

**Company Registration No. 00171900 (England and Wales)**

**Registered Charity No. 309144**

**LEIGHTON PARK TRUST  
(A company limited by guarantee)  
ANNUAL REPORT AND  
CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2021**

# LEIGHTON PARK TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)

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### Registered Company Number

00171900 (England and Wales)

### Registered Charity Number

309144 (England and Wales)

### Principal Address and Registered Office

Leighton Park School

Shinfield Road

Reading

Berkshire

RG2 7ED

### Governors, Charity Trustees and Company Directors

The Leighton Park School Governors are the Charity Trustees and Company Directors of Leighton Park Trust, a company limited by guarantee. They have all served in office throughout the year, except where indicated. Together with past Governors who served in the year, as indicated, they are:

#### Appointed by Leighton Park School General Meeting

Jan Digby (appointed Chair of Board from 30 October 2020) (5)

Lottie Dodwell (4)

Philip Griffin (C1) (3)

David Hickok (2)

Bruce Johnson (4) (7)

Martin Lloyd (2) (term ended 31 May 2021)

Andrew Hughes-Nind (2)

Liza Phipps (1) (C4)

#### Appointed by Governors

Eme Dean-Lewis (2) (C3) (C5) (6)

Azka De Sousa (1) (8)

James Gazet (4) (appointed 1 September 2020)

Chris Houston (C2) (3) (5)

David Isherwood (2) (Chair of Board) (resigned 30 October 2020)

Irfan Latif (appointed 13 September 2021)

Marion Mitchell (appointed 6 May 2021)

Matt Winkless (1) (3)

Nick Wood (2) (3)

- (1) Member of the Pastoral and Safeguarding Committee
- (2) Member of the Business Committee
- (3) Member of the Estates and Facilities Committee
- (4) Member of the Teaching & Learning Committee
- (5) Member of the SLT Remuneration Committee
- (6) Finance Governor
- (7) Human Resources Governor
- (8) Safeguarding Governor
- (C\*) Chair of Committee

Responsibilities of other Governors of Leighton Park Trust can be found on the school's website ([www.leightonpark.com/staff-and-governors](http://www.leightonpark.com/staff-and-governors)).

# LEIGHTON PARK TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)

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### Key Management Personnel

Head: Matthew Judd  
Deputy Heads: Eddie Falshaw  
Nicky Hardy  
Alexander Wallace (appointed 1 September 2021)  
Bursar and Clerk to the Board of Governors: Keith Eldridge  
Director of Marketing and Admissions: John Burnett

### Advisers

#### Bankers:

Barclays Bank PLC  
Apex Plaza  
Forbury Road  
Reading  
RG1 1XE

#### Solicitors:

Veale Wasbrough Vizards LLP  
Narrow Quay House  
Narrow Quay  
Bristol  
BS1 4QA

#### Auditor:

RSM UK Audit LLP  
Davidson House  
Forbury Square  
Reading  
Berkshire  
RG1 3EU

#### Investment Advisers:

SG Kleinwort Hambros Bank Limited  
5<sup>th</sup> Floor  
8 St James's Square  
London  
SW1Y 4JU

#### Insurance Brokers:

Tysers  
Suite G16  
The Gatehouse  
Gatehouse Way  
Aylesbury  
Buckinghamshire  
HP19 8DB

# **LEIGHTON PARK TRUST**

## **GOVERNORS' AND TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

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The Trustees of Leighton Park Trust, who are also the Company Directors and Governors of the Trust, present their annual report together with the audited accounts for the year ended 31 August 2021 and confirm that they comply with the requirements of the Charities Act 2011, as amended by the Companies Act 2006, the Articles of Association and the Charities Statement of Recommended Practice (SORP) 2019.

#### **BACKGROUND**

Leighton Park Trust is registered with the Charity Commission, charity number 309144. It was incorporated in 1920 as a company limited by guarantee and not having any share capital (company number 00171900). Responsibility for the governance of the Trust lies with the Governors. The members of the Board of Governors, Trust's key management personnel and registered address are as listed on pages 1 and 2. Particulars of the Trust's professional advisers are given on page 2.

#### **OBJECTS, AIMS, OBJECTIVES AND ACTIVITIES**

##### **Charitable Objects**

The objects are set out in the Articles of Association and include the management of the school known as Leighton Park School at Reading in accordance with the religious principles of the Religious Society of Friends (Quakers), for the education of children of members of the Religious Society of Friends (Quakers) and others. Other broader educational objects and those listing specific authorities related to business activities, e.g. leases, loans, etc. are included.

##### **Objectives for the Year**

This year the Trust has been working towards a number of objectives which together build its reputation as a leading school both regionally and more widely, one that is known for its distinctive ethos and for its teaching and learning.

##### **Principal Activities**

The Trust principally manages the school known as Leighton Park School in Reading, an independent, co-educational, mixed day and boarding secondary school.

Over the course of the year the number of students was stable with a school roll of 506 at the end of the year. Leighton Park School is a boarding community where, although only about 30% of the school board, the day students are fully integrated into the boarding community. Day students normally share the houses with the boarders and fully join in all activities and are entitled to stay for all meals during the day and evening. Across the school there are approximately 60% boys and 40% girls.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

The Trust is governed by its Articles of Association dating from 1920 and last amended in 2019.

##### **Governing Body**

The number of Governors is laid out in the Articles of Association. Friends are appointed by Leighton Park School General Meeting and other Governors are appointed by the Board of Governors.

# **LEIGHTON PARK TRUST**

## **GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021**

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### **Recruitment and Training of Governors**

Each of the Governors shall be appointed on a rotating basis such that approximately one third of their number complete their periods of office in each calendar year. They shall hold office for a period of three years and upon completion of that period shall, if they remain qualified, be eligible for reappointment for a second term of three years. Newly appointed Governors satisfy the Board's requirement with regard to eligibility, personal competence, special skills and local availability.

New Governors are inducted to the workings of the Trust at meetings held with the Chair of Governors, Head and Bursar and are mentored by an experienced, existing Governor. New Governors receive an induction pack that includes various information about the Religious Society of Friends (Quakers), responsibilities of trusteeship and Governorship, and information about the school. The Trust promotes Governor training organised by the Association of Governing Bodies of Independent Schools (AGBIS) and Friends' Schools' Council (FSC), together with other appropriate courses and seminars organised by third parties. In addition, the Governors normally hold an annual 'Away-Day' which usually includes a training session on a current topic.

The Trust has made qualifying third-party indemnity provisions for the benefit of its Governors during the year. These provisions remain in force at the reporting date.

### **Organisational Management**

Responsibility for the overall management and control of the school and the governance of the Trust lies with the Board of Governors who meet at least three times a year. The work of implementing most of their policies and decisions is carried out by the Teaching and Learning Committee, Pastoral and Safeguarding Committee, Business Committee, Estates and Facilities Committee and SLT Remuneration Committee. This core structure is supported by other committees and ad-hoc working groups as required. All of these committees normally meet at least termly or as required.

The day-to-day running of the school is delegated to the senior officers (Head, the Deputy Heads, Bursar and Director of Marketing and Admissions), who attend meetings of the above (except Nominations Committee). This group is considered to be the Trust's key management personnel.

The remuneration of key management personnel is determined by the SLT Remuneration Committee using a combination of base salary and benefits that are set by reference to market norms. The Committee has access to external advice and benchmarking data.

### **Group Structure and Relationships**

The Trust has a wholly owned subsidiary company, Leighton Park Enterprises Limited, whose complementary fund-raising activities cannot be undertaken within the objects of the charitable company.

The school actively supports the attainment of high standards in the independent schools sector through networking with other schools and participation in the activities of appropriate associations to which the school belongs. The school also cooperates with a number of local schools, charities and other organisations to optimise the use of its facilities. The school enjoys the support of an active parents' association and of the Old Leightonians, whose support is appreciated and acknowledged.

### **Local Community Links**

The school values its connections with the local community and whilst Covid restrictions have meant not being able to host the usual level of activities, we continue to develop links with Reading Quaker Meeting and to improve co-operation with the University of Reading, the Reading Refugee Support Group and Ethical Reading which helps local organisations incorporate ethical values into their activities.

### **Volunteers**

Due to Covid restrictions during the year the Parent and Staff Community (PSC) have not organised and staffed any school events, however the Governors, the Head and senior officers of the school remain most grateful for the unstinting support of this valued body.

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### Access and Bursary Policy

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011, to have due regard to the guidance issued by the Charity Commission on public benefit. Public benefit is also covered on page 4 (Local Community Links) and on page 7 (Outreach).

Leighton Park School welcomes children of all backgrounds from within the United Kingdom and overseas, and criteria for admissions can be accessed at the school website: [www.leightonpark.com](http://www.leightonpark.com).

The school ensures that the education that it provides is not restricted to those who can afford the fees.

The Board of Governors view bursary awards as important in helping to ensure that students from families who would otherwise not be able to afford the fees can access the education that the school offers. Bursary awards can be made available to those who meet the general entry requirements and are made after assessing parental means either before a student joins the school or to relieve hardship when an existing student's education would be at risk, for example in the case of parental redundancy. However, Leighton Park School is almost totally reliant on fees and in funding its awards it has to ensure that there is a balance between fee-paying parents, many of whom are making considerable personal sacrifices to fund their child's education, and those benefiting from awards.

