of the bell turret	5,235	-	(3,217)	-	2,018
Conservation works on the Farnborough Abbey church interior and windows	421,861	105,000	(526,861)	-	-
Restoration of Farnborough Abbey	1,384	121,035	(107,472)	-	14,947
Emergency fund for the Abbot Visitor	10,000	-	(10,000)	-	-
Visitor's provincial work	4,263	-	(4,263)	-	-
High Mass vestments	7,000	-	(7,000)	-	-
Furnishings for the Grade One historic church	39,000	120,000	(122,346)	-	36,654
Living expenses for a monk on legitimate leave from his community	20,000	27,000	(37,000)	-	10,000
Repairs after water ingress	-	30,000	(15,000)	-	15,000
Restoration of Cavaille-Coll organ	-	15,740	(15,740)	-	-
Additional ground works as a result of work done on the drive and dangerous trees	-	5,019	(5,280)	261	-
Restoration of sacred vessels and ecclesiastical metalworks	-	40,000	(40,000)	-	-
Restoration of historical paintings	-	100,000	(100,000)	-	-
Medical treatment for the fathers	-	2,896	(2,896)	-	-
Travel, etc, for monks and candidates doing IELTS tests, etc and Visa meetings	-	10,573	(10,573)	-	-
Studies Br Stanislaus	-	10,640	(10,640)	-	-
Renewal of electrics	-	25,000	(10,747)	-	14,253
	<u>508,743</u>	<u>612,903</u>	<u>(1,029,034)</u>	<u>261</u>	<u>92,872</u>

The Restricted funds are available for future expenditure in relation to specific activities and projects that the charity will undertake.

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

13. ANALYSIS OF CHARITABLE FUNDS *(continued)*

Analysis of movement in restricted funds – previous year

	Balance at 1 Jan 21 £	Incoming resources £	Expenditure £	Transfers between funds £	Balance at 31 Dec 21 £
Restoration of the Cavallé-Coll organ	90,912	6,250	(98,090)	928	-
Printing of the Monastic Diurnal	25,000	-	(25,000)	-	-
Restoration of the bell turret	-	30,000	(24,765)	-	5,235
Conservation works on the Farnborough Abbey church interior and windows	-	616,626	(194,766)	-	421,861
Restoration of Farnborough Abbey	-	120,000	(118,616)	-	1,384
Emergency fund for the Abbot Visitor	-	10,000	-	-	10,000
Visitor's provincial work	-	4,990	(727)	-	4,263
Additional grounds work	-	56,476	(56,476)	-	-
High Mass vestments	-	7,000	-	-	7,000
Furnishings for the Grade One historic church	-	39,000	-	-	39,000
Monk studying for ordination fees	-	7,600	(7,600)	-	-
Living expenses for a monk on legitimate leave from his community	-	20,000	-	-	20,000
	<u>115,912</u>	<u>917,942</u>	<u>(526,040)</u>	<u>928</u>	<u>508,743</u>

ST MICHAEL'S ABBEY CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	22,727	50,000	23,492	96,219
Current assets	59,194	-	-	59,194
Cash at bank and in hand	(34,559)	-	69,380	34,821
Current liabilities	(88,807)	-	-	(88,807)
Total Funds	(41,445)	50,000	92,872	101,427

Analysis of net assets between funds – Previous year

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	41,423	50,000	31,123	122,746
Current assets	44,652	-	477,420	522,072
Cash at bank and in hand	2,912	-	-	2,912
Current liabilities	(65,564)	-	-	(65,564)
Total Funds	23,424	50,000	508,743	582,167