



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	January	2022		31st	December	2022

Section A

Reference and administration details

Charity name 11th/9th Cambridge Scout Group

Other names charity is known by Newnham Scouts

Registered charity number (if any) 308261

Charity's principal address
 Newnham Scout and Guide Centre,
 Chedworth Street,
 Newnham
 CB3 9JF

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Anthony Claydon	Group President		
2 Sanchia Norris	Group Chair		
3 Robert Frank Lee	Group Scout Leader		
4 Peter Kirwan	Beaver Scout Leader		
5 Christopher Rosier	Cub Scout Leader		
6 Deborah Rosier	Scout Leader		
7 Deborah Pearl	Scout Leader		
8 Karen Dahlsveen	Scout Leader		
9 Emily Dutton	Explorer Scout Leader		
10 Charles Gold	Treasurer		
11 Andrew Fry			
12 James Ibberson			
13 Sarah Barratt			
14 Sophie Jones			
15 Ciara O'Sullivan	Squirrel Scout Leader	15/2/2022 onwards	
16 Zara Crapper	Squirrel Scout Leader	15/2/2022 onwards	
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal	Taylor Wessing	22 Station Road, Cambridge. CB1 2JD

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Trustee Board (formerly the Group Executive), the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair of Trustees, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (where they have opted to take on that responsibility) and parents' representation. It meets every three months.

Members of the Executive Committee complete 'Essential Information for Trustees Committee' training within the first 5 months of joining the committee.

The Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

The Trustee board have identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant on volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group would be required; the process for handling such a situation is detailed in the Policy, Organisation and Rules governing the operation of a Scout Group.

The Group has adopted additional definitions to guide its governing body:

Quorum for the Trustees

- Group Scout Leader
- Chair of Trustees
- Two Section Leaders
- Two elected members

Quorum for the Building Management Subcommittee

- Four in number from among the committee members

Quorum for meetings of the Group Scout Council

- Group Scout Leader
- Chair of Trustees
- Two Section Leaders
- Two elected members

Elected members on the Trustee Board

- The Trustees shall include one elected member per open section in the Group.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co- operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

2022 included a significant expansion to the group by the starting of our Squirrel section, for young people aged four to six. The Group is grateful to our fellow volunteers at the 1st Cambridge (Orchard Park) for welcoming our leaders to their Squirrels section meeting and showing what good fun Squirrels can be. Ciara and Zara and their leadership team are to be congratulated on taking that seed, germinating it and letting it grow into the strong section that it has become.

The year also allowed the group the opportunity for a Group Camp - every young person was invited to take part in a weekend away, staying at Skreens Park in Essex. Around a hundred people joined in, reinvigorating that sense of community which had become withered during covid-times. This sense of community was widened in October, when we returned to our 'trick-or-eat' collection, gathering donations-in-kind from our area to support Jimmy's Night Shelter and our local food bank, and again in November when the group joined other members of the community in Newnham to mark Remembrance Sunday at the War Memorial.

The **Squirrel Scouts** have explored a nature reserve, hunted (in a strictly cruelty-free way) minibeasts, built a zip-wire for their teddy-bears and enjoyed hot chocolate around a campfire. They have decorated gingerbread, made diyas for Diwali and learnt essential skills for life - peeling carrots, first aid and flipping pancakes.

The **Beaver Scout** section had a particularly fine year, awarding six top badges - the Chief Scout's Bronze award. They engaged with the local community by raising awareness of the community defibrillator, visiting a place of worship and picking litter and learnt more about the worldwide community by building water filters to understand the importance of clean drinking water. Some beavers joined the rest of the Group for a camp in the spring, giving them the opportunity to engage with young people from different age groups and take part in activities, including a 'caving' challenge in an old bus.

Despite Scotland being quite some distance away, the **Cub Pack** learnt of some Scottish culture by marking Burns' night and taking part in some traditional Highland Games (adapted for indoor use). Recycling was high on the agenda as scrap materials were converted into boats for a race on the paddling pool. The Cubs learnt the safe ways to use some hand tools while creating 'bee hotels' for overwintering insects and enjoyed learning about the role of the police, thanks to a visit from our Community Officers. Two Chief Scouts Silver awards were given, acknowledging the achievements of cubs.

