



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	1	Sep	2022		31	Aug	2023

Section A Reference and administration details

Charity name	St Olave's Parents' Association
Other names charity is known by	
Registered charity number (if any)	312601
Charity's principal address	C/S St. Olave's Grammar School Goddington Lane, Orpington Postcode BR6 9SH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zey Kagan	Chair	20 th -Nov-2019-20 to 20 th -Mar-2023	
2	Amit	Chair	20 th -Apr-2023 to 21 st -Mar-2024	
3	Bhawana Sanyal	Treasurer	27 th -Apr-2022 to 20 th -Apr-2023	
4	Pradeep Raul	Treasurer	20 th -Apr-2023 to 21 st -Mar-2024	
5	Shivanand Jadhav	Secretary	9-Mar-2022 to 29-Sep-2022	
6	Neha Sabikhi	Secretary	20 th -Apr-2023 to 21 st -Mar-2024	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
------	-----------------------------------

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	St. Olave's Parents' Association is a registered charity comprising of the parents and guardians of pupils attending St. Olave's Grammar School and staff employed at the school.
Trustee selection methods (eg. appointed by, elected by)	Annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Parents' Association is to advance the education of the pupils in the school. In furtherance of the object the Association may:

- Develop more extended relationships between the parents and others associated with the School.
- Engage in activities which support the School and advance the

education and development of the pupils attending it.
– Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body, or its representative, shall from time to time determine.
The Parents' Association shall be non-party political and non-sectarian.

The Parents' Association (PA) organises a number of social events funds raising and to bring the parents/teacher community together:

- Multi-faith Iftar, Diwali, Christmas Concerts, Chinese New Year
- Summer Fun Day, Spring Ball
- Magic Night, Quiz Night

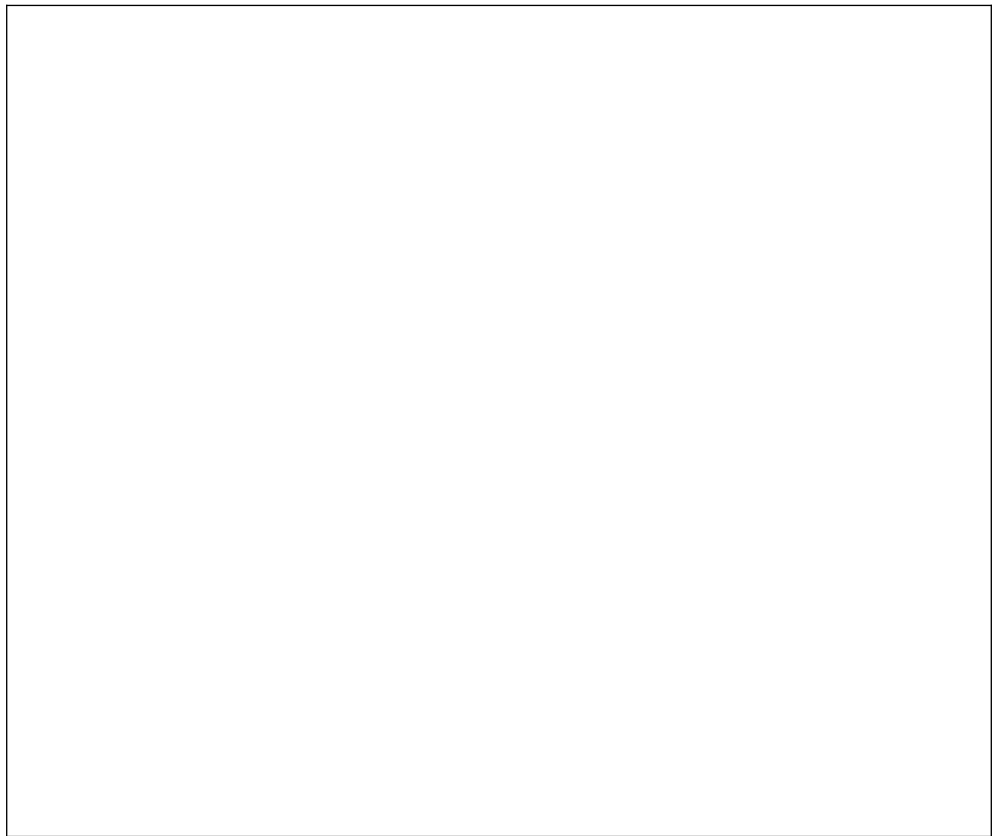
The PA also co-ordinates provisioning of refreshments and support for School events including school concerts and functions, parents' evenings etc.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