This year the value of means tested bursaries totalled £453,057 (2020: £406,108). The school offered assistance to 33 (2020: 30) students of whom 14 (2020: 15) students benefited from bursaries greater than 80%. The value of means tested bursaries approached the pre-pandemic level. This was partly offset by fees being reduced in response to the pandemic which required the school to move to remote learning for seven weeks of Spring Term 2021.

### Other Assistance

The school continues to award academic, art, dance, drama, music, sport, STEAM and ethical enterprise scholarships. Students may be awarded more than one scholarship but will only receive the financial benefits of one which is a maximum of 25% of the day student fee. This year the value of scholarships was £118,990 (2020: £120,607). The school also offers discounts where parents have two or more children in the school as well as discounts to children of both teaching and support staff.

### Total Awards

This year, the value of bursaries, scholarships, discounts, prizes and other awards made to the school's students was £1,067,717 (2020: £1,015,202).

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### STRATEGIC REPORT

#### VISION STATEMENT

Leighton Park is a leading, independent co-educational day and boarding school in Britain. Leighton Park's central purpose is to form young people of real character, independence and confidence, with a determined desire to change the world. This flows from our unique blend of deep Quaker values, the meaningful connections between our students and staff, first-class academic and pastoral support, and our holistic approach to learning. Our inspirational and supportive family-feel environment enables us to deliver consistently an exceptional values-based education which leads to excellent achievement.

#### REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

The school remains true to the values of the Quakers which are enshrined in its aims and founded upon the Quaker testimonies of Integrity, Equality, Truth, Simplicity, Peace and Sustainability. Collect (assembly) and Meeting for Worship bring the school together at special times for silence but shorter periods of reflective quiet often punctuate the school day. All of this builds a tangible sense of calm and peace that pervades the Park.

The Governors use a range of key performance indicators to monitor the performance of the Trust, which include pupil numbers; staff:pupil ratio; academic achievement; and financial and sustainability measures.

In the light of the ongoing global coronavirus pandemic, it was necessary for the Trust to review how best to achieve its charitable objects. The Governors have resumed regular Board and Committee meetings with remote access for participants where appropriate.

#### Academic

Leighton Park's success at Key Stage 5 has been recognised by the government's league tables for Sixth Form academic progress. Latest figures show it to be the top performing school in Berkshire and 27<sup>th</sup> in England for academic progress. Leighton Park is one of only eight schools nationally to appear in the top 100 every year since the league tables began. A level results in summer 2021 were very pleasing. The cohort recorded an impressive 72% A\*/A rate and 93% A\*/B. High scoring subjects included Maths (72% A\*/A), Further Maths (88% A\*/A), Physics (93% A\*/B) and Art (80% A\*/A).

Music, a long-standing strength of the school, received 80% A\* grades and 100% Distinction\*/Distinction in Digital Music Production Level 3 BTEC. Students also achieved 100% Distinction\* in CTEC Sport.

There was also a very strong performance at the International Baccalaureate Diploma Programme where Leighton Park students gained an average of 35.5 points (the highest in the school's history) against a worldwide average of 33.0 points.

The school's GCSE results were also very pleasing with the 82 student cohort achieving 29.5% at grades 8-9 equivalent with 13.8% at grade 9. STEAM (science, technology, engineering, arts and maths) subjects performed very well with grades 7-9 for Maths 54%, Chemistry 76%, Physics 74% and Biology 67%.

The school won the award for Excellence in STEAM Education 2020 last summer and Year 9 STEAM students received their Bronze CREST Awards this summer – a nationally recognised scheme from the British Science Association that inspires young people to think and behave like scientists and engineers. Sixth form students studying A level Politics competed in the ISA's Public Speaking and Debating Competition. They were delighted to be awarded the overall trophy and two individual awards. GCSE Dance students showcased their talents in the ISA National Dance Competition, securing awards in both the KS3 and KS4 categories.

The school was once again able to leverage investment made over recent years in IT hardware, software and expertise as Guided Distance Learning was implemented for the first seven weeks of the Spring Term following government guidance on physical school closures.

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### Co-Curricular

Leighton Park is a vibrant community and this is reflected in the multitude of activities undertaken by students, both at home and abroad. Many of the activities, although supported by the teaching staff, are driven and in some cases initiated by the students themselves. It is this level of creativity, initiative and social responsibility, combined with the development of independent learning skills, which makes our students purposeful and ready to play their part in the world.

Despite an unusual year with bubbled learning and little opportunity for off-site visits, a busy programme of co-curricular took place with suitable adaptations. The co-curricular programme encourages students to try new things, discover and nurture talent and go beyond their own expectations. Regular activities such as dance club, book club and orchestra took place (often outdoors in the Park) alongside new arrivals including adventure club and girl's rugby.

Mental health awareness is embedded into life at Leighton Park. Lower Sixth Peer Mentors undertook mentoring and safeguarding training and have supported younger students. PSHE sessions have explored issues of resilience and wellbeing. In line with this year's nature theme, students have enjoyed ecology walks at our neighbouring University of Reading campus and taken part in a series of half marathon walks, raising money for Young Minds.

A student led LGBTQ group is helping spread awareness supported by the appointment of a new Diversity and Inclusion Officer. Our School Diversity Week celebrated LGBTQ+ equality across the UK with funds raised for Mermaids UK, a young people's transgender support charity.

There have been further initiatives to increase students' awareness of environmental issues and to give them the opportunity to make positive changes to improve sustainability. The Fryer Eco Club has installed seven recycling points around the Park to collect and recycle empty crisp packets. Sixth Form students attended a Climate Crisis Workshop at the University of Oxford's School of Geography and the Environment. This involved analysing consequences of climate change and potential policy responses. Our Wildlife and Wellbeing Garden design competition for the Townson garden saw the winning entries developed into a final plan which has now been landscaped and planted.

### Outreach

As part of our active Outreach programme, we continue to work with a diverse group of local schools and community groups. We were delighted to be announced as ISA School of the Year for Outstanding Community Involvement in 2020 and have been selected as a finalist for the 2021 awards.

Leighton Park supported a range of local charities during 2020-21. In collaboration with the Whitley Community Development Association, the School encouraged families to support fellow families in the local community with Christmas gift boxes given to those most in need. Other charities benefitting from various School fundraising initiatives were RediFood and the Alexander Devine Children's Hospice. During the Autumn Term 2020 our Year 10 pupils took part in a Literacy Mentoring programme. The programme paired Leighton Park students with Year 4 students at Loddon Primary School to help those struggling with literacy through writing games and letters.

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### Music, Drama and Sport

Despite a national lockdown and various restrictions all our musicians have continued to impress with their talent and development this year. In May one of our Year 9 pupils was one of 11 finalists for the Berkshire Young Musician of the Year finals. June 2021 saw two of our pupils recognised by the ISA for their creativity and skill, with one being awarded first place for KS3 and the other being highly commended in KS5. In addition to this, a Year 10 pupil won the ISA's Musical Theatre Competition for KS4 with a powerful rendition of Requiem.

There have been several films entered in ISA competitions this year including two short films 'Dear Sister' and 'Spider Spies' produced by Year 10 and 11 pupils respectively. Perhaps the most notable production was a collaboration from our Fryer and Sixth Form drama clubs. Adapting to Covid guidelines they were able to produce an excellent adaptation of 'A Christmas Carol'. In April 2021 the film was recognised with the Adjudicator's Special Award for Best Costume and Props in the ISA Drama Competition.

Despite the suspension of fixtures in the Autumn and Spring Terms, the Sport, PE and Wellness Department delivered engaging and competitive activities. The Summer Term saw the welcome return of inter-school fixtures, the first of which resulted in our senior pupils producing impressive wins in tennis against Pangbourne College and The Oratory. Netball and cricket both featured highly during the Summer term, as did individual achievements outside of School both on the track and in the pool.

Students who achieve a representative level of sport are offered individual coaching and additional sporting opportunities via our Advanced Performer Programme (APP) which supports their training outside school.

### Facilities

The school continues to invest in its buildings and facilities to ensure that its students have the best environment in which to learn. During the year we completed the refurbishment of our junior boarding facilities in Fryer House and opened this to students in Spring Term 2021. This offers modern and comfortable social spaces for day and boarding students and has been very well received by parents and students. We have commenced the refurbishment of the historic pavilion and gratefully acknowledge the support of the Old Leightonian Cricket Club in helping facilitate this work. We have also replaced our high jump fan, long jump run up and discus cage. We have completed a major refit of the swimming pool pipework to improve reliability and efficiency. To make the site more sustainable we have replaced more lighting with LED.

### Pastoral

Pastoral matters continue to be at the heart of the school. The school has a well-deserved reputation for excellence in its pastoral care, from safeguarding and its standards in boarding and the Health Centre to the way that students feel about Leighton Park. The school has invested in a Student Services and Attendance Manager to support this area of school life. The enrichment at the school goes from strength to strength for all students but particularly for boarders where this has been further enhanced by extending the range of activities on Saturdays and Sundays to reinforce the students' weekend experience in our lively and vibrant boarding community.