Our **Amazons Scout Troop** once again has its full complement of 36 scouts, who have imaginatively recycled scrap equipment into (scout-powered) go-karts for a race. This context provided the opportunity for team-working, for learning new skills and for assessing risks. Five camps were offered to the scouts, providing opportunities for activities away from their regular environment. With these activities, and those taking place on regular troop nights, two scouts were able to achieve their Chief Scouts Gold awards, the highest award a scout can receive.

Scouts from the **Spartans Scout Troop** have had much input into their programme of activities, choosing to focus on improving their cooking skills both outdoor and indoor. Traditional Scouting skills have been practised - using knives, axes and saws for the preparation of firewood and wood carving, learning knots and lashings to produce structures and map-reading to determine hiking routes.

Both troops joined together for a Summer Camp on the Isle of Wight, with water-based activities including kayaking, paddle-boarding and coracle-building and land-based activities such as climbing (rocks, trees and Jacob's ladder), cooking and campfires.

Our partner **Explorer Unit** is highly engaged with the group and, although formally run by the District organisation, takes an active part in the operations of the scout group. The explorer-led and explorer-run unit has been building on knowledge learnt from their Survival badge to design and build complicated pioneering structures, using traditional techniques and skills. They are an active group, travelling, camping and diving and supporting each other throughout challenges found in life in Scouting and beyond.

Each top award is a significant achievement for the individual, requiring the recipient to engage with their community, to be creative, to engage positively with nature, to expand their comfort zone by trying new activities, to collaborate with others and to set - and overcome - a personal challenge.

The trustees are of the opinion that the activities of the Group during this reporting period meet the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees are delighted to note that during this year our scout group has returned to all normal activities post-covid and wish to recognise the superlative effort given by the leadership team as a whole, mentioning particularly the Young Leaders, aged between 14 and 18, whose assistance is so extremely valuable.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group has continued to provide education, training and support to young people in their personal development, empowering them to make a positive contribution to society. It has been supported in this aim by the parents of the young people in particular and the community generally.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee board considers that the group should hold a sum equivalent to 12 months' running costs, circa £45,000, considering the growth of the group and rising costs.

In addition to this the Trustees are looking to strategically build capital reserves in order to rebuild or replace the building in which the group meets.

Details of any funds materially in deficit

The group has no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk-averse strategy to the investment of its funds. Currently all funds are held in cash using only mainstream banks or building societies. The Trustees are actively reviewing where funds are held to ensure that annual income is maximised to prevent erosion through natural inflation.

Section F

Other optional information

The Group intends to continue to offer high quality, co-educational Scouting to young people in the community.

The Trustees are actively working on addressing the future and the state of the building in which the Group meets, and which is used by the wider community.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Sanchia Norris

Robert Frank Lee

Full name(s)

Sanchia Norris

Robert Frank Lee

Position (eg Secretary, Chair, etc)

Chair

Group Scout Leader

Date

13th May 2023

11th/9th Cambridge Scout Group

Accounts

For the Year Ended 31st December 2022

Receipts and Payments		
	2022	2021
	£	£
Receipts		
Donations, Legacies and similar receipts		
Donations	£ 4,794.37	£ 2,816.45
Sub-total	<u>£ 4,794.37</u>	<u>£ 2,816.45</u>
Grants		
Gift Aid	£ 3,508.09	£ 3,517.10
Other grants	£ 2,667.00	£ 19,394.83
Sub-total	<u>£ 6,175.09</u>	<u>£ 22,911.93</u>
Fundraising (gross)		
Other fundraising activities	£ 1,576.75	£ 281.66
Sub-total	<u>£ 1,576.75</u>	<u>£ 281.66</u>
Investment receipts		
Bank Interest	£ 5.28	£ 1.02
Property rental income	£ 798.00	£ 447.00
Minibus usage contributions	£ 5,570.40	£ 4,725.72
Guiding contribution	£ 1,260.00	£ 810.00
Sub-total	<u>£ 7,633.68</u>	<u>£ 5,983.74</u>
Scouting receipts		
Membership Subscriptions	£ 14,845.00	£ 15,070.00
Uniform sales	£ 10.00	£ 84.00
Camps income	£ 20,833.29	£ 11,168.21
Other activities income	£ 1,291.27	£ 530.00
Sub-total	<u>£ 36,979.56</u>	<u>£ 26,852.21</u>
Total Receipts	£ 57,159.45	£ 58,845.99

