

Company registration number: 00618973  
Charitable company registration number: 310218

# Marchant-Holliday School Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2020

# **Marchant-Holliday School Limited**

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# Marchant-Holliday School Limited

## Trustees Report

The Board of Governors has pleasure in submitting its Annual Report together with the audited financial statements for the charity for the year ended 31 March 2020. The financial statements have been prepared in accordance with current statutory requirements.

### **Objectives and activities**

#### ***Objects and aims***

The school is an independent, residential special school, approved by the Department for Education (DfE) for boys aged five to thirteen who present with Social, Emotional and Mental Health (SEMH) needs, including aspects of autistic spectrum disorder and other conditions. The school receives referrals from local authorities throughout the South West of England for both day and boarding placements.

The school sits in lovely grounds in a rural area of South Somerset on the border of Dorset. The nearest train stations are Templecombe and Castle Cary. The school is a 5 minutes' drive from the A303.

From its inception, the school has aimed to provide the very best standard of education and care to help pupils to develop their full potential for social, emotional and intellectual growth. The original vision of Mr Marchant-Holliday was that the boys to the school should find a caring, tolerant and supportive environment that would help them recover their self-worth and self-confidence, as well as continuing to develop essential life skills.

#### ***Objectives, strategies and activities***

A careful assessment of the needs of each pupil is carried out and then, when a placement is agreed, bespoke learning and behaviour plans are drawn-up based on the Education Health and Care Plan (EHCP). The school's ultimate aim is to make children feel safe and happy, and subsequently to achieve excellent academic progress, positive behaviour patterns and well developed interpersonal skills.

One of the ways the school seeks to achieve this is by offering a range of trips and visits. These can be as a class or year group linked to their curriculum based topic or residential activity trips. Whole school visits are also organised and this year included a visit to the Pantomime at The Octagon Theatre, a beach trip to Studland Bay and the Christingle Service at the village church.

At the end of their time at the Marchant-Holliday School, pupils either return to mainstream education or are placed in secondary specialist provision. We have been focusing on the transition process closely involving our families, local authorities and potential new schools to make any transitions as successful as possible.

#### ***Public benefit***

The school offers a nurturing educational environment for children with SEMH needs. Typically, these children find coping in a mainstream class difficult and the Marchant-Holliday School is able to offer a high teacher-to-pupil ratio with structures and systems which help support the needs of each child individually. All pupils arrive at the Marchant-Holliday School from local authority provision where their SEMH needs will have had an adverse effect on both their performance and that of their peers. The education and care provided at the Marchant-Holliday School is tailored to the needs of each pupil. The school offers public benefit by reducing the impact on local authority provision for all children with SEMH needs and seeks to enable the children to progress in ways that have proved difficult in a mainstream setting. This in turn better equips them with the skills to be happy, independent children and contribute to society as they grow up. In addition, the support for the child often results in an improved home environment benefitting the whole family.

# **Marchant-Holliday School Limited**

## **Trustees Report**

The Governors confirm they have complied with the section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### ***Social investment policies***

During the 2019/20 year, senior members of staff have visited several local schools at their request to provide advice and discuss behaviour needs/strategies to support individual pupils. In certain instances, we have also been able to provide staff training and advice on the transition process for pupils with Education, Health and Care Plans. The school has forged a link with another special school in Yeovil and have indicated a willingness to be part of their Outreach initiative.

In a few instances, the School has provided emergency respite boarding care, at no additional cost to the authority, for short periods of time to support pupils and their families. This is something which supports the school's values and ethos.

The school has initiated a Parent/Carer forum with meetings due to take place in school once each term (6 times a year). This is coordinated by the Head of Care and delivered by a member of school staff. The first meeting was scheduled for March and had received good interest from our parent/carers. Unfortunately, due to Covid-19, the meetings have had to be put on hold.

