

FARNHAM CASTLE

UNAUDITED REPORT & FINANCIAL STATEMENTS

**For the year ended
30 September 2023**

Company No. 00596938

Charity No. 313648

FARNHAM CASTLE
FINANCIAL STATEMENTS
For the year ended 30 September 2023

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FARNHAM CASTLE
FINANCIAL STATEMENTS
For the year ended 30 September 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Company registration number: 00596938

Charity registration number: 313648

Registered office: 42 Waverley Lane
Farnham
Surrey
GU9 8BJ

Trustees: Derek Carpenter - Chair
Deborah Barrington (resigned 20/09/2023)
Julie Bradley
Damian Malins
Guy Olden
Christopher Shephard (resigned 08/02/2023)
Gillian Ward (appointed 08/02/2023)

Secretary: Edward Guyver

Bankers: NatWest Bank PLC
31-37 Victoria Road
Farnborough
Hampshire GU14 7NR

Solicitors: Russell-Cooke LLP
2 Putney Hill
Putney
London SW15 6AB

Independent Examiner: Simon Pusey BA FCA
Keith Graham
Chartered Accountants
Suite 2, Wesley Chambers
Queens Road
Aldershot
Hampshire GU11 3JD

FARNHAM CASTLE

REPORT OF THE TRUSTEES

The trustees of Farnham Castle (the Charity) present their annual report and financial statements for the year ended 30 September 2023. These comply with the governing documents of the Charity, the relevant Statement of Recommended Practice (the Charities SORP 2015), Financial Reporting Standard 102 and the Charities Act 2011.

The Charity is registered with the Charity Commission in England and Wales as Charity No. 313648 and at Companies House as Company No. 00596938.

1. OBJECTS OF THE CHARITY

The objects of the Charity are:

To preserve and maintain the buildings and fabric of Farnham Castle and its environment by ensuring all required groundworks, repairs or restoration are effectively conducted, safeguarding the scheduled ancient monument, listed buildings, and entire site for future generations. In addition, the charity works to guarantee public access, and to increase awareness, interest and historical knowledge of a site of major historic and architectural interest.

2. CHARITABLE ACTIVITIES AND PUBLIC BENEFIT

The Charity leases the Bishop's Palace from the Church Commissioners and is also responsible for the management of the Keep (previously the responsibility of English Heritage).

In August 2013, the trustees entered an underlease with Farnham Castle Operations Ltd ("FCO") under which the revenue from weddings and business events provides the funding for castle maintenance and repair.

Entry to the Keep and nearby Exhibition Room is free for all visitors. On Wednesday afternoons, guided tours of the Bishops' Palace are generally available, and are conducted by a small team of volunteer guides.

During the period of the Covid epidemic the Charity agreed a delayed rental payment plan to mitigate the potentially negative impact of a greatly constricted economic environment on the tenant's business cashflow. The most recent financial year has now seen a return to the previous quarterly rental payment scheme, and the agreed delayed payments have also now all been made.

The Charity's principal activities in pursuit of its charitable objects were as follows:

- Making the Keep and Bishop's Palace available to the general public at zero or low cost for the purpose of viewing the buildings and their setting and gaining an understanding of Farnham Castle's historical importance
- Working with FCO and the Church Commissioners to ensure that developments at the castle are undertaken in sympathy with the historic nature of the site
- Ensuring that FCO meet their obligations under the underlease to maintain the fabric of Farnham Castle.

In preparing their statements on public benefit, contained within this trustees' annual report, the trustees have, in accordance with s.4 of the Charities Act 2011, considered the Charity Commission's general guidance on public benefit, as well as the specific guidance on public benefit and fee charging.

3. OPERATIONAL AND FINANCIAL REVIEW

As stated above, the main source of income for the Charity, the £25,000 p.a. rent received from FCO, has been secured through to the end of September 2023.

Additional income has been generated by the sale of the book "Farnham Castle - Stories behind the stones", and Guidebook. In agreement with FCO, the trustees took responsibility for both the Keep guides and those that take visitors for conducted tours of the Bishop's Palace on Wednesday afternoons. This has provided the Charity with a small but not inconsequential revenue stream. The Charity's policy regarding tour fees remains unchanged. Tours are free to those under the age of 18, school groups and groups helping under-privileged adults or those with disabilities. All others pay a

FARNHAM CASTLE

REPORT OF THE TRUSTEES (continued)

limited £5 entrance fee per adult. Entrance to the Keep is free, but some visitors make small voluntary donations, which come to the Charity.