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### FINANCIAL REVIEW AND RESULTS FOR THE YEAR

For the year ended 31 August 2021, the surplus for the Trust and its trading subsidiary company was £332,584 (2020: deficit of £726,647). The results for this year include net gains on investments of £377,456 (2020: net losses of £289,810). The result for the year was impacted by the school delivering seven weeks of its educational offering in the Spring Term on a remote basis. As a result of delivering on a remote basis for part of the year owing to the pandemic, the school charged reduced fees to all students which reduced fees receivable by £0.4m (2020: £1.2m). The impact of this was partly offset by reduced catering costs and income from the Coronavirus Job Retention Scheme.

The gains on market value changes on our investments were £81,616 (2020: losses of £55,131) and our investment portfolio increased to £3,724,086 (2020: decreased to £3,365,982). At the year end cash on deposits with a maturity of less than three months were £152,258 (2020: £151,734) and are included in short term investments.

In response to the coronavirus pandemic, the Coronavirus Business Interruption Loan for £2.25m (applied for in 2020) was drawn down in December 2020. Interest repayments on this loan are due to start in January 2022.

### Reserves Policy

Total funds held by the Trust and its trading subsidiary company at the year end are £15,846,390 (2020: £15,513,806). Of the total funds £966,033 (2020: £963,150) are restricted funds which are explained in more detail in note 21 to the financial statements but are not available for the general purposes of the charity. £301,087 (2020: £299,930) of total funds are endowed funds and are designated for scholarships and prizes. £16,429,528 (2020: £16,504,003) of total funds (net assets held by the Trust) relate to functional fixed assets for the Trust's own use.

Free reserves are calculated as total funds reduced by endowed funds, restricted funds, designated funds and functional fixed assets for the Trust's own use. There were no free reserves for the group at the year-end.

The Trustees' aim is to hold funds which are sufficient but not excessive in order to fund operational requirements and future development. The Trustees' policy is to hold free reserves equivalent to three months' annual expenditure. Budget annual expenditure for 2021/22 is £13.4m and hence the policy would require free reserves of £3.4m.

The Trustees monitor working capital to ensure the school's financial obligations can be met. Working capital needs are met by school fees received and, if necessary, the agreed bank overdraft facility. The aim is to budget sufficient working capital without the need to make disposals from our realisable fixed asset investments of £3.7m (2020: £3.4m) which support the unrestricted funds.

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### Investment Policy and Objectives

The principal activity of Leighton Park Trust is the operation of Leighton Park School. It is the intention of the Trustees that all the normal expenses of running the school, including the cost of scholarships and bursaries granted, should be met from the fees paid in respect of students attending the school and from other income generated from use of the school premises.

Consequently, the funds available for investment are intended to be available to support the long-term future of the school and its development. They are not intended to subsidise operational costs, for which any short-term deficiencies are met through overdraft facilities. As such it is desirable that the funds grow over time at a rate in excess of the inflation rate of those expenses related to the running of a school.

The Trustees expect the investment manager to take account of social, environmental and ethical issues of concern to Quakers, which may have an impact on the financial performance of the school's assets.

It is the Trustees' wish to exclude from the investment portfolio(s) the following:

- Investments in companies engaged in the sale or manufacture of weapons, that is, products sold for military and para-military use that are designed to kill, maim or destroy. Companies that supply standard components, commodities or services are not excluded under this clause, unless it is clear that such components, commodities or services are designed for military use.
- Investments in companies primarily engaged in the sale or manufacture of alcohol or tobacco.
- Investments in companies primarily engaged in the promotion of gambling, noting that this is a matter of particular concern to Quakers.
- Investments in companies that may cause damage to the environment, unless these companies can demonstrate positive action to reduce their environmental footprint.
- Investments in companies that have an MSCI "red flag" score of 0 or 1.
- Investments in companies that exploit cheap labour, or who operate in countries where there are on-going violations of human rights.
- Investments with a historical record of un-remediated environmental damage.

The Trustees wish to support enterprises that address authentic human needs which include, but are not limited to, education, healthcare, housing and renewable energy sources.

The Trustees monitor the performance of the investment managers against a benchmark agreed with the investment managers from time to time. The Trustees retain the right to amend the benchmarks as appropriate after taking advice.

The investment policy and objectives are reviewed regularly as part of the process of reviewing the Trust's investment strategy or more frequently if there is a significant change in the Trust's circumstances.

### Investment Performance against Objectives

The investment performance is measured regularly against the indices compiled by Asset Risk Consultants (ARC).

In this particular year the investment returns were 13.3% compared with the ARC Balanced Private Client Indices PCI of 12.1%.

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### Principal Risks and Uncertainties

The key current risks relate to the uncertainties arising from the coronavirus pandemic. During the academic year 2020-21 the School followed government guidance in order to make the site Covid-secure. Governors and the Senior Leadership Team (SLT) recognised, planned and were able to deliver the academic, pastoral and co-curricular programme both on-site and remotely when required. Governors and the SLT continue to be mindful of the impact of uncertainty and change on wellbeing of students and staff and continue to monitor this carefully.

The Trustees of Leighton Park Trust are confident that all major risks are being mitigated. The principal uncertainty identified by the Board is affordability of the fees for parents and the subsequent risk of the school not being able to attract sufficient students to make the school viable. The Board is, however, satisfied that the Head and the Bursar are committed to containing costs within their control and marketing the benefits of education at the school to new potential students so that the level of fee increases can be kept to the minimum sustainable level.

A further uncertainty identified by the Board is the ability of the school to recruit and retain suitably qualified teaching and support staff. The Board manages this risk by offering pay and conditions in line with market norms together with a positive working environment.

### Risk Management

The major risks to which the Trust and its trading subsidiary company are exposed are reviewed regularly by the Trustees and the school's senior officers. Risks are identified, assessed and appropriate controls established.

The key controls used by the Trustees are:

- Formal agendas for all Board and Committee meetings;
- Detailed terms of reference for all Committees;
- Comprehensive strategic planning, budgeting and management accounting;
- Established organisational structure and lines of reporting;
- Formal written policies;
- Clear authorisation and approval levels; and
- Appropriate recruitment and vetting procedures as required by law for the protection of children.

Through this risk management process the Trustees are satisfied that the major risks identified have been mitigated where necessary and insured where appropriate. It is recognised that systems can only provide reasonable, but not absolute, assurance that major risks are being adequately managed.

### Disabled Persons

Leighton Park Trust is an Equal Opportunities employer. It is the Trust and its trading subsidiary company's policy to treat all employees and job applicants fairly and equally regardless of their disability, sex, race, sexual orientation, marital status, colour, nationality, ethnic or national origin. Furthermore the Trust and its trading subsidiary company ensures that no requirements or conditions are imposed without justification that could disadvantage individuals solely on any of the above grounds. The policy applies to all aspects of recruitment, selection, terms and conditions of employment including pay, promotion, training and transfer.

### Employee Information

Leighton Park Trust has continued to invest in people at all levels in the organisation, as we see this as a key factor in maintaining and improving performance in all aspects of the business. The Trust and its trading subsidiary company attaches importance to good communications and relations with employees. Meetings are held to fulfil this objective when appropriate.

# **LEIGHTON PARK TRUST**

## **GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021**

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### **Fundraising**

The school undertakes fundraising exercises from time to time using mail, telephone and electronic approaches. The fundraising is with former students and their parents (the Old Leightonian community). Any specific telephone or electronic fundraising is only directed at those members of the Old Leightonian community who have agreed to be contacted in this way through specific opt-in consent under GDPR. The school does not use professional fund-raisers or commercial participators to carry out these activities. The school is registered with the Fund Raising Regulator. There have been no failures in complying with the regulator's requirements.

### **FUTURE PLANS**

The overall financial position is robust and the Head and Board of Trustees are both confident about, and ambitious for, the future of Leighton Park. The Trust will continue to invest in education, facilities and infrastructure. With regard to the coronavirus pandemic, additional modelling, scenario planning and precautionary actions support this firm financial position.

Plans for the coming year, include:

- Invest in IT to provide the platform to facilitate innovations in teaching and learning;
- Continue to develop our new management information system (iSAMS) and introduce an HR management information system;
- Continue to develop plans for the conversion of Grove House into a Sixth Form Study Centre;
- Continue to be a leading school and one known for its distinctive ethos;
- Continue to extend the range of activities on offer beyond the classroom for both boarders and day boarders; and
- Continue to minimise disruption from the coronavirus pandemic on the school's students and staff.

# LEIGHTON PARK TRUST

## GOVERNORS' AND TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

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### TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The Trustees (who are also the directors of Leighton Park Trust for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


### AUDITOR

In accordance with Section 485 of the Companies Act 2006, a resolution proposing the reappointment of RSM UK Audit LLP as auditor to the charitable company will be put to the Annual General Meeting.

### STATEMENT AS TO DISCLOSURE OF INFORMATION TO THE AUDITOR

So far as the Trustees are aware, there is no relevant information of which the charitable company's auditor is unaware. Additionally, the Trustees have taken all the steps that they ought to have taken as Trustees in order to make them aware of any audit information and to establish that the charitable company's auditor is aware of that information.