### **Achievements and performance**

#### ***Review of charitable activities undertaken***

The school continues to function as a key provider of education and care to boys with SEMH needs throughout the South West of England. We have good relationships with the relevant local authorities and enjoy a good reputation in our field of work. Numbers of pupils have remained buoyant during the period under review with numbers fluctuating between 44 and 50 pupils, with a good balance between weekly boarding and day provision. As always, the continuing health and prosperity of the school depends on the ongoing flow of referrals from local authorities.

#### ***Key non-financial performance indicators***

The Ofsted Joint Education & Care Inspection carried out during January 2020 resulted in a 'Good' judgement in all areas. The inspection was carried out under the new Ofsted Common Inspection Framework (2019). The Inspection Team praised the work of the school and noted that, "pupils thrive at this school". The school's rigorous self-evaluation ensures that both educational and care standards are maintained and developed further. Internal benchmarking and assessment show continued progress in both academic and social attainment across all age groups.

The Trustees believe that the school continues to deliver well in terms of achievement of its charitable objectives. The past 12 months has seen a continued growth in pupil numbers and the School has been successful in amending its registration with the Department for Education to accommodate up to 56 pupils. The school continues to enjoy a high level of pupil referrals. The age profile of children referred to the school continues to include younger pupils and this provides greater opportunities to influence behaviour patterns at an earlier stage. During the year, 40% of pupils leaving the school returned to mainstream education with the remainder being placed in specialist secondary provisions.

# Marchant-Holliday School Limited

## Trustees Report

### ***Developments***

During the 2019/20 year there has been investment in improving the fabric of some of the buildings to create additional classroom space as well as space for in-house training and professional development. A more comprehensive training and professional development plan has been put in place which includes both internal and external specialists.

A new reception area has been created which provides a welcoming visitor waiting area with its displays of whole school artwork projects. It also allows for a more secure entry and exit point to the school. Clinkards building has been redeveloped to provide the staff training area as well as an additional office, with the upstairs being transformed from a storage area to a comfortable staff room and care office.

These works have freed up other areas which are now able to be utilised as part of our Extended Classroom provision which has been developed over the year. This has enabled the school to better support the higher needs of our more complex pupils. The extended classroom provision has been supported by the creation of a staffing model that enables us to identify individual needs and intervene more effectively.

The school holds whole school art days with a local artist who comes into school and works with each class to produce a piece of whole school art. These days have been very successful.

### ***Plans for future periods***

The school aims to develop its outdoor learning provision both in terms of staffing and resources to further enrich the 24 hour curriculum offer for pupils. The school hopes to further improve the transition process in liaising more effectively with families and local authorities. It is also exploring opportunities to further increase its capacity for pupil numbers.

The school now also has detailed up-to-date site plans of both premises and grounds to support ongoing discussions regarding larger scale site redevelopment.

### **Financial review**

The financial results for the year ended 31 March 2020 are set out on pages 11 to 26 and are summarised here.

The schools' total income in 2019/20 was £2,828,031 (2018/19 - £2,716,127). We have continued to closely manage our expenditure and deliver value for money. Our total expenditure in 2019/20 was £2,524,371 (2018/19 - £2,316,808).

We have ended the financial year with a surplus of income over expenditure of £303,660 (2019 - £399,319).

Details of movements in fixed assets are show in note 12. Fixed assets relate to land and buildings, fixtures and fittings, motor vehicles and computer equipment.

### ***Policy on reserves***

The Board reviews the levels of reserves annually. The school needs to maintain enough unrestricted funds to cover variations in pupil numbers during the year whilst still meeting expenditure commitments.

At 31 March 2020, total reserves stood at £5,744,744 (2019 - £5,441,084). Of this figure, net current assets are £1,368,477 (2019 - £1,087,409) and cash reserves are £1,106,815 (2019 - £1,170,668).

# Marchant-Holliday School Limited

## Trustees Report

'Free reserves', being unrestricted funds less tangible fixed assets, are £2,365,616 (2019 - £2,070,879). The school has reviewed its reserves policy in light of its new Strategic Plan. The school aims to provide for a wind-down reserve of £309,000 plus six-month's operating costs of £1,487,000; free reserves are thus ahead of policy. The school is currently planning capital projects of nearly £1,850,000 to fund future strategic aims.

