



## **Trustees' Annual Report for the period ending 30/9/22**

**From 1/10/21 Period start date**

**To 30/9/22 Period end date**

**Charity name: Polehampton Swimming Association**

**Charity registration number: 309032**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Association are to provide a swimming bath in the grounds of the Polehampton Junior School, Twyford, for the advancement of the education of the pupils of this school and the benefit of the inhabitants of the neighbourhood and to make such improvements and additions necessary.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees, committee members and volunteers manage all aspects of the swimming pool including routine, planned and reactive maintenance, daily water testing, chemical dosing and compliance testing in accordance with recommended practice as set out by PWTAG and Swim England. As well as maintaining the pool and facilities for the benefit of the Polehampton Junior School, the Swimming Association offer a variety of sessions to the local community including Early Bird swimming, Family sessions and Lane Swimming. Swimming lessons run during the summer holidays. The pool is available to other local schools and Scout groups and is also enjoyed by a visually impaired group. It is also available for private hire for children's parties. All sessions are staffed by by trained volunteers with appropriate first aid training. Refreshments and a tuck shop are also available during the family sessions.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have read and understood the guidance issued by the Charity Commission on public benefit. The work carried out by the Association is essential to keeping the pool running as a school and community pool. It is available to residents of all ages within the surrounding area for a small membership fee and provides clear physical and mental health benefits to our members.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	The Swimming Association could not operate without support from the community and the considerable effort made by our volunteers. It is run entirely on a voluntary basis and as such, no person receives any payment for the hours spent working at the pool or behind the scenes. This is what has enabled the facility to operate successfully at the heart of the village for 54 years. Most of our regular volunteers have been helping for years and some of our older members have been volunteering since the PSA was founded! We have also been able to offer voluntary experience to 3 young people undertaking their Duke of Edinburgh Awards. The total number of regular volunteers is approx.44 with additional Ad hoc help provided by members if required. We would like to thank all our volunteers whose contribution is invaluable to keeping the pool running.
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Despite the combined pressures facing most community swimming pools due to global energy prices and the difficulty in obtaining liquid chlorine throughout 2022, we still made over 1000 weekly swimming slots available for our members! In addition to this we continued to provide a facility for local schools and community groups. The extreme heat during July 2022 caused an increase in demand which led to some members being unable to book their preferred sessions. Our membership team were responsive to the situation and introduced booking rules and proactively monitored cancelations to ensure that our members had fair access to the pool during this period. We also successfully introduced our new membership system, 'Join IT' to help coordinate our booking system with the membership database. The swimming pool continues provides much needed physical, mental and social benefit to the community, particularly to our older members and parents of young families who use the facility to meet up with friends. We are particularly pleased to be able to support some top-level athletes in Underwater pool hockey and Triathlon by providing much needed training time.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Treasurer reported a surplus of income over expenditure of £17716 at the AGM for the year ending 30/9/2022. Current cash in hand was £103681. Apart from the usual running costs, the Association invested in some new pool covers at a cost of £5950. This was a significant investment but will help with energy conservation and will help to keep our costs down.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Association is planning to refurbish the pool, pipework, pool plant and upgrade the dosing system as part of continuing improvements. Our fundraising activity has been restricted over the last few years as previously reported. The Committee is however, keen to progress this and will be obtaining revised quotations in the near future.
Amount of reserves held	Para 1.22	£92117
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Global gas energy costs and supply. Particularly with regards to gas. The Association are looking at renewable sources such as solar and air source heat recovery systems

### Additional information (optional)

You may choose to include further statements where relevant about:

		Membership fees, Private hire, Tuck shop and a small amount of donations
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The charity's principal sources of funds (including any fundraising)	Para 1.47	from cake and raffle sales at our end of season fundraiser.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The uncertainty in the energy market is of particular concern to the trustees. The rise in commercial gas prices is unprecedented and uncapped for the commercial sector. We are looking at ways we can partner with the school in terms of energy efficiencies so that we can continue to heat the pool adequately,
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution - small unincorporated charity CONSTITUTION DATED 9TH DECEMBER 1968 AMENDED 16TH OCTOBER 1978 AND 15TH OCTOBER 1986 AS AMENDED ON 02 DEC 2008
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are appointed at AGM by a vote by the outgoing committee members. This must be quorate in accordance with the constitution. Members <i>may</i> put themselves forward as trustees but are not obliged to as long as there is a minimum of 1 trustee in accordance with Charities Commission rules.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Supervisors guides are available to volunteers and on-site training provided. Paediatric first aid training is mandatory for all key poolside supervisors and this is provided by an external operator.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		

## Reference and Administrative details

Charity name	Polehampton Swimming Association
Other name the charity uses	Polehampton Lido/Polehampton Swimming Pool
Registered charity number	309032
Charity's principal address	C/O Polehampton Junior School Kibblewhite Crescent. Twyford. Berkshire RG10 9AX

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sharon Searle	Chairperson	Appointed 20/5/21	
2	Carol Lesley Luscombe	Vice Chaiperson/ Technical	Appointed 20/5/21	
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Auditor	George Wilton	


**Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

<b>N/a</b>
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Sharon Searle	
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Position (eg  
Secretary, Chair, etc)

Chairperson	
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Date

26/7/23
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Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Polehampton Swimming Association

On accounts for the year ended

30/09/2022

Charity no (if any)

RCN 309032

Set out on pages

1 & 2.

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Handwritten signature]

Date:

13.7.2023

Name:

George Wilton

Relevant professional qualification(s) or body

Certified Pro Accountant with Quickbooks.

(if any):

N/A

My Address:

7 Badger Drive

Twyford

Berkshire RG10 9PZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]