In September the entire Castle site is opened to the public as part of the town's Heritage Open Day festival. Together with many allied events on the castle grounds, often including Civil War re-enactments, this usually attracts 700-800 local visitors. Some additional events have been held, primarily to attract more young visitors. As well as hosting visits by schools, supported by volunteer guides and 'storytellers', the Charity has also sponsored new events at the Keep and in the Exhibition area at Halloween and Christmas.

Palace tours have been increasingly widely promoted in 2023 to meet our commitment to increased public access and knowledge, as well as to boost Charity revenues.

Regarding maintenance and repairs to the Castle's buildings in 2023, the Charity met all its obligations, objectives, and stated responsibilities. An agreed schedule of necessary maintenance and repair was completed. This comprised the re-leading of roof gullies and roof tile replacements, the general preservation of window frames and improvements to heating systems, including the replacement of old boilers with new, more efficient eco-friendly units. A comprehensive and continuous programme of external painting for all woodwork, windows, gutters and downpipes is underway.

4. OBJECTIVES AND ACHIEVEMENTS

2023/2024 Objectives

The trustees set the following objectives:

- continue to embed a robust maintenance plan with FCO and track progress.
- continue with a range of projects, newspaper articles, publications and school/further education outreach to improve public knowledge and education

2022/2023 Achievements

The Charity achieved the following:

- Monitored the agreed FCO maintenance and repair plan for 2023.
- In 2022, a trustee sub-committee, together with those responsible in FCO for organising repairs and maintenance, undertook a comprehensive on-site review of all areas of the Castle buildings originally placed in the structural survey's lowest category of maintenance importance. Having prioritised these low priority areas, a schedule of work has been agreed and started.
- Maintained and developed the Charity's website (www.farnham-castle.com) as a primary source of historical information and as a valuable and increasingly accessed communication channel with the public. Improvements have been made to boost search engine optimisation (SEO) which has resulted in a 163% increase in site traffic (January to September 2023 versus the same period in 2022) and nearly 4,000 site sessions by over 3,000 site visitors, 98% of whom were new to the site.
- 20 further copies of the Charity's school support package "Kids at the Castle" were issued to local primary schools and five school visits.
- Further efforts have been made to interest families with younger children to come to the Castle. As well as a continuation of special events at the Keep we have added storytelling sessions to school visits and to Heritage Open Day activities.
- Trustees commissioned a series of ghost stories featuring the castle and linked to self-guided audio tours to be added to existing town tour programmes.
- A new, wall-mounted TV monitor together with an updated five-minute video explaining the development and history of the castle have been installed in the Exhibition Room with a generally very positive public response.
- Appointed the Right Reverend Christopher Herbert as Patron for the Trust.

FARNHAM CASTLE

REPORT OF THE TRUSTEES (continued)

2023/2024 Objectives

The trustees have set the following objectives for 2023/2024:

- Continue to embed a robust maintenance plan with FCO and track progress.
- Continue to offer and promote tours and visits, as well as maintaining an adequate and well-trained team of volunteer guides for both the Keep and Bishop's Palace.
- Establish a new and extended programme of family and story-telling events at the Keep. This programme has already received English Heritage agreement.
- Continue with a range of projects, newspaper articles, local school support and involvement, and outreach to improve public knowledge and education.
- Re-print A5 visitor flyers and restock local hotels and public buildings pre-Spring/Summer 2024 visitor season
- Organise a return to a Christmas carol concert to be held and promoted at the castle in December 2024
- Develop a five-year management plan in 2024 in order to clarify and meet all trust objectives to the end of the decade

5. GOVERNANCE & MANAGEMENT

Governing Document

Farnham Castle is a company limited by guarantee without a share capital and is governed by its memorandum and articles of association. The company was incorporated on 10 January 1958 and the current memorandum and articles of association were adopted by special resolution on 22 September 2015. The members of the company are the trustees.

Volunteers

The trustees are grateful to all the volunteer guides who lead Wednesday afternoon tours of the Bishop's Palace and support visitors to the Keep at weekends.

The recruitment, training and management of volunteers will be maintained.

Trustees

For the purposes of company law, the trustees listed in the reference and administrative details on page 1 are the directors of the company. Trustees retire automatically upon completion of their term of office but may be eligible for reappointment.