This Annual Report, prepared under the Charities Act 2011 and the Companies Act 2006, was approved by the Trustees of Leighton Park Trust on ~~4. December~~ 4. December 2021, including in their capacity as company directors approving the Strategic Report contained therein, and is signed as authorised on its behalf by:

  
Jan Digby  
Chair of Board of Governors  
Date: 4. December 2021

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LEIGHTON PARK TRUST

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## Opinion

We have audited the financial statements of Leighton Park Trust (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 August 2021 which comprise the consolidated statement of financial activities, the consolidated and company balance sheets, the consolidated statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 August 2021 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Other information

The other information comprises the information included in the Annual Report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LEIGHTON PARK TRUST (CONTINUED)

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## **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report and the Strategic Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report and the Strategic Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

## **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and the parent charitable company and their environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report or the Strategic Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

## **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' responsibilities set out on page 13, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## **The extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities are instances of non-compliance with laws and regulations. The objectives of our audit are to obtain sufficient appropriate audit evidence regarding compliance with laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements, to perform audit procedures to help identify instances of non-compliance with other laws and regulations that may have a material effect on the financial statements, and to respond appropriately to identified or suspected non-compliance with laws and regulations identified during the audit.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LEIGHTON PARK TRUST (CONTINUED)

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In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the group audit engagement team:

- obtained an understanding of the nature of the sector, including the legal and regulatory frameworks that the group and parent charitable company operate in and how the group and parent charitable company are complying with the legal and regulatory frameworks;
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud;
- discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud.

As a result of these procedures, we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Charities SORP (FRS 102), Companies Act 2006, Charities Act 2011, the parent charitable company's governing document and Charities (Protection and Social Investment) Act 2016. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements including the Directors' Report and remaining alert to new or unusual transactions which may not be in accordance with the governing documents.

The most significant laws and regulations that have an indirect impact on the financial statements are The Education (Independent School Standards) Regulations 2014, Keeping Children Safe in Education under section 175 of the Education Act 2002, and the UK General Data Protection Regulation (UK GDPR). We performed audit procedures to inquire of management and those charged with governance whether the charitable company is in compliance with these laws and regulations and inspected correspondence with regulatory authorities.

The group audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments, evaluating the business rationale in relation to any significant, unusual transactions and transactions entered into outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is provided on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

## **Use of our report**

This report is made solely to the parent charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the parent charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the parent charitable company and the parent charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Kerry Gallagher*

Kerry Gallagher (Senior Statutory Auditor)  
For and on behalf of RSM UK Audit LLP, Statutory Auditor  
Chartered Accountants,  
Davidson House,  
Forbury Square,  
Reading,  
Berkshire,  
RG1 3EU

Date: 16 December 2021

**LEIGHTON PARK TRUST**  
**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING**  
**INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
<b>INCOME AND ENDOWMENTS FROM:</b>						
Charitable activities:						
School fees receivable	2a	12,329,105	-	-	12,329,105	10,681,759
Ancillary trading income	2b	177,762	-	-	177,762	152,299
Other educational charitable activities	2c	54,362	-	-	54,362	48,304
Other trading activities:						
Commercial trading operations		75,556	-	-	75,556	118,432
Other income		19,360	-	-	19,360	9,617
Government grants	3	167,625	-	-	167,625	353,950
Donations and legacies		14,713	105,766	-	120,479	88,841
Investments	4	83,058	3,186	-	86,244	98,623
<b>Total income</b>		<b>12,921,541</b>	<b>108,952</b>	<b>-</b>	<b>13,030,493</b>	<b>11,551,825</b>
<b>EXPENDITURE ON:</b>						
Raising funds:						
Commercial trading operations	5	73,960	-	-	73,960	122,805
School financing costs	7	105,580	-	-	105,580	54,704
Charitable activities:						
School operating costs		12,789,756	106,069	-	12,895,825	11,811,153
<b>Total expenditure</b>	<b>5</b>	<b>12,969,296</b>	<b>106,069</b>	<b>-</b>	<b>13,075,365</b>	<b>11,988,662</b>
<b>NET (EXPENDITURE)/INCOME BEFORE GAINS/(LOSSES)</b>		<b>(47,755)</b>	<b>2,883</b>	<b>-</b>	<b>(44,872)</b>	<b>(436,837)</b>
<b>TRANSFERS</b>		<b>420</b>	<b>-</b>	<b>(420)</b>	<b>-</b>	<b>-</b>
<b>Net gains/(losses) on investments</b>		<b>375,879</b>	<b>-</b>	<b>1,577</b>	<b>377,456</b>	<b>(289,810)</b>
<b>NET MOVEMENT IN FUNDS</b>	<b>8</b>	<b>328,544</b>	<b>2,883</b>	<b>1,157</b>	<b>332,584</b>	<b>(726,647)</b>
<b>RECONCILIATION OF FUNDS</b>						
Funds brought forward	23	14,250,726	963,150	299,930	15,513,806	16,240,453
Funds carried forward	23	14,579,270	966,033	301,087	15,846,390	15,513,806


The statement of financial activities contains all recognised gains and losses in the year and the results reported relate to continuing operations.

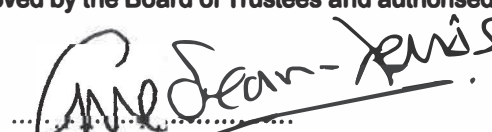
**LEIGHTON PARK TRUST  
BALANCE SHEETS  
AS AT 31 AUGUST 2021**

	Notes	Group		Trust	
		2021 £	2020 £	2021 £	2020 £
<b>FIXED ASSETS</b>					
Tangible assets	10	16,429,528	16,504,003	16,428,428	16,502,303
Investment assets	11	3,724,086	3,365,982	3,734,086	3,375,982
		<u>20,153,614</u>	<u>19,869,985</u>	<u>20,162,514</u>	<u>19,878,285</u>
<b>CURRENT ASSETS</b>					
Debtors	13	362,951	314,273	442,307	372,478
Short term investments	14	152,258	151,734	152,258	151,734
Cash at bank and in hand		3,619,814	1,184,008	3,520,554	1,111,779
		<u>4,135,023</u>	<u>1,650,015</u>	<u>4,115,119</u>	<u>1,635,991</u>
<b>CREDITORS: Amounts falling due within one year</b>	15	<u>(5,352,454)</u>	<u>(4,754,379)</u>	<u>(5,342,486)</u>	<u>(4,749,691)</u>
<b>NET CURRENT LIABILITIES</b>		<u>(1,217,431)</u>	<u>(3,104,364)</u>	<u>(1,227,367)</u>	<u>(3,113,700)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>18,936,183</u>	<u>16,765,621</u>	<u>18,935,147</u>	<u>16,764,585</u>
<b>CREDITORS: Amounts falling due after one year</b>	16	<u>(2,982,643)</u>	<u>(1,115,486)</u>	<u>(2,982,643)</u>	<u>(1,115,486)</u>
<b>NET ASSETS EXCLUDING PENSION LIABILITY</b>		<u>15,953,540</u>	<u>15,650,135</u>	<u>15,952,504</u>	<u>15,649,099</u>
Pension scheme liability	18	<u>(107,150)</u>	<u>(136,329)</u>	<u>(107,150)</u>	<u>(136,329)</u>
<b>TOTAL NET ASSETS</b>		<u>15,846,390</u>	<u>15,513,806</u>	<u>15,845,354</u>	<u>15,512,770</u>
<b>THE FUNDS OF THE CHARITY:</b>					
Unrestricted funds	19	14,579,270	14,250,726	14,578,234	14,249,690
Endowed funds	20	301,087	299,930	301,087	299,930
Restricted funds	21	966,033	963,150	966,033	963,150
<b>TOTAL FUNDS</b>		<u>15,846,390</u>	<u>15,513,806</u>	<u>15,845,354</u>	<u>15,512,770</u>

As permitted by s408 Companies Act 2006 the parent company has not presented its income and expenditure account and related notes as it prepares group accounts. The net surplus of the Trust for the year (excluding the subsidiary) was £332,584 (2020: net expenditure of £726,647).

The financial statements on pages 17 to 42 were approved by the Board of Trustees and authorised for issue on 4 December 2021 and are signed on their behalf by:

  
Jan Digby  
Governor

  
Eric Jean-Lewis  
Governor

**LEIGHTON PARK TRUST**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

	Notes	2021 £	2020 £
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
<b>NET CASH GENERATED FROM OPERATING ACTIVITIES</b>	<b>24</b>	<b>849,323</b>	<b>244,231</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Purchase of tangible fixed assets		(835,408)	(1,207,749)
Purchase of investments		(3,953,851)	(519,542)
Receipts from sale of investments		3,967,950	1,538,141
Interest received		3	2,300
Investment income		86,241	96,323
<b>NET CASH USED IN INVESTING ACTIVITIES</b>		<b>(735,065)</b>	<b>(90,527)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>			
Interest paid		(21,382)	(17,777)
Proceeds from borrowings		2,250,000	-
Advanced fee scheme			
- Receipts from new contracts		2,262,515	2,174,314
- Amounts utilised and repaid		(2,174,314)	(2,409,647)
<b>NET CASH GENERATED FROM/ (USED IN) FINANCING ACTIVITIES</b>		<b>2,316,819</b>	<b>(253,110)</b>
<b>INCREASE IN/ (DECREASE) IN CASH IN THE YEAR</b>		<b>2,431,077</b>	<b>(99,406)</b>
<b>CASH AND CASH EQUIVALENTS AT 1 SEPTEMBER</b>		<b>1,489,866</b>	<b>1,589,272</b>
<b>CASH AND CASH EQUIVALENTS AT 31 AUGUST</b>		<b>3,920,943</b>	<b>1,489,866</b>

# LEIGHTON PARK TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 1 ACCOUNTING POLICIES

##### **General information**

The Trust principally manages the school known as Leighton Park School in Reading, an independent, co-educational, day and boarding secondary school. The incorporated charity (registered number 00171900 and charity number 309144) is a private company limited by guarantee and incorporated and domiciled in England and Wales. The address of the charitable company's registered office and principal place of business is Leighton Park School, Shinfield Road, Reading, Berkshire, RG2 7ED.

