

Trustees' Annual Report

for the period 1st January 2024 – 31st December 2024.

Section A: Reference and administration details

Details

Charity name:

The 11th/9th Cambridge Scout Group

Other name:

Newnham Scout Group

Registered charity number:

308261

Charity's Principal Address:

Newnham Scout and Guide Centre,
Chedworth Street,
Cambridge.
CB3 9JF

Trustees

Names of the charity trustees who manage the charity

In accordance with The Scout Association's guidelines on converting Executive Committees into Trustee Boards, the Group has reduced the number of trustees.

Anthony William Claydon (until 12th May 2024) - Group President

Sanchia Norris - Chair

Robert Frank Lee - Group Lead Volunteer

Peter Kirwan (until 12th May 2024) - Beaver Section Team Leader

Christopher Rosier (until 12th May 2024) - Cubs Section Team Leader

Deborah Mullinger (until 12th May 2024) - Scouts (Amazons) Section Team Leader

Debbie Pearl (until 12th May 2024) - Scouts (Spartans) Section Team Leader

Karen Dahlsveen (until 12th May 2024) - Scouts (Spartans) Section Team Leader

Emily Dutton (until 12th May 2024) - Explorer Section Team Leader

Charles Gold - Treasurer

Rebeka Begum - Secretary

James Ibberson (until 12th May 2024)

Kirsty McDougall

Nick Whitehead

Nabil Assad (until 12th May 2024)

Bethan Roden - Spartans Scouts Section Team Leader (from 12th May 2024)

Advisers

Lawyers: Taylor Wessing, London EC4A

Section B: Structure, Governance and Management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts. The Group has adopted additional definitions to guide its governing body:

Quorum for the Trustees

Until 12th May 2024:

- Group Lead Volunteer (formerly known as the ^Group Scout Leader)
- ^Chair of Trustees
- ^Two Section Leaders
- ^Two elected members

From 12th May 2024:

- Group Lead Volunteer
- Chair of Trustees
- Two other members

The AGM on 12th May 2024 voted to agree the new Quorum in light of the restructuring of the Trustee Board.

Quorum for the Building Management Subcommittee ^

Four in number from among the committee members

Quorum for meetings of the Group Scout Council

- ^Group Lead Volunteer
- ^Chair of Trustees
- ^Two Section Leaders
- ^Two elected members

Elected members on the Trustees

Until 12th May 2024: The Trustees shall include one elected member per open section in the Group.

From 12th May 2024: The Trustees shall include one member elected from among the uniformed leaders volunteering with any section in the Group

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Members of the Trustee Board complete 'Essential Information for Trustees Introduction' training within the first 3 months of joining the trustee board.

This Trustee Board exists to support the Group Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance; ^ The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support; ^ Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected

The Group Trustees have identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund-raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant on volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group would be required; the process for handling such a situation is detailed in the Policy, Organisation and Rules governing the operation of a Scout Group.

Section C: Objectives and activities

Charity objects

Summary of the objects of the charity set out in its governing document.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society

The Values of Scouting

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Co-operation** - We make a positive difference; we co- operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Activities

Summary of the main activities in relation to these objects.

The 11th/9th Cambridge is a large Scout Group based in the Newnham district of Cambridge but drawing young people and adult volunteers from further afield.

The group is composed of around 150 young people aged between 4 and 18 who are assisted by 50 adult volunteers.

The Beavers enjoyed a year packed with fun, learning, and adventure. They began by exploring communications through radio broadcasts and secret messages, and later excelled in the international Jambowlree, ranking in the top 100 Beaver colonies worldwide. The spring term featured nature activities at Wandlebury Country Park and a cycle ride to Grantchester, along with fire safety lessons, a Beaver Olympics, and a scavenger hunt. Summer highlights included a thrilling trip to Beaver Fundays at Gilwell Park, trying activities like rafting and go-karting. In autumn, the Beavers joined a group camp at Skreens Park and welcomed special guests, learning about wildlife, local government, and astronomy—all while continuing to engage with their community and the outdoors.

2024 was an action-packed and rewarding year for the Cubs, filled with fun, learning, and achievement. The pack took part in a wide variety of activities including fire lighting, cooking, pioneering, games, and camping—earning an impressive 271 badges and a record-breaking 7 Silver Chief Scout Awards. Highlights from the year included building parachutes, quirky themed evenings like Biscuit Bonanza and Elephant Night, and a visit to Whittlesford vets. In summer, the Cubs honed their camp skills, learned first aid, and explored Newnham on a trail and bike ride. District Camp in June was a standout, featuring tents, campfires, rock climbing, and the thrilling Cresta Run. Autumn brought creative activities, community involvement through Trick or Eat, and a visit from an author.