Of the total reserves, £2,861 (2019 - £16,530) is restricted reserves which relates primarily to Pupil Premium. This fund can be carried forward year-on-year and is used in the most appropriate way to benefit pupils to whom the fund applies.

### ***Principal funding sources***

99% of the school's income (2019 - 99%) is derived from fees charged to the local authorities for pupil placements.

### ***Investment policy and objectives***

The Board adopts what it considers to be a conservative investment policy. It will take professional advice before implementing any changes to its investment portfolio. The school retains a proportion of its funds (typically £1 million) in long-term, low risk income-generating investments, with the aim of generating additional income for the school. The performance of the investments is regularly monitored by the Governors.

## **Structure, governance and management**

### ***Nature of governing document***

The school was incorporated on 13 June 1959 as a company limited by guarantee and not having share capital (registered in England and Wales, number 00618973). The governing document is the Memorandum of Association. The school cannot pay dividends and must utilise all its funds to further its charitable objectives.

### ***Recruitment and appointment of trustees***

Following a period of turbulence with the Governing Board, the school commissioned a review of Governance by the National Governance Association. This review led to the school revisiting the Board's aims and objectives and Code of Conduct. The school currently has a Governing Board comprising five members. The school continues to seek to recruit individuals with skills that will be of value to the governing body. Standard appointment procedures are adopted in the same way that they are applied to paid staff.

### ***Induction and training of trustees***

All new Trustees follow a pre-determined induction programme which is based on an adapted form of used for employees.

### ***Arrangements for setting key management personnel remuneration***

The school works within framework documents referred to in staff contracts: For teachers: The Teachers' Pay and Conditions Document and statutory regulations affecting the employment and conduct of teaching staff. For all other employees: The National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service. An annual salary review is overseen by the Chair of Governors.

### ***Organisational structure***

The Board of Governors take decisions on all aspects of the school's activities. They meet at least four times a year.

# Marchant-Holliday School Limited

## Trustees Report

### ***Relationships with related parties***

Other than the Trustees, the school has not worked with any related parties during the year. None of the Trustees received remuneration or other benefits from their work with the school.

### ***Major risks and management of those risks***

The key identified risk to the continued prosperity of the school has always been a decline in pupil referrals occasioned by local authority changes of policy or other external factors. Management of this is pro-active in terms of ensuring that our provision remains of high quality (as evidenced by Ofsted), that the fee structure is appropriate and that referrers continue to have confidence in provision for the pupils. Maintenance of good working relationships with local authority commissioning officers and SEND Leaders is a key priority within this process. As stated above, reserve policies continue to cater for continuation of the school's business on reduced numbers for a period of 6 months or more should that need ever arise.

### ***Covid-19***

As a specialist residential provision for pupils with SEMH, with all our pupils deemed vulnerable, the school has been required by the DfE to remain open since the first national lock-down in March 2020. In doing this the school has liaised closely with the DfE, Public Health England, the National Association of Special Schools, respective local authorities and the Unions to ensure adequate and safe provision for all members of the school community. With the school remaining open, there is no current threat to funding from referring local authorities. The school has amended policies and procedures to fall into line with current requirements and recommended best practice, and ensured that risk assessments, hygiene protocols, daily routines and information to staff, pupils and families has been updated and disseminated regularly. Where pupils have been unable to attend due to Covid-related circumstances, enhanced Health and Safety and safeguarding procedures have been put in place. The school has a 'remote learning' platform in place, coordinated by the school's Curriculum and Learning Lead. For pupils eligible for free school meals, food boxes have been provided during all school holiday periods.

The school will continue to respond to the national picture in working with professional bodies and colleagues in keeping the school open and functioning effectively.

