

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE

Registered Charity Number 312801

REPORT AND ACCOUNTS

FOR

THE YEAR ENDED 31 MARCH 2025

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE
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THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE
LEGAL AND ADMINISTRATIVE INFORMATION

TRUSTEES

Mrs D Brooker
Mrs K C Donnelly
The Rev'd Manuela Schmucki
Mrs W D Kirkman
Mr R C Thomas
Mr R W B Clough
Mr A N Dakshy

CLERK

Mr P Granger

CHARITY NUMBER

312801

PRINCIPAL ADDRESS

St Margaret's Visitors Centre
2 Brandram Road
Lewisham
London SE13 5EA

BANKERS

CAF Bank limited
25 Kings Hill Avenue
Kings Hill
Kent
ME19 4JQ

INDEPENDENT EXAMINER

M P H Jones FCA
Wallace Crooke
Chartered Accountants
College House
St Leonards Close
Bridgnorth
Shropshire
WV16 4EJ

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE

REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 MARCH 2025

The Governors present their report and accounts for the year ended 31 March 2025.

The Governors have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

Structure, governance and management **Governing Document**

Although founded in 1622, the Charity is currently governed by an Order of the Charity Commission dated 17 June 2009 which amended its governance to permit a wider area of benefit for the application of the Charity's funds and a further Scheme dated 20 October 2023 which further extended the objects of the Charity to enable it to make grants to educational establishments in Lewisham where the grant would be used for the benefit of those in need of financial assistance.

There is no need for the charity to engage in fundraising as it derives income from the Estate Charity of William Hatcliffe. The Charity receives 40% of the income derived by the Lee Charity of William Hatcliffe from the William Hatcliffe Estate Charity. The Estate Charity has advised that it expects to be able to maintain its distribution to the Charity at the current level for the foreseeable future.

The Governors are appointed for terms of five years, other than the Rector for the time being of St. Margaret of Antioch, Lee, who is an ex-officio Governor for the period of holding such office.

The Governors meet monthly, except in August.

Those who served during the year were:

The Reverend Manuela Schmucki (appointed 16/10/24)

Mrs. D Brooker

Mrs. W D Kirkman

Mrs. K C Donnelly

Mr. RWB Clough

Mr. RC Thomas

Mr. A N Dakshy

Under the direction of the Trustees, the Charity engages independent consultants to provide administrative services, promote the charity, and liaise with prospective and successful grant applicants.

The charity embraces all aspects of the Equality Act 2010.

Objects and activities

The Charity is grant-making with the objective of promoting the education (including social and physical training) of persons resident in or in the neighbourhood of the London Borough of Lewisham and who, in the opinion of the Governors, are in need of financial assistance. The Governors have the power to make grants to educational establishments located in the London Borough of Lewisham and to make grants to organisations which promote the education (including social and physical training) of children or young people in the London Borough of Lewisham, where the application of the grants will be for the benefit of those in need of financial assistance.

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE

REPORT OF THE GOVERNORS (continued) FOR THE YEAR ENDED 31 MARCH 2025

The Governors confirm that they have given careful consideration to the Charity Commission's general guidance on public benefit when reviewing objectives and planning activities

Public benefit statement

The governors confirm that they comply with their duty to have due regard to the Charity Commission's public benefit guidance. The Lee Education Charity of William Hatcliffe targets funding for the relief of poverty and to tackle social and health inequalities. It makes grants to support the work of charities and community groups that work with people affected by economic disadvantage and for individuals who are in need, hardship, or distress. The charity awards grants based on published criteria and through a thoughtful and fair assessment of the needs and aspirations of the applicants. A monitoring process ensures that public benefit is derived from each grant award.

Risk management

The Governors have assessed the major risks to which the charity is exposed and are satisfied that the systems are in place to mitigate exposure to the major risks. Internal financial risks are minimised by the implementation of procedures for the authorisation of all transactions.

The Governors have agreed it prudent to temper the Charity's level of grants awarded so that reserves are maintained at a minimum level of £30,000 as a safeguard against possible future eventualities.

Achievements and performance Processes and systems

We have continued to strengthen our processes and procedures to ensure the charity operates efficiently and is well equipped to support people experiencing genuine poverty. Our Salesforce CRM database has been enhanced with new filters to more clearly track and categorise the status of each application—from initial submission through to grant completion—and to generate more detailed statistical insights. This helps minimise delays in processing applications and ensures that people in poverty receive support as quickly as possible.

Grants guidelines

We have revised our grant guidelines on the website to provide clearer, more accessible information about available funding and the application process. These improvements help ensure applicants fully understand the opportunities, the eligibility criteria, grant conditions and the steps involved before starting their online application.

Pupil Premium funding

The Trustees allocated £60,000 for the academic year 2024/25, distributed to ten schools on the condition that all funds are ring-fenced for Pupil Premium pupils and applied specifically to enrichment and extra-curricular activities. This targeted investment plays a vital role in addressing educational disadvantage, expanding opportunities, and enabling children from lower-income families to reach their full potential.

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE

REPORT OF THE GOVERNORS (continued) FOR THE YEAR ENDED 31 MARCH 2025

Grant applications

The Trustees meet monthly to consider grant applications and to manage the Charity's business. They also occasionally consider urgent grant applications arising between the meetings. Grant Applications are also invited from all registered charities in the London Borough of Lewisham engaged in the relief of need for grants to assist in any aspects of their work.

