



Trustees' Annual Report for the period 2023/24

From September 1st 2023 To August 31st 2024

Charity name: Grove Schools' Parent Teacher Association

Charity registration number: 325009

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain close links to parents, children and teachers; to promote the general welfare of the Grove Schools, The Grove Junior School and The Grove Infant & Nursery School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising and organising social events involving parents, children and school staff.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A total distribution of £25,198.58 was made to the two schools.</p> <p>The schools used the funds to purchase a variety of items, such as Chromebooks, workshops, maths and reading resources, playground and sports equipment.</p> <p>The money was raised through numerous events, highlights include a quiz night, Christmas activities, spring ball, school disco, Easter egg hunt, sponsored Olympics event and summer festival.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a good profit for the year and held a substantial amount in the bank at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The funds raised in the 23/24 financial year will be available for the schools to spend in 24/25, plus both schools have unspent funds that were available in the previous year and had work completed over the summer holidays to be invoiced in September 2024.
Amount of reserves held	Para 1.22	Monetary assets as at 31 st August 2024 were £70,486.78
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Grove Schools' Parent Teacher Association
Other name the charity uses	
Registered charity number	325009
Charity's principal address	Dark Lane Harpenden Hertfordshire AL5 1QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Kierney	Chair		
2	Sara Farmer	Treasurer / Vice Chair		
3	Louise Judkins	Secretary		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sara Farmer	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	19/05/2025	

The Grove Schools' Parent Teacher Association

Accounts for the year ended 31st August 2024

Charity Number 325009

	Restricted 2024 £	Unrestricted 2024 £	Total 2024 £	2023 £
Income				
Trading Activities				
Second Hand Uniform	0.00	676.47	676.47	674.42
Proceeds from other fundraising activities	939.13	65,535.69	66,474.82	57,784.74
Hire of Equipment	0.00	0.00	0.00	0.00
Contributions to the PTA (including Gift Aid)	0.00	1,326.64	1,326.64	1,104.17
Interest	0.00	1,334.60	1,334.60	589.49
Total	939.13	68,873.40	69,812.53	60,152.82
Payments				
Charitable and Other Expenditure				
Purchase of School Uniform	0.00	0.00	0.00	0.00
Fundraising Activities	0.00	32,452.23	32,452.23	23,536.10
Insurance Membership	0.00	0.00	0.00	0.00
Miscellaneous Expenses	0.00	623.21	623.21	437.98
Total	0.00	33,075.44	33,075.44	23,974.08

Total Raised for the year ended 31st August 2023

36,737.09

36,178.74

Other Payments

Distribution to The Grove Infant & Nursery School	939.13	16,876.70	17,815.83	14,832.86
Distribution to The Grove Junior School	0.00	7,382.75	7,382.75	14,043.36
Total	939.13	24,259.45	25,198.58	28,876.22

Net Receipts for the year

11,538.51

7,302.52

Bank balances as at 31st August 2023

58,948.27

51,645.75

Cash and Bank Balances as at 31st August 2024

70,486.78

58,948.27

Statement of Assets and Liabilities as at 31st August 2023

	2024 £	2023 £
Monetary Assets		
Cash in current account as at 31st August 2024	3,489.70	6,238.78
Cash in notice account as at 31st August 2024	41,877.08	52,589.49
Cash in fixed term deposit as at August 2024	25,000.00	0.00
Cash in Hand as at 31st August 2024	120.00	120.00
Other debtors	0.00	0.00
Total	70,486.78	58,948.27
Liabilities		
Miscellaneous Liabilities	0.00	0.00
Other Assets		
Stock of uniform at cost price held for resale	0.00	0.00
Items held for functional use by the charity and or occasional hire: iZettle card readers, BBQ, Event shelters - costs not recorded		

Independent Examiner's Report to the Trustees of Grove Schools' Parent Teacher Association

I report to the trustees on my examination of Grove Schools Parent Teacher Association accounts for the year ended 31st August 2024.

Responsibilities and basis of report

As the charity trustees of the trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 Section 132.

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act.

I am a certified accountant (FCCA). I have been asked by the trustees to review the accounts as per the directions given under Section 145(1)(a) of the Act.

I have not seen any of the receipts which form the basis of the financial report and have not contributed in any way to the completion of the year-end financial accounts and statements.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the trust as required by Section 130 of the Act, or
2. The accounts do not accord with those records, or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Account and Reports) Regulations 2008 (other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report; in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Danielle Naylor FCCA

Date: 10/05/2025

Relevant professional qualification or experience: Certified Accountant FCCA

Address: 13 Eastcote Drive, Harpenden AL5 1SE