No director has any beneficial interest in the company. All directors are members of the company and guarantee to contribute £1 in the event of winding up. At 30 September 2023 there were five trustees with two possible vacancies:

Derek Carpenter - Chair
Julie Bradbury
Gillian Ward
Guy Olden
Damian Malins

New trustees are identified following a review of the skills and experience needed to oversee and develop the Charity. In addition to considering the relevant skills that each potential trustee may bring to the Charity, the recruitment process also considers potential conflicts of interest. Following appointment, new trustees receive an induction programme and are given details of their responsibilities under the guidance of Charity law, using materials supplied by the Charity Commission.

FARNHAM CASTLE

REPORT OF THE TRUSTEES (continued)

Trustees serve for a three-year period after which they may be re-elected for a second term, normally for no more than three years. After a second term a trustee may be asked to continue on an annual basis. The trustees meet three or four times a year and sub-committees are established to meet as often as necessary to examine specific issues and to make recommendations to the main body of trustees.

The Charity's governing documents and policies are reviewed regularly to ensure that they keep pace with developments in best practice.

Trustees' & directors' responsibilities in the preparation of financial statements

The trustees (who are also directors of the Charity for the purposes of company law) are responsible for preparing the trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing those financial statements, the trustees and directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue on that basis.

The trustees and directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Risk management

The major risks to which the Charity is exposed, as identified by the trustees, are discussed at trustee meetings and are reviewed on a regular basis. The trustees have revised the risk register and the risk management processes as part of their review of governance and management arrangements. The Trust's policies and procedures have also been reviewed and revised.

Reserves

The trustees' policy with regard to reserves is to make suitable investment in the ongoing development of the Charity, whilst maintaining adequate funds to deal with current and medium-term needs and having the necessary provision to deal with unforeseen circumstances. The trustees believe that free reserves of around £75,000 are commensurate with the likely financial commitments of the Charity under the arrangements with Farnham Castle Operations Ltd.

At 30 September 2023, the Charity's free reserves, excluding fixed assets (other than investments) and restricted funds, were £174,078 (2022: £157,993). The trustees consider that this amount is adequate to meet the financial obligations of the Charity over the medium term.

FARNHAM CASTLE
REPORT OF THE TRUSTEES (continued)

Investment powers and policy

The trustees have the investment powers set out in the memorandum and articles of association to invest in any investments, securities or properties, monies that the company does not immediately need.

Trustees' indemnity insurance

The company has made qualifying third-party indemnity provisions for the benefit of its directors and volunteers during the year. These provisions remain in force at the reporting date.

Independent examiner

The scale of the Charity's activities and net assets is at a level that does not necessitate an independent audit of the financial statements. However, by virtue of the Charity's income, an independent examination of the financial statements is required. Keith Graham Chartered Accountants have expressed their willingness to conduct an independent examination of the financial statements.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

By order of the board
Derek Carpenter
Chair



Date: 24 June 2024

FARNHAM CASTLE
REPORT OF THE TRUSTEES (continued)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FARNHAM CASTLE

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2023, which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act").

Having satisfied myself that the accounts of the company are not required to be audited under part 19 of the 2006 Companies Act and are eligible for independent examination, I report in respect of my examination of the trust's accounts carried out under section 145 of the Charities Act. In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)b of the Charities Act.

Independent examiner's statement

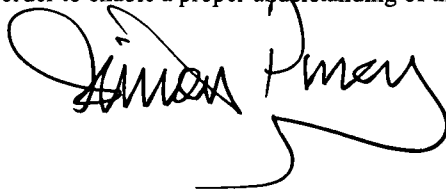
I have completed my examination. I confirm that no material matters have come to my attention in connection with the inspection giving me cause to believe that, in any material respect:

- the accounting records were not kept in respect of the company as required by section 386 of the Charities Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the Charities Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Pusey BA FCA

Keith Graham
Chartered Accountants
Suite 2, Wesley Chambers
Queens Road
Aldershot
Hampshire
GU11 3JD



Date: 25 June 2024

FARHAM CASTLE
UNAUDITED STATEMENT OF FINANCIAL ACTIVITIES
(including Income & Expenditure Account)
For the year ended 30 September 2023

	Notes	Unrestricted Funds	
		2023	2022
		£	£
INCOME:			
Donations and legacies	1	2,877	2,874
Income from charitable activities:			
Protection & preservation of Farnham Castle	2	25,000	25,000
Investment income	3	2,836	579
Total income		30,713	28,453
EXPENDITURE:			
Expenditure on charitable activities			
Protection & preservation of Farnham Castle	4	14,628	9,559
Total expenditure		14,628	9,559
NET INCOMING RESOURCES			
& MOVEMENT OF FUNDS FOR THE YEAR		16,085	18,894
FUND BALANCES BROUGHT FORWARD		157,993	139,099
FUND BALANCES CARRIED FORWARD	12	174,078	157,993

The above results are derived from the charity's continuing activities.