The charity continues to support a range of youth organisations across the borough, which, together with several schools, make individual referrals to us
Across our priority areas, the charity has supported groups and individuals from a wide range of applicants and initiatives, such as:

- Schools – Pupil Premium support
- Schools – residential and outings
- Provision of school uniforms for disadvantaged pupils
- Laptops for young refugees and asylum seekers
- Performing arts activities for young children
- ESOL (English for Speakers of Other Languages) classes for refugees and asylum seekers
- Art workshops for children and young people
- Activities and skills enrichment programmes for teenagers
- Outdoor activities for scouts
- Theatre workshops for young people
- Empowerment workshops for teenage girls
- Supplementary education for refugee and asylum-seeker children

During the year:

Grants totalling £32,796 (2024- £43,067) were awarded to 9 (2024 -9) organisations.

Of these grants £1,215 was made to the Sheriffs and Recorders Fund towards supporting the vocational training of 3 ex-offenders.

Grants totalling £75,930 (2024 - £60,590) were awarded to 17 schools (2024 - 16) to give young students the opportunity to learn an instrument, attend a club, participate in school residential trips, etc.

Meeting a wide range of educational needs, grants totalling £7,770 (2024 - £20,825) were awarded to 18 individuals (2024 - 61), including 6 young student refugees in need of laptops for their studies.

Financial Review Reserves Policy

The Charity is entitled to 40% of the income which the Lee Charity of William Hatcliffe receives from the William Hatcliffe Estate Charity. It has been confirmed that the Estate Charity of William Hatcliffe has approved a distribution of £150,000 during the financial year 2025-26, of which £60,000 will be passed on to The Lee education Charity of William Hatcliffe.

It is the policy of the Governors that unrestricted funds that have not been designated for specific use should be maintained at a level which will ensure that, in the event of a significant drop in income,

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE

**REPORT OF THE GOVERNORS (continued)
FOR THE YEAR ENDED 31 MARCH 2025**

they will be able to continue the charity's current activities for a period of at least one year while consideration is given to ways in which additional funds may be raised.

As of 31 March 2025, the free reserves held are £272,805 (2024: £331,585). All the Charity's funds are unrestricted and held for the furtherance of its objectives.

As the economic downturn and adverse cost of living climate continue to cause financial hardship for many people, the Trustees will endeavour to meet the challenge by regulating the total amount awarded to successful applicants and to help as many suitable applicants as possible in some way but control the outflow of funds from reserves.

On behalf of the Board of Governors

Roger Thomas

Governor

Date: 15th October 2025

**INDEPENDENT EXAMINER'S REPORT TO THE GOVERNORS OF
THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE**

I report on accounts of the charity for the year ended 31st March 2025, which are attached.

Respective responsibilities of Governors and Examiner

As the Charity's Governors you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently I do not express an audit opinion on the view given in the accounts.


Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

(a) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with Section 130 of the 2011 Act.
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements under the 2011 charities act have not been met; or

(b) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


M P H Jones FCA
Wallace Crooke
Chartered Accountants
College House
St Leonards Close
Bridgnorth
Shropshire
WV16 4EJ

Date: 15th October 2025

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025**

	2025 Unrestricted Funds	2024 Unrestricted Funds
	£	£
Incoming Resources		
Income from the Estate Charity of William Hatcliffe under Charity Commission Scheme dated 20/06/2005	60,000	60,000
Other Income	-	5,244
Gross Interest on Deposit Accounts	6,802	7,200
Total Incoming Resources	66,802	72,444
Resources Expended		
Charitable Expenditure:		
Educational Grants	116,269	124,482
Consultant's Costs	7,244	6,940
Administration Expenses	1,583	6,998
Examiner's Fee	486	474
Total Resources Expended	125,582	138,894
Net Incoming Resources	(58,780)	(66,450)
Funds Balance at 1 April 2024	331,585	398,035
Funds Balance at 31 March 2025	272,805	331,585

The notes on page 8 & 9 form part of these accounts

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
CURRENT ASSETS			
CAF Cash Account		2,929	19,502
CAF Gold Account		<u>270,367</u>	<u>319,583</u>
		273,296	339,085
CREDITORS			
Amounts falling due within one year	3	491	7,500
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>272,805</u>	<u>331,585</u>
FUNDS			
Unrestricted Funds	4	272,805	331,585
		<u>272,805</u>	<u>331,585</u>

The notes on page 8 & 9 form part of these accounts
The accounts were approved by the Governors on 15th October 2025

Roger Thomas
Governor

Philippe Granger
Mr P Granger - Clerk

THE LEE EDUCATION CHARITY OF WILLIAM HATCLIFFE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds. Income from The Lee Charity of William Hatcliffe is recognised on an accruals basis when the entitlement to such income arises and interest when credited to the deposit account.

1.3 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have all been allocated to activities on a basis consistent with the use of resources.

1.4 Taxation

The charity is exempt from tax on its charitable activities.

1.5 Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the governors.

Designated funds are amounts which have been set aside at the discretion of the Governors for a specific, but not legally binding, purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. Governors Remuneration and Benefits

None of the Governors (or any person or organisation connected with them), received remuneration or any other benefits for the year ended 31 March 2025, nor for the year ended 31 March 2024.

THE EDUCATION LEE CHARITY OF WILLIAM HATCLIFFE

NOTES TO THE ACCOUNTS (Continued)
FOR THE YEAR ENDED 31 MARCH 2025

3. Creditors: Amounts falling due within one year

	2025	2024
	£	£
Balances of Grants Awarded	-	7,021
Bank Charges	5	5
Examiner's Fee	486	474
	<u>491</u>	<u>7,500</u>

4. Movement in Funds

	2025	2024
	£	£
Unrestricted Funds		
Opening Balance	331,585	398,035
Incoming Resources	66,802	72,444
Resources Expended	(125,582)	(138,894)
Closing Balance	<u>272,805</u>	<u>331,585</u>
Total Funds	<u>272,805</u>	<u>331,585</u>