The Amazons Scout Troop had a fantastic year filled with skill-building, creativity, and adventure. Weekly meetings featured highlights like ice skating, archery, cooking on fires, mini golf, and themed badge nights where Scouts explored everything from pasta-making to DIY projects and telescope-building. The troop also enjoyed four exciting camps, starting with a muddy but memorable spring camp at Thriftwood, followed by an action-packed summer camp at Bushy Wood featuring climbing, low ropes, pizza-making, hiking the Seven Sisters, and even a sailing and SUP adventure. In autumn, they joined the group camp at Skreens Park, where Scouts impressed on the high ropes and bonded as a team. The year wrapped up with the Silver Fox incident hike in November, where all teams performed brilliantly—placing 2nd and 3rd—and celebrated with a hot dog and a night under canvas.

The Spartans Scout Troop have also had a busy year. Highlights of weekly meetings included joint ice skating with the Amazons, clip and climb, annual ice cream making using liquid nitrogen, archery, cooking on fires, badge nights, night hikes, pioneering and more. The troop also enjoyed summer activity days undertaking climbing and water sports. In autumn, they joined the group camp at Skreens Park, where Scouts enjoyed cooking together, campfires, high ropes, raft building, axe throwing and orienteering. The year wrapped up with the Silver Fox incident hike in November, where a young team did excellently and celebrated with a hot dog and a night under canvas.

The Explorer Scouts had a remarkable year marked by personal growth, leadership, and community service. A major highlight was the introduction of the Duke of Edinburgh Award, with over a dozen members completing their expeditions and engaging in diverse skill-building and volunteering activities—from martial arts to mentoring younger Scouts. Explorers also thrived outdoors, taking part in multiple nights away and playing a key leadership role at Group Camp, where they supported younger sections and helped run games, while still enjoying archery, climbing, and plenty of cake. Weekly meetings fostered teamwork and camaraderie through hands-on challenges, creative projects, and the occasional sweet reward. Their strong community spirit shone through initiatives like the Halloween food drive for local shelters, participation in the Remembrance Day service, and continued volunteer work beyond Scouting—demonstrating a deep commitment to making a positive impact.

The group continues to thrive and support young people in their personal development, empowering them to make a positive contribution to society.

Public benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D: Achievements and performance

Summary

The Group has continued to provide education, training and support to young people in their personal development, empowering them to make a positive contribution to society. It has been supported in this aim by the parents of the young people in particular and the community generally.

Financial Review

Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustees consider that the group should hold a sum equivalent to 12 months' running costs, circa £45,000, considering the growth of the group and rising costs.

In addition to this the Trustees are looking to strategically build capital reserves to rebuild or replace the building in which the group meets.

Deficits

The group has no funds materially in deficit.

Further details

The Group does not have sufficient funds to invest in longer term investments.

The Group has therefore adopted a risk-averse strategy to the investment of its funds.

Currently all funds are held in cash using only mainstream banks or building societies.

The trustees have placed a portion of the group's funds into an interest-bearing account to prevent erosion through inflation

Section F: Other Optional Information Plans

Plans for future periods (details of any significant activities planned to achieve them).

The Group intends to continue to offer high quality, co-educational Scouting to young people in the community.

The Trustees are actively working on addressing the future and the state of the building in which the Group meets, and which is used by the wider community.


In accordance with guidance issued by Scout HeadQuarters and current best practice the Trustees are looking to reshape the structure of the Trustee Board from 2024. The intention is that this will allow the scouting volunteers to focus separately on their scouting activities and roles and ensure that the Trustees facilitate the administrative support that the group requires.