# Marchant-Holliday School Limited

## Trustees Report

### Reference and Administrative Details

<b>Trustees</b>	Mr S Murcer (resigned 25 September 2019) Mr S W T S Jaggard Major M R H Liddicoat (resigned 8 November 2019) Mrs E L Ramsay (resigned 11 November 2019) Mrs L J Prior (resigned 14 October 2019) Mr N L Short (resigned 11 August 2019) Mrs B A Tupper (resigned 31 August 2019) Mrs J Scholes Mrs W Tolson Mr A Hickling (appointed 16 May 2019 and resigned 21 November 2019) Mrs C M G Finlay (appointed 21 May 2020 and resigned 21 September 2021) Revd Dr A C Creedon (appointed 21 May 2020) Miss C M Savage (appointed 21 May 2020)
<b>Secretary</b>	Mrs D J Jones
<b>Principal Office</b>	North Cheriton Templecombe Somerset BA8 0AH  The charitable company is incorporated in England and Wales.
<b>Company Registration Number</b>	00618973
<b>Charitable company Registration Number</b>	310218
<b>Auditor</b>	PKF Francis Clark Ground Floor Blackbrook Gate 1 Blackbrook Business Park Taunton Somerset TA1 2PX

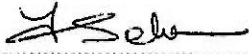
### Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

# Marchant-Holliday School Limited

## Trustees Report

The annual report was approved by the trustees of the charitable company on 31.3.21 and signed on its behalf by:



.....  
Mrs J Scholes  
Trustee

## **Marchant-Holliday School Limited**

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of Marchant-Holliday School Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Marchant-Holliday School Limited**

### **Independent Auditor's Report to the Members of Marchant-Holliday School Limited**

#### **Opinion**

We have audited the financial statements of Marchant-Holliday School Limited (the 'charitable company') for the year ended 31 March 2020, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## **Marchant-Holliday School Limited**

### **Independent Auditor's Report to the Members of Marchant-Holliday School Limited**

#### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities set out on page 8, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## Marchant-Holliday School Limited

### Independent Auditor's Report to the Members of Marchant-Holliday School Limited

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Martin Lock BSc FCA (Senior Statutory Auditor)

For and on behalf of PKF Francis Clark, Statutory Auditor

Ground Floor  
Blackbrook Gate 1  
Blackbrook Business Park  
Taunton  
Somerset  
TA1 2PX

Date: 20<sup>th</sup> Nov 2021

## Marchant-Holliday School Limited

### Statement of Financial Activities

Year Ended 31 March 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
<b>Income and Endowments from:</b>							
Donations and legacies	3	-	1,674	1,674	165	1,036	1,201
Charitable activities	4	2,809,196	2,640	2,811,836	2,686,236	15,234	2,701,470
Investment income	5	14,321	-	14,321	12,728	-	12,728
Other income	6	200	-	200	728	-	728
<b>Total Income</b>		<b>2,823,717</b>	<b>4,314</b>	<b>2,828,031</b>	<b>2,699,857</b>	<b>16,270</b>	<b>2,716,127</b>
<b>Expenditure on:</b>							
Charitable activities	7	(2,506,388)	(17,983)	(2,524,371)	(2,291,868)	(24,940)	(2,316,808)
<b>Total Expenditure</b>		<b>(2,506,388)</b>	<b>(17,983)</b>	<b>(2,524,371)</b>	<b>(2,291,868)</b>	<b>(24,940)</b>	<b>(2,316,808)</b>
Net income/(expenditure)		317,329	(13,669)	303,660	407,989	(8,670)	399,319
Transfers between funds		-	-	-	(1,794)	1,794	-
<b>Reconciliation of funds</b>							
Total funds brought forward		5,424,554	16,530	5,441,084	5,018,359	23,406	5,041,765
Total funds carried forward	19	5,741,883	2,861	5,744,744	5,424,554	16,530	5,441,084


All of the charitable company's activities derive from continuing operations during the above two periods.