The accompanying accounting policies and notes form an integral part of these financial statements.

These unaudited financial statements have been subjected to independent examination. See report on page 7.

**FARNHAM CASTLE
UNAUDITED BALANCE SHEET
As at 30 September 2023**

Registered Company number: 00596938

	Notes	2023 £	2022 £
FIXED ASSETS			
Investments	8	<u>54,092</u>	<u>53,557</u>
CURRENT ASSETS			
Stocks	9	669	696
Debtors	10	2,165	854
Cash at bank and in hand		127,808	113,151
		<u>130,642</u>	<u>114,701</u>
CURRENT LIABILITIES			
Creditors: Amounts falling due within one year	11	(10,656)	(10,265)
NET CURRENT ASSETS		<u>119,986</u>	<u>104,436</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>174,078</u>	<u>157,993</u>
THE FUNDS OF THE CHARITY			
Unrestricted income funds			
General Fund	12	174,078	157,993
TOTAL CHARITY FUNDS	12	<u>174,078</u>	<u>157,993</u>

For the year ended 30 September 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements on pages 8 to 16 were approved and authorised for issue by the board of trustees on 24 June 2024 and signed on their behalf by:



Derek Carpenter

Trustee

These unaudited financial statements have been subjected to independent examination. See report on page 7.

FARHAM CASTLE
UNAUDITED STATEMENT OF CASH FLOWS
for the year ended 30 September 2023

	2023	2022
	£	£
Cash flows from operating activities:		
Net cash provided by operating activities	<u>12,356</u>	<u>24,101</u>
Cash flows from investing activities:		
Interest income	2,836	579
Proceeds from the sale of investments	-	-
Purchase of investments	<u>(535)</u>	<u>(531)</u>
Net cash (used in)/provided by investing activities	<u>2,301</u>	<u>48</u>
Change in cash and cash equivalents during the year	14,657	24,149
Cash and cash equivalents at the beginning of the year	<u>113,151</u>	<u>89,002</u>
Cash and cash equivalents at the end of the year	<u>127,808</u>	<u>113,151</u>
	£	£
Reconciliation of net income to net cash flow from operating activities		
Net income per the statement of financial activities	16,085	18,894
Adjustments for:		
Dividends, interest and rents from investments	(2,836)	(579)
Decrease/(increase) in stocks	27	(696)
Decrease/(increase) in debtors	(1,311)	7,832
(Decrease)/increase in creditors	<u>391</u>	<u>(1,350)</u>
Net cash provided by operating activities	<u>12,356</u>	<u>24,101</u>
	£	£
Analysis of cash and cash equivalents		
Cash in hand	127,808	113,151
Notice deposits (less than 3 months)	-	-
Overdraft facilities repayable on demand	-	-
Total cash and cash equivalents	<u>127,808</u>	<u>113,151</u>

These unaudited financial statements have been subjected to independent examination. See report on page 7.

FARNHAM CASTLE
Financial statements for the year ended 30 September 2023
UNAUDITED ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. They have been prepared under the historical cost convention. The principal accounting policies of the charity have remained unchanged from the previous year and are set out below.

Farnham Castle meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £1.

No material uncertainties that may cast significant doubt about the ability of the Charity to continue as a going concern have been identified by the trustees. Therefore, the financial statements have been prepared on a going concern basis.

Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office of the company can be found on page 1.

Incoming resources

Income for services is recognised by reference to the stage of completion of the transaction at the balance sheet date. From 25 May 2014, all income is recognised exclusive of VAT.

All monetary donations and gifts are included in full in the statement of financial activities when receivable, provided that there are no donor-imposed restrictions as to the timing of the related expenditure, in which case recognition is deferred until the pre-condition has been met.