Payments

Charitable Payments

Rent	£	100.00	£	100.00
Water and Sewerage	£	722.65	£	2,331.33
Electricity Gas & telecoms	£	2,565.75	£	2,971.18
Insurance	£	2,659.42	£	1,562.79
Building repairs	£	-	£	717.58
Equipment materials and repairs	£	1,285.98	£	1,234.74
Housekeeping	£	2,540.13	£	1,776.79
Donations	£	200.00	£	-
Bank charges	£	5.00	£	-
Sub-total	£	<u>10,078.93</u>	£	<u>10,694.41</u>

Scouting activity Payments

Scouting assoc fees	£	5,246.50	£	5,040.00
Youth activities	£	5,336.95	£	1,863.48
Camps	£	15,739.60	£	4,966.55
Uniform & badges	£	3,056.86	£	2,208.13
Sub-total	£	<u>29,379.91</u>	£	<u>14,078.16</u>

Fundraising payments

AGM expenses	£	341.16	£	-
Sub-total	£	<u>341.16</u>	£	<u>-</u>

Minibus payments

Minibus running costs	£	3,080.31	£	3,744.64
Sub-total	£	<u>3,080.31</u>	£	<u>3,744.64</u>

Total Gross Payments

£	42,880.31	£	28,517.21
---	-----------	---	-----------

Surplus

£	14,279.14	£	30,328.78
---	-----------	---	-----------

Cash funds last year end

£	131,538.43	£	101,209.65
---	------------	---	------------

Cash funds this year end

£	145,817.57	£	131,538.43
---	------------	---	------------

Assets

Scout Group Cash Funds

Scout Bank current accounts	£	118,517.22	£	102,857.07
Sub-total	£	<u>118,517.22</u>	£	<u>102,857.07</u>

Centre Cash funds

Centre Bank current accounts	£	16,965.70	£	18,351.99
Centre Bank deposit accounts	£	10,334.65	£	10,329.37
Sub-total	£	<u>27,300.35</u>	£	<u>28,681.36</u>

Total Current Assets

£	145,817.57	£	131,538.43
---	------------	---	------------

Fixed Assets

Centre Building	£	1,000.00	£	1,000.00
Minibusses & trailer	£	12,416.00	£	15,520.00
Camping equipment	£	1,000.00	£	1,000.00
Total fixed assets	£	<u>14,416.00</u>	£	<u>17,520.00</u>

Total assets

£	160,233.57	£	149,058.43
---	------------	---	------------

11th/9th Cambridge Scout Group

Independent examiner's report on the accounts for the year ended 31st December 2022

I report to the trustees on my examination of the accounts of the 11th/9th Cambridge Scout Group ("the Charity") for the year ended 31st December 2022 which are set out on the accompanying pages. The accounts are prepared on the receipts and payments basis.

Responsibilities and basis of report

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement:

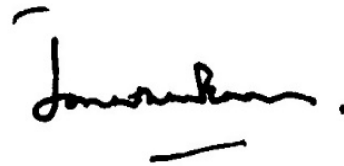
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date: 13th May 2023

Signature:



Name:

Jonathan Penn BA FCA CTA TEP

Relevant profession or body:

ICAEW Chartered Accountant

Address:

Jonathan Penn and Company
Peak House, Gipping Road,
Stowupland, Stowmarket, IP14 4AX