## Marchant-Holliday School Limited

(Registration number: 00618973)  
Balance Sheet as at 31 March 2020

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	12	3,376,267	3,353,675
Investments	13	<u>1,000,000</u>	<u>1,000,000</u>
		<u>4,376,267</u>	<u>4,353,675</u>
<b>Current assets</b>			
Stocks	14	863	615
Debtors	15	335,715	35,240
Cash at bank and in hand		<u>1,106,815</u>	<u>1,170,668</u>
		1,443,393	1,206,523
<b>Creditors: Amounts falling due within one year</b>	16	<u>(74,916)</u>	<u>(119,114)</u>
<b>Net current assets</b>		<u>1,368,477</u>	<u>1,087,409</u>
<b>Net assets</b>		<u>5,744,744</u>	<u>5,441,084</u>
<b>Funds of the charitable company:</b>			
<b>Restricted funds</b>		2,861	16,530
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>5,741,883</u>	<u>5,424,554</u>
<b>Total funds</b>	19	<u>5,744,744</u>	<u>5,441,084</u>

The financial statements on pages 12 to 27 were approved by the trustees, and authorised for issue on 31.3.20 and signed on their behalf by:

  
.....  
Mrs J Scholes  
Trustee

## Marchant-Holliday School Limited

### Statement of Cash Flows for the Year Ended 31 March 2020

	Note	2020 £	2019 £
<b>Cash flows from operating activities</b>			
Net income		303,660	399,319
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		158,085	163,398
Investment income	5	<u>(14,321)</u>	<u>(12,728)</u>
		447,424	549,989
<b>Working capital adjustments</b>			
(Increase)/decrease in stocks	14	(248)	385
Increase in debtors	15	(300,475)	(7,391)
Decrease in creditors	16	<u>(44,198)</u>	<u>(11,939)</u>
Net cash flows from operating activities		102,503	531,044
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets	12	(180,677)	(327,712)
<b>Cash flows from financing activities</b>			
Investment income		<u>14,321</u>	<u>12,728</u>
Net (decrease)/increase in cash and cash equivalents		(63,853)	216,060
Cash and cash equivalents at 1 April		<u>1,170,668</u>	<u>954,608</u>
Cash and cash equivalents at 31 March		<u><u>1,106,815</u></u>	<u><u>1,170,668</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

# Marchant-Holliday School Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 1 Company information

The company is a registered charity and a company limited by guarantee without share capital incorporated in England and Wales. The guarantors are the members of the charity to the extent of £1 each.

The address of its registered office and principal place of business is:

North Cheriton  
Templecombe  
Somerset  
BA8 0AH

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. There are no material departures from FRS 102.

#### Basis of preparation

Marchant-Holliday School Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Going concern

In the light of the ongoing Covid-19 pandemic, the trustees have given consideration to the impact of the coronavirus on the operations and financial position of the school, as well as upon its pupils and their families. As noted in the Trustees' Report, the school has liaised, and continues to liaise, closely with the DfE and other professional bodies, such that the school has remained open since the start of the pandemic in March 2020 and relevant funding has continued from referring local authorities.

Whilst recognising that there can be no certainty, the trustees are satisfied that the pandemic does not present a significant risk to the operations and financial performance of the company at the present time, and that the going concern basis of preparation remains appropriate.

# Marchant-Holliday School Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

### Key judgements and sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revision to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key judgement that has a significant impact on the financial statements is in respect of going concern, as described above.

The key estimates that have a significant effect on the amounts recognised in the financial statements are described below:

Buildings are carried at cost, less accumulated depreciation and any subsequent accumulated impairment loss. This requires an estimate of the depreciation rates used as well as assessment of the ongoing economic contribution and physical condition of the assets as to whether an indicator of impairment has occurred. The carrying amount is £3,217,306 (2019 - £3,189,389).

### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

School fee income is recognised in the period for which it is received.

Investment income is recognised in the period in which it is earned on a receivable basis.

### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Taxation

The charitable company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charitable company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

# Marchant-Holliday School Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

### Tangible fixed assets

Tangible fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Assets are capitalised where the cost exceeds £500.

### Depreciation

Depreciation is provided on tangible fixed assets, except for land, so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Freehold property	15 - 50 years straight line
Fixtures and fittings	3 - 7 years straight line
Motor vehicles	25% reducing balance
Computer equipment	3 years straight line

### Fixed asset investments

Fixed asset investments are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

### Stock

Stock is valued at the lower of cost and net realisable value, being estimated selling price less costs to sell, after due regard for obsolete and slow moving stocks.

### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charitable company.

Unrestricted designated funds are resources set aside for specific purposes at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Teachers' Pension Scheme (TPS) is a defined benefit scheme and the assets are held separately from those of the charity. The TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognized in the period to which they relate. Further details are provided in Note 17.

# Marchant-Holliday School Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

### Financial instruments

#### *Classification*

The charity holds the following financial instruments:

- Short term trade and other debtors and creditors;
- Investments in income bonds; and
- Cash and bank balances.

#### *Recognition and measurement*

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled.

Except for investments in income bonds, such instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Investments in income bonds are measured initially at market value, which is normally the transaction price. Subsequent to initial recognition, investments are measured at market value, with changes recognised in the Statement of Financial Activities.

# Marchant-Holliday School Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 3 Income from donations and legacies

	Restricted funds £	Total 2020 £	Total 2019 £
Donations	1,674	1,674	1,201
	<u>1,674</u>	<u>1,674</u>	<u>1,201</u>

Donations in the prior year comprise unrestricted donations of £165 and restricted donations of £1,036.

### 4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
School fees	2,808,518	-	2,808,518	2,685,528
School meals	678	-	678	708
Pupil premium	-	2,640	2,640	9,046
1:1 teaching assistant	-	-	-	6,188
	<u>2,809,196</u>	<u>2,640</u>	<u>2,811,836</u>	<u>2,701,470</u>

Income from charitable activities in the prior year comprise unrestricted income of £2,686,236 (in respect of school fees and school meals) and restricted income of £15,234 (in respect of pupil premium and 1:1 teaching assistance).

### 5 Investment income

	Unrestricted funds £	Total 2020 £	Total 2019 £
Interest receivable on bank deposits	2,789	2,789	2,091
Other investment income	11,532	11,532	10,637
	<u>14,321</u>	<u>14,321</u>	<u>12,728</u>

### 6 Other income

	Unrestricted funds £	Total 2020 £	Total 2019 £
Other income	200	200	728

## Marchant-Holliday School Limited

### Notes to the Financial Statements for the Year Ended 31 March 2020

#### 7 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	Total 2020 £	Total 2019 £
Costs of running school	<u>2,379,986</u>	<u>144,385</u>	<u>2,524,371</u>	<u>2,316,808</u>

Expenditure on charitable activities in the prior year comprises £2,178,317 of activities undertaken directly and £138,491 of support costs.

#### 8 Analysis of support costs

##### Support costs allocated to charitable activities

	Governance costs £	Administration costs £	Total 2020 £	Total 2019 £
Costs of running school	<u>51,083</u>	<u>93,302</u>	<u>144,385</u>	<u>138,491</u>

#### 9 Net income/expenditure

Net income for the year includes:

	2020 £	2019 £
Depreciation of fixed assets	158,085	163,398
Auditors' remuneration	7,390	7,200
Auditors' remuneration for non-audit services	<u>950</u>	<u>916</u>

#### 10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the current or previous year.

No trustees have received any reimbursed expenses from the charity during the current or previous year.

## Marchant-Holliday School Limited

### Notes to the Financial Statements for the Year Ended 31 March 2020

#### 11 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Wages and salaries	1,573,113	1,449,331
Social security costs	138,458	124,966
Pension costs	184,787	158,004
	<u>1,896,358</u>	<u>1,732,301</u>

The monthly average number of persons (including senior management team) employed by the charitable company during the year was as follows:

	2020 No	2019 No
Teaching staff	11	12
Care staff	19	18
Teaching assistants	19	15
Domestic staff	11	13
Office staff	4	4
	<u>64</u>	<u>62</u>

The number of employees whose emoluments fell within the following bands was:

	2020 No	2019 No
£60,001 - £70,000	2	1
£80,001 - £90,000	1	1

The total employee benefits of the key management personnel of the charitable company were £360,616 (2019 - £340,315).