The group consists of Leighton Park Trust and Leighton Park Enterprises Limited.

The Trust and its subsidiary trading company's principal activities and the nature of the Trust and its subsidiary trading company's operations are disclosed in the Governors' and Trustees' Report.

##### **Basis of accounting**

The financial statements have been prepared in accordance with the Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Leighton Park Trust is a public benefit entity under FRS 102 and has therefore applied the relevant public benefit requirements of FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest whole £1, except where otherwise indicated.

In accordance with FRS 102, the Trust has taken advantage of the exemptions from the disclosure requirements of Section 7 'Statement of Cash Flows' from the presentation of an individual Statement of Cash Flows and related notes and disclosures.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### **Group financial statements**

The financial statements consolidate the results of the Trust and its wholly owned subsidiary Leighton Park Enterprises Limited. A separate Statement of Financial Activities and Income and Expenditure Account is not presented for the Trust itself in accordance with the exemptions afforded by section 408 of the Companies Act 2006.

##### **Going concern**

The Trust made a surplus for the year of £332,584 (2020: deficit of £726,647) and has net assets at the year end of £15,846,390 (2020: £15,513,806).

The Trustees have reviewed forecasts that have been adjusted to reflect plausible downside scenarios as a result of the ongoing Covid-19 pandemic. In July 2020 the School entered into a facility agreement for a CBILS term loan of £2.25m with Barclays Bank PLC that was drawn in December 2020. The forecasts demonstrate that the Trust is expected to generate a surplus and cash in the year ending 31 August 2022 and that the Trust has sufficient cash reserves and loan facilities to meet its obligations as they fall due for a period of at least 12 months from the date of signing these financial statements. As such, the Trustees have a reasonable expectation that the Trust has adequate resources to continue to operate for the foreseeable future. Accordingly they continue to adopt the going concern basis for preparing these financial statements.

# LEIGHTON PARK TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 1 ACCOUNTING POLICIES (continued)

##### **Basis of consolidation**

The consolidated financial statements incorporate those of Leighton Park Trust and its wholly owned subsidiary (i.e. an entity that the group controls through its power to govern the financial and operating policies so as to obtain economic benefits).

All financial statements are made up to 31 August 2021. Where necessary, adjustments are made to the financial statements of the subsidiary to bring the accounting policies used into line with those used by the Trust.

All intra-group transactions, balances and unrealised gains on transactions between the Trust and its subsidiary are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

##### **Income**

School fees receivable and ancillary trading income are accounted for in the period in which the service is provided. Gross fees receivable are stated before deducting bursaries, scholarships, discounts, prizes and other awards allowed by the Trust.

Other educational charitable activities includes registration fees and staff rental income.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Legacy income includes residuary legacies notified prior to the balance sheet date and received before the accounts have been authorised for issue.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Trust; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment adviser of the dividend yield of the investment portfolio.

##### **Expenditure**

All expenditure is directly accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category.

##### **Irrecoverable VAT**

VAT on revenue expenditure which cannot be recovered is included with the item of expenditure to which it relates. VAT on capital expenditure which cannot be recovered is capitalised as part of the cost of acquiring the relevant asset.

##### **Grants and donations**

Grants and donations are credited to the Statement of Financial Activities once there is adequate certainty of receipt and entitlement and allocated to the appropriate fund.

##### **Fund accounting**

The Trust contains the following funds: -

- a) General Funds arise out of operating retained surpluses and are to be used to fund capital expenditure and provide working capital.
- b) Endowment Funds are capital funds held to generate income which should be used to provide scholarships and bursaries.
- c) Restricted Funds are to be used in accordance with the restriction placed by the external provider of the income.

# LEIGHTON PARK TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 1 ACCOUNTING POLICIES (continued)

##### **Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation and any provision for impairment. The acquisition of items with a value exceeding £10,000 are capitalised and added to the tangible assets.

Depreciation is provided on fixed assets to write off the difference between their cost and residual value over their estimated useful economic life on a straight line basis as follows:

Freehold buildings	50 years
Fixtures and fittings	5 – 10 years
Plant and equipment	5 – 10 years
Motor vehicles	3 years
Computers and office equipment	3 years

Depreciation is not provided on freehold land.

##### *Assets under construction*

Assets in the course of construction are carried at cost, less any identified impairment loss. Cost includes professional fees and other directly attributable costs that are necessary to bring the property to its operating condition. Depreciation commences when the assets are ready for their intended use.

##### **Fixed asset investments**

Investments are stated at market value. Realised and unrealised gains and losses on investments are credited or debited to the fund to which the related investment has been allocated.

In the separate accounts of the Trust, the interest in subsidiary is measured at cost less any accumulated impairment losses.

Interest in subsidiary is assessed for impairment at each reporting date. Any impairment losses or reversals of impairment losses are recognised immediately in the Statement of Financial Activities.

##### **Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

##### **Acceptance deposits**

Acceptance deposits are paid to the school to secure a place for the child at the school. Deposits held form part of the general funds of the school until the child leaves the school at which point they are credited without interest to the final payment of the fees or other sums due to the school. Deposits are held as creditors on the balance sheet and are classified as owing within one year and over one year based on when they are expected to be credited against income.

##### **Financial instruments**

The Trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Basic financial assets, which include trade and other debtors, amounts owed by group undertakings and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the financial asset is measured at the present value of the future receipts discounted at a market rate of interest.

Basic financial liabilities, including trade and other creditors and the advanced fee scheme are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

# LEIGHTON PARK TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 1 ACCOUNTING POLICIES (continued)

##### **Provisions**

A provision is recognised in the Balance Sheet when the Trust and its trading subsidiary company has a present legal or constructive obligation as a result of a past event and it is probable that an outflow of economic benefit will be required to settle the obligation. Provisions, when created, are based on the best information available to the Board at that point of time.

##### **Lease commitments**

Rentals payable under operating leases are charged as an expense on a straight line basis over the period of the lease.

##### **Pension funds**

Full-time and part-time teaching staff employed under a contract of service are eligible to contribute to the Teachers' Pension Scheme (TPS). The TPS, a statutory, contributory, final salary scheme is administered by Capita Teachers' Pensions on behalf of the Department for Education.

Costs include normal and supplementary contributions. The regular cost is the normal contribution, expressed as a percentage of salary of a teacher newly entering service, which would defray the cost of benefits payable in respect of that service. Variations from the regular pension cost are met by a supplementary contribution. This occurs if, as a result of the actuarial investigation, it is found that the accumulated liabilities for benefits to past and present teachers are not fully covered by normal contributions to be paid in future and by the fund built up from past contributions. The normal and supplementary contributions are charged to the Statement of Financial Activities.

The Trust contributes to The Pensions Trust Growth Plan for support staff. Prior to 2014, this was in most respects a defined contribution arrangement with an element of guaranteed benefit. Since October 2013, it has been a solely defined contribution scheme. The Plan is a multi-employer scheme and it is not possible in the normal course of events to identify the share of the underlying assets belonging to the individual participating employers and accordingly, in accordance with FRS 102, is accounted for as a defined contribution scheme with contributions being recorded as they become payable. However, the Trust also makes deficit contribution payments to the scheme and, in accordance with FRS 102, these payments have been measured at fair value and included in the balance sheet as a liability.

Pension costs charged in the Statement of Financial Activities represent contributions payable by the Trust in the year. Interest and revaluations within the movement in the fair value of the Pension Scheme Liability are included in finance costs.

##### **Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### **Government grants**

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**2 CHARITABLE ACTIVITIES**

a) School fees receivable

	2021 £	2020 £
Gross fees	13,396,822	11,696,961
Less: Bursaries, scholarships and other discounts	(1,067,717)	(1,015,202)
	<u>12,329,105</u>	<u>10,681,759</u>

Income from school fees receivable was £12,329,105 (2020: £10,681,759) of which £12,329,105 was unrestricted (2020: £10,681,759).

b) Ancillary trading income

	2021 £	2020 £
Activity holiday scheme	23,985	20,127
School transport	153,511	131,449
School trip income	180	723
Other	86	-
	<u>177,762</u>	<u>152,299</u>

Income from ancillary trading was £177,762 (2020: £152,299) of which £177,762 was unrestricted (2020: £152,299).

c) Other educational charitable activities

	2021 £	2020 £
Registration fees	52,100	47,425
Staff rental income	2,262	879
	<u>54,362</u>	<u>48,304</u>

Income from other educational charitable activities was £54,362 (2020: £48,304) of which £54,362 was unrestricted (2020: £48,304).