Revenue grants are credited as incoming resources when they are receivable provided conditions for receipt have been complied with, unless they relate to a specified future period, in which case they are deferred. Grants for the purchase of fixed assets are credited to restricted incoming resources when receivable. Depreciation on the fixed assets purchased with such grants is charged against the restricted fund.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

These unaudited financial statements have been subjected to independent examination. See report on page 7.

FARNHAM CASTLE

Financial statements for the year ended 30 September 2023

UNAUDITED ACCOUNTING POLICIES (continued)

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Lessor policy

Property lease income is recognised over the term of the lease.

Resources expended

Expenditure, which is charged on an accruals basis, is allocated between:

- expenditure incurred directly in the furtherance of the charity's objectives;
- expenditure incurred in supporting the charitable activities;
- expenditure incurred on governance costs.

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure.

The full value of a charitable grant is recognised in the year in which the grant commitment is made, and the grantee has been informed and is shown as a long or short-term creditor as appropriate.

Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs. Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Leased assets

All leases are regarded as operating leases and the payments made under them are charged to the statement of financial activities on a straight-line basis over the lease term.

Investments

Investments are stated at market value. Realised and unrealised gains and losses on investments are credited or debited to the fund to which the related investment has been allocated.

Taxation

No provision for taxation, deferred or otherwise, has been made in the financial statements of the charity, as Farnham Castle is a charity in accordance with the Charities Act 2011 and is exempt from taxation except for value added tax, if income and gains are applied for charitable purposes under S505 of the Income and Corporation Taxes Act 1988 and S145 of the Capital Gains Tax Act 1979.

Significant judgements and estimations

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

These unaudited financial statements have been subjected to independent examination. See report on page 7.

FARNHAM CASTLE
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
For the year ended 30 September 2023

	Total 2023 £	Total 2022 £
1 INCOME FROM DONATIONS AND LEGACIES		
Donations and legacies	1,169	1,190
Sundry income	1,708	1,684
	<u>2,877</u>	<u>2,874</u>

The income from donations and legacies of £1,169 (2022: £1,190) was all unrestricted. Sundry income includes the fees for guided tours of the Bishop's Palace as well as the sale proceeds of the castle guide book and the illustrated history of Farnham Castle that was originally printed in 2020.

	Total 2023 £	Total 2022 £
2 INCOME FROM CHARITABLE ACTIVITIES		
Protection and preservation of Farnham Castle Property lease income	<u>25,000</u>	<u>25,000</u>

The income from charitable activities of £25,000 (2022: £25,000) was all unrestricted.

	Total 2023 £	Total 2022 £
3 INVESTMENT INCOME		
Interest receivable	<u>2,836</u>	<u>579</u>

The interest income of £2,836 (2022: £579) was all unrestricted.

These unaudited financial statements have been subjected to independent examination. See report on page 7.

FARNHAM CASTLE
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
For the year ended 30 September 2023

	Total 2023 £	Total 2022 £
4 EXPENDITURE ON CHARITABLE ACTIVITIES		
Protection, preservation and promotion of Farnham Castle:		
Grants	3,985	3,000
Governance costs (see note 5)	6,068	3,941
Support costs (see note 6)	4,575	2,618
	<u>14,628</u>	<u>9,559</u>

The expenditure on charitable activities of £14,628 (2022: £9,559) was all unrestricted.

	Total 2023 £	Total 2022 £
5 GOVERNANCE COSTS		
Examination fees	1,000	1,000
Accountancy services	2,500	1,750
Legal and other professional fees	813	813
Trustees' professional indemnity insurance	204	203
Miscellaneous expenses	1,551	175
	<u>6,068</u>	<u>3,941</u>

The trustees neither received nor waived any emoluments for their services to the charity.

Two of the trustees were reimbursed a total of £449 in respect of outlays on behalf of the charity during the year (2022: £274).

The charity has taken out an insurance policy that includes professional indemnity insurance cover for the trustees. The total cost of the insurance covers for the year was £204 (2022: £203).

	Total 2023 £	Total 2022 £
6 SUPPORT COSTS		
Rent payable	1,511	1,511
Other support costs	3,064	1,107
	<u>4,575</u>	<u>2,618</u>

The analysis of resources expended by activity has, wherever possible, been on the basis of direct costs attributable to each activity. The balance of support costs has been allocated in the proportion of revenue generated or, in certain circumstances, on the basis of a reasoned estimate of the split between activities.

These unaudited financial statements have been subjected to independent examination. See report on page 7.