## Marchant-Holliday School Limited

### Notes to the Financial Statements for the Year Ended 31 March 2020

#### 12 Tangible fixed assets

	Land and buildings £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Total £
<b>Cost</b>					
At 1 April 2019	3,975,828	285,278	136,606	99,085	4,496,797
Additions	<u>115,180</u>	<u>33,856</u>	<u>19,000</u>	<u>12,641</u>	<u>180,677</u>
At 31 March 2020	<u>4,091,008</u>	<u>319,134</u>	<u>155,606</u>	<u>111,726</u>	<u>4,677,474</u>
<b>Depreciation</b>					
At 1 April 2019	786,439	232,995	50,703	72,985	1,143,122
Charge for the year	<u>87,263</u>	<u>33,852</u>	<u>22,664</u>	<u>14,306</u>	<u>158,085</u>
At 31 March 2020	<u>873,702</u>	<u>266,847</u>	<u>73,367</u>	<u>87,291</u>	<u>1,301,207</u>
<b>Net book value</b>					
At 31 March 2020	<u>3,217,306</u>	<u>52,287</u>	<u>82,239</u>	<u>24,435</u>	<u>3,376,267</u>
At 31 March 2019	<u>3,189,389</u>	<u>52,283</u>	<u>85,903</u>	<u>26,100</u>	<u>3,353,675</u>

#### 13 Fixed asset investments

	2020 £	2019 £
Investment in income bonds	<u>1,000,000</u>	<u>1,000,000</u>

#### 14 Stock

	2020 £	2019 £
Stocks	<u>863</u>	<u>615</u>

# Marchant-Holliday School Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 15 Debtors

	2020	2019
	£	£
Trade debtors	290,010	-
Other debtors	26	200
Prepayments and accrued income	45,679	35,040
	<u>335,715</u>	<u>35,240</u>

### 16 Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	38,535	24,965
Other taxation and social security	11,171	42,363
Other creditors	959	1,439
Accruals	24,251	50,347
	<u>74,916</u>	<u>119,114</u>

### 17 Pension schemes

#### Defined contribution pension scheme

The charitable company operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charitable company to the scheme and amounted to £184,787 (2019 - £158,004).

#### Teachers' Pension Scheme

##### *Introduction*

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teacher's Pension Regulation 2010 and, from 1 April 2014, by the Teachers' Pensions Regulation 2014. Membership is automatic for full-time teachers and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract. Teachers are able to opt out of the TPS.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

## **Marchant-Holliday School Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2020**

#### ***Valuation of the Teachers' Pension Scheme***

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directors 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education in April 2019.

The valuation reported total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for the service to the effective date of £218 billion, and notional assets (estimates future contributions together with the notional investments held at the valuation date) of £198 billion giving a notional past service deficit of £22 billion.

During the year the employer contribution rate was 16.48%.

As a result of the valuation, new employers contributions rates were set at 23.68% of pensionable pay from September 2019 onwards (compared to 16.48% during 2018/19). The Department for Education has agreed to pay a teacher pension employer contribution grant to cover the additional costs for state schools during the 2019/20 academic year.

A copy of the valuation report and supporting documentation is on the Teacher's Pension website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The charitable company has accounted for its contributions to the scheme as if it were a defined contribution scheme. The charitable company has set out above the information available on the scheme.

#### **18 Charitable company status**

The charitable company is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charitable company in the event of liquidation.