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**3 GOVERNMENT GRANTS**

	2021 £	2020 £
Coronavirus Job Retention Scheme grant	124,860	353,960
Coronavirus Business Interruption Loan Scheme grant	42,765	-
	<u>167,625</u>	<u>353,960</u>

Income from government grants was £167,625 (2020: £353,950) of which £167,625 was unrestricted (2020: £353,960).

The Trust furloughed some of its support, welfare and ancillary trading staff under the government's Coronavirus Job Retention Scheme (CJRS) which compensates employers for part of the wages, associated national insurance contributions (NICs) and employer pension contributions of employees who have been placed on furlough (i.e. placed on a temporary leave of absence from working for the employer). The grant is conditional upon the employees being employed and on the Trust PAYE payroll and the employee cannot do any work for their employer that makes money or provides services for their employer or any organisation linked or associated with their employer. There are no unfulfilled conditions or contingencies attached to the grant. The funding received of £124,860 (2020: £353,960) relates to staff costs in respect of 70 staff (2020: 81 staff) which are included within note 6.

The group received a discretionary grant of £42,765 (2020: £nil) from the government as part of the Coronavirus Business Interruption Loan scheme (CBILS). In the terms of the loan the government will pay the first 12 months of interest directly to the lender along with the loan arrangement fee. We have recognised this assistance as a government grant in the Statement of Financial Activities. Further details are included in note 15.

**4 INVESTMENT INCOME**

	2021 £	2020 £
Interest and investment income	86,244	98,623
	<u>86,244</u>	<u>98,623</u>

Income from investments was £86,244 (2020: £98,623) of which £3,186 was restricted (2020: £4,028) and £83,058 was unrestricted (2020: £94,595).

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**5 EXPENDITURE**

<b>2021</b>	<b>Staff Costs £</b>	<b>Depreciation £</b>	<b>Other £</b>	<b>Total £</b>
<b>Raising funds</b>				
Commercial trading operations:				
Leighton Park Enterprises	20,003	600	53,357	73,960
<b>School financing costs:</b>				
Financing costs	-	-	88,488	88,488
Investment management fees	-	-	17,092	17,092
	<u>20,003</u>	<u>600</u>	<u>158,937</u>	<u>179,540</u>
<b>Charitable activities</b>				
<b>School operating costs:</b>				
Teaching costs	4,912,275	202,877	413,893	5,529,045
Welfare costs	256,584	157,424	837,357	1,251,365
Ancillary trading costs	-	-	336	336
Premises costs	999,018	364,727	2,024,735	3,388,480
Support costs	952,926	184,255	1,589,418	2,726,599
	<u>7,120,803</u>	<u>909,283</u>	<u>4,865,739</u>	<u>12,895,825</u>
<b>Total expenditure</b>	<u>7,140,806</u>	<u>909,883</u>	<u>5,024,676</u>	<u>13,075,365</u>

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**5 EXPENDITURE (continued)**

<b>2020</b>	<b>Staff Costs</b> <b>£</b>	<b>Depreciation</b> <b>£</b>	<b>Other</b> <b>£</b>	<b>Total</b> <b>£</b>
<b>Raising funds</b>				
Commercial trading operations:				
Leighton Park Enterprises	57,756	600	64,449	122,805
School financing costs:				
Financing costs	-	-	38,560	38,560
Investment management fees	-	-	16,144	16,144
	<u>57,756</u>	<u>600</u>	<u>119,153</u>	<u>177,509</u>
<b>Charitable activities</b>				
School operating costs:				
Teaching costs	4,813,353	211,038	359,739	5,384,130
Welfare costs	185,264	102,337	720,093	1,007,694
Ancillary trading costs	-	-	17,464	17,464
Premises costs	906,310	365,713	1,633,269	2,905,292
Support costs	898,992	220,269	1,377,312	2,496,573
	<u>6,803,919</u>	<u>899,357</u>	<u>4,107,877</u>	<u>11,811,153</u>
<b>Total expenditure</b>	<u><b>6,861,675</b></u>	<u><b>899,957</b></u>	<u><b>4,227,030</b></u>	<u><b>11,988,662</b></u>

Expenditure on raising funds was £179,540 (2020: £177,509) of which £179,540 was unrestricted (2020: £177,509).

Expenditure on charitable activities was £12,895,825 (2020: £11,811,153) of which £106,069 was restricted (2020: £63,517) and £12,789,756 was unrestricted (2020: £11,747,636).

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**6 STAFF COSTS**

	2021 £	2020 £
Wages and salaries	5,706,661	5,453,647
Social security costs	543,924	515,600
Other pension costs	876,106	880,165
Apprenticeship levy	14,115	12,263
	<u>7,140,806</u>	<u>6,861,675</u>

The average monthly number of persons employed by the Group and by the Trust during the year was:

	Group		Trust	
	2021 No	2020 No	2021 No	2020 No
Teaching	100	106	100	106
Support	48	43	48	43
Premises and welfare	55	54	55	54
Ancillary trading	2	10	1	6
	<u>205</u>	<u>213</u>	<u>204</u>	<u>209</u>

The number of employees whose emoluments as defined for taxation purposes amounted to over £60,000 in the year was as follows:

	2021 No	2020 No
£60,001 - £70,000	7	4
£90,001 - £100,000	1	1
£140,001 - £150,000	1	1
	<u>1</u>	<u>1</u>

Retirement benefits of £131,943 (2020: £101,620) are accruing to 7 (2020: 5) of these members of staff under the defined benefit Teachers' Pension Scheme and of £16,426 (2020: £11,267) to 2 (2020: 1) under The Pensions Trust.

No Trustees, nor persons connected with them received any remuneration or other benefits from the Trust or any connected organisation.

No Trustees (2020: 11) were paid expenses for travel and training. Travel expenses totalled £nil (2020: £1,559) and expenses reimbursed for Trustees' training totalled £1,012 (2020: £853). In addition, a cost of £nil (2020: £489) were incurred in respect of an event marking the retirement of a Trustee. At 31 August 2021 £nil was owed to Trustees in respect of expenses (2020: £nil).

Key management personnel as detailed in the Reference and Administration Details on page 2 received aggregate remuneration including employer pension contributions of £576,148 (2020: £655,691).

During the year Leighton Park Trust made redundancy payments totalling £nil (2020: £14,571).

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

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**7 SCHOOL FINANCING COSTS**

	2021 £	2020 £
Bank charges and interest	64,147	17,777
Pensions interest cost	517	2,672
Bad debt provision	23,824	18,111
Investment management fees	17,092	16,144
	<hr/>	<hr/>
	105,580	54,704
	<hr/>	<hr/>

The expenditure on finance costs was £105,580 (2020: £54,704) of which £105,580 was unrestricted (2020: £54,704).

Bank charges and interest includes fees and interest of £42,765 (2020: £nil) in relation to the CBILS loan which were covered by a government grant (see note 3).

**8 NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging:

	2021 £	2020 £
Auditor's remuneration		
- Statutory audit of the financial statements	17,480	17,570
- Other non-audit services	5,670	5,154
- Taxation compliance services	725	680
Depreciation	909,883	899,957
Operating lease rentals	246,590	258,679
	<hr/>	<hr/>

**9 TAXATION**

Leighton Park Trust is a charity and is entitled for the current year to the exemptions provided by Section 505 Income and Corporation Taxes Act 1988.

**LEIGHTON PARK TRUST  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2021**

10	TANGIBLE FIXED ASSETS							
GROUP	Assets under the course of construction	Freehold land	Freehold buildings	Furniture and fittings	Computers and office equipment	Motor vehicles	Plant and equipment	Total
	£	£	£	£	£	£	£	£
<b>Cost</b>								
At 1 September 2020	1,116,499	1,000,000	18,239,359	1,888,427	1,451,984	19,189	2,877,864	26,593,322
Additions	1,015	-	780	551,106	62,411	-	220,096	835,408
Transfers	(951,028)	-	-	951,028	-	-	-	-
At 31 August 2021	166,486	1,000,000	18,240,139	3,390,561	1,514,395	19,189	3,097,960	27,428,730
<b>Depreciation</b>								
At 1 September 2020	-	-	4,937,942	1,506,438	1,263,838	19,077	2,362,024	10,089,319
Charged in the year	-	-	364,615	204,307	133,215	112	207,634	909,883
At 31 August 2021	-	-	5,302,557	1,710,745	1,397,053	19,189	2,569,658	10,999,202
<b>Net book value</b>								
At 31 August 2021	166,486	1,000,000	12,937,582	1,679,816	117,342	-	528,302	16,429,528
<b>Net book value</b>								
At 31 August 2020	1,116,499	1,000,000	13,301,417	381,989	188,146	112	515,840	16,504,003