FARNHAM CASTLE
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
For the year ended 30 September 2023

	2023	2022
	£	£
7 NET MOVEMENT IN FUNDS		
Net movement in funds is stated after charging:		
Operating lease rentals:		
Land and buildings	1,511	1,511
The charity's gross income for the year was	30,713	28,453
The charity's surplus for the year was	16,084	18,894
8 INVESTMENTS	2023	2022
	£	£
1-year bank deposit bond (2022: 2-year deposit bond)	54,092	53,557
The deposit bond matures on 4 January 2023.		
9 STOCKS	2023	2022
	£	£
Book stocks for resale	669	696
In 2022, the trustees commissioned a reprint of Roy Waight's book entitled 'Farnham Castle - Stories behind the Stones', which contains a history of the castle's development since the early part of the twelfth century.		
10 DEBTORS	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	-	60
Sundry debtors & prepayments	2,165	794
Total amount falling due within one year	2,165	854
11 CREDITORS	2023	2022
	£	£
Amounts falling due within one year:		
Trade creditors	896	700
Other taxation and social security costs	2,430	2,232
Accruals	7,330	7,333
Total amount falling due within one year	10,656	10,265

These unaudited financial statements have been subjected to independent examination. See report on page 7.

FARNHAM CASTLE
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
For the year ended 30 September 2023

12 THE FUNDS OF THE CHARITY

	Balance at 1 October 2022 £	Incoming resources £	Outgoing resources £	Balance at 30 September 2023 £
Unrestricted income funds:				
General Fund	157,993	30,713	(14,628)	174,078
	<u>157,993</u>	<u>30,713</u>	<u>(14,628)</u>	<u>174,078</u>
	Balance at 1 October 2021 £	Incoming resources £	Outgoing resources £	Balance at 30 September 2022 £
Unrestricted income funds:				
General Fund	139,099	28,453	(9,559)	157,993
	<u>139,099</u>	<u>28,453</u>	<u>(9,559)</u>	<u>157,993</u>

13 COMMITMENTS UNDER OPERATING LEASES

The charity as a lessee:

At the balance sheet date, the charity had future commitments under non-cancellable operating leases as follows:

	2023 £	2022 £
Land and buildings:		
not later than one year	1,511	1,511
later than one year and not later than five years	6,046	6,046
later than five years	12,817	14,328
	<u>20,374</u>	<u>21,885</u>

The charity as a lessor:

At the balance sheet date, the charity had contracted with tenants, under non-cancellable operating leases, for the following future minimum lease payments:

	2023 £	2022 £
Amounts receivable:		
not later than one year	25,000	25,000
later than one year and not later than five years	100,000	100,000
later than five years	211,750	236,750
	<u>336,750</u>	<u>361,750</u>

14 RELATED PARTY TRANSACTIONS

Transactions with trustees are disclosed in note 5. There have been no other related party transactions.

These unaudited financial statements have been subjected to independent examination. See report on page 7.



Section A

Independent Examiner's Report

Report to the trustees

Hemdean House School Ltd

On accounts for the year
ended

31st August 2023

Charity no
(if any)

309146

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

CHARITY COMMISSION
FIRST CONTACT

01 JUL 2024

ACCOUNTS
RECEIVED

Signed:

Mitali Kells

Date:

25/06/2024

Name:

MITALI KELLS

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address: 16 EAST PARK FARM DRIVE
CHARLIE
RG10 945

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

HEMDEAN HOUSE SCHOOL LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR END

31 August 2023

The Governors, being also directors of the Charitable Company, present their report together with the Financial Statements of the Charitable Company for the year ended 31 August 2023. The Report of the Governors is also the Directors' Report by s234 of the Companies Act 1985 and the Trustees' Reports as required by part VI of the Charitable Company's Memorandum and Articles of Association and the Statement of Recommended Practice – 'Accounting and Reporting by Charities' (SORP 2005).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Body

The governing body has sought to strengthen itself by seeking individuals with a business or private education background. The school has an accountant, and experienced headteacher, provided it with a balanced and varied set of skills. In addition, they have a lawyer and a marketing director to further improve the balance of the team. The governing body remains small, but we remain committed to expanding the skills of the team.

Organisational Structure

The Board of Governors meets six times a year (once per half term) to determine the general policy of the school. Discussions take place on school finance, school policy documents and the school development plan.