PA activities happened last year online Mock test paper sale and uniform sale , Diwali celebration.

Section E

Financial review

Brief statement of the charity's policy on reserves

The PA holds its funds for disbursement for the assistance and advancement of education facilities for the pupils of the St. Olave's Grammar School.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

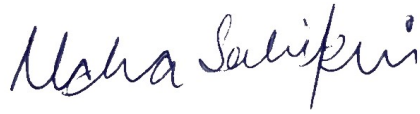
Section F Other optional information

Empty box for optional information.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Neha Sabikhi	
Position (eg Secretary, Chair, etc)	Secretary (FY 2022-2023 Between 20 th -Apr-2023 to 21 st -Mar-2024)	
Date	24 th May 2024	



Unaudited Annual Report & Accounts
St Olave's Parents' Association
Charity Number: 312601

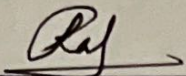
Year ended
31 August 2023

**St Olave's Parents' Association
Treasurer's Annual Report for the year ended 31 August 2023**

Income exceeded Expenditure by £12,207.19. Details are given in the Income & Expenditure Account on Pages 3 and 4.

Payments totalling £33,839.18 were made to or on behalf of St. Olave's Grammar School during the year.
Details are given on page 6.

The financial state of affairs of the Association as at 31 August 2023 was considered to be satisfactory.



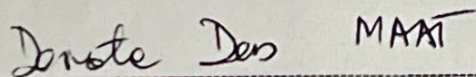
Pradeep Raul

Dated 15/04/2024

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF
ST OLAVE'S PARENTS' ASSOCIATION**

I have examined the attached Income & Expenditure Account, Balance Sheet and Notes to the Accounts, together with the books and vouchers relating to these Accounts.

In my opinion, the said Accounts fairly state the transactions of the Association for the year ended 31st August 2023 and its assets and liabilities at that date.



Independent Examiner

Dated 25/04/2024

**St Olave's Parents' Association
Income & Expenditure Account
Year Ended 31 August 2023**

INCOME	Notes	£	2023 £	£	£	2022 £	£
Donations - Parents							
Uniform Sales			1,188.95			2,873.21	
Matched Funding / Donations via CAF			340.00			2,225.00	
Non Uniform Day							
EasyFundraising			745.03			460.52	
STOPA Fund Raising			0.00			_____	
				2,273.98			5,558.73
NET INCOME/(DEFICIT) FROM EVENTS							
Events & Catering							
Income		4,193.33				4,262.27	
Expenses		(3,014.85)				(2,202.28)	
Net surplus			1,178.48			2,059.99	
Quiz nights							
Income		0.00					
Expenses		0.00				_____	
Net surplus			0.00				
Christmas Raffle							
Income		0.00				144.46	
Expenses		0.00				0.00	
Net surplus			0.00			144.46	
Iftar							
Income		462.73					
Expenses		(100.00)				_____	
Net surplus			362.73				
Mock Test and Test Papers							
Income		49,422.09				46,085.06	
Expenses		(5,618.38)				0.00	
Net surplus			43,803.71			46,085.06	
				45,344.92			48,289.51
TOTAL NET INCOME				<u><u>47,618.90</u></u>			<u><u>53,848.24</u></u>
EXPENDITURE							
Donations to St Olave's Grammar School	5		33,839.18			0.00	
Donations to St. John's Ambulance			840.00			1,204.80	
No Details (from Last FY)			0.00			0.00	
Equipment			662.10			8.00	
Subscription			0.00			0.00	
Website/Internet charges paid via PayPal			0.00			0.00	
Parent Kind			0.00			133.00	
Bank Charges			76.23			73.98	
PayPal Charges			0.00			0.00	
CRY refund			0.00			0.00	
Adjustment			(5.80)			105.00	
TOTAL EXPENDITURE				<u><u>35,411.71</u></u>			<u><u>1,524.78</u></u>
NET SURPLUS/(DEFICIT) FOR THE YEAR				<u><u>12,207.19</u></u>			<u><u>52,323.46</u></u>