**LEIGHTON PARK TRUST  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2021**

10 TANGIBLE FIXED ASSETS (continued)	TRUST							
Cost	Assets under the course of construction £	Freehold land £	Freehold buildings £	Furniture and fittings £	Computers and office equipment £	Motor vehicles £	Plant and equipment £	Total £
At 1 September 2020	1,116,499	1,000,000	18,239,359	1,866,426	1,449,735	19,189	2,877,864	26,569,072
Additions	1,015	-	780	551,106	62,411	-	220,096	835,408
Transfers	(951,028)	-	-	951,028	-	-	-	-
At 31 August 2021	166,486	1,000,000	18,240,139	3,368,560	1,512,146	19,189	3,097,960	27,404,480
<b>Depreciation</b>								
At 1 September 2020	-	-	4,937,942	1,486,137	1,261,589	19,077	2,362,024	10,066,769
Charged in the year	-	-	364,615	203,707	133,215	112	207,634	909,283
At 31 August 2021	-	-	5,302,557	1,689,844	1,394,804	19,189	2,569,658	10,976,052
<b>Net book value</b>								
At 31 August 2021	166,486	1,000,000	12,937,582	1,678,716	117,342	-	528,302	16,428,428
<b>Net book value</b>								
At 31 August 2020	1,116,499	1,000,000	13,301,417	380,289	188,146	112	515,840	16,502,303

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**11 INVESTMENTS**

**Group**

	Endowment Fund £	General Fund £	Total £
At 1 September 2020 including cash	148,196	3,217,786	3,365,982
Less opening cash	(13,397)	(140,727)	(154,124)
At 1 September 2020 less cash	134,799	3,077,059	3,211,858
Additions	16,859	3,936,992	3,953,851
Disposals	(11,450)	(3,660,660)	(3,672,110)
Revaluations	1,577	80,039	81,616
Listed on UK Stock Exchange or in Open Ended Funds	141,785	3,433,430	3,575,215
Cash	7,044	141,827	148,871
At 31 August 2021	148,829	3,575,257	3,724,086
Historical cost (listed investments only)	134,107	3,344,866	3,478,973

**INVESTMENTS**

**Trust**

	Endowment Fund £	General Fund £	Total £
At 1 September 2020 including cash	148,196	3,217,786	3,365,982
Less opening cash	(13,397)	(140,727)	(154,124)
At 1 September 2020 less cash	134,799	3,077,059	3,211,858
Additions	16,859	3,936,992	3,953,851
Disposals	(11,450)	(3,660,660)	(3,672,110)
Revaluations	1,577	80,039	81,616
Listed on UK Stock Exchange or in Open Ended Funds	141,785	3,433,430	3,575,215
Investment in subsidiary	-	10,000	10,000
Cash	7,044	141,827	148,871
At 31 August 2021	148,829	3,585,257	3,734,086
Historical cost (listed investments only)	134,107	3,344,866	3,478,973

The investments are either listed on the UK Stock Exchange or in Open Ended Funds except for a £10,000 (2020: £10,000) investment in the trading subsidiary, Leighton Park Enterprises Limited; this represents 100% of its issued share capital.

Cash equivalents on deposit with a maturity of less than three months at the year end were £152,258 (2020: £151,734) and are included in short term investments (see note 14). There were no cash deposits with a maturity of more than three months, at year end, in either the current or comparative year.

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**11 INVESTMENTS (continued)**

Cash at bank and in hand includes cash equivalents on deposit with a maturity of less than three months that are held in investments for liquidity purposes.

The subsidiary provides leisure and recreational services mainly to young people and donates its annual taxable profits to the Trust under Gift Aid. The Gift Aid donation for the year ended 31 August 2021 was £1,598 (2020: £7,651). Its results for the year were: turnover £75,556 (2020: £118,432), cost of sales £41,627 (2020: £5,040), operating expenses £32,333 (2020: £117,765), other operating income £nil (2020: £11,985), interest receivable £2 (2020: £39) and net assets £11,036 (2020: £11,036).

**12 SUBSIDIARY**

**Holdings of more than 20%**

The Trust holds more than 20% of the share capital in the following company:

<b>Company</b>			<b>Shares held</b>	
<b>Subsidiary undertaking</b>	<b>Registered office</b>	<b>Class</b>	<b>%</b>	
			<b>Direct</b>	<b>Indirect</b>
Leighton Park Enterprises Limited	Leighton Park School, Shinfield Road, Reading, Berkshire, RG2 7ED	Ordinary	100	-
Company No: 03156213				

The principal activity of this undertaking for the last relevant financial year is as follows:

<b>Company</b>	<b>Principal activity</b>
Leighton Park Enterprises Limited	Provision of leisure and recreational services mainly to young people

**13 DEBTORS**

	<b>Group</b>		<b>Trust</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fees receivable	168,811	50,393	109,541	48,353
Amounts owed by group undertakings	-	-	138,626	60,245
Other debtors	52,882	50,471	52,882	50,471
Prepayments and accrued income	141,258	213,409	141,258	213,409
	<b>362,951</b>	<b>314,273</b>	<b>442,307</b>	<b>372,478</b>

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**14 CURRENT ASSET INVESTMENTS**

	Group		Trust	
	2021 £	2020 £	2021 £	2020 £
Cash equivalents on deposit	152,258	151,734	152,258	151,734

**15 CREDITORS: Amounts fallings due within one year**

	Group		Trust	
	2021 £	2020 £	2021 £	2020 £
Trade creditors	338,173	231,614	338,173	231,614
Taxation and social security	130,583	125,302	129,917	124,794
Fees in advance	1,506,732	1,217,645	1,506,732	1,217,645
Other creditors	154,216	141,633	154,216	141,633
Accruals	193,230	337,420	183,928	333,240
Deferred income	-	4,240	-	4,240
Deposits repayable	429,505	522,211	429,505	522,211
Advanced fee scheme	2,262,515	2,174,314	2,262,515	2,174,314
Bank loans	337,500	-	337,500	-
	<u>5,352,454</u>	<u>4,754,379</u>	<u>5,342,486</u>	<u>4,749,691</u>

The advanced fee scheme represents amounts paid by parents to cover the fees for the whole of the next academic year.

During the year the Trust applied for and received a loan of £2,250,000 from the Coronavirus Business Interruption Loan Scheme (CBILS). The current portion of the loan is included above in bank loans and the amount falling due in more than one year is disclosed in note 16. The loan incurs interest at 2.09% above the base interest rate and is repayable in instalments starting from month 13, December 2021. The loan will be repaid in full in November 2026. The loan is secured by a fixed and floating charge over the trade and assets of the Trust.

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**16 CREDITORS: Amounts falling due after more than one year**

	<b>Group</b>		<b>Trust</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Deposits repayable	1,070,143	1,115,486	1,070,143	1,115,486
Bank loans	1,912,500	-	1,912,500	-
	<u>2,982,643</u>	<u>1,115,486</u>	<u>2,982,643</u>	<u>1,115,486</u>

Amounts included above which fall due after five years are as follows:

	<b>Group</b>		<b>Trust</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Amounts repayable by instalments	112,500	-	112,500	-
	<u>112,500</u>	<u>-</u>	<u>112,500</u>	<u>-</u>

**17 DEFERRED INCOME (INCLUDING FEES IN ADVANCE)**

	<b>Group</b>		<b>Trust</b>	
	<b>2021</b>	<b>2020</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
At 1 September 2020	1,221,885	1,781,760	1,221,885	1,766,110
Released from previous years	(1,221,885)	(1,781,760)	(1,221,885)	(1,766,110)
Amounts deferred in the year	1,506,732	1,221,885	1,506,732	1,221,885
At 31 August 2021	<u>1,506,732</u>	<u>1,221,885</u>	<u>1,506,732</u>	<u>1,221,885</u>

Deferred income is made up of funds received in advance for Autumn term fees in the 2021/22 school year.

# LEIGHTON PARK TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 18 PENSIONS

There are two pension schemes available to certain employees of the Trust, the Teachers' Pension Scheme, and a group occupational pension scheme.

##### **Teachers' Pension Scheme**

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £722,054 (2020: £734,839) and at the year-end £82,155 (2020: £83,998) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016.

The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- Total scheme liabilities for service (pensions currently payable and the estimated cost of future benefits) of £218 billion
- Value of notional assets (estimated future contributions together with the proceeds from the notional investments held at the valuation date) of £196 billion
- Notional past service deficit of £22 billion
- Discount rate is 2.4% in excess of CPI

As a result of the valuation, new employer contribution rates were set at 23.68% (including a 0.08% administration levy) of pensionable pay from September 2019 onwards (compared to 16.48% during 2018/19).

The next valuation based on data as at 31 March 2020 is underway and any changes to contributions will take effect in April 2024.

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

# LEIGHTON PARK TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

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#### 18 PENSIONS (continued)

##### **Pension Trust Growth Plan**

All support staff are entitled to membership of the Pension Trust Growth Plan ("the Plan"). This is a multi-employer pension plan, which in most respects is a money purchase arrangement, although it does include certain guarantee elements as described below.

Contributions paid into the Plan up to and including September 2001 were converted to defined amounts of pension payable from normal retirement dates. From October 2001 contributions were invested in personal funds which have a capital guarantee and which are converted to pension on retirement, either within the Plan or by the purchase of an annuity.

The Trustee commissions an actuarial valuation of the Plan every three years. The purpose of the actuarial valuation is to determine the funding position of the Plan by comparing the assets with the past service liabilities as at the valuation date. Asset values are calculated by reference to market levels. Accrued past service liabilities are valued by discounting expected future benefits payments using a discount rate calculated by reference to the expected future investment returns.

