

## **Income and Expenditure Account For the year ending 30<sup>th</sup> September 2022**

### **Trustees**

Hena Jamil	Chair appointed 13/11/2019 -
Vanessa Collins	Secretary (appointed 13/11/2019)
Orla Kennedy	Treasurer (appointed 12/11/2020)
Judith Bowler	(appointed 12/11/2020)

### **Structure, Governance and Management**

Governing document – constitution dated 7th March 2014

How the charity is constituted – Membership shall be open to:

1. The parents, guardians or carers of any pupil currently attending the school and
2. Teaching and non-teaching staff currently employed by the school.

### **Trustees selection methods:**

Core committee member/ trustees shall be elected at the AGM and shall hold office until the next AGM. Core committee members/ trustees shall have the power to co-opt core committee members/ trustees at any time, and they shall serve until the date of the next AGM.

### **Objectives and Activities:**

The objectives of the charity as set out in the governing document are to advance the education of pupils in the school by:

1. Developing effective relationships between the staff, parents and others associated with the school and
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The main activities undertaken by Earley St Peter's School Association (also known as ESPSA) are to enhance the children's time at Earley St Peter's School by organising a variety of fundraising events throughout the academic year. The money raised from these is used to purchase extras for the school which enhance the children's education and are all recommended by the school staff.

The fundraising events run by ESPSA rely solely on the continued support of parents/carers/supporters and staff of the school volunteering their time. No fundraising would be possible without this support. The events focus on activities which are enjoyed by pupils and their families. As well as events for the school community, we aim to make events organised open to the wider community of Earley too. In 2021, this was in the form of the annual fireworks display.

The association also raises money to self-finance the school's open-air swimming pool. The pool did open in 2022, but due to ongoing COVID issues for a reduced season. Given that the pool did not open in 2021, there was a backlog of investments in large scale equipment renewal for the pool, additional training requirements alongside the continual the maintenance and upkeep of the pool which was entirely managed by ESPSA volunteers. Swimming pool

restricted income came from the Earley Charity (£1410), and parents'/carers/supporters voluntary contributions for in-school swimming lessons. These were used to part-pay for the new boiler, which was required to re-open the pool.

### **Achievements and Performance**

We have an enthusiastic, hardworking team of active members on the committee and volunteers who work tirelessly to create enjoyable experiences for the children at the school, their families and the wider community.

In the past financial year, ESPSA was as active as it could be given the some of the legacy restrictions imposed by the covid-19 pandemic, and therefore performance is more in line with previous years, as we managed to put on our fireworks display, hold an online disco and in Summer 2022 a face-to-face disco. We also organised the following fundraising events- Bags 2 school, Christmas tree sales, Christmas gift sale, seasons cards, out of school swimming and tuck shop. We did not have any cake sales due to school restrictions and were unable to organise ESPSA non uniform days.

It is noted that our expenses have increased dramatically due to inflationary pressures, and can be seen in the increased costs of consumables for the pool and for other events. Wherever possible we absorbed these, rather than increasing the cost of attending events/taking part in activities to our community.

### **Financial Review**

The covid-19 pandemic had a continuing impact on fundraising for the reasons stated above. Our active committee planned a number of events, and thank you to everyone who was involved in any way. The total income generated from fundraising activities was £27, 021 Expenditure related to fundraising and administration costs totalled £24, 691 Expenditure accounted for as donations to Earley St. Peter's school totalled £14, 112. In 2021/22, of the donations to the school, £2714 was for activities in 2020/21, which the school was reimbursed for in 2021/22.

Online transfer to ESP Keys academy Trust donations	2,717.54
Online transfer to ESP Keys academy Trust ref 21-01	210.41
Online transfer to ESP for Science day 2022 invoice date 04/11/21	1,100.00
Online transfer to ESP for Sports safe invoices dated dec 2021	398.02
Online transfer to ESP Keys academy Trust donations ref 21-005	169.73
Pool sentry- (system check and labour March)- restricted funds – invoice 1	744.40
Pool sentry (tablets and clean and clear) -restricted funds – invoice 2	329.13
Pool sentry (proswim stabiliser) -restricted funds – invoice 3	39.35
Pool sentry (supply and install new waterco pump) -restricted funds – invoice 4	941.33
Pool sentry (sodium hypochlorite and bug sample) -restricted funds – invoice 5	147.24
Pool sentry (labour charge inspect and clear filter) -restricted funds – invoice 6	104.65
Pool sentry (micro analysis -restricted funds – invoice 7)	79.45
Online transfer to ESP school for Tencer ltd 29/11/21 boiler	2,714.98
Online transfer to ESP school for GLS noodles 13/05/22	116.56
Online transfer to ESP school for 123 pools 18/03/22 ref 21-025	999.99
Pool sentry costs June to Sept 2022 ref 21-044 (receipts 1-11)	3,022.02
christmas crackers	278.00

In addition:

- £469 was donated for year 6 leavers books in July 2022, which is organised separately by parents/carers/supporters.