Risk Management is constantly reviewed, and the Head Teacher, Finance Officer, Data Manager and Site Manager are responsible for identifying risks and bringing them to the attention of the Board of Governors so that discussions take place regarding managing the school's policy towards mitigating those risks. The day-to-day management of the school is delegated to the headteacher, the senior leadership team and finance officer, who are each appointed by the Board and who are supported by the rest of the staff.

Risk Management

The Governors are responsible for the management of the risks faced by the school. Risks are identified, assessed and controls established throughout the year. Through the risk management process established for the school, the Governors have taken all reasonable steps to satisfy themselves that the major risks identified have been adequately managed where necessary. The Governors conduct frequent reviews of major risks to the school and its activities. The school completes a Risk Management audit on an annual basis.

Key Risks Faced By The Charity

The low pupil numbers threaten the ongoing viability of the school. The Board is continuing to invest in the school facilities and has implemented a marketing plan to bolster numbers across the school. Several of our international families had returned home and have made the decision not to return to the UK. The admissions officer has streamlined the admissions process and the head completes the parental tours. The school has accepted a number of pupils from the maintained sector where parents were concerned about the progress of their children. The new governing board are continuing with a plan to put the school on a stronger financial footing and formulate a strategic plan for development. The on-site nursery is growing and pupils will continue to filter through to the reception class in the main school.

PUBLIC BENEFIT

The school promotes public benefit locally and to the wider community in several ways. In particular the school:

- Educates pupils at minimal cost to the state, thereby creating a saving for the exchequer in the current year;
- Make its premises available to the local community for sporting and cultural activities;
- Organises and hosts sporting fixtures in which local schools participate;
- Offers after school care and holiday care to our pupils and pupils from local schools;
- Is actively engaged in charitable work in the local community, which benefits not only the community but those pupils engaged in the work, by developing a sense of social responsibility;
- Provides bursary funding for deserving cases;
- Pays for training of its staff (including administrative employees) as part of their professional development.

OBJECTIVES, AIMS AND PRINCIPAL ACTIVITIES

The main objective of the Charitable Company continues to be to ensure that Hemdean House School functions as an Independent Day School and that it continues to thrive in a competitive environment, providing a high standard of education for children between the ages of 4 and 11 and high quality out-of-hours care, before and after school and during school holidays.

Strategic Aim and Intended Impact

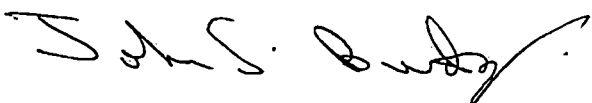
Hemdean House's strategic aim is the attainment of the highest academic levels and it strives to encourage self-confidence, independence, power of expression, an enthusiasm for learning and an appreciation of what can be achieved through work, creativity and self-discipline. Above all, it is important that our children enjoy their at Hemdean, feel safe and supported, develop a sense of responsibility and show consideration towards others. We want parents to feel confident that their children are happy and safe in school and that they are being supported and challenged as appropriate, in order to achieve their potential.

Volunteers

The Hemdean House PTA is an organisation which is established to support the school and achieve this by providing a full programme of charitable events ongoing throughout the academic year. The funds raised assist the school in a variety of ways, such as purchase of one-off items of equipment that would otherwise be unaffordable. Additionally, the school is well supported by a small group of parental volunteer helpers who support the school in a variety of practical ways. None of the governors are remunerated.

The Governors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to ensure that the Financial Statements comply with the Companies Act. The Governors are also responsible for safeguarding the assets of the Charitable Company, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the Board of Governors on 27th June 2024 and signed on its behalf by:



J Buxton - Governor

HEMDEAN HOUSE SCHOOL LIMITED**STATEMENT OF FINANCIAL ACTIVITIES**

FOR THE YEAR ENDED 31 August 2023

Recommended categories by activity	Notes	Unrestricted funds £	Total Funds 2023 £
Incoming resources			
Income and endowments from:			
Charitable activities	2	770,652	770,652
Total		770,652	770,652
Resources expended			
Expenditure on:			
Raising funds	3	124,509	124,509
Charitable activities	4	671,277	671,277
Other	6	29,149	29,149
Total		824,935	824,935
Net income/(expenditure) before investment gains/(losses)		(54,283)	(54,283)
Net income/(expenditure)		(54,283)	(54,283)
Net movement in funds		(54,283)	(54,283)
Reconciliation of funds:			
Total funds brought forward		130,494	130,494
Total funds carried forward		76,211	76,211