Section G: Declaration

Approval

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

<p><i>Sanchia</i></p> <p>Sanchia Norris Chair</p>	<p></p> <p>Robert Frank Lee Group Lead Volunteer</p>
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11th/9th Cambridge Scout Group

Accounts

For the year ended 31st December 2024

Receipts and Payments			
	Note	2024 £	2023 £
Receipts			
Donations, Legacies and similar receipts			
Donations		£ 10,653.80	£ 3,591.67
Sub-total		<u>£ 10,653.80</u>	<u>£ 3,591.67</u>
Grants			
Gift Aid		£ -	£ 3,307.25
Sub-total		<u>£ -</u>	<u>£ 3,307.25</u>
Fundraising (gross)			
Other fundraising activities		£ 2,601.01	£ 291.53
Sub-total		<u>£ 2,601.01</u>	<u>£ 291.53</u>
Investment receipts			
Bank Interest		£ 3,619.80	£ 87.97
Property rental income		£ 3,260.00	£ 1,462.50
Minibus usage contributions		£ 9,223.45	£ 9,183.48
Guiding contribution		£ 645.00	£ 865.00
Sub-total		<u>£ 16,748.25</u>	<u>£ 11,598.95</u>
Scouting receipts			
Membership Subscriptions		£ 17,652.50	£ 17,353.00
Uniform sales		£ 80.00	£ 54.00
Camps income		£ 17,430.04	£ 13,823.72
Other activities income		£ 6,124.69	£ 11,775.32
Other income		£ 10.99	£ -
Sub-total		<u>£ 41,298.22</u>	<u>£ 43,006.04</u>
Total Receipts		£ 71,301.28	£ 61,795.44

Payments

Charitable Payments

Rent	£	100.00	£	100.00
Water and Sewerage	£	141.22	£	211.33
Electricity, gas & telecoms	£	1,984.42	£	1,773.01
Insurance	£	3,835.50	£	3,573.01
Building repairs	£	312.16	£	875.01
Equipment, materials and repairs	£	7,874.97	£	1,881.95
Housekeeping	£	2,168.00	£	1,976.66
Printing and photocopying	£	43.20	£	-
Adult support	£	275.65	£	-
OSM charges	£	207.32	£	-
Bank charges	£	55.28	£	5.00
Sub-total	£	<u>16,997.72</u>	£	<u>10,395.97</u>

Scouting activity Payments

Scouting association fees	£	7,024.50	£	5,710.00
Youth activities	£	6,067.79	£	10,903.95
Camps	£	15,116.35	£	16,131.66
Uniform & badges	£	3,068.92	£	2,227.75
Sub-total	£	<u>31,277.56</u>	£	<u>34,973.36</u>

Fundraising payments

AGM expenses	£	113.30	£	504.88
Other Fundraising costs	£	101.00	£	-
Sub-total	£	<u>214.30</u>	£	<u>504.88</u>

Minibus payments

Minibus running costs	£	3,363.05	£	3,981.36
Sub-total	£	<u>3,363.05</u>	£	<u>3,981.36</u>

Total Gross Payments

£ 51,852.63 £ 49,855.57

Surplus

£ 19,448.65 £ 11,939.87

Cash funds last year end

£ 157,757.44 £ 145,817.57

Cash funds this year end

£ 177,206.09 £ 157,757.44

Assets

Scout Group Cash Funds

Scout Bank current accounts	£	169,778.81	£	151,552.50
Sub-total	£	<u>169,778.81</u>	£	<u>151,552.50</u>

Centre Cash funds

Centre Bank current accounts	£	7,427.27	£	6,196.04
Centre Bank deposit accounts	£	0.01	£	8.90
Sub-total	£	<u>7,427.28</u>	£	<u>6,204.94</u>

Total Current Assets

£ 177,206.09 £ 157,757.44

Fixed Assets

Centre Building	£	1,000.00	£	1,000.00
Minibusses & trailer	£	7,946.24	£	9,932.80
Camping equipment	£	1,000.00	£	1,000.00
Total fixed assets	£	<u>9,946.24</u>	£	<u>11,932.80</u>

Total assets

1 £ 187,152.33 £ 169,690.24

Notes to the Accounts

1. Movement in total assets

Change in total assets £ 17,462.09

Being:

Surplus for the year, as above £ 19,448.65

Minibus depreciation charge £ (1,986.56)

£ 17,462.09

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of The 11th/9th Cambridge Scout Group

I report to the trustees on my examination of the accounts of the The 11th/9th Cambridge Scout Group for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of The 11th/9th Cambridge Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of The 11th/9th Cambridge Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The 11th/9th Cambridge Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: J Stead



Name: John Stead

Relevant professional qualification or membership of professional bodies (if any): Chartered Accountant

Address: 39 Owlstone Road, Cambridge, CB39JH

Date: 1 May 2025