**St Olave's Parents' Association
Balance Sheet
As At 31 August 2023**

		2023		2022	
		£	£	£	£
CURRENT ASSETS					
Debtors & Prepayments	2	-		-	
Accrued Income		-		-	
Cash at bank - HSBC		41,297.43		60,315.92	
Cash at bank - PayPal		60,238.66		29,032.90	
Cash in Hand - To be banked		19.92			
Cash in hand - floats		-			
		<u>101,556.01</u>		<u>89,348.82</u>	
CURRENT LIABILITIES					
Creditors	3	-		-	
Other Creditors	4	-		-	
				<u>89,348.82</u>	
NET ASSETS		<u><u>101,556.01</u></u>		<u><u>89,348.82</u></u>	

Represented by:
CAPITAL ACCOUNT

Brought forward		89,348.82		37,025.36	
Excess/(Deficit) of Income over Expenditure		12,207.19		52,323.46	
		<u><u>101,556.01</u></u>		<u><u>89,348.82</u></u>	

SIGNED ON BEHALF OF THE COMMITTEE



----- Treasurer

Dated 15/04/2024

----- Secretary

Dated

**St Olave's Parents' Association
Bank Reconciliation
Year Ended 31 August 2023**

Bank Reconciliation	01-Sep-2022 to 31-Aug-2023	Notes
Bank Balances		
B/F 01.Sep.2022		
HSBC	60,321.72	60,315.92
PayPal	29,032.90	
Sales cash	-	
Float cash	-	
		89,354.62 ok
Receipts	56,352.13	
Payments	44,150.74	
Balance C/F per accounts	101,556.01	
Balance per bank as on 31.Aug.2023		
HSBC	41,297.43	Verified with HSBC Statement - as of 31-Aug-2023
PayPal	60,238.66	Verified with HSBC Statement - as of 31-Aug-2023
Sales cash	19.92	
Float cash	-	
		101,556.01 ok
Add: banking not cleared.		
Debtors from Notes	-	
		-
Less: cheques not cleared.		
Creditors from Notes	-	
Other Creditors from Notes	-	
		-
Balance per cash book	101,556.01	ok
Difference		



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Olave's Parents' Association

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

312 601

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 25 / 04 / 2024

Date: D. Das

Name: DOROTA DAS

**Relevant professional
qualification(s) or body
(if any):**

AAT

Address: 16 OXEMORE GARDENS
BRS 3PJ ORPINGTON

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

**St Olave's Parents' Association
Treasurer's Annual Report for the year ended 31 August 2023**

Income exceeded Expenditure by £12,207.19. Details are given in the Income & Expenditure Account on Pages 3 and 4.

Payments totalling £33,839.18 were made to or on behalf of St. Olave's Grammar School during the year. Details are given on page 6.

The financial state of affairs of the Association as at 31 August 2023 was considered to be satisfactory.

Pradeep Raul

Dated

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF
ST OLAVE'S PARENTS' ASSOCIATION**

I have examined the attached Income & Expenditure Account, Balance Sheet and Notes to the Accounts, together with the books and vouchers relating to these Accounts.

In my opinion, the said Accounts fairly state the transactions of the Association for the year ended 31st August 2023 and its assets and liabilities at that date.

Donata Des MAAT

Independent Examiner

Dated 25/04/2024