HEMDEAN HOUSE SCHOOL LIMITED**BALANCE SHEET**

FOR THE YEAR ENDED 31 August 2023

Recommended categories by activity	Notes	Unrestricted funds £	Total Funds 2023 £
Fixed assets			
Tangible assets	7	11,131	11,131
Total fixed assets		11,131	11,131
Current assets			
Debtors	8	163,229	163,229
Cash at bank and in hand	9	159,509	159,509
Total current assets		322,738	322,738
Creditors: amounts falling due within one year	10	210,832	210,832
Net current assets/(liabilities)		111,906	111,906
Total assets less current liabilities		123,037	123,037
Total net assets or liabilities		123,037	123,037
Funds of the Charity			
Unrestricted funds	11	76,211	76,211
Restricted income funds	11	-	-
Endowment funds	11	-	-
Total funds		76,211	76,211

The financial statements were approved by the Board on 27th June 2024 and signed on its behalf by:



J Buxton - Governor

1 Accounting Policies

1.1 Accounting Policies

The principal accounting policies adopted by the Charity, which is a public benefit entity, in the preparation of the accounts are as follows.

1.2 Basis of preparation

The accounts have been prepared under the historical cost convention, as modified by the inclusion of charitable properties and fixed asset investments and investment properties at valuation.

The accounts have been prepared in accordance with “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)” (effective 1 January 2019) – (Charities SORP (FRS 102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts are presented in pounds sterling and rounded to the nearest pound.

1.3 Going concern

The Trustees have made the difficult, after the year end, to close the school at the end of the 2023/24 academic year and are in the process of engaging advisers to assist in the correct closure of the Charitable Company.

2 Income from Charitable Activities

	Unrestricted funds	Restricted income funds	Endowment funds	Total funds 2023
Analysis	£	£	£	£
Sale of service	770,652	-	-	770,652
	770,652	-	-	770,652

3 Expenditure on Raising Funds

Analysis	Total funds 2023 £
Advertising, marketing, direct mail and publicity	660
Rent collection, property repairs and maintenance charges	119,875
Support Costs	3,974
	<hr/> 124,509 <hr/>

4 Expenditure on Charitable Activities

Analysis	Total funds 2023 £
Legal/professional fees	1,200
Wages and salaries	535,130
Staff costs	25,183
Cost of services	98,590
Support Costs	11,174
	<hr/> 671,277 <hr/>

5 Support Costs

Analysis	Total funds 2023 £	£
Printing and stationery	7,948	
Governance Costs		
Accountants fees	7,200	
	<hr/> 15,148 <hr/>	

6 Other Expenditure

	Unrestricted funds	Restricted income funds	Endowment funds	Total funds 2023
Analysis	£	£	£	£
Other Expenditure	23,110	-	-	23,110
Depreciation Charge for the Year - Fixtures & Fittings	6,039	-	-	6,039
	29,149	-	-	29,149

7 Tangible Fixed Assets

7.1 Cost or valuation

	Fixtures & Fittings	Computer Equipment
	£	£
At 01 September 2022	54,410	5,586
Additions	1,114	-
Disposals	-	-
Revaluations	-	-
Transfers	-	-
At 31 August 2023	55,524	5,586

7.2 Amortisation and impairments

	Fixtures & Fittings	Computer Equipment
	£	£
At 01 September 2022	38,941	4,999
Additions	5,452	587
Disposals	-	-
Revaluations	-	-
Transfers	-	-
At 31 August 2023	44,393	5,586

7.3 Net book value

	Fixtures & Fittings	Computer Equipment
	£	£
At 01 September 2022	15,469	587
At 31 August 2023	11,131	-

8 Debtors: Amounts falling due within one year

	Total funds 2023
	£
Trade debtors	155,384
Other debtors	5,091
Prepayments & accrued income	2,754
	<u>163,229</u>

9 Cash at bank and in hand

	Total funds 2023
	£
Cash at bank and on hand	159,509
	<u>159,509</u>

10 Creditors: Amounts falling due within one year

	Total funds 2023
	£
Accruals and deferred income	210,832
	<u>210,832</u>

11 Charity funds

11.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
	£	£	£	£	£	£
Unrestricted funds	130,494	770,652	(824,934)	-	-	76,212
Total	130,494	770,652	(824,934)	-	-	76,212