# Marchant-Holliday School Limited

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 19 Funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
<i>Unrestricted funds</i>					
General fund	5,390,119	2,823,717	(2,506,388)	34,435	5,741,883
<i>Designated</i>					
Building reserve	34,435	-	-	(34,435)	-
<b>Total Unrestricted funds</b>	<b>5,424,554</b>	<b>2,823,717</b>	<b>(2,506,388)</b>	<b>-</b>	<b>5,741,883</b>
<b>Restricted funds</b>					
School fund	2,687	1,674	(4,140)	-	221
Pupil premium	13,843	2,640	(13,843)	-	2,640
<b>Total restricted funds</b>	<b>16,530</b>	<b>4,314</b>	<b>(17,983)</b>	<b>-</b>	<b>2,861</b>
<b>Total funds</b>	<b>5,441,084</b>	<b>2,828,031</b>	<b>(2,524,371)</b>	<b>-</b>	<b>5,744,744</b>
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2019 £
<b>Unrestricted funds</b>					
<i>Unrestricted funds</i>					
General fund	4,980,276	2,699,857	(2,291,868)	1,854	5,390,119
<i>Designated</i>					
Building reserve	38,083	-	-	(3,648)	34,435
<b>Total unrestricted funds</b>	<b>5,018,359</b>	<b>2,699,857</b>	<b>(2,291,868)</b>	<b>(1,794)</b>	<b>5,424,554</b>
<b>Restricted funds</b>					
School fund	2,767	1,036	(1,116)	-	2,687
Pupil premium	20,639	9,046	(15,842)	-	13,843
1:1 Teaching assistant	-	6,188	(7,982)	1,794	-
<b>Total restricted funds</b>	<b>23,406</b>	<b>16,270</b>	<b>(24,940)</b>	<b>1,794</b>	<b>16,530</b>
<b>Total funds</b>	<b>5,041,765</b>	<b>2,716,127</b>	<b>(2,316,808)</b>	<b>-</b>	<b>5,441,084</b>

## Marchant-Holliday School Limited

### Notes to the Financial Statements for the Year Ended 31 March 2020

The specific purposes for which the funds are to be applied are as follows:

#### Designated funds:

£34,435 was previously designated as retention payments in respect of building additions from previous years. The retention was released during the year as the building work was complete.

#### Restricted funds:

School funds are donations made specifically for the benefit of the boys, and the funds are utilised to provide items for the benefit of the boys. During the year, an amount was spent to purchase christmas presents for all of the boys and to fund a token shop to reward the boys for good behaviour. The boys earn tokens for good behaviour and can then spend them on a Friday at the shop. Funds are typically utilised on an ad-hoc basis over the period each pupil is enrolled in the School.

Pupil premium funds are received to provide additional support for eligible pupils. The funds are used to provide additional learning resources and one-to-one education and emotional support for disadvantaged children over the period each relevant pupil is enrolled at the School. In some cases this may not be possible (notably where local authority systems delay payment of the sums due) and the balance may remain outstanding when the pupil leaves. In such circumstances, arrangements are made whenever possible to transfer the funds to the successor school in order that the young person continues to receive benefit from the allocation made.

In the current financial year, 1:1 teaching assistant funds were agreed to be funded by the relevant local authority in order to provide additional support to a pupil who required one to one education.

#### 20 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds at 31 March 2020 £
Tangible fixed assets	3,376,267	-	3,376,267
Fixed asset investments	1,000,000	-	1,000,000
Current assets	1,440,532	2,861	1,443,393
Current liabilities	(74,916)	-	(74,916)
<b>Total net assets</b>	<b>5,741,883</b>	<b>2,861</b>	<b>5,744,744</b>
	Unrestricted funds £	Restricted funds £	Total funds at 31 March 2019 £
Tangible fixed assets	3,353,675	-	3,353,675
Fixed asset investments	1,000,000	-	1,000,000
Current assets	1,189,993	16,530	1,206,523
Current liabilities	(119,114)	-	(119,114)
<b>Total net assets</b>	<b>5,424,554</b>	<b>16,530</b>	<b>5,441,084</b>

## Marchant-Holliday School Limited

### Notes to the Financial Statements for the Year Ended 31 March 2020

#### 21 Analysis of net funds

	At 1 April 2019 £	Cash flow £	At 31 March 2020 £
Cash at bank and in hand	1,170,668	(63,853)	1,106,815
Net funds	<u>1,170,668</u>	<u>(63,853)</u>	<u>1,106,815</u>

	At 1 April 2018 £	Cash flow £	At 31 March 2019 £
Cash at bank and in hand	954,608	216,060	1,170,668
Net funds	<u>954,608</u>	<u>216,060</u>	<u>1,170,668</u>

#### 22 Related party transactions

There were no related party transactions in the year (2019 - None).