The rules of the Plan give the Trustee the power to require employers to pay additional contributions in order to ensure that the statutory funding objective under the Pensions Act 2004 is met. The statutory funding objective is that a pension scheme should have sufficient assets to meet its past service liabilities, known as Technical Provisions.

As the last actuarial valuation revealed a deficit, the Trustee agreed a recovery plan to eliminate the deficit over a specified period of time by way of additional contributions from employers.

A full actuarial valuation of the scheme was carried out at 30 September 2017. The market value of the Plan's assets at the valuation date was £794.9 million and the Plan's Technical Provisions (i.e. past service liabilities) were £926.4 million. The valuation therefore revealed a shortfall of assets compared with the value of liabilities of £131.5 million, equivalent to a funding level of 86%.

Leighton Park Trust paid contributions at the rate of 7% totalling £147,961 (2020: £138,830 (7%)) during the accounting period. Contributions totalling £22,314 (2020: £20,270) were unpaid at the year end and are included within creditors. Members contributions were paid at the rate of 5% during the accounting period. Leighton Park Trust has also paid deficit contributions of £29,623 (2020: £28,831) during the period under review, as required by the Trustees of the Scheme and it is expected that these will continue for the foreseeable future. As at the balance sheet date there were 102 (2020: 91) active members of the Plan employed by Leighton Park Trust. Leighton Park Trust continues to offer membership of the Plan to its employees.

The net present value of the deficit contributions that will be made by Leighton Park School have been accrued and at the year end the liability was £107,150 (2020: £136,329).

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**19 MOVEMENT IN UNRESTRICTED FUNDS**

<b>Group</b>	<b>At 1 September 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other gains £</b>	<b>At 31 August 2021 £</b>
General fund	14,250,726	12,921,541	(12,969,296)	376,299	14,579,270

<b>Trust</b>	<b>At 1 September 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other losses £</b>	<b>At 31 August 2021 £</b>
General fund	14,249,690	12,847,581	(12,895,336)	376,299	14,578,234

The General Fund represents the retained surpluses that have accumulated over the years that the Trust has been operating. The General Fund is used to fund capital expenditure and provide working capital.

**Unrestricted funds prior year**

<b>Group</b>	<b>At 1 September 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other gains £</b>	<b>At 31 August 2020 £</b>
General fund	14,993,651	11,472,491	(11,925,145)	(290,271)	14,250,726

<b>Trust</b>	<b>At 1 September 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other gains £</b>	<b>At 31 August 2020 £</b>
General fund	14,992,615	11,349,686	(11,802,340)	(290,271)	14,249,690

**20 MOVEMENT ON ENDOWMENT FUNDS**

<b>Group and Trust</b>	<b>At 1 September 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other gains £</b>	<b>At 31 August 2021 £</b>
Scholarship and Prize fund	299,930	-	-	1,157	301,087

The Scholarship and Prize fund is a permanent endowment which, by permission of the Charity Commission, amalgamates a number of smaller Trust funds. The agreed capital value of the fund at 31 August 2003 was £250,000.

The income from this fund of £3,186 (2020: £4,028) is allocated to restricted funds to provide scholarships and bursaries.

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**20 MOVEMENT ON ENDOWMENT FUNDS (continued)**

<b>Endowment funds prior year Group and Trust</b>	<b>At 1 September 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other gains £</b>	<b>At 31 August 2020 £</b>
Scholarship and Prize fund	299,469	-	-	461	299,930

**21 MOVEMENT IN RESTRICTED FUNDS**

<b>Group and Trust</b>	<b>At 1 September 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other gains £</b>	<b>At 31 August 2021 £</b>
From Endowment Fund – Scholarship and Prize fund	-	3,186	(3,186)	-	-
Drugs awareness fund	5,150	-	-	-	5,150
Bursary fund	901,587	60,890	(56,566)	-	905,911
Pavilion	1,000	36,415	(37,415)	-	-
School House donation	2,338	-	-	-	2,338
Musical instrument fund	1,826	-	-	-	1,826
Head's discretionary fund	10,302	4,000	(5,410)	-	8,892
Academic departments	30,899	2,695	(1,726)	-	31,868
Other funds	10,048	1,766	(1,766)	-	10,048
	<u>963,150</u>	<u>108,952</u>	<u>(106,069)</u>	<u>-</u>	<u>966,033</u>

The other funds relate to a variety of restricted donations received by the Trust.

<b>Restricted funds prior year Group and Trust</b>	<b>At 1 September 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers and other gains £</b>	<b>At 31 August 2020 £</b>
From Endowment Fund – Scholarship and Prize fund	-	4,028	(4,028)	-	-
Drugs awareness fund	5,150	-	-	-	5,150
Bursary fund	881,075	71,828	(51,316)	-	901,587
Pavilion	1,000	-	-	-	1,000
School House donation	2,338	-	-	-	2,338
Musical instrument fund	1,826	-	-	-	1,826
Head's discretionary fund	14,800	200	(4,698)	-	10,302
Academic departments	31,096	3,278	(3,475)	-	30,899
Other funds	10,048	-	-	-	10,048
	<u>947,333</u>	<u>79,334</u>	<u>(63,517)</u>	<u>-</u>	<u>963,150</u>

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**22 FINANCIAL INSTRUMENTS**

<b>Group and Trust</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Carrying amount of financial assets</b>		
Instruments measured at fair value through profit or loss	3,724,086	3,365,982
	<u>3,724,086</u>	<u>3,365,982</u>

**23 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

2021	Unrestricted funds		Restricted funds	Total funds
	General funds	Endowment funds		
	£	£	£	£
Tangible fixed assets	16,429,528	-	-	16,429,528
Investments	3,575,257	148,829	-	3,724,086
Net current assets/(liabilities)	(2,335,722)	152,258	966,033	(1,217,431)
Long term liabilities	(2,982,643)	-	-	(2,982,643)
Defined benefit pension scheme liability	(107,150)	-	-	(107,150)
<b>TOTAL NET ASSETS</b>				
At 31 August 2021	<u>14,579,270</u>	<u>301,087</u>	<u>966,033</u>	<u>15,846,390</u>
2020	Unrestricted funds		Restricted funds	Total funds
	General funds	Endowment funds		
	£	£	£	£
Tangible fixed assets	16,504,003	-	-	16,504,003
Investments	3,217,786	148,196	-	3,365,982
Net current assets/(liabilities)	(4,219,248)	151,734	963,150	(3,104,364)
Long term liabilities	(1,115,486)	-	-	(1,115,486)
Defined benefit pension scheme liability	(136,329)	-	-	(136,329)
<b>TOTAL NET ASSETS</b>				
At 31 August 2020	<u>14,250,726</u>	<u>299,930</u>	<u>963,150</u>	<u>15,513,806</u>

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**24 CASH FLOWS FROM OPERATING ACTIVITIES**

	2021 £	2020 £
Net income/(expenditure) for the year	332,584	(726,647)
Depreciation on tangible fixed assets	909,883	899,957
Realised (gain)/loss on disposal of investments	(295,840)	234,679
Unrealised (gain)/loss on revaluation of investments	(81,616)	55,131
Defined benefit pension schemes	(29,179)	(25,671)
Interest paid	21,382	17,777
Interest received	(3)	(2,300)
Investment income	(86,241)	(96,323)
Operating cash flows before movements in working capital	<u>770,970</u>	<u>356,603</u>
(Increase)/decrease in debtors	(48,678)	204,502
Increase/(decrease) in creditors	127,031	(316,874)
Net cash generated from operating activities	<u>849,323</u>	<u>244,231</u>

**25 ANALYSIS OF CHANGES IN NET FUNDS**

	At 1 September 2020 £	Cash flows £	At 31 August 2021 £
Cash	1,489,866	2,431,077	3,920,943
	<u>1,489,866</u>	<u>2,431,077</u>	<u>3,920,943</u>

**26 RELATED PARTY TRANSACTIONS**

During the year the Trust entered into transactions with Leighton Park Enterprises Limited, a related party, in the ordinary course of business. Recharges were made by the Trust to Leighton Park Enterprises Limited for services provided amounting to £15,784 (2020: £64,098).

The subsidiary, Leighton Park Enterprises Limited, provides leisure and recreational services mainly to young people and donates its annual taxable profits to the Trust under Gift Aid. The gift aid donation for this year was £1,598 (2020: £7,651).

At the year end the balances due from Leighton Park Enterprises Limited to the Trust were £138,626 (2020: £60,245).

During the year 2 Trustees (2020: none) donated £2,920 (2020: £nil) to the Trust.

**LEIGHTON PARK TRUST**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

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**27 FINANCIAL COMMITMENTS**

At the reporting end date the Trust and its subsidiary company had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

<b>Group</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Operating leases which expire:		
Within one year	169,361	215,989
Between two and five years	117,183	227,839
	<u>286,544</u>	<u>443,828</u>
<b>Trust</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Operating leases which expire:		
Within one year	169,361	215,989
Between two and five years	117,183	227,839
	<u>286,544</u>	<u>443,828</u>

**28 CAPITAL COMMITMENTS**

At the reporting date, amounts committed to be paid but not provided in the financial statements amounted to £150,000 for the group and the Trust (2020: £140,000), in respect of capital expenditure.