### **Fundraising highlights**

**Fireworks:** profit £9, 935

**Discos** profit £1766 (with -£170 deposits for Winter/spring 22/23 paid in advance)

**Cash back schemes** £189

**Bag2School** £281 from 2 collections, the price per kilo was reduced in 21/22.

**Year 6 graduates 2021 donation** £169

**Christmas -Gift sale £525 ; Christmas trees £453; Christmas cards/seasons cards£187**

**Pool-** Income £ 5,334.65 with £1410 from Earley charity and £1526 in school contributions (both restricted), out of school swimming, 6 parties and tuck shop. Expenditure- expenses and donations to the school £9,863 (donations to school =£9239).Big ticket expenses this year, boiler (£2.7k), pool Hoover (£1K), sentry costs (£3.2k). Loss was expected, due to pool being closed for two years and restrictions on opening plus increasing costs. Loss- £4529

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This year the income exceeded the expenditure by £3356. At the 30th September 2022, ESPSA's financial year end, there was a total of £17,713 in both the bank account and as cash. Restricted funds for the swimming pool were all spent this year, due to the unprecedented expenses reported on earlier. There is a variance of £-63.44.

The total distributions of funds per event is shown in the accompanying accounts, which have been approved by an independent examiner. Thank you to Iain Lawrence for having undertaken this review. Also, I would like to thank everyone who has helped me as treasurer, especially Vanessa Collins, who has double counted all income.

Looking forward we are optimistic that ESPSA will be able to support the school with projects on its wish list using the funds raised this year.

This report was approved by

Hena Jamil, Chair

Signed by

A handwritten signature in blue ink, appearing to be 'H. Smith', written over a horizontal dotted line.

Date 25/7/23

**Earley St Peter's School Association  
Income and Expenditure Account  
For the year ended 30 September 2022**

	<b>2022</b>	<b>2021</b>
Bank	15,591.76	14,072.03
Petty cash	-	-
Cash takings not banked	2,122.21	165.20
	<u>17,713.97</u>	<u>14,237.23</u>
Movement	<u>3,476.74</u>	

	<b>Income Total £</b>	<b>Income Unrestricted</b>	<b>Income Restricted</b>
Bag2School	281.20	281.20	-
Bank Charges	7.62	7.62	-
Barn Dance	-	-	-
Cake Sales	-	-	-
Cash Back Schemes	189.69	189.69	-
Christmas Cards	187.00	187.00	-
Christmas Fayre	-	-	-
Christmas Gifts Sale	834.82	834.82	-
Christmas Tree Sales	1,179.03	1,179.03	-
Disco	3,906.82	3,906.82	-
End Of Term Bouncy Castle and Laser	-	-	-
ESPSA - Non Event	-	-	-
Father's Day Gifts Sale	-	-	-
Fireworks	14,930.74	14,930.74	-
Honesty Boxes	-	-	-
Ice Cream Sales	-	-	-
Interest Receivable	-	-	-
Mother's Day Gifts Sale	-	-	-
Pantomime	-	-	-
Pamper Evening	-	-	-
Quiz Night	-	-	-
Reading FC Ticket Sales	-	-	-
Second Hand Uniform Sales	-	-	-
Summer Fayre	-	-	-
Swimming Pool	5,334.65	3,004.75	2,329.90
Year 6 Leavers	169.00	169.00	-
Easter Bonnet	-	-	-
Teddy Bear Sale	-	-	-
Non Uniform Day 4th Dec 2020	-	-	-
Colours Day July 2021	-	-	-
	<u>27,020.57</u>	<u>24,690.67</u>	<u>2,329.90</u>

Included in ESPSA - non events expenditure are the following donations to Earley St Peter's CE Primary School

	<b>£</b>
Online transfer to ESP Key:-	2,717.54
Online transfer to ESP Key:-	210.41
Online transfer to ESP for £:-	1,100.00
Online transfer to ESP for -	398.02

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Pool sentry (micro analysis -	79.45
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Online transfer to ESP sch -	116.56
Online transfer to ESP sch -	999.99
Pool sentry costs June to £ -	3,022.02

Expenditure Total £	Expenditure Unrestricted	Expenditure Restricted	Profit / (loss)	2020
-	-	-	281.20	370.50
(121.29)	(121.29)	-	(113.67)	(87.00)
-	-	-	-	-
-	-	-	-	-
-	-	-	189.69	445.95
-	-	-	187.00	173.70
-	-	-	-	-
(309.25)	(309.25)	-	525.57	90.43
(725.83)	(725.83)	-	453.20	581.91
(2,020.34)	(2,020.34)	-	1,886.48	-
-	-	-	-	-
(4,975.34)	(4,975.34)	-	(4,975.34)	(336.67)
-	-	-	-	-
(4,995.47)	(4,995.47)	-	9,935.27	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(9,863.87)	(7,148.89)	(2,714.98)	(4,529.22)	-
(469.00)	(469.00)	-	(300.00)	(455.00)
-	-	-	-	-
-	-	-	-	56.00
-	-	-	-	411.20
-	-	-	-	9.00
<u>(23,480.39)</u>	<u>(20,765.41)</u>	<u>(2,714.98)</u>	<u>3,540.18</u>	1,260.02

- 63.44 Check

School:



Section A Independent Examiner's Report

Report to the trustees/members of EARLEY ST PETER'S SCHOOL ASSOCIATION

On accounts for the year ended 30TH SEPTEMBER 2022 Charity no (if any) 309055

Set out on pages 1+2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30th September 2022.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 23/07/2023

Name: IAN LAWRENCE

Relevant professional qualification(s) or body (if any): FCCA

Address: 25 MAYS CLOSE
GALLEY
BERKSHIRE RG6 1